

To
The Chairman
Mathabhanga Municipality
Mathabhanga Cooch Behar



M(H)

Date.....

Subject:- Joining Report

Sir,

In pursuance of order No. MM/HHW/Re-Appointment/114/7/10
Dt. 31-3-10 I am to report that I have been continuing to work as Accounts
Assistant in C.B.P.H.C.S under Mathabhanga Municipality with effect from
01/04/2010.

This may kindly be accepted.

Yours faithfully

Amit Sarkar

Memo No. MM/HHW/Joining R./121/1/10

Date 01-04-2010

Copy Forwarded for information and necessary action to:-

- 1) Director, SUDA (Health Wing), ILGUS Bhawan, HC-Block, Sector-III, Kolkata-106
- 2) Account Section, SUDA, ILGUS Bhawan, HC-Block, Sector-III, Kolkata-106

01/4/10
Chairman/Executive Officer
Mathabhanga Municipality
Mathabhanga Cooch Behar

Office of the Councillor

MATHABHANGA MUNICIPALITY

P.O. MATHABHANGA ● DIST. COOCH BEHAR
(WEST BENGAL)

Memo No.....

Date

ORDER

With reference to the application dated 31.03.2010 of Sri/Smt. Amit Sarkar
and considering his last one year's service as Accounts Assistant
in Mathabhanga Municipality, the period of his contractual service
as Accounts Assistant is hereby renewed further up to
31-3-11 with effect from 1-4-10 after being approved by the sub-committee on 31-3-10
in continuation of this offices memo no MM/HHW/Re-Appointment/114/1/10 Date 31-03-10.

Other terms & conditions of appointment of Sri/Smt. Amit Sarkar
as Accounts Assistant, Mathabhanga
Municipality on contract basic will remain unchanged.

Sid
Chairman
Mathabhanga Municipality
Mathabhanga Cooch Behar

Memo No. MM/HHW/Re-Appointment/114/1/10

Date 31-03-10.

Copy forwarded for information and necessary action to: -

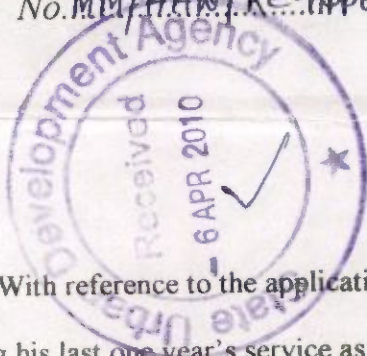
- 1) Director, SUDA, ILGUS Bhavan, H.C. Block, Sector- III Kolkata -106.
- 2) D.D.L.B., Jalpaiguri Division, Post & Dist. - Jalpaiguri.
- 3) Accts SUDA, ILGUS Bhavan, H.C. Block, Sector- III Kolkata -106.
- 4) Head Clark, Mathabhanga Municipality
- 5) Accountant, Mathabhanga Municipality.
- 6) Accounts Assistant, C.B.P.H.C.S. under Mathabhanga Municipality.
- 7) _____, Mathabhanga Municipality.

Anand
Chairman 24/03/10
Mathabhanga Municipality
Mathabhanga Cooch Behar

Office of the Councillor
MATHABHANGA MUNICIPALITY
P.O. Mathabhanga Dist Cooch-Behar
(West Bengal)

Memo No. MM/HHW/Re-Appointment/118/2010

Date... 31.03.10.....



ORDER

With reference to the application dated 31.03.2010 of Sri/Smt. Kakali Saha
and considering his last one year's service as Multi Purpose Helper Cum Store-Keeper Cum
Clerk in Mathabhanga Municipality, the period of his contractual service as
Multi Purpose Helper Cum Store-Keeper Cum ^{Clerk} is hereby renewed further up to 31.03.2011 with
effect from 01.04.2010 being approved by the Sub-committee on 31.03.10 in continuation of this
office memo No. MM/HHW/Re-Appointment/117/10 date 31.03.10.

Other terms & conditions of appointment of Sri/Smt. Kakali Saha
as Multi Purpose Helper cum Store-Keeper cum Clerk, Mathabhanga
Municipality on contract basis will remain unchanged.

s/d
Chairman
Mathabhanga Municipality,
Mathabhanga, Cooch Behar.

Memo No. MM/HHW/Re-Appointment/118/1/2010

Dt. 31.03.10

Copy forwarded for information and necessary action to :-

- ✓ The Director, ILGUS Bhavan, H.C.Block, Sector-III, Kolkata-106.
2. The Jt. Director of Local Bodies, Jalpaiguri Division, P.O. Siliguri, Dist. Darjeeling.
3. The Accts SUDA, ILGUS Bhavan, H.C.Block, Sector-III, Kolkata-106.
4. The Head Clerk, Mathabhanga Municipality.
5. The Accountant, Mathabhanga Municipality.
6. The Accounts Assistant, C.B.P.H.C.S. under Mathabhanga Municipality.

7. _____, Mathabhanga Municipality.

Chairman
Chairman
Mathabhanga Municipality,
Mathabhanga, Cooch Behar.

To
The Chairman
Mathabhanga Municipality
Mathabhanga Cooch Behar

Date. 01-4-2010

Subject:- Joining Report

Sir,

In pursuance of order No. MM/HHW/Re-Appointment/118/2010
Dt. 31.03.10..... I am to report that I have been continuing to work as Multi Purpose
Hel. Per. Ca. in S.K. Cum. ^{Clear} C.B.P.H.C.S under Mathabhanga Municipality with effect from
01/04/2010.

This may kindly be accepted.

Yours faithfully

Kakali Saha

Memo No. MM/HHW/Joining/128/1/2010

Date. 01-4-2010

Copy Forwarded for information and necessary action to:-

- 1) Director, SUDA (Health Wing), ILGUS Bhawan, HC-Block, Sector-III, Kolkata-106
- 2) Account Section, SUDA, ILGUS Bhawan, HC-Block, Sector-III, Kolkata-106

yours faithfully.
Kakali Saha. 01-4-2010

Office of the Councillor
MATHABHANGA MUNICIPALITY
P.O. Mathabhanga Dist Cooch-Behar
(West Bengal)

Memo No. MM/HHW/Re-Appointment/120/2010 Date 31/3/2010



ORDER

PO(H)

With reference to the application dated 31.03.2010 of Sri/Smt. Pradyut Saha.

and considering his last one year's service as Health Assistant

in Mathabhanga Municipality, the period of his contractual service as

Health Assistant

is hereby renewed further up to 31.03.2011 with

effect from 01.04.2010 being approved by the Sub-committee on 31/3/2010 in continuation of this

office memo No. MM/HHW/Re-Appointment/119/2010 date 31/3/2010

Other terms & conditions of appointment of Sri/Smt. Pradyut Saha.

as Health Assistant, Mathabhanga

Municipality on contract basis will remain unchanged.

S/D

Chairman
Mathabhanga Municipality,
Mathabhanga, Cooch Behar.

Memo No. MM/HHW/Re-Appointment/120/1/2010

Dt. 31/3/2010

Copy forwarded for information and necessary action to :-

- ✓ The Director, ILGUS Bhavan, H.C.Block, Sector-III, Kolkata-106.
2. The Jt. Director of Local Bodies, Jalpaiguri Division, P.O. Siliguri, Dist. Darjeeling.
3. The Accts SUDA, ILGUS Bhavan, H.C.Block, Sector-III, Kolkata-106.
4. The Head Clerk, Mathabhanga Municipality.
5. The Accountant, Mathabhanga Municipality.
6. The Accounts Assistant, C.B.P.H.C.S. under Mathabhanga Municipality.

7. _____, Mathabhanga Municipality.

Cen
Chairman 31/03/10
Mathabhanga Municipality,
Mathabhanga, Cooch Behar.

To
The Chairman
Mathabhanga Municipality
Mathabhanga Cooch Behar

Date 01-04-2010

Subject:- Joining Report

Sir,

In pursuance of order No. MM/HHW/Re-Appointment/120/2010
Dt. 31/3/2010..... I am to report that I have been continuing to work as
Health Assistant in C.B.P.H.C.S under Mathabhanga Municipality with effect from
01/04/2010.

This may kindly be accepted.

Yours faithfully
Pradyut Saha.

Memo No. MM/HHW/Joining/124/1/2010 Date 01-04-2010

Copy Forwarded for information and necessary action to:-

- 1) Director, SUDA (Health Wing), ILGUS Bhawan, HC- Block, Sector-III, Kolkata-106
- 2) Account Section, SUDA, ILGUS Bhavan, HC-Block, Sector-III, Kolkata-106

Yours faithfully
Pradyut Saha.
01/04/2010



Office phone No. 03583 :255255
Fax : 255194

Office of the Councillor

MATHABHANGA MUNICIPALITY

**P.O. - Mathabhanga • Dist. -Cooch Behar
(West Bengal)**

Memo

Date

ORDER

PO (H)
15/11

With reference to the application dated 21.10.2009 of Sri. Ghanashyam Singha and considering his last one year's service as **Sanitary Inspector** in Mathabhanga Municipality, the period of his contractual service as **Sanitary Inspector** is hereby renewed further up to 02.11.2010 with effect from 03.11.2009 after being approved by the ^{Health and Family Welfare} sub-committee on 22.10.2009 in continuation of this offices memo no MM/Appointment/ H.H.W/47/8/08 Date 29.10.08.

Other terms & conditions of appointment of Sri. Ghanashyam Singha as **Sanitary Inspector**, Mathabhanga Municipality on contract basic will remain unchanged.

Chairman
Mathabhanga Municipality
Mathabhanga Cooch Behar

Memo No.MM/HHW/Re-appointment/94/B/1 / 09

Date. 27.10.2009 .

Copy forwarded for information and necessary action to: -

- 1) Director, SUDA, ILGUS Bhavan, H.C. Block, Sector- III Kolkata -106.
- 2) D.D.L.B., Jalpaiguri Division, Post- Siliguri., Dist. - Darjeeling.
- 3) Accts SUDA, ILGUS Bhavan, H.C. Block, Sector- III Kolkata -106.
- 4) Head Clark, Mathabhanga Municipality
- 5) Accountant, Mathabhanga Municipality.
- 6) Accounts Assistant, C.B.P.H.C.S. under Mathabhanga Municipality.
- 7) Sri. Ghanashyam Singha , Sanitary Inspector,
C.B.P.H.C.S. under Mathabhanga Municipality.

Chairman 27/10/09
Mathabhanga Municipality
Mathabhanga Cooch Behar

To
The Chairman
Mathabhanga Municipality
Mathabhanga Cooch Behar

Date..03-11-2009

Subject:- Joining Report

Sir,

In pursuance of order No. M.M./H.H.W./Re-appointment/94/B/7/09.....
Dt...27-10-2009.....I am to report that I have been continuing to work as
Sanitary Inspector in C.B.P.H.C.S under Mathabhanga Municipality with effect from
03.11.09.

This may kindly be accepted.

Yours faithfully

Ghanashyam Singha

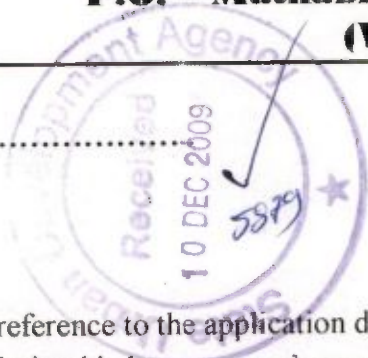
Accepted
Cooch Behar
27/11/09

Office of the Councillor

MATHABHANGA MUNICIPALITY

P.O. - Mathabhanga • Dist. -Cooch Behar
(West Bengal)

Memo Date



PO/A

ORDER

With reference to the application dated 21.10.2009 of **Sri. Ghanashyam Singha** and considering his last one year's service as **Sanitary Inspector** in Mathabhanga Municipality, the period of his contractual service as **Sanitary Inspector** is hereby renewed further up to 02.11.2010 with effect from 03.11.2009 after being approved by the ^{Health and Family Welfare} sub-committee on 22.10.2009 in continuation of this offices memo no MM/Appointment/ H.H.W/47/8/08 Date 29.10.08.

Other terms & conditions of appointment of **Sri. Ghanashyam Singha** as **Sanitary Inspector**, Mathabhanga Municipality on contract basic will remain unchanged.

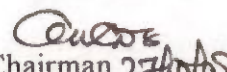
Chairman
Mathabhanga Municipality
Mathabhanga Cooch Behar

Memo No. MM/HHW/Re-appointment/94/B/3/09

Date. 27.10.2009 .

Copy forwarded for information and necessary action to: -

- 1) Director, SUDA, ILGUS Bhavan, H.C. Block, Sector- III Kolkata -106.
- 2) D.D.L.B., Jalpaiguri Division, Post- Siliguri., Dist. - Darjeeling.
- 3) Accts SUDA, ILGUS Bhavan, H.C. Block, Sector- III Kolkata -106.
- 4) Head Clark, Mathabhanga Municipality
- 5) Accountant, Mathabhanga Municipality.
- 6) Accounts Assistant, C.B.P.H.C.S. under Mathabhanga Municipality.
- 7) Sri. Ghanashyam Singha , Sanitary Inspector,
C.B.P.H.C.S. under Mathabhanga Municipality.


Chairman 27/10/09
Mathabhanga Municipality
Mathabhanga Cooch Behar

OFFICE OF THE COUNCILLOR
MATHABHANGA MUNICIPALITY
P.O. MATHABHANGA :::: DIST. COOCH BEHAR
(WEST BENGAL)

Memo No.MM/ / /09

Dt. _____

From: - The Chairman,
Mathabhanga Municipality.

To : - Dr. Abhibrata De,
S/O. Sri Adhir Ranjan De,
H/O. Arabinda Bhattachary,
PNB. Road, Amtala, Debari,
Ward No. 19, Cooch Behar,
P.O. + Dist. Cooch Behar.
Pin:- 736101



Subj.: - APPOINTMENT LETTER.

In exercise of power conferred by Notification No. 648/MA/C-10/3S-55/2005 Pt. 1 Dated 16th Septmber 2009, of the Special Secretary to the Govt. of West Bengal, Department of Municipal Affairs. this is to inform him that as per Interview held in the Municipality Office on 17/11/2009. He is appointed as a Health Officer C.B.P.H.C.S. under Mathabhanga Municipality on Contract Basis for 1(One) year w.e.f. his date of joining which has to be within 7(Seven) days from 01.12.2009. His appointment has been approved in the Board Meeting held on 21.11.2009, Resolution No. 7. In this respect he will get Salary in Pay Scale Rs. 8000/- to 13,500/- including Other Allowance as per Govt. Order. on terms & conditions outlined below confer on them the duties and responsibilities will be conferred on him as per rules laid down by the Govt. & the Municipality. After 1(One) year his services will automatically be terminated and it may be extended if he satisfy the authority with his performance.

So, he is requested to join in the Post of Health Officer (C.B.P.H.C.S.) in the Municipality Office, Mathabhanga, within 7(Seven) days on and after 01.12.2009 with a joining report.

Terms and Conditions:-

1. The appointment is made in public interest.
2. The Officer must join the post on the date of effect mentioned in para-1 above, failing which the appointment will automatically stand cancelled.
3. He will have to give prior information of at least one month to the undersigned if he thinks to resign from the post .

Sd/-
Chairman,
Mathabhanga Municipality
Mathabhanga, Cooch Behar.

Memo No. MM/HHW/Appointment/ 97 / 3 /09

Date: 24 / 11 / 2009

Copy forwarded for information and necessary action to:-

1. The Special Secretary, Govt. of West Bengal, Municipal Affairs Dept., Writers Buildings, Kolkata-1
2. The Director of Local Bodies, Govt. of west Bengal, Purta Bhaban, 1st. Floor, Salt Lake City, Kolkata-91.
3. The Project Director, SUDA (Health Wing) ILGUS Bhaban, Salt Lake, Kolkata-106.
4. The District Magistrate, Cooch Behar.
5. The Dy. Director of Local Bodies, Jalpaiguri Division, Siliguri.
6. The A.C.M.O.H., Mathabhanga.
7. The Accountant, Mathabhanga Municipality.
8. The Accountant Assistant HHW- Scheme, Mathabhanga Municipality.

Cencos
Chairman, 24/11/09
Mathabhanga Municipality
Mathabhanga, Cooch Behar.

Coochbehar,
01/12/09.

To

The Chairman,
Mathabhanga Municipality,
Coochbehar, West Bengal.

Sub:- Joining the post of Health Officer

Respected Sir,

I beg to inform you that I wish to join as a Health Officer in your municipality from 1st Dec'2009. I shall be highly obliged if you kindly grant me permission to do the same.


With thanks,

yours sincerely,

Abhibrata De
(DR ABHIBRATA DE)

Received.
11/12/09

Approved.


Chairman
Mathabhanga Municipality
Mathabhanga, Coochbehar



To
The Chairman
Mathabhangha Municipality
Mathabhangha Cooch Behar

Date...10-09-09

Subject:- Joining Report

Sir,

In pursuance of order No. MM/HHW/Appointment/87/7/09
Dt. 9-09-09..... I am to report that I have been continuing to work as
Health Assistant in C.B.P.H.C.S under Mathabhangha Municipality w.e.f.10.09.2008.

This may kindly be accepted.

Yours faithfully

Pradyut Saha
10/09/09

Memo No. MM/HHW/Joining Report/90/A/09 Date..... 10-09-09

Copy Forwarded for information and necessary action to:-

- 1) Director, SUDA (Health Wing), ILGUS Bhawan, HC- Block, Sector-III, Kolkata-106
- 2) Account Section, SUDA, ILGUS Bhawan, HC-Block, Sector-III, Kolkata-106

Cencar 10/09/09
Chairman/Executive Officer
Mathabhangha Municipality
Mathabhangha Cooch Behar

To
The Chairman
Mathabhanga Municipality
Mathabhanga Cooch Behar



Date. 10-9-09.

Subject:- Joining Report

Sir,

In pursuance of order No. MM/HHW/Appointment/88/7/09
Dt. 09-9-09..... I am to report that I have been continuing to work as Multi Purpose
Helper... Cum S.K. Clerk in C.B.P.H.C.S under Mathabhanga Municipality w.e.f.10.09.2008.

This may kindly be accepted.

Yours faithfully

Kakali Saha

Memo No. MM/HHW/Joining Report/91/1A/09 Date. 10-9-09

Copy Forwarded for information and necessary action to:-

- 1) Director, SUDA (Health Wing), ILGUS Bhawan, HC- Block, Sector-III, Kolkata-106
- 2) Account Section, SUDA, ILGUS Bhawan, HC-Block, Sector-III, Kolkata-106

Ambar
Chairman/Executive Officer
Mathabhanga Municipality
Mathabhanga Cooch Behar



To
The Chairman
Mathabhangha Municipality
Mathabhangha Cooch Behar

Date 10-09-09

Subject:- Joining Report

Sir,

In pursuance of order No... MM/HHW/Appointment/86/7/09
Dt... 09-09-09..... I am to report that I have been continuing to work as
... Accounts Assistant in C.B.P.H.C.S under Mathabhangha Municipality w.e.f.10.09.2008.

This may kindly be accepted.

Yours faithfully

Amit Sarkar
10-09-09

Memo No. MM/HHW/Joining Report/89/A/09 Date... 10-09-09

Copy Forwarded for information and necessary action to:-

- 1) ✓ Director, SUDA (Health Wing), ILGUS Bhawan, HC- Block, Sector-III, Kolkata-106
- 2) Account Section, SUDA, ILGUS Bhawan, HC-Block, Sector-III, Kolkata-106

Amal Kumar
Chairman/Executive Officer
Mathabhangha Municipality
Mathabhangha Cooch Behar

To
The Chairman
Mathabhanga Municipality
Mathabhanga Cooch Behar



Date. 10-9-09

Subject:- Joining Report

Sir,

In pursuance of order No. MM/HHW/APPPOINTMENT/82/7/09
Dt. 09-9-09 I am to report that I have been continuing to work as Multipurpose
Helper cum S.K. Clerk in C.B.P.H.C.S under Mathabhanga Municipality w.e.f.10.09.2008.

This may kindly be accepted.

Yours faithfully

Kakali Saha

Memo No. MM/HHW/Joining Report 191/B/09 Date. 10-9-09

Copy Forwarded for information and necessary action to:-

- 1) Director, SUDA (Health Wing), ILGUS Bhawan, HC- Block, Sector-III, Kolkata-106
- 2) Account Section, SUDA, ILGUS Bhavan, HC-Block, Sector-III, Kolkata-106

Chairman/Executive Officer
Mathabhanga Municipality
Mathabhanga Cooch Behar

To
The Chairman
Mathabhanga Municipality
Mathabhanga Cooch Behar



AO(H)
M/O



Date... 10-09-09.

Subject:- Joining Report

Sir,

In pursuance of order No. MM/HHW/Appointment/86/7/09.
Dt. 09-09-09.....I am to report that I have been continuing to work as
Accounts Assistant in C.B.P.H.C.S under Mathabhanga Municipality w.e.f.10.09.2008.

This may kindly be accepted.

Yours faithfully

Amit Sarkar
10-09-09

Memo No. MM/HHW/Joining Report/89/13/09 Date..... 10-09-09

Copy Forwarded for information and necessary action to:-

- 1) Director, SUDA (Health Wing), ILGUS Bhawan, HC- Block, Sector-III, Kolkata-106
- 2) Account Section, SUDA, ILGUS Bhavan, HC-Block, Sector-III, Kolkata-106

Chairman/Executive Officer
Mathabhanga Municipality
Mathabhanga Cooch Behar



PO (H)
L/M



To
The Chairman
Mathabhanga Municipality
Mathabhanga Cooch Behar

Date... 10-09-09

Subject:- Joining Report

Sir,

In pursuance of order No... MM/HHW/Appointment/87/7/09

Dt. 9/09/09..... I am to report that I have been continuing to work as
Health Assistant... in C.B.P.H.C.S under Mathabhanga Municipality w.e.f. 10.09.2008.

This may kindly be accepted.

Yours faithfully

Pradynt Saha
10/09/09

Memo No. MM/HHW/Joining Report/90/B/09 Date... 10-09-09

Copy Forwarded for information and necessary action to:-

- 1) Director, SUDA (Health Wing), ILGUS Bhawan, HC- Block, Sector-III, Kolkata-106
- 2) Account Section, SUDA, ILGUS Bhawan, HC-Block, Sector-III, Kolkata-106

Chairman/Executive Officer
Mathabhanga Municipality
Mathabhanga Cooch Behar

Office of the Councillor
MATHABHANGA MUNICIPALITY
P.O. Mathabhanga Dist Cooch-Behar
(West Bengal)

Memo No.....

Date.....



PO (A)
MIB

With reference to the application dated 10.09.2008 of Sri Pradyut Saha and considering his last one year's service as **Health Assistant** in Mathabhanga Municipality, the period of his contractual service as **Health Assistant** is hereby renewed further up to 10.09.10 with effect from 09.09.09 after being approved by the sub-committee on 09.07.2009 in continuation of this offices memo no MM/Appointment/35/08 Date 10.09.2008.

Other terms & conditions of appointment of Sri. Pradyut Saha as **Health Assistant**, Mathabhanga Municipality on contract basic will remain unchanged.

Sdt
Chairman
Mathabhanga Municipality
Mathabhanga Cooch Behar

Memo No. *MM/HHW/Appointment/87/1/09*

Date. *09-09-09*

Copy forwarded for information and necessary action :-

- 1) Director, SUDA, ILGUS Bhavan, H.C. Block, Sector- III Kolkata -106.
- 2) D.D.L.B., Jalpaiguri Division, Post & Dist. - Jalpaiguri.
- 3) Accts SUDA, ILGUS Bhavan, H.C. Block, Sector- III Kolkata -106.
- 4) Head Clark, Mathabhanga Municipality
- 5) Accountant, Mathabhanga Municipality.
- 6) Accounts Assistant, C.B.P.H.C.S. under Mathabhanga Municipality.
- 7) Pradyut Saha, Health Assistant, , C.B.P.H.C.S. under Mathabhanga Municipality.

Chairman
Chairman *09/09/09*
Mathabhanga Municipality
Mathabhanga Cooch Behar

Office of the Councillor
MATHABHANGA MUNICIPALITY
P.O. Mathabhanga Dist Cooch-Behar
(West Bengal)

Memo No.....

Date.....

ORDER

With reference to the application dated 10.09.2008 of Sri Pradyut Saha and considering his last one year's service as **Health Assistant** in Mathabhanga Municipality, the period of his contractual service as **Health Assistant** is hereby renewed further up to 10.09.10 with effect from 09.09.09 after being approved by the sub-committee on 09.07.2009 in continuation of this offices memo no MM/Appointment/35/08 Date 10.09.2008.

Other terms & conditions of appointment of Sri. Pradyut Saha as **Health Assistant**, Mathabhanga Municipality on contract basic will remain unchanged.

sdt
Chairman
Mathabhanga Municipality
Mathabhanga Cooch Behar

Memo No. *MM/HHW/Appointment/87/3/09*

Date *09-09-09*

Copy forwarded for information and necessary action :-

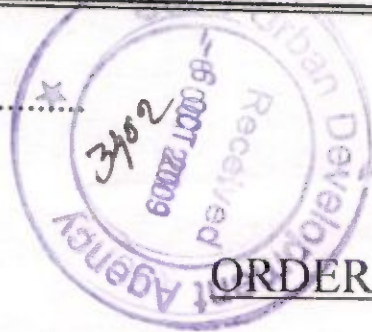
- 1) Director, SUDA, ILGUS Bhavan, H.C. Block, Sector- III Kolkata -106.
- 2) D.D.L.B., Jalpaiguri Division, Post & Dist. - Jalpaiguri.
- 3) Accts SUDA, ILGUS Bhavan, H.C. Block, Sector- III Kolkata -106.
- 4) Head Clark, Mathabhanga Municipality
- 5) Accountant, Mathabhanga Municipality.
- 6) Accounts Assistant, C.B.P.H.C.S. under Mathabhanga Municipality.
- 7) Pradyut Saha, Health Assistant, , C.B.P.H.C.S. under Mathabhanga Municipality.

Caos
Chairman *09/09/09*
Mathabhanga Municipality
Mathabhanga Cooch Behar

Office of the Councillor
MATHABHANGA MUNICIPALITY
P.O. Mathabhanga Dist Cooch-Behar
(West Bengal)

Memo No.....

Date.....



ORDER

With reference to the application dated 10.09.2008 of Smt. Kakali Saha and considering her last one year's service as **Multipurpose Helper Cum S. K. Clerk** in Mathabhanga Municipality, the period of her contractual service as **Multipurpose Helper Cum S. K. Clerk** is hereby renewed further up to 10.09.09 with effect from 09.09.09 after being approved by the sub-committee on 09-07-09 in continuation of this offices memo no MM/Appointment/35/A/08 (H.H.W) Date 10.09.2009.

Other terms & conditions of appointment of Smt. Kakali Saha as **Multipurpose Helper cum S.K. Clerk**, Mathabhanga Municipality on contract basic will remain unchanged.

Sd/-
Chairman
Mathabhanga Municipality
Mathabhanga Cooch Behar

Memo No. MM/H.H.W./Appointment/88/1/09

Date 09-09-09

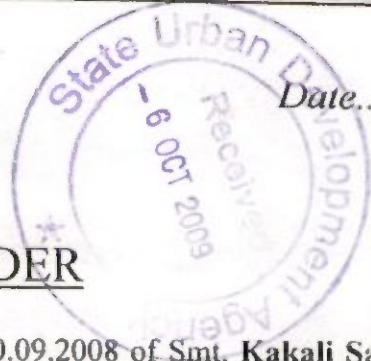
Copy forwarded for information and necessary action :-

- 1) Director, SUDA, ILGUS Bhavan, H.C. Block, Sector- III Kolkata -106.
- 2) D.D.L.B., Jalpaiguri Division, Post & Dist. - Jalpaiguri.
- 3) Accts SUDA, ILGUS Bhavan, H.C. Block, Sector- III Kolkata -106.
- 4) Head Clark, Mathabhanga Municipality
- 5) Accountant, Mathabhanga Municipality.
- 6) Accounts Assistant, C.B.P.H.C.S. under Mathabhanga Municipality.
- 7) Kakali Saha, Multipurpose Helper Cum S. K. Clerk.

Chairman
Chairman *apad*
Mathabhanga Municipality
Mathabhanga Cooch Behar

Office of the Councillor
MATHABHANGA MUNICIPALITY
P.O. Mathabhanga Dist Cooch-Behar
(West Bengal)

Memo No.....



Date.....

ORDER

With reference to the application dated 10.09.2008 of Smt. Kakali Saha and considering her last one year's service as **Multipurpose Helper Cum S. K. Clerk** in Mathabhanga Municipality, the period of her contractual service as **Multipurpose Helper Cum S. K. Clerk** is hereby renewed further up to ~~10.09.10~~ with effect from ~~09.09.09~~ after being approved by the sub-committee on 09-07-09 in continuation of this offices memo no MM/Appointment/35/A/08 (H.H.W) Date 10.09.2009.

Other terms & conditions of appointment of Smt. Kakali Saha as **Multipurpose Helper cum S.K. Clerk**, Mathabhanga Municipality on contract basic will remain unchanged.

Sd/-
Chairman
Mathabhanga Municipality
Mathabhanga Cooch Behar

Memo No. MM/HHW/Appointment/88/3/09

Date 09-09-09

Copy forwarded for information and necessary action :-

- 1) Director, SUDA, ILGUS Bhavan, H.C. Block, Sector- III Kolkata -106.
- 2) D.D.L.B., Jalpaiguri Division, Post & Dist. - Jalpaiguri.
- 3) Accts SUDA, ILGUS Bhavan, H.C. Block, Sector- III Kolkata -106.
- 4) Head Clark, Mathabhanga Municipality
- 5) Accountant, Mathabhanga Municipality.
- 6) Accounts Assistant, C.B.P.H.C.S. under Mathabhanga Municipality.
- 7) Kakali Saha, Multipurpose Helper Cum S. K. Clerk.

Cencor
Chairman *09/09/09*
Mathabhanga Municipality
Mathabhanga Cooch Behar

Office of the Councillor
MATHABHANGA MUNICIPALITY
P.O. Mathabhanga Dist Cooch-Behar
(West Bengal)

Memo No. 3400

ORDER

Date. 09-09-09

With reference to the application dated 09.09.2009 of Sri. Amit Sarkar and considering his last one year's service as Accounts Assistant in Mathabhanga Municipality, the period of his contractual service as Accounts Assistant is hereby renewed further up to 09.09.10 with effect from 10.09.09 after being approved by the sub-committee on 09-07-09 in continuation of this offices memo no MM/Appointment/35/C/08 (H.H.W.) Date 10.09.2008.

Other terms & conditions of appointment of Sri. Amit Sarkar as Accounts Assistant, Mathabhanga Municipality on contract basic will remain unchanged.

Sdf
Chairman
Mathabhanga Municipality
Mathabhanga Cooch Behar

Memo No. MM/HHW/Appointment/86/1/09

Date. 09-09-09

Copy forwarded for information and necessary action to: -

- 1) Director, SUDA, ILGUS Bhavan, H.C. Block, Sector- III Kolkata -106.
- 2) D.D.L.B., Jalpaiguri Division, Post & Dist. - Jalpaiguri.
- 3) Accts SUDA, ILGUS Bhavan, H.C. Block, Sector- III Kolkata -106.
- 4) Head Clark, Mathabhanga Municipality
- 5) Accountant, Mathabhanga Municipality.
- 6) Accounts Assistant, C.B.P.H.C.S. under Mathabhanga Municipality.
- 7) Amit Sarkar, Accounts Assistant C.B.P.H.C.S. under Mathabhanga Municipality.

Cancer
Chairman *alpa*
Mathabhanga Municipality
Mathabhanga Cooch Behar

Office of the Councillor
MATHABHANGA MUNICIPALITY
P.O. Mathabhanga Dist Cooch-Behar
(West Bengal)

Memo No.....

ORDER

Date.....

With reference to the application dated 09.09.2009 of Sri. Amit Sarkar and considering his last one year's service as Accounts Assistant in Mathabhanga Municipality, the period of his contractual service as Accounts Assistant is hereby renewed further up to 09.09.10 with effect from 10.09.09 after being approved by the sub-committee on 09-07-09 in continuation of this offices memo no MM/Appointment/35/C/08 (H.H.W.) Date 10.09.2008.

Other terms & conditions of appointment of Sri. Amit Sarkar as Accounts Assistant, Mathabhanga Municipality on contract basic will remain unchanged.

SK
Chairman

Mathabhanga Municipality
Mathabhanga Cooch Behar

Memo No. MM/HHW/Appointment/86/3/09

Date 09-09-09

Copy forwarded for information and necessary action to: -

- 1) Director, SUDA, ILGUS Bhavan, H.C. Block, Sector- III Kolkata -106.
- 2) D.D.L.B., Jalpaiguri Division, Post & Dist. - Jalpaiguri.
- 3) Accts SUDA, ILGUS Bhavan, H.C. Block, Sector- III Kolkata -106.
- 4) Head Clark, Mathabhanga Municipality
- 5) Accountant, Mathabhanga Municipality.
- 6) Accounts Assistant, C.B.P.H.C.S. under Mathabhanga Municipality.
- 7) Amit Sarkar, Accounts Assistant C.B.P.H.C.S. under Mathabhanga Municipality.

Cencs
Chairman *09/09/09*

Mathabhanga Municipality
Mathabhanga Cooch Behar

STD.No- 03583

Office Phone No - 255255

Fax: 255194

Office of the Councillor
MATHABHANGA MUNICIPALITY
P.O. Mathabhanga Dist Cooch-Behar
(West Bengal)

Memo No... MM/HHW/74/09Date... 08-06-09

From,
The Chairman,
Mathabhanga Municipality

To,
The Director of SUDA,
ILGUS Bhaban,
H.C.Blook,
Sector-III,
Bidhan Nagar,
Kolkata- 91



Sub : - Requirement of advertisement of Health Officer for C.B.P.H.C.S. under Mathabhanga Municipality in your office.

Respected Madam,

With refernce to the above subject I have to draw you kind attention to the fact that after functioning some months as a Health Officer in this Municipality Smt. Nivedita Bandyopadhyay is unwilling to serve in this office and this information has been sent by her in over telephone to the Municipal Authority and she has not come to her duties for more then 8 (eight) days. As a result we are suffering much for want of Health Officer at the present. I have come to know in a reliable source that an advertisement for the post of Health Officer is going to be published in your office very soon. In this respect I like to request you to include the vacant post of the Health Officer of this office in your advertisement in which we are able to appoint a new Health Officer in the Mathabhanga Municipality office for functioning the various Health works smoothly at the present.

This is for favour of your kind information and necessary action.

Yours Faithfully

Concave
Chairman *30669*
Mathabhanga Municipality
Mathabhanga Cooch Behar

Chhota.
to keep record

~~06-08-09~~

To: The Chairman
Mathabhanga Municipality

Date: 08/06/2009

Sub: Resignation Letter from the post of Computer Assistant.

Sir,

I have the honour to state that I am an employee on contractual basis under C.B.P.H.C.S in the post of Computer Asstt. under Mathabhanga Municipality. As I have got a better opportunity in other Dept. I would like to resign from the present post of Computer Asstt. Under this ULB.

I, therefore, request you to kindly accept my prayer and take necessary action for the same and oblige me thereby.

Yours faithfully,

Biplot Roy
(BIPLOB ROY) 08/06/09

Accepted with effect from
08/06/09
18/06/09
Chairman
Mathabhanga Municipality
Mathabhanga, Coochbehar

NO NO.

Office of the Councillor
MATHABHANGA MUNICIPALITY
Mathabhanga ★ *Cooch-Behar*
(WEST BENGAL)

Memo No MM/HHW/Appointment/63/09.

Date 10.4.2009

From,
The Chairman,
Mathabhanga Municipality

To,
The Director SUDA
(Health Wing)
ILGUS BHAVAN
Sector - III
H.C. Block
Salt Lake City
Kolkata - 91



Sub : - Renewal of 4 contractual appointments of staff.

Sir,

I have to draw your kind attention to the fact that as per your letter No. III - MA/C-10/3S-55/2005 Date - 02.02.07 of the joint Sectary, Municipal Affairs Department, Govt. of West Bengal, Writer's Building, Kolkata - I, the Municipal authority, after following all the terms and conditions, has appointed 4 (four) staff on contractual pay for running the Community Based Primary Health Care Services in 63 under Mathabhanga Municipality for 1 (one) year and after satisfaction of their performances, the service of them have already been renewed on issuing appointments for further 1 (one) year ending their previous appointments on and from 10.09.08. In this respect all procedures regarding renewal of appointments of them have been followed accordingly and the copies of the appointments are being sent to your office for perusal.

Under the circumstances you are requested kindly to look into the above matter and do the needful action regarding allotment of their contractual pay as mentioned in your letter under reference at an early date please.

Thanking you,

Your's faithfully

Enclose :- As stated above.

A. O.
E. O./Chairman 13/04/09
Mathabhanga Municipality
Mathabhanga Cooch Behar

Office of the Councillor
MATHABHANGA MUNICIPALITY
*Mathabhanga * Cooch-Behar*
(WEST BENGAL)

Memo No

Date

ORDER

With reference to the application dated 09.09.2008 of Sri. Amit Sarkar and considering his last one year's service as **Accounts Assistant** in Mathabhanga Municipality, the period of his contractual service as **Accounts Assistant** is hereby renewed further up to 09.09.09 with effect from 10.09.08 after being approved by the sub-committee on 08.09.2008 in continuation of this offices memo no MM/Appointment/1540/07 Date 08.08.2007.

Other terms & conditions of appointment of Sri. Amit Sarkar as **Accounts Assistant**, Mathabhanga Municipality on contract basic will remain unchanged.

Cencos
Chairman *10/09/08*
Mathabhanga Municipality
Mathabhanga Cooch Behar

Memo No. *MM/Appointment/35/A/1/08*

Date *10.9.08*

Copy forwarded for information and necessary action to: -

- Director, SUDA, ILGUS Bhavan, H.C. Block, Sector- III Kolkata -106.
- 2) D.D.L.B., Jalpaiguri Division, Post & Dist. – Jalpaiguri.
- 3) Accts SUDA, ILGUS Bhavan, H.C. Block, Sector- III Kolkata -106.
- 4) Head Clark, Mathabhanga Municipality
- 5) Accountant, Mathabhanga Municipality.
- 6) Accounts Assistant, C.B.P.H.C.S. under Mathabhanga Municipality.
- 7) Amit Sarkar, Accounts Assistant C.B.P.H.C.S. under Mathabhanga Municipality.

Cencos
Chairman Executive Officer *10/09/08*
Mathabhanga Municipality
Mathabhanga Cooch Behar

Office of the Councillor
MATHABHANGA MUNICIPALITY
*Mathabhanga * Cooch-Behar*
(WEST BENGAL)

Memo No

Date

ORDER

With reference to the application dated 09.09.2008 of Shi **Biplob Roy** and considering his last one year's service as **Computer Assistant** in Mathabhanga Municipality, the period of his contractual service as **Computer Assistant** is hereby renewed further up to 09.09.09 with effect from 10.09.08 after being approved by the sub-committee on 08.09.2008 in continuation of this offices memo no MM/Appointment/1539/07 Date 08.08.2007.

Other terms & conditions of appointment of **Sri. Biplob Roy** as **Computer Assistant**, Mathabhanga Municipality on contract basic will remain unchanged.

Censor
Chairman *10/09/08*
Mathabhanga Municipality
Mathabhanga Cooch Behar

Memo No. *MM/Appointment/25/8/1/08*

Date *10.9.08*

Copy forwarded for information and necessary action : -

- Director, SUDA, ILGUS Bhavan, H.C. Block, Sector- III Kolkata -106.
- D.D.L.B., Jalpaiguri Division, Post & Dist. - Jalpaiguri.
- 3) Accts SUDA, ILGUS Bhavan, H.C. Block, Sector- III Kolkata -106.
- 4) Head Clark, Mathabhanga Municipality
- 5) Accountant, Mathabhanga Municipality.
- 6) Accounts Assistant, C.B.P.H.C.S. under Mathabhanga Municipality.
- 7) Biplab Roy, Computer Assistant, C.B.P.H.C.S. under Mathabhanga Municipality.

Chairman
Executive Officer *10/09/08*
Mathabhanga Municipality
Mathabhanga Cooch Behar

Office of the Councillor
MATHABHANGA MUNICIPALITY
*Mathabhanga * Cooch-Behar*
(WEST BENGAL)

Memo No

Date

ORDER

With reference to the application dated 10.09.2008 of Sri **Pradyut Saha** and considering his last one year's service as **Health Assistant** in Mathabhanga Municipality, the period of his contractual service as **Health Assistant** is hereby renewed further up to 10.09.09 with effect from 09.09.08 after being approved by the sub-committee on 08. 09. 2008 in continuation of this offices memo no MM/Appointment/1542/07 Date 08.08.2007.

Other terms & conditions of appointment of **Sri. Pradyut Saha** as **Health Assistant**, Mathabhanga Municipality on contract basic will remain unchanged.

Anand
Chairman 10/09/08
Mathabhanga Municipality
Mathabhanga Cooch Behar

Memo No. MM/Appointment/35/c/1/08

Date. 10

Copy forwarded for information and necessary action : -

- ✓ 1) Director, SUDA, ILGUS Bhavan, H.C. Block, Sector- III Kolkata -106.
- 2) D.D.L.B., Jalpaiguri Division, Post & Dist. - Jalpaiguri.
- 3) Accts SUDA, ILGUS Bhavan, H.C. Block, Sector- III Kolkata -106.
- 4) Head Clark, Mathabhanga Municipality
- 5) Accountant, Mathabhanga Municipality.
- 6) Accounts Assistant, C.B.P.H.C.S. under Mathabhanga Municipality.
- 7) Pradyut Saha, Health Assistant, , C.B.P.H.C.S. under Mathabhanga Municipality.

Chairman
Executive Officer *Anand 10/09/08*
Mathabhanga Municipality
Mathabhanga Cooch Behar

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.SUDA-Heath/15/08/428

Date ...17.03.2009

From : Director, SUDA

To : The Chairman,
Mathabhanga Municipality

Sub. : Payment of Salary & Honorarium from other A/Cs head of CBPHCS i.e.
Furniture & Equipment.

Ref. : Your Communication bearing memo no. MM/HHW/F. Approval/66/09
dt. 13.03.2009.

Sir,

With reference to above, this is to intimate you that the payment of Honorarium to HHWs & FTSs and salary to the staff of M&S cell may be made from the available fund under the A/C head for Furniture & Equipment, as sought for. The expenditure is to be booked under the A/C head "Honorarium" & "Salaries" respectively and statement of Expenditure is to be submitted accordingly in due course.

Thanking you.

Yours faithfully

Sd/XX

Director, SUDA

Dt. .. 17.03.2009

SUDA-Heath/15/08/428/1(2)

Copy forwarded for kind information to :

1. Accounts Assistant, Mathabhanga Municipality
2. Finance Officer, CBPHCS, SUDA

[Signature]
Director, SUDA

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.SUDA-Heath/15/08/428

Date ...17.03.2009

From : Director, SUDA

To : The Chairman,
Mathabhanga Municipality

Sub. : Payment of Salary & Honorarium from other A/Cs head of CBPHCS i.e.
Furniture & Equipment.

Ref. : Your Communication bearing memo no. MM/HHW/F. Approval/66/09
dt. 13.03.2009.

Sir,

With reference to above, this is to intimate you that the payment of Honorarium to HHWs & FTSS and salary to the staff of M&S cell may be made from the available fund under the A/C head for Furniture & Equipment, as sought for. The expenditure is to be booked under the A/C head "Honorarium" & "Salaries" respectively and statement of Expenditure is to be submitted accordingly in due course.

Thanking you.

Yours faithfully

SSK

Director, SUDA

Dt. .. 17.03.2009

SUDA-Heath/15/08/428/1(2)

Copy forwarded for kind information to :

1. Accounts Assistant, Mathabhanga Municipality
2. Finance Officer, CBPHCS, SUDA

Shim

Director, SUDA

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.SUDA-Heath/15/08/428

Date ...17.03.2009

From : Director, SUDA

To : The Chairman,
Mathabhanga Municipality

Sub. : Payment of Salary & Honorarium from other A/Cs head of CBPHCS i.e.
Furniture & Equipment.

Ref. : Your Communication bearing memo no. MM/HHW/F. Approval/66/09
dt. 13.03.2009.

Sir,

With reference to above, this is to intimate you that the payment of Honorarium to HHWs & FTSs and salary to the staff of M&S cell may be made from the available fund under the A/C head for Furniture & Equipment, as sought for. The expenditure is to be booked under the A/C head "Honorarium" & "Salaries" respectively and statement of Expenditure is to be submitted accordingly in due course.

Thanking you.

Yours faithfully

Director, SUDA

Dt. .. 17.03.2009

SUDA-Heath/15/08/428/1(2)

Copy forwarded for kind information to :

1. Accounts Assistant, Mathabhanga Municipality
2. Finance Officer, CBPHCS, SUDA

Director, SUDA

MATHABHANGA MUNICIPALITY

Mathabhanga * Cooch-Bihar

(WEST BENGAL)

Mem No. M.M./HHQ/F. Approval/66/09.

Date 13/03/09.

To,
The Director, SUDA
(Health Wing)
H.C. Block, Sector - III,
Bidhan Nagar,
Kolkata - 91.

FO: C.B.P.H.C.
to Smt. Lentin
16.3.09



Reg. :- Approval for diversion of fund.

Sir/Madam,

With reference to the above noted subject and in order to run the office work smoothly the C.B.P.H.C.S. under Mathabhanga Municipality had fallen in such an acute position that this Municipality had no other alternative than to divert the excess expenditure due to Salary, Honorarium, and Operating Cost to the unspent balance on account of furniture and equipment as detailed below:-

- 1) Excess expenditure already incurred due to payment of Salary.
 - (a) Salary excess..... Rs. 1,61,180-00
To meet up the above expenditure
fund diversion from Head of A/C
on equipmentRs. 61,180=00
Balance on excess expenditure Rs. 1,00,000-00
- 2) Excess expenditure already incurred due to payment of Honorarium.
 - (b) Honorarium excessRs. 89,530-00
To meet up the above expenditure
fund diversion from Head of A/C
on FurnitureRs. 89,530-00
Balance Rs. Nil
- 3) Excess expenditure already incurred due to payment of Operating Cost.
 - Operating Cost excessRs. 41,8553-00
To meet up the above expenditure
fund diversion from Head of A/C
on FurnitureRs. 41,8553=00
Balance Rs. Nil

In this circumstance I am to request you to you kindly allow this Municipality for fund diversion and this approval may kindly be intimated to this Municipality as early as possible.

Thanking You,

Yours faithfully

Suresh Mohan
Executive Officer / Chairman
Mathabhanga Municipality
Mathabhanga Cooch Bihar

Office of the Councillor
MATHABHANGA MUNICIPALITY
*Mathabhanga * Cooch-Bihar*
(WEST BENGAL)

Memo No. MM/HHW/Appointment/48/08.

Date 29-10-2008.

From,
The Chairman,
Mathabhanga Municipality.



ORDER

In exercise of power conferred by notification by notification No.451/MA/C-10/3S-55/2005Pt Dated 22nd April 2008, of the special secretary to the Government of West Bengal Department of Municipal Affairs and as per approval of B.O.C. meeting of Mathabhanga Municipality vide resolution No. 13 (1) Dated 24.10.2008. The undersigned is pleased to appoint **Dr. Nivedita Bandyopadhyay** W/o. - Ujjal Ghosh, IFS Divisional Forest office wildlife Division, P.o.- Nilkuthi, Near Cooch Behar Airport Dist- Cooch Behar, on Contract Basis to the post of Health Officer under C.B.P.H.C.S. in Mathabhanga Municipality with immediate effect initially for one year on the terms & conditions outlined below and confer on them the duties and responsibilities as per rules laid down by the Govt. & the municipality.

Terms and conditions :-

1. The appointment is made in public interest.
2. The officer must join the post on the date of effect mentioned in para - 1 above, filing which the appointment will automatically stand cancelled.
3. The consolidated contractual remuneration will be reckoned in terms of the Notification mentioned hereinabove.

o/c
Chairman 29/10/08
Mathabhanga Municipality

Memo No. MM/HHW/Appointment/48/1-8/08.

Date 29-10-2008.

Copy forwarded for information and necessary action to :-

1. The Special Secretary, Government of West Bengal, Municipal Affairs Department, Writers Buildings, Kolkata- 1.
2. The Director of Local Bodies, Govt. of West Bengal, Purta Bhavan, 1st floor, Salt Lake City, Kolkata- 91.
3. The Project Director, SUDA (Health Wing) H.GUS Bhavan, Salt Lake, Kolkata - 106.
4. The District Magistrate, Cooch Behar.
5. The Dy. Director of Local Bodies, Jalpaiguri Division, Siliguri.
6. The A.C.M.O.H. Mathabhanga.
7. The Accountant, Mathabhanga Municipality
8. The Accountant Assistant HHW - Scheme, Mathabhanga Municipality
9. **Dr. Nivedita Bandyopadhyay**, W/o. - Ujjal Ghosh, IFS Divisional Forest office wildlife Division, P.o.- Nilkuthi, Near Cooch Behar Airport Dist- Cooch Behar.



Chairman 29/10/08
Mathabhanga Municipality

Office of the Councillor
MATHABHANGA MUNICIPALITY
*Mathabhanga * Cooch-Bihar*
(WEST BENGAL)

Memo No. ^{MM/HHW} ^{MM} Appointment / 47/08.
To
Sri Ghanashyam Singha,
S/o, Rabindra Ch. Singha,
Vill + P.O. Shildanga



Date 29-10-2008.

Sub: Engagement for the post of Sanitary Inspector

In pursuance of memo no.111-MA/C-10/3S-55/2005 dt.2.2.07 of the Joint Secretary, Municipal Affairs Department, Govt. of West Bengal and as per decision of the Board of Councillors' meeting vide resolution no.13 (1) dt.24.10.08. the undersigned engages him in the post of Sanitary Inspector of purely contractual basis in the Mathabhanga Municipality office on a fixed pay of Rs.5,500=00 (Rupees Five thousand five hundred) only per month for one year and the renew of his service for another year will be made on satisfactory performances.

He is therefore, requested to join in his post within 7(seven) days from the Date of receipt of this letter on submission a joining report forthwith.

Chairman
Chairman 29/10/08
Mathabhanga Municipality
Mathabhanga Coochbihar

Memo No. ^{MM} ^{HHW} Appointment / 47/1-8/08. Date 29-10-2008.

Copy forwarded for information and necessary action to:-

1. The Special Secretary, Govt. of W. Bengal, Municipal Affairs Department, Writers Buildings, Kolkata-1.
2. The Director of Local Bodies, Govt. of W. Bengal, Purta Bhaban, 1st floor, Salt Lake City, Kolkata-91.
3. The Project Director, SUDA (Health Wing) ILGUS Bhaban, Salt Lake, Kolkata-106.
4. The Dy. Director of Local Bodies, Jalpaiguri Division, Siliguri.
5. The A.C.M.O.H. Mathabhanga.
6. The Accountant, Mathabhanga Municipality.
7. The Accountant Assistant HHW - Scheme, Mathabhanga Municipality.
8. Dr. Nivedita Bandoypadhyay.



Chairman
Chairman 29/10/08
Mathabhanga Municipality
Mathabhanga Coochbihar

Office of the Councillor
MATHABHANGA MUNICIPALITY
*Mathabhanga * Cooch-Behar*
(WEST BENGAL)

Memo No. MM./HHW./Report/51/A/08

Date 01-12-08

To,
The Director SUDA
(Health Wing)
ILGUS Bhavan
H-C BLOCK, SECTOR-III, BIDHANNAGAR,
Kolkata -700 0091.
West Bengal.



Ref: - No. SUDA - 63 ULBs/06/08/300 (9) Date. 28/11/2008

Sir, /Madam, -

With reference to the above this is state that the undersigned has engaged 3 (three) First Tier Supervisors (F.T.S.) from the regular HHW's detailed below with effect from 1st December-2008 and they have already stated functioning in the above posts as per direction of this Municipality Office.

This is for favour of your kind in formation and necessary action.

Name of the First Tier Supervisors :-

- 1) Smt. Sampa Sakar Sub Centre No. 1, (Ward No. 1, 3, 7, 8, & 12)
- 2) Smt. Purnima Saha, Sub Centre No. 2 (Ward No. 2, 4, 5, & 6)
- 3) Smt. Jayanti Saha (Das), Sub Centre No. 3 (Ward No. 9, 10, & 11)

Yours faithfully

Cencor
Chairman 12/08
Mathabhanga Municipality
Mathabhanga Cooch Behar

Office of the Councillor
MATHABHANGA MUNICIPALITY
*Mathabhanga * Cooch-Behar*
(WEST BENGAL)

Memo No. MM/HHW/Report/51/08

Date 01-12-08

To,
The Director SUDA
(Health Wing)
ILGUS Bhavan
H-C BLOCK, SECTOR-III, BIDHANNAGAR,
Kolkata -700 0091.
West Bengal.



Sub : - Engagement for the post of HHW.

Ref : - Memo No. SUDA-63 ULBs/06/08/300(9) Date. - 28/11/2008.

Madam,

With reference to the above this is to state that the undersigned has engaged 3 (Three) F.T.S. among the candidates of HHW under C.B.P.H.C.S. of this Municipality and as per your direction the Municipal Authority has engaged 3 (Three) following candidates from the reserved list of HHW for filling up the vacant HHW post to carry on the work smoothly. w.e.f 1st Dec/2008.

This is for favour of your kind information and necessary action.

Name of the HHW Candidates :-

- 1) Monti Sen (Bose), for Ward No. - 4
- 2) Tinku Mahato, for Ward No. - 3
- 3) Jamuna Paul, for Ward No. 1

Thanking You,

Yours faithfully

Anco
Chairman 01/12/08
Mathabhanga Municipality
Mathabhanga Cooch Behar

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal****Ref No. ...SUDA-63-ULBs/06/08/300(9)****Date28.11.2008****From : Director, SUDA****To : The Chairman
Jhalda / Mathabhanga / Mekliganj / Tufanganj / Mal /
Kurseong / Kalimpong / Dinhata / Chandrakona Municipality****Sub. : Engagement of FTSs and subsequent filling up of the resultant
Vacancies of regular HHWs from the panel candidates under
Community Based Primary Health Care Services.****Sir,**

The Trainee First Tier Supervisors of your ULB have successfully completed the job orientation training held at SUDA during 24-28 November, 2008.

Hence, the trainee FTSs now be engaged as regular FTSs with effect from 1st December, 2008. The FTSs will be in position at the Sub-Centre for the purpose of strengthening primary health care activities. The job responsibility chart is enclosed. Each FTS is entitled to get Honorarium @ Rs. 1,920/- (Rupees one thousand nine hundred twenty) only per month. The expenditure is to be booked under the A/C head "Honorarium for grass-root level functionaries-FTS".

The resultant vacancies of the HHWs who have been upgraded to FTSs, are to be filled up from the panel candidates of HHWs with effect from 01.12.2008. These HHWs be suitably deployed accordingly as regular HHWs. Each of these HHWs is entitled to get Honorarium @ Rs. 1,750 (Rupees One thousand seven hundred fifty) only per month. The expenditure is to be booked under the A/C head "Honorarium for grass-root level functionaries-HHW".

A feed back in respect of engagement of FTSs and newly engaged HHWs (along with their names) in the resultant vacancies is to be forwarded to the undersigned by 10.01.2009 for office records.

Thanking you.

Encl. : As stated.**Yours faithfully,****Director, SUDA****Contd. to P-2.**

0/e

- 2 -

SUDA-63 ULBs/06/08/300(9)/1(5)

Dt. .. 28.11.2008

Copy forwarded for kind information to :

**DM, Purulia / Cooch Behar / Jalpaiguri /
Darjeeling / Medinipur (West) District**

Director, SUDA

SUDA-63 ULBs/06/08/300(9)/2(5)

Dt. .. 28.11.2008

Copy forwarded for kind information to :

**CMOH, Purulia / Cooch Behar / Jalpaiguri /
Darjeeling / Medinipur (West) District**

Director, SUDA

SUDA-63 ULBs/06/08/300(9)/3(3)

Dt. .. 28.11.2008

Copy forwarded for kind information to :

- 1. Project Officer, Health, SUDA**
- 2. Finance Officer, SUDA**
- 3. Finance Officer, Health, SUDA**

Director, SUDA

Office of the Councillor
MATHABHANGA MUNICIPALITY
*Mathabhanga * Cooch-Behar*
(WEST BENGAL)

Memo No

Date

To
Sri Ghanashyam Singha,
S/o, Rabindra Ch.Singha,
Vill + P.O. Shildanga

Sub: Engagement for the post of Sanitary Inspector

In pursuance of memo no.111-MA/C-10/3S-55/2005 dt.2.2.07 of the Joint Secretary, Municipal Affairs Department, Govt.of West Bengal and as per decision of the Board of Councilors' meeting vide resolution no.13 (1) dt.24.10.08.theundersigned engages him in the post of Sanitary Inspector of purely contractual basis in the Mathabhanga Municipality office on a fixed pay of Rs.5, 500=00 (Rupees Five thousand five hundred) only per month for one year and the renew of his service for another year will be made on satisfactory performances.

He is therefore, requested to join in his post within 7(seven) days from the Date of receipt of this letter on submission a joining report forthwith.

Sd-
Chairman
Mathabhanga Municipality
Mathabhanga Coochbehar

Memo No. MM/HHW/Appointment/47/3/08.

Date...29-10-2008...

Copy forwarded for information and necessary action to:-

1. The Special Secretary, Govt.of W.Bengal, Municipal Affairs Department, Writers Buildings, Kolkata-1.
2. The Director of Local Bodies, Govt.of W.Bengal, Purta Bhaban, 1st floor, Salt Lake City, Kolkata-91.
- ✓ 3. The Project Director, SUDA (Health Wing) ILGUS Bhaban, Salt Lake, Kolkata-106.
4. The Dy.Director of Local Bodies, Jalpaiguri Division, Siliguri.
5. The A.C.M.O.H. Mathabhanga.
6. The Accountant, Mathabhanga Municipality.
7. The Accountant Assistant HHW - Scheme, Mathabhanga Municipality.
8. Dr.Nivedita Bandoypadhyay.

Censor
Chairman 29/10/08
Mathabhanga Municipality
Mathabhanga Coochbehar

To,
The Chairman,
Mathabhanga Municipality,
P.O. – Mathabhanga,
Dist. – Cooch Behar.

Sir,

I have the honour to state that as per your appointment letter Memo No. MM/HHW/Appointment/47/08, Date – 29-10-2008. I hereby joined in the post of 'Sanitary Inspector' in your C.B.P.H.C.S. (Health Wing) under Mathabhanga Municipality office on contractual Basis for One year this day the 1st day November 2008 at forenoon.

I therefore pray that you will kindly accept my joining report and oblige thereby.

Ghanashyam Singha
Ghanashyam Singha

Accepted.
Cms
01/11/08

Office of the Councillor
MATHABHANGA MUNICIPALITY
*Mathabhanga * Cooch-Bihar*
(WEST BENGAL)

Memo No

Date

From,
The Chairman,
Mathabhanga Municipality.



ORDER

In exercise of power conferred by notification by notification No.451/MA/C-10/3S-55/2005Pt Dated 22nd April 2008, of the special secretary to the Government of west Bengal Department of Municipal Affairs and as per approval of B.O.C. meeting of Mathabhanga Municipality vide resolution No. 13 (1) Dated 24.10.2008 . The undersigned is pleased to appointment **Dr. Nivedita Bandyopadhyay W/o. – Ujjal Ghosh**, IFS Divisional Forest office wildlife Division, P.o.- Nilkuthi, Near Cooch Behar Airport Dist- Cooch Behar, on Contract Basis to the post of Health Officer under C.B.P.H.C.S. in Mathabhanga Municipality with immediate effect initially for one year on the terms & conditions outlined below and confer on them the duties and responsibilities as per rules laid down by the Govt. & the municipality.

Terms and conditions : -

1. The appointment is made in public interest.
2. The officer must join the post on the date of effect mentioned in para – 1 above, filing which the appointment will automatically stand cancelled.
3. The consolidated contractual remuneration will be reckoned in terms of the Notification mentioned hereinabove.

Sd/-
Chairman
Mathabhanga Municipality

Memo No *MM/HHW/ Appointment /48/3/08*

Date *29.10.2008*

Copy forwarded for information and necessary action to : -

1. The Special Secretary, Government of West Bengal, Municipal Affairs Department, Writers Buildings, Kolkata- 1.
2. The Director of Local Bodies, Govt. of West Bengal, Purta Bhavan, 1st floor, Salt Lake City, Kolkata- 91.
3. The Project Director, SUDA (Health Wing) ILGUS Bhavan, Salt Lake, Kolkata – 106.
4. The District Magistrate, Cooch Behar.
5. The Dy. Director of Local Bodies, Jalpaiguri Division, Siliguri.
6. The A.C.M.O.H. Mathabhanga.
7. The Accountant, Mathabhanga Municipality
8. The Accountant Assistant HHW – Scheme, Mathabhanga Municipality
9. **Dr. Nivedita Bandyopadhyay, W/o. – Ujjal Ghosh**, IFS Divisional Forest office wildlife Division, P.o.- Nilkuthi, Near Cooch Behar Airport Dist- Cooch Behar,



Sd/-
Chairman *29/10/08*
Mathabhanga Municipality

To,
The Chairman,
Mathabhanga Municipality,
P.O. – Mathabhanga,
Dist. – Cooch Behar.

Sir,

I have the honour to state that as per your appointment letter Memo No. MM/HHW/Appoinment/48/08, Date – 29-10-2008. I hereby joined in the post of 'Health Officer' in your C.B.P.H.C.S. (Health Wing) under Mathabhanga Municipality office on contractual Basic for One year this day the 1st day November 2008 at forenoon.

I therefore pray that you will kindly accept my joining report and oblige thereby.

Nivedita Bandyopadhyay
(Dr. Nivedita Bandyopadhyay)

Accepted.
Cm 20/11/08

15

STD.No- 03583

Office Phone No - 255255

Fax: 255194

Office of the Councillor

MATHABHANGA MUNICIPALITY

**P.O. Mathabhanga Dist Cooch-Behar
(West Bengal)**

Memo No. MM/HHW/Interview/26/08

Date. 12/08/2008

From:- The Chairman,
Mathabhanga Municipality.

To :- The Director of SUDA,
ILGUS Bhaban, Health Wing,
H.C.Block, Sector-III, Bidhan Nagar,
Kolkata-91.



Subj.:- Interview of F.T.S. for Sub-Centre.

Ref. :- SUD-Health/63 ULBs/07/644(37) Dt. 20.01.2008.

Sir,

With reference to the above this is state that the undersigned has arranged a date of Interview on 27.8.2008 at 12 Noon in the Municipality Office, Mathabhanga for selection of the F.T.S. for 3(Three) Centres, one for per Centre within the Municipality area , Mathabhanga. In this respect your presence is urgently required for conducting the aforesaid Interview.

Under the circumstances you are requested kindly to look into the matter and do the needful action for conducting the aforesaid Interview please.

Thanking you,

Yours faithfully,

[Handwritten Signature]
12/8/08

Chairman,
Mathabhanga Municipality
Mdathabhanga, Cooch Behar.

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

SUDA-Health/63.ULBs/08/185

Date .19.08.2008.

**From : Dr. Shibani Goswami
Project Officer
Health, SUDA**

**To : The Chairman
Mathabhanga Municipality**

**Sub. : Selection of FTSS in connection with Community Based Primary Health
Care Services in Mathabhanga Municipality.**

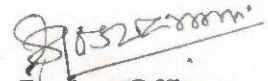
Sir,

This is to intimate you that Shri Salil Kr. Lahiri, MIES Officer, Health, SUDA will represent SUDA as a member of MHFW in the process of selection of FTSS on 27.08.2008.

You are requested kindly to make necessary arrangement for his accommodation at your ULB on the above mentioned dates.

Thanking you.

Yours faithfully,



Project Officer

Dt. .. 19.08.2008

SUDA-Health/63 ULBs/08/185/1(1)

CC

Shri Salil Kr. Lahiri, MIES Officer, Health, SUDA


Project Officer

Office of the Councillor
MATHABHANGA MUNICIPALITY
MATHABHANGA ● COOCH-BEHAR
(West Bengal)

Memo No. MM/HHW/113/08

Date 15-6-08

From,
The Chariamn,
Mathabhanga Municipality.

To,
The Director SUDA,
(Health Wings)
ILGUS Bhavan, Sector - III, H. C. Block,
Salt Lake City, Kolkata - 700106.

Sub :- Engagement First Tier Supervisor (FTS)

Madam,


Kindly refer to this office letter No. MM/HHW/Recruitment/06/08 Date 06-05-08, the undersigned is state that the date of submission of application by the candidate for the post of First Tier Supervisor (FTS) had been fixed on 28-04-2008. But the information of the above matter has been made to you on 28-08-08 instead of 28-04-08 through oversight. In this respect a notice of the aforesaid matter is sent herewith to you office for favour of your kind perusal.

This is for favous of kind information and taking necessary action.

Thanking You.

Yours faithfully.

Encl :- As stated above.

P. O. (H)
03-07-08

P. T. B. 16/08
Chairman,
Mathabhanga Municipality

Office of the Councillor
MATHABHANGA MUNICIPALITY
MATHABHANGA ● COOCH-BEHAR
 (West Bengal)

Memo No. ... M.M./HHW/Interview/03/08.

Date. 17-04-2008.

P.O.(H)
 03/07/08

বিজ্ঞপ্তি



এতদ্বারা মাথাভাঙ্গা পৌরসভার সকল কর্মরত (Regular) বেছাসেবী স্বাস্থ্যকর্মীদের জানানো যাচ্ছে যে SUDA/Health/63/ULBS/07/644(37) Date. 30.01.2008 অনুযায়ী HHW-র অন্তর্গত তিনটি সাব সেন্টার এলাকার জন্য তিনজন First Tier Supervisor (FTS) নিয়োগ করা হবে। এই নিয়োগ কর্মরত Regular HHW দের মধ্যে থেকেই করা হবে।

প্রার্থীদের যোগ্যতা

- ১) বয়স সীমা :- ২৫ - ৩৬
- ২) শিক্ষাগত যোগ্যতা :- ন্যূনতম মাধ্যমিক পাশ এবং সাধারণ অঙ্কে জ্ঞান থাকা আবশ্যিক।

ইচ্ছুক প্রার্থীদের আগামী ২৮/০৪/২০০৮ (ইং) এর মধ্যে President, Municipal Level Health and Family Welfare Committee - র কাছে আবেদন জমা দিতে অনুরোধ করা হচ্ছে।

Councilor
 পৌরপ্রধান ও সভাপতি 17/04/08
 পৌরস্বাস্থ্য ও পরিবার কল্যাণ কমিটি
 মাথাভাঙ্গা পৌরসভা

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-Health/DFID/08/33

Date13.06.2008

From : Dr. Shibani Goswami
Project Officer
Health Wing, SUDA

To : Shri A.K. Das, IAS
Project Director (HSDI) &
Special Secretary to the Govt. of West Bengal.

Sub : Delivery of Kit A and Kit B for Urban Sub-Centres.

Sir,

Enclosed, kindly find herewith the copy of communication of the Chairman, Mathabhanga Municipality bearing no. MM/HHW/Medicine/05/08 dt. 02.05.2008 which is self explanatory.

You are requested kindly to look into the matter and instruct District Health Office for delivery of Kit-A & Kit-B to the Municipality, so that the medicines be utilized towards extending services to the poor.

Thanking you.

Encl. : As stated.

Yours faithfully,


Project Officer

SUDA-Health/DFID/08/33/1(1)

Dt. .. 13.06.2008

Copy forwarded for kind information to :

Dr. Nila Mukherjee, Jt. DHS & SFWO, DHFW

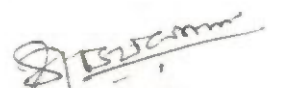

Project Officer

SUDA-Health/DFID/08/33/2(1)

Dt. .. 13.06.2008

Copy forwarded for kind information to :

Chairman, Mathabhanga Municipality


Project Officer

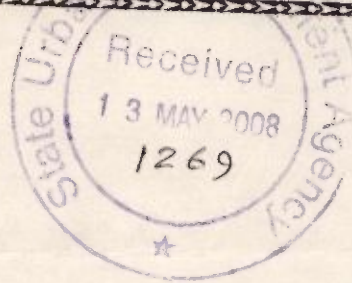
Office of the Councillor
MATHABHANGA MUNICIPALITY
*Mathabhanga * Cooch-Bihar*
(WEST BENGAL)

Memo No. *M.M./HHW/Medicine/05/08*

Date *2/5/08*

From:-
The Chairman,
Mathabhanga Municipality.

TO,
The Project Officer,
Health Wing ,
SUDA
Kolkata.



P.O.(H)
13/05

Sub:- Delivery of Kit – A & Kit –B for the Urban Sub Centers

Ref :- you letter No .SUDA- Health DFID/07/34(6) Dt 28/06/2007.

Sir/Madam,

With reference the above, this is to inform you that although three Sub Centers under Urban Health Performance had been opened long back and the medical practitioner is attending the Centers regularly, but the required effective service to the poor can not be met out systematically due to non supply of Kit –A & Kit B by the Office of CMOH (Cooch Behar).

Repeated requests of requirement had been submitted to the CMOH (Cooch Behar) vide letter No. *MM/Reg/294/08* Date *19-02-2008*,but requests have gone in vain.

You are therefore requested to kindly look into the matter & arrange for early delivery of Kit – A & Kit – B to this Municipality at the earliest.

P. 2/5/08
Chairman
Mathabhanga Municipality

Office of the Councillor
MATHABHANGA MUNICIPALITY
MATHABHANGA ● COOCH-BEHAR
(West Bengal)

Memo No. MM/HHW/10/08

Date 29/5/08

From,
The Chairman,
Mathabhanga Municipality.

To,
The Director SUDA.
(Health Wing)
H.C. BLOCK, SECTOR- III
Bidhan Nagar
Kolkata - 700091

Sir/Madam,

With reference to above the undersigned is to submit herewith the progress report of CBPHCS under Mathabhanga Municipality. Relevantly it is for your kind information that all the three sub-centers have been opened and functioning in full speed. Medicines has also been purchased from local shops by inviting Quotation (lowest). But, it is noted that yet the kit 'A' & kit 'B' are not available through several reminders have been made from this end. Further you will be pleased to know that M & S cell in collaboration with the HHWs have been participated in district health fare organized by health & family welfare Govt. of West Bengal.

Hence, She is requested to take further necessary action.

29/5/08
Chairman
Mathabhanga Municipality

Office of the Councillor
MATHABHANGA MUNICIPALITY
MATHABHANGA • COOCH-BEHAR
(West Bengal)

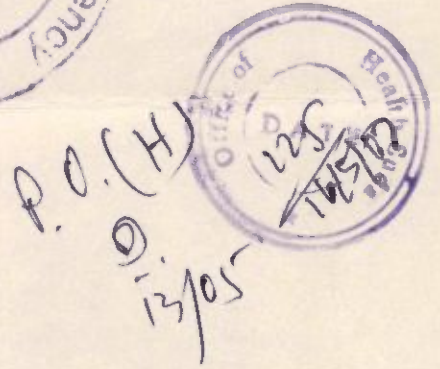
Memo No. MM/HA/W/Recruitment/06/08.

Date 06.5.2008



From : -
The Chairman
Mathabhanga Municipality

To,
The Director SUDA.
(Health Wing)
H.C. BLOCK, SECTOR- III
Bidhan Nagar
Kolkata - 700091



Sub : - Procurement regarding First Tier Supervisor Recruitment.

Ref : - SUDA/Health/63/ULBs/07/644(37). Dt. 30-01-2008.

With reference to above, the undersigned has to inform him/her that the necessary procurement has been made , regarding recruitment of 3 (three) Nos. First Tier Supervisor(FTS) amongst the regular H. H. Ws engaged in the C.B.P.H.C.S. under Mathabhanga Municipality as per direction from his/her end.

Hence, he/she is requested to take steps for further necessary action at an earliest.

Enclou :- as stated above.

M/S/08

Chairman
Mathabhanga Municipality
Mathabhanga Cooch Behar.

Office of the Councillor
MATHABHANGA MUNICIPALITY
MATHABHANGA • COOCH-BEHAR
(West Bengal)

Memo No. MM/HHW-Interim/03/08

বিজ্ঞপ্তি

Date. 17. 4. 2008.

এতদ্বারা মাথাভাঙ্গা পৌরসভার সকল কর্মরত(Regular) স্বৈচ্ছাসেবী স্বাস্থ্যকর্মীদের জানানো যাচ্ছে যে SUDA/Health/ 63/ ULBs/ 07/ 644(37) Dt.30.01.2008 অনুযায়ী HHW-র অন্তর্গত তিনটি সাব সেন্টার এলাকার জন্য তিনজন First Tier Supervisor (FTS) নিয়োগ করা হবে। এই নিয়োগ কর্মরত Regular HHW দেয় মধ্যে থেকেই করা হবে।

প্রার্থীদের যোগ্যতা

- ১) বয়স সীমা :- ২৫-৩৬ বৎসর।
- ২) শিক্ষাগত যোগ্যতা:- ন্যূনতম মাধ্যমিক পাশ এবং সাধারণ অঙ্কে জ্ঞান থাকা আবশ্যিক।

ইচ্ছুক প্রার্থীদের আগামী ২৮/০৪/২০০৮ (ইং) এর মধ্যে President, Municipal Level Health and family welfare Committee -র কাছে আবেদনপত্র জমা দিতে অনুরোধ করা হচ্ছে।

১৭/০৪/০৮
পৌরপ্রধান ও সভাপতি
পৌরস্তর স্বাস্থ্য ও পরিবার কল্যাণ কমিটি
মাথাভাঙ্গা পৌরসভা

Office Phone No.: 03583
255255
Fax: 255194

Office of the Councillor
MATHABHANGA MUNICIPALITY
MATHĀBHANGA * COOCHBEHAR
(West Bengal)

Memo. No. MM/1386/08

Date...15.3.2008....

Sealed Quotation for Supply of Medicines at Mathabhanga Municipality for Community Based Primary Health Care Services under Mathabhanga Municipality for the period 1st April 2008 to 31st March 2009.

Sealed Quotations are invited by the undersigned for supply of Medicines of Mathabhanga Municipality for Community Based Primary Health Care Services under Mathabhanga Municipality for the period from: 1st April 2008 to 31st March

TERMS AND CONDITIONS ARE AS FOLLOWS :-

1. Quotation should reach the undersigned on or before 25.03.2008 before 2 P.m. and the same will be opened at 4.00 P.M. on the same day.
2. The undersigned reserves the right to accept &/or cancel any quotation without assigning any reason thereof.
3. The successful quotationer will collect supply order from time to time from the Office of the Chairman, Mathabhanga Municipality (C.B.P.H.C.S. Office Room) & medicines should be supplied to the undersigned within 3 days from the date of supply order.
4. Name & Address of the proprietor of the partner of the firm should be noted in the quotation, Each item's price should be quoted in the quotation in full details.
5. On receipt of the final decision of the Chairman, Mathabhanga Municipality the successful quotationer will have to sign the contract deed on the non-judicial stamp of Rs. 10/- & deposit the Security money amounting to Rs. 500=00 (Rupees five hundred) only by way of call deposit in favour of Chairman, Mathabhanga Municipality.
6. The following documents must be furnished along with quotations duly attested by the appropriate authority. (i) Valid Drug License (ii) Valid Trade License (iii) I.T. and S.T. Clearance Certificate.
7. In case the successful quotationer fails to supply the required medicines within due time, the undersigned reserves the right to cancel the contract, without assigning any reason thereof and reserved the right to impose any penalty as he deems fit.

N.B.

- * The list of medicine is enclosed herewith.
- * Required quantity of Drugs May be assessed on actual need by the Medical Officer.

Signature
Chairman, 15/3/08
Mathabhanga Municipality,
Mathabhanga, Cooch Behar.

Memo No. _____

Dt. _____

Copy to:-

- The Director, SUDA
2. The Sub-divisional Officer, Mathabhanga.
3. The A.C.M.O.H, Mathabhanga & Mekhliganj.
4. The Superintendent, Mathabhanga S.D. Hospital, Mathabhanga.
5. The Executive Officer, Mathabhanga-I Panchayat Samity.
6. The Executive Officer, Mathabhanga-II Panchayat Samity.
7. Office Notice Board.

List of Medicines

SL.No	Product	Formulation Unit
1	Disogel	10 tablet strip(Aluminium Foil)
2	Aciloc 150mg	Do
3	Domstal 10mg	Do
4	Ascoril	Do
5	Wikoryl	Do
6	Tab.II/A(large)Ferrous Sulphate 180 mg & Folic Acid 0.5mg	Do
7	Tab.IFA(small)Fesovit	Do
8	Vit.A solution 2lac IU/5ml	60 ml/bottle
9	Banday 400	1 Tab/Strip
10	Flagyl 200,400	10 Tab/Strip
11	Electral Powder	Sachet
12	Decolic	10 Tab/Strip
13	P-500,250,125 mg	Do
14	Brufen 400,200 mg	Do
15	Septan(Adult)	Do
16	Septin(Paediatric)	Do
17	Chloramphenicol Eye Applicap(fizer)	Aplicap
18	Absorbent Cotton Net (Bengal Chemicals.)	1 Pki of 100gm
19	Absorbent Gauze (Bengal Chemicals.)	1 set of 10 pcs of gauze
20	Silverex Cream	5gm,10gm & above
21	Betadine	5 gm tube
22	Neosporins Powder	10gm pack
23	Microspor (Bengal chemicals)	1 seal

*****Required quantity of Drugs may be assessed on actual need basis by the Health Officer.**


 Chairman 15/03/08
 Mathabhanga Municipality

Office of the Councillor
MATHABHANGA MUNICIPALITY
*Mathabhanga * Cooch-Behar*
(WEST BENGAL)

Memo No MM/Health/275/08

From :-

The Chairman
Mathabhanga Municipality



Date 14-2-2008

To,
The Director SUDA.
(Health Wing)
H.C. BLOCK, SECTOR- III
Bidhan Nagar
Kolkata - 7000091

Sub:- Progress Report for the Month of January'08.

Sir/Madam,

With reference to above the under signed is sending here with the progress report of C.B.P.H.C.S. under Mathabhanga Municipality for the month of January,08. The details of the report is as follows -

1. The medical officer has been joined and started functioning from 10.01.2008.
2. 3(Three) Nos. Sub- Center have been inaugurated on 29.01.2008.
3. The medical officer visits the sub- Center on a fixed day in a week and treats the patients. But Kit-A and Kit-B which should be received from the office of the A.C.M.O.H. is unavailable still now. Procurement to medicine purchase is going on.
4. Equipment for the Sub-Center has already been purchased.
5. Preparation of Family Schedule has been completed by the HHWs.

Hence, you are requested to do the needful for further necessary action.

Thanking you.

Yours faithfully.

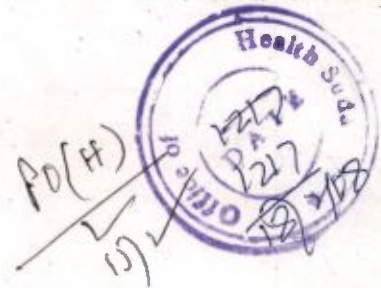
Chairman 14/02/08
Chairman
Mathabhanga Municipality

Office of the Councillor

MATHABHANGA MUNICIPALITY**Mathabhanga * Cooch-Behar**
(WEST BENGAL)

Memo No MM/Health/275/08

Date 14-2-08

From :-
The Chairman
Mathabhanga MunicipalityTo,
The Director SUDA.
(Health Wing)
H.C. BLOCK, SECTOR- III
Bidhan Nagar
Kolkata - 700091**Sub:- Progress Report for the Month of January'08.**

Sir/Madam,

With reference to above the under signed is sending here with the progress report of C.B.P.H.C.S. under Mathabhanga Municipality for the month of January,08. The details of the report is as follows -

1. The medical officer has been joined and started functioning from 10.01.2008.
2. 3(Three) Nos. Sub- Center have been inaugurated on 29.01.2008.
3. The medical officer visits the sub- Center on a fixed day in a week and treats the patients. But Kit-A and Kit-B which should be received from the office of the A.C.M.O.H. is unavailable still now. Procurement to medicine purchase is going on.
4. Equipment for the Sub-Center has already been purchased.
5. Preparation of Family Schedule has been completed by the HHWs.

Hence, you are requested to do the needful for further necessary action.

Thanking you.

Yours faithfully.

Chairman
Chairman 14/02/08
Mathabhanga Municipality

STD No. 03583
Office Phone No. 255255
Fax. 255194

Office of the Councillor

MATHABHANGA MUNICIPALITY

Mathabhanga * Cooch-Behar
(WEST BENGAL)

Memo No MM/Health/276/08

Date 14-2-2008

From:-
The Chairman
Mathabhanga Municipality.

To,
The Director SUDA.
(Health Wing)
H.C. BLOCK, SECTOR- III
Bidhan Nagar
Kolkata - 700091



PO (H)
15/2

Sub:- Information regarding staff of M & S Cell under Mathabhanga Municipality.

Sir/Madam,

I am to state that the functioning of Management & Supervision cell under Mathabhanga Municipality is going well from the beginning. The following staff including Medical officer has been engaged in the M & S Cell and they are performing their duty satisfactorily. The staff pattern for the M & S Cell is as follows :-

<u>SL. No.</u>	<u>Name of the staff</u>	<u>Designation</u>	<u>Date of Joining</u>
1.	Dr. B. P. Sen	Medical Officer	10.01.2008
2.	Amit Sarkar	Account Assistant	10.09.2007
3.	Biplab Roy	Computer Assistant	10.09.2007
4.	Kakali Saha	Multipurpose Helper Cum S.K. Clerk	10.09.2007
5.	Pradyut Saha	Health Assistant	10.09.2007

Therefore, he/she is requested to do the needful for further necessary action.

Thanking You.

Yours faithfully.

Chairman
Chairman 14/2/08
Mathabhanga Municipality

SUDA

0/c 15
STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

SUDA-Health/63 ULBs/07/669

14.02.2008

Ref No.

Date

From : Dr. Shibani Goswami
Project Officer
Health, SUDA

To : The Chairman
Mathabanga Municipality

Sub. : Training of HHWs in connection with Community
Based Primary Health Care Services.

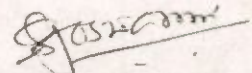
Sir,

This is to intimate you that Shri Salil Kr. Lahiri, MIES Officer, Health, SUDA will be visiting to your ULB to impart training to regular HHWs including panel candidates on Family Schedule, Baseline Survey Format and HMIS on 21st - 22nd February, 2008. No training fee is to be provided by you to Shri Lahiri.

You are requested kindly to make necessary arrangement for his accommodation on the above mentioned dates.

Thanking you.

Yours faithfully,



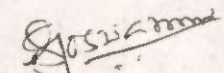
Project Officer

Dt. .. 14.02.2008

SUDA-Health/63 ULBs/07/669/1(1)

CC

Shri Salil Kr. Lahiri, MIES Officer, Health, SUDA



Project Officer

Signature
Computer
File 12-2-07

Office of the Councillor
MATHABHANGA MUNICIPALITY
MATHABHANGA * COOCHBEHAR
(West Bengal)

Memo. No. MA/ Appointment / 1544 / 07Date 08-09-2007

PO(A)

NOTICE

In pursuance of the letter no. 111-MA/C-38-55/2007 dt. 02-02-2007 of the Joint Secretary, Municipal Affairs Dept. govt. Of West Bengal Writers' Building, Kolkata -01 and the interview for the post of (1) computer Assistant (2) Account Assistant (3) Health Assistant and (4) Multipurpose Helper cum S.K. Clerk have been made on 27-8-2007 & 28-8-2007 in the Municipality Office Mathabhangamunicipality. As per compilation of Marks made in the aforesaid Interview the panel of candidates have been prepared in the following posts maintaining all the formalities. The appointment will be issued to the 1st person of the candidates from each panel.

<u>Name of the Post :-</u>	<u>Name of the Panelled Candidates:-</u>
1) Computer Assistant.	1) Biplob Roy. ----- First. 2) Pritam Sarkar. ----- Second 3) Pradip Saha ----- Third
2) Accountant Assistant.	1) Amit Sarkar. ----- First 2) Biplob Roy. ----- Second 3) Samir Saha ----- Third
3) Health Assistant	1) Pradyut Saha ----- First 2) Manita Sarkar. ----- Second 3) Raja Paul. ----- Third
4) Multipurpose Helper Cum S.K. Clerk	1) Kakali Saha. ----- First. 2) Munna Chakraborty (Pandit) ----- Second 3) supriya Saha. ----- Third



Carroll

Office of the Councillor
MATHABHANGA MUNICIPALITY
MATHABHANGA * COOCHBEHAR
(West Bengal)

Office Phone No : 255255
Fax : 255194

Memo. No. MM/Recruitment/1509/07

Date... 8-9-2007

To,

Sri Biplob Roy.
S/O Sri Bidyut Kumar Roy.
Thanspara, W/NO:-3
Mathabhanga, Coochbehar.

Sub: - Appointment Letter

In pursuance of the letter no. 111-MA/C-38-55/2005 dt. 02-02-2007 of the Joint Secretary, Municipal Affairs Dept. Govt. Of West Bengal Writers' Building, Kolkata -01 and the interview of CBPHCS on 27-08-2007; he is hereby appointed for the post of 'Computer Assistant' in the Municipality Office MTB (Health Wing- CBPHCS) on contractual basis for 01(ONE) year from the date of joining.

He will get contractual pay @ Rs 5000-00 (Rupees five thousand) only per month during the service period. After completion the contractual period his service will automatically be terminated if not renewal will be made in the same.

So he is requested to join in the aforesaid post with a joining report.



Chairman
Chairman 8/9/07
Mathabhanga Municipality
Mathabhanga, Coochbehar

Received
Biplob Roy
8.09.07

To,
The Chairman,
Mathabhanga Municipality,
P.O-Mathabhanga Cooch Behar.

Date 10.09.07

Sub: Submission for joining report

Sir,

I have the honour to state that as per your appointment letter Memo. No. MM/Appointment/1541/07 & date 08.09.07 I hereby joined in the post of 'Multi-purpose Helper-cum-S.K.clerk' in your Municipality office (Health wing-CBPHCS) on contractual basis for one year this day the 10th day of September 2007 at forenoon.

I therefore pray that you will kindly accept my joining report and Oblige thereby.

Joining time - 10:45 AM,

Yours faithfully

Kakali Saha
(Kakali saha)

Accepted
10/9/07
Chairman
Mathabhanga Municipality

Office Phone No : 255255
Fax : 255194

Office of the Councillor
MATHABHANGA MUNICIPALITY
MATHABHANGA * COOCHBEHAR
(West Bengal)

Memo. No. 111/MTB(M)-ment. 111/07

Date. 08-09-2007

To,
Smt. Kakali Saha
W/O. Sri Anjan Saha
W/No. 4
Mathabhanga, Coochbehar.

Sub: - Appointment Letter

In pursuance of the letter no. 111-MA/C-38-55/2005 dt. 02-02-2007 of the Joint Secretary, Municipal Affairs Dept. Govt. Of West Bengal Writers' Building, Kolkata -01 and the interview of CBPHCS on 28-08-2007, he is hereby appointed for the post of 'Multipurpose Helper Cum S.K. Clerk' in the municipality Office MTB (Health Wing- CBPHCS) on contractual basis for 01(ONE) year from the date of joining. He will get contractual pay @ Rs 5000-00 (Rupees five thousand) only per month during the service period. After completion the contractual period his service will automatically be terminated if not renewal will be made in the same.

So he is requested to join in the aforesaid post with a joining report.



Chairman
Chairman 8/9/07
Mathabhanga Municipality
Mathabhanga, Coochbehar.

Received copy
Kakali Saha.
8.9.07

To,
The Chairman,
Mathabhanga Municipality,
P.O-Mathabhanga Coochbehar.

Date 10.09.07

Sub: Submission for joining report

Sir,

I have the honour to state that as per your appointment letter Memo. No. MM/Appointment/1542/07 & date 08.09.07. I hereby joined in the post of 'Health Assistant' in your Municipality office (Health wing-CBPHCS) on contractual basis for one year this day the 10th day of September 2007 at forenoon.

I therefore pray that you will kindly accept my joining report and Oblige thereby.

Joining Time - 10:30

Yours faithfully

Pradyut Saha

(Pradyut Saha)

Accepted

Pradyut Saha
10/9/07
✓ Chairman
Mathabhanga Municipality

Office Phone No: 03583
255255
Fax: 255194

Office of the Councillor
MATHABHANGA MUNICIPALITY
MATHABHANGA * COOCHBEHAR
(West Bengal)

Memo. No. MM/ Appointment / 1542/07

Date.....

To,

Sri Pradyut Saha
S/O. Sri Prafulla Kumar Saha
W/ No: - 11, SLK. Road
Mathabhanga, Coochbehar.

Sub: - Appointment Letter

In pursuance of the letter no. 111-MA/C-38-55/2005 dt. 02-02-2007 of the Joint Secretary, Municipal Affairs Dept. Govt. Of West Bengal Writers' Building, Kolkata -01 and the interview of CBPHCS on 27-08-2007, he is hereby appointed for the post of 'Health Assistant' in the Municipality Office MTB (Health Wing-CBPHCS) on contractual basis for 01(ONE) year from the date of joining.

He will get contractual pay @ Rs 5000-00 (Rupees five thousand) only per month during the service period. After completion the contractual period his service will automatically be terminated if not renewal will be made in the same.

So he is requested to join in the aforesaid post with a joining report.



Chairman
Chairman 8/9/07
Mathabhanga Municipality
Mathabhanga, Coochbehar

Received
Pradyut Saha
8/9/2007

Office Phone No : 03583
Fax : 255255
255184

Office of the Councillor
MATHABHANGA MUNICIPALITY
MATHABHANGA * COOCHBEHAR
(West Bengal)

Memo. No. *MA/C-3S-55/2005 dt. 02-02-2007*Date *08-08-2007*

To,
Sri Amit Sarker.
S/O Alok kumar Sarker.
Thanspara, W/ No: - 3,
Mathabhanga, Coochbehar.

Sub: - Appointment Letter

In pursuance of the letter no. 111-MA/C-3S-55/2005 dt. 02-02-2007 of the Joint Secretary, Municipal Affairs Dept. Govt. Of West Bengal Writers' Building, Kolkata -01 and the interview of CBPHCS on 28-08-2007, he is hereby appointed for the post of 'Account Assistant' in the municipality Office MTB (Health Wing-CBPHCS) on contractual basis for 01(ONE) year from the date of joining.

He will get contractual pay @ Rs 5000=00 (Rupees five thousand) only per month during the service period. After completion the contractual period his service will automatically be terminated if not renewal will be made in the same.

So he is requested to join in the aforesaid post with a joining report.



Received
[Signature]
21-08-2007

Anwar
Chairman of
Mathabhanga Municipality
Mathabhanga, Coochbehar

To,
The Chairman,
Mathabhanga Municipality,
P.O-Mathabhanga, Cocchbhar.

Date 10.09.07

Sub: Submission for joining report

Sir,

I have the honour to state that as per your appointment letter Memo. No. MM/Appointment/1539/07 & date 08.09.07. I hereby joined in the post of 'Computer Assistant' in your Municipality office (Health wing-CBPHCS) on contractual basis for one year this day the 10th day of September 2007 at forenoon.

I therefore pray that you will kindly accept my joining report and Oblige thereby.

Joining time - 10:35 Am

Yours faithfully

Biplab Roy
(Biplab Roy)

Accepted

Tn 10/9/07

✓Chairman
Mathabhanga Municipality

To,
The Chairman,
Mathabhanga Municipality,
P.O.-Mathabhanga, Co. Chhatar.

Date 10.09.07

Sub: Submission for joining report

Sir,

I have the honour to state that as per your appointment letter Memo. No. MM/Appointment/1540/07 dt date 08.09.07.I hereby joined in the post of 'Account Assistant' in your Municipality office (Health wing-CBPHCS) on contractual basic for one year this day the 10th day of September 2007 at forenoon.

I therefore pray that you will kindly accept my joining report and Oblige thereby.

Joining time: 10:30 AM.

Yours faithfully

Amit Sarkar

(Amit Sarkar)

Accepted
By
10/9/07
✓ Chairman
Mathabhanga Municipality

Office of the Councillor
MATHABHANGA MUNICIPALITY
*Mathabhanga * Cooch-Behar*
(WEST BENGAL)

Memo No MM/Health/209/08

Date 04-2-2008

From:-
The Chairman,
Mathabhanga Municipality.

*To enter
in computer*

To,
The Director SUDA.
(Health Wing)
ILGUS Bhavan

Sub:- Recruitment of Medical officer on Contract Basis for M & S Cell Mathabhanga Municipality.

Ref:- Your Communication bearing No. SUDA Health/63 ULB/07/632,dt-17.01.08.

Sir,

With reference to above the undersigned is likely to inform him that Sri Bishnu Pada Sen has been appointed as medical officer on Contract Basis for M & S cell under Community Based Primary Health Care Services (C.B.P.H.C.S.) under Mathabhanga Municipality. The medical officer has been joined this office on the 8 th Jan'2008 at Noon with a joining report. In this regard, the necessary rules & regulations required has been maintained by this end.

Therefore, he is requested to take necessary step for the same.

Thanking You.

Yours Faithfully

Cengoz
Chairman, 4/02/08
Mathabhanga Municipality.

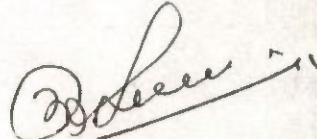
To,
The Chairman,
Mathabhanga Municipality,
P.O.- Mathabhanga,
Dt.-Cooch Behar.

Sir,

I have the honour to state that as per your appointment letter Memo No. MM/Appoint/74/08 dt.-08-01-2008. I hereby joined in the post of 'Medical Office' in your Municipality office (Health Wing -CBPHCS) on contractual basic for Six Month this day the 10th day of January at forenoon.

I therefore pray that you will kindly accept my joining report and oblige thereby.

Approved.
8/01/08


Dr. B.P.Sen

Attested.
4/02/08
Chairman
Mathabhanga Municipality
Mathabhanga, Cooch-B.

Office of the Councillor
MATHABHANGA MUNICIPALITY
MATHABHANGA ● COOCH-BEHAR
(West Bengal)

Memo No. MM/ Appointment/74/08.

Date 08.01.2008

To,
Dr. Bishunu Pada Sen.
C/o. M/s. Debjani Distributors
(Back side Joumoni Bhaben)
Hill Cart Road
P.O.- Siliguri - 734401
Dist.- Darjeeling

Sub:- Appointment Letter

In Pursuance of the letter no. 111-MA/C-3S-55/2005 date-2.02.07 & 1260/MA/C-10/3S-55/2005 Dt. 01-11-2007 of the joint Secretary, Municipal Affairs Dept. govt. of West Bengal Writers' Building Kilkata-01 and the interview of Medical officer under CBPHCS on 08-01-2008, he is hereby appointed for the post of 'Medical Officer' in the Municipality Office Mathabhanga. (Health Wing -CBPHCS) on contractual basic for 6 (Six) month from the date of joining.

He will get contractual pay @ 6,000/- (Rupees Six Thousand) only per month during the service period. After completion the contractual period his service will automatically be terminated if not renewal will be made in the same.

So he is requested to join in the aforesaid post with a joining report.

Attested.
Answer
w/for
Chairman
Mathabhanga Municipality
Mathabhanga, Cooch-Behar

08/01/08
Chairman
Mathabhanga Municipality
Mathabhanga, Cooch Beha

SUDA

STATE URBAN DEVELOPMENT AGENCY

**HEALTH WING
"ILGUS BHAVAN"**

**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**

Ref No.

Date ..17.01.2008

SUDA-Health/63 ULBs/07/632

From : Director, SUDA

**To : The Chairman
Mathabhanga Municipality**

**Sub. : Recruitment of Medical Officer on contract basis for M & S Cell under
Community Based Primary Health Care Services.**

Ref. : Your communication bearing memo no. MM/M. Officer/86/08 dt. 10.01.2008.

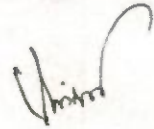
Sir,

The matter on selection of the Medical Officer on contract basis for M & S Cell under Community Based Primary Health Care (CBPHC) Services by Municipal Level Health & FW Committee (MHFWC) and issuance of appointment letter by you has been noted down. The date of joining of Medical Officer may kindly be intimated to this office for maintaining record.

This is to inform you that approval of the same by this end is not required.

Thanking you.

Yours faithfully,



Director, SUDA

Office of the Councillor
MATHABHANGA MUNICIPALITY

Mathabhanga * Cooch-Bihar
(WEST BENGAL)

Memo No. MM/M.Officer/86/08

To,
Sri S.K.Bhowmick
Joint Secretary to the Govt. of West Bengal
Municipal Affairs Department
Writers Building
Kolkata- 700001

BO(H)



Ref. No. - 111-MA/C10/3S-55/2005 & 1260/MA/C-10/3S-55/2005

Sir,

With reference to the above this is to state that the undersigned, after taking interview for the post of **Medical Officer** in the Mathabhanga Municipality (Health Wing - CBPHCS) issued appointment letter to **Dr. Bishnupada Sen** C/o. M/S Debjani Distributors (Back side Joumoni Bhaben) Hillcart Road, Siliguri Darjeeling on 08.01.2007 of which a copy is being sent to your office for favour of information and approval.

You are therefore requested kindly to look into the matter and do the needful action for approval of the same at an early date please.

Thanking you

Encl:- As stated above.

Yours faithfully

sd/ _____
Chairman

Mathabhanga Municipality
Mathabhanga, Cooch Behar

Memo no. MM/M.Officer/86/08

✓ Copy forward for information to the Director of SUDA.

Dt.

✓
Chairman 10/1/08
Mathabhanga Municipality
Mathabhanga, Cooch Behar

Office of the Councillor
MATHABHANGA MUNICIPALITY
MATHABHANGA • COOCH-BEHAR
(West Bengal)

ITY

Memo No. M.M./Appointment/74/08.

Date 08.01.2008

To,
Dr. Bishunu Pada Sen.
C/o. M/s. Debjani Distributors
(Back side Joumoni Bhaben)
Hill Cart Road
P.O. - Siliguri - 734401
Dist. - Darjeeling

Sub:- Appointment Letter

In Pursuance of the letter no. 111-MA/C-3S-55/2005 date-2.02.07 & 1260/MA/C-10/3S-55/2005 Dt. 01-11-2007 of the joint Secretary, Municipal Affairs Dept. govt. of West Bengal Writers' Building Kolkata-01 and the interview of Medical officer under CBPHCS on 08-01-2008, he is hereby appointed for the post of 'Medical Officer' in the Municipality Office Mathabhanga. (Health Wing -CBPHCS) on contractual basis for 6 (Six) month from the date of joining.

He will get contractual pay @ 6,000/- (Rupees Six Thousand) only per month during the service period. After completion the contractual period his service will automatically be terminated if not renewal will be made in the same.

So he is requested to join in the aforesaid post with a joining report.

P. 9/1/08
Chairman
Mathabhanga Municipality
Mathabhanga, Cooch Behar

Office Phone No : 03583
255255
Fax : 255194

Office of the Councillor
MATHABHANGA MUNICIPALITY
MATHABHANGA * COOCHBEHAR
(West Bengal)

Memo. No. MM/Appointment/1543/07.

Date...08.9.2007...

From:-

The Chairman,
Mathabhanga Municipality,
Mathabhanga, Coochbehar.

10 SEP 2007



To,

Sri S.K. Bhowmick,
Joint Secretary to the Govt. of West Bengal.
Municipal Affairs Department.
Writers' Building.
Kolkata.—700001

Sub:-Contractual Appointment of staff in connection with running CBPHCS.

Ref:- No. 111-MA/C-10/3S-55/2005. Dated: - 20-20-2007

Sir,

With reference to the above this is to state that the undersigned has prepared 4(four) panels of the Candidates by taking interview on 27/8/07 & 28/8/07 in the Municipality office, Mathabhanga Maintaining all the formalities as directed in the above noted reference. The appointment letter are issued to the related candidates already stood 1st in the panel of the 4(four) posts namely (1) Computer Assistant, (2) Account Assistant, (3) Multipurpose Helper cum S.K. Clerk & (4) Health Assistant, the compilation sheet of marks of the aforesaid Interview.

This is for favour of your kind information and necessary action

Thanking You.

Encl: 4 (four) panel for above posts.

Yours faithfully



Chairman
Chairman, 8/9/07
Mathabhanga Municipality,
Mathabhanga, Coochbehar

Office of the Councillor
MATHABHANGA MUNICIPALITY
MATHABHANGA * COOCHBEHAR
(West Bengal)

Memo. No.....

Date.....

C.B.P.H.C.S OF MATHABHANGA MUNICIPALITY
FOR THE POST OF - HEALTH ASSISTANT
INTERVIEW DATE ON:- 27-08-07
AT MATHABHANGA MUNICIPALITY OFFICE
PANNEL OF SELECTED CANDIDATES.

SL.NO.	NAME	REMARKS
1	PRADYUT SAHA	1 ST .
2	MAMATA SARKAR	2 ND .
3	RAJA PAUL	3 RD .

Chairman
CHAIRMAN
MATHABHANGA MUNICIPALITY
MATHABHANGA COOCHBHAR

Office Phone No : 03583
255255
Fax : 255194

Office of the Councillor
MATHABHANGA MUNICIPALITY
MATHABHANGA * COOCHBEHAR
(West Bengal)

Memo. No.....

Date.....

C.B.P.H.C.S OF MATHABHANGA MUNICIPALITY

FOR THE POST OF - MULTIPURPOSE HELPER

CUM S.K.CLERK

INTERVIEW DATE ON:- 28-08-07

AT MATHABHANGA MUNICIPALITY OFFICE

PANNEL OF SELECTED CANDIDATES.

SL.NO.	NAME	REMARKS
1	KAKALI SAHA	IST.
2	MUNNA CHAKRABORTY (PANDIT)	2 ND .
3	SUPRIYA SAHA	3RD.

Ananta
CHAIRMAN *7/10/07*
MATHABHANGA MUNICIPALITY
MATHABHANGA COOCHBHAR

03583
Office Phone No : 255255
Fax : 255194

Office of the Councillor
MATHABHANGA MUNICIPALITY
MATHABHANGA * COOCHBEHAR
(West Bengal)

Memo. No.....

Date.....

C.B.P.H.C.S OF MATHABHANGA MUNICIPALITY
FOR THE POST OF - COMPUTER ASSTT.
INTERVIEW DATE ON:- 27-08-07 TIME - 11 AM
AT MATHABHANGA MUNICIPALITY OFFICE
PANNEL OF SELECTED CANDIDATES.

SL.NO.	NAME	REMARKS
1	BIPLAOB ROY	1ST.
2	PRITAM SARKAR	2 ND .
3	PRADIP SAHA	3 RD .

Chairman
CHAIRMAN 27/07
MATHABHANGA MUNICIPALITY
MATHABHANGA COOCHBHAR

Office of the Councillor
MATHABHANGA MUNICIPALITY
MATHABHANGA * COOCHBEHAR
(West Bengal)

Office Phone No : 03583
255255
Fax : 255194

Memo. No.....

Date.....

C.B.P.H.C.S OF MATHABHANGA MUNICIPALITY
FOR THE POST OF - ACCOUNTS ASSTT.

INTERVIEW DATE ON:- 28-08-07

AT MATHABHANGA MUNICIPALITY OFFICE

PANNEL OF SELECTED CANDIDATES

SL.NO.	NAME	REMARKS
1	AMIT SARKAR	1ST.
2	BIPLOAB ROY	2ND.
3	SAMIR SAHA	3 RD .

Chairman
CHAIRMAN
MATHABHANGA MUNICIPALITY
MATHABHANGA COOCHBHAR

Office of the Councillor
MATHABHANGA MUNICIPALITY
MATHABHANGA * COOCHBEHAR
(West Bengal)

Memo. No. MM/Appointment/1544/07.

Date. 08-09-2007.

NOTICE

In pursuance of the letter no. 111-MA/C-3S-55/2005 dt. 02-02-2007 of the Joint Secretary, Municipal Affairs Dept. Govt. Of West Bengal Writers' Building, Kolkata -01 and the interview for the post of (1) computer Assistant (2) Account Assistant (3) Health Assistant and (4) Multipurpose Helper cum S.K. Clerk have been made on 27-8-2007 & 28-8-2007 in the Municipality Office Mathabhanga. As per compilation of Marks made in the aforesaid Interview the panel of candidates have been prepared in the following posts maintaining all the formalities. The appointment will be issued to the 1st person of the candidates from each panel.

<u>Name of the Post :-</u>	<u>Name of the Paneled Candidates:-</u>
1) Computer Assistant.	1) Biplob Roy. ----- First. 2) Pritam Sarkar. ----- Second 3) Pradip Saha. ----- Third
2) Accountant Assistant.	1) Amit Sarkar. ----- First 2) Biplob Roy. ----- Second 3) Samir Saha. ----- Third
3) Health Assistant	1) Pradyut Saha. ----- First 2) Mamta Sarkar. ----- Second. 3) Raja Paul. ----- Third
4) Multipurpose Helper Cum S.K. Clerk	1) Kakali Saha. ----- First. 2) Munna Chakraborty (Pandit) ----- Second 3) supriya Saha. ----- Third



Ananta
Chairman, 8/9/07
Mathabhanga Municipality,
Mathabhanga, Coochbehar.

SUDA

13 OK
STATE URBAN DEVELOPMENT AGENCY

HEALTH WING
"ILGUS BHAVAN"

H-C BLOCK. SECTOR-III. BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No SUDA-Health/63 ULBs/07/328

Date14.08.2007

From : Director, SUDA

To : The Chairman
✓Dinhata / Haldibari / Mathabhanga /
Mekhliganj / Tufanganj Municipality

Sub. : Ensuring involvement of CMOH and District Health Office in
implementation of Community Based Primary Health Care Services.

Sir,

Enclosed, kindly find herewith a copy of communication bearing no. HFW/CFW/331/HS-1003/07 dt. 31st July, 2007 of the Project Director, HSDI, Commissioner, FW & Special Secretary, Dept. of Health & Family Welfare. addressed to the Chief Medical Officer of Health of all the districts.

This is for your kind information and necessary action.

Thanking you.

Encl. : As stated.

Yours faithfully,


Director, SUDA

**DFID - ASSISTED HONORARY HEALTH WORKERS SCHEME
PURULIA MUNICIPALITY**

For The Month Of June 2007

(B) SRF wise monthly population General treatment (Time

Sr No	Time Date	Period	No. of Patients	Ref. col
I	19.6.07	5	-	5
II	25.07,9.6.07,16.5.07,23.6.07,30.6.07	40	-	40
III	7.6.07,14.6.07,21.6.07,28.6.07	71	-	71
IV	5.6.07,12.6.07,26.6.07	11	-	14
V	7.6.07,14.6.07,21.6.07,28.6.07	57	7	11
VI	5.6.07,12.6.07,26.6.07	32	-	32


 Health Officer
 Purulia Municipality

S. Roy
17.7.07

PO(A) ✓ 24/8
Office Phone No : 03583
255255
Fax : 255194

Office of the Councillor
MATHABHANGA MUNICIPALITY
MATHABHANGA * COOCHBEHAR
(West Bengal) 4012

Memo. No. MM/Health/1377/07

24 AUG 2007

Date 09-8-2007

Applications are invited for the Contractual Appointment of Staff mentioned below in connection with running the Community Based Primary Health Care Services under Mathabhanga Municipality. The applications should be addressed to the President, Municipal Level Health and Family Welfare Committee, Mathabhanga Municipality, Mathabhanga and the same to be submitted by 20th August 2007 to the Office of the undersigned. Age in all cases will be as applicable for Municipal employees (As on 01.08.2007).

Staff to be recruited Contractually

Sl. No.	Category of Staff	Educational Qualification	Experience	No. to be recruited	Contractual Pay
1.	Computer Asstt.	Graduate from a recognized university and course in Computer Technology	Knowledge in M.S. Office, Tally 7.2 etc.	1	Rs. 5000/- P.M.
2.	Accounts Asstt.	Graduate from a recognized University	Adequate experience in handling accounts independently and knowledge in accountings of Govt./Semi-Govt. offices.	1	Rs. 5000/- P.M
3.	Multi-purpose Helper-cum-S.K.Clerk	Graduate from any recognized university	Adequate knowledge and experience in office work in Govt./ Semi Govt. offices.	1	Rs. 5000/- P M
4.	Health Assistant	Madhyamik	Adequate knowledge and experience in community based health programme for 2 years.	1	Rs. 5000/- P.M •

In contractual appointment will be initially for 1(One) year renewable for another year on satisfactory performance.

The following documents/Papers are to be submitted along with the application :-

1. Age Proof Certificate.(Attested copy)
2. Qualification Certificate(Attested copy)
3. Residential Certificate
4. Experience Certificate
5. Enclosed 2(two) Recent Passport size photography.

Interview will be held on 27/08/2007 & 28/08/2007 at the office chamber of Chairman, MTB Municipality.

Declaration submitted by the applicant with sign as follows.

I do hereby declare that all the documents furnished are true to the best of my knowledge and belief. If found false, my candidature will be cancelled.

(This declaration must write at the bottom of the application)

Chairman
Chairman 9/8/07
Mathabhanga Municipality,
Mathabhanga, Cooch Behar.

Office of the Councillor
MATHABHANGA MUNICIPALITY
MATHABHANGA * COOCHBEHAR
(West Bengal)

Memo. No. MM/Health/1407/07

From :- The Chairman,
Mathabhangra Municipality.

To :- The Director, SUDA,
Health Wing, ILGUS Bhaban,
Bidhan Nagar, Kolkata- 91.



**Sub. :- Submission of Plan for covering the Verandah of C.B.P.H.C.S.
Under Mathabhangra Municipality.**

Madam,

I have to draw your kind attention to the fact that a Plan for covering the Verandah of the Office of the Management & Supervision Cell under Mathabhangra Municipality is being sent as required by you.

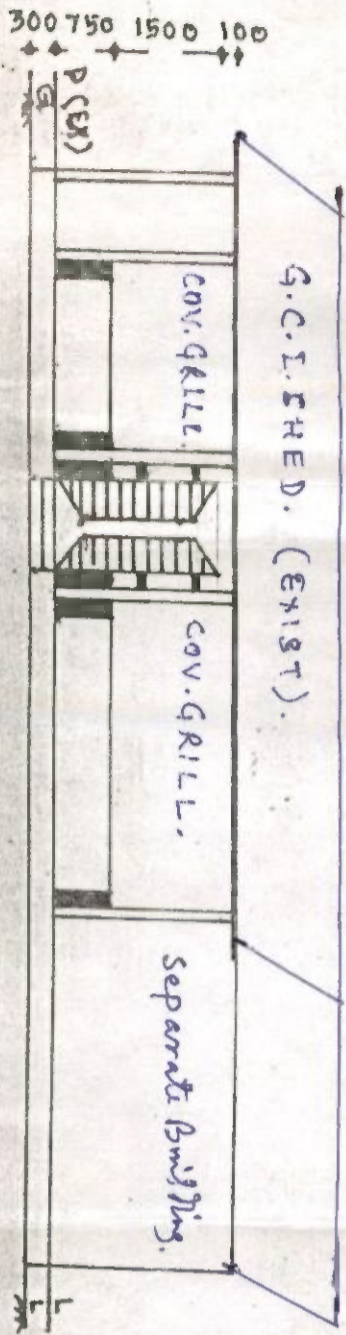
You are therefore, requested to do the needful.

Yours faithfully,

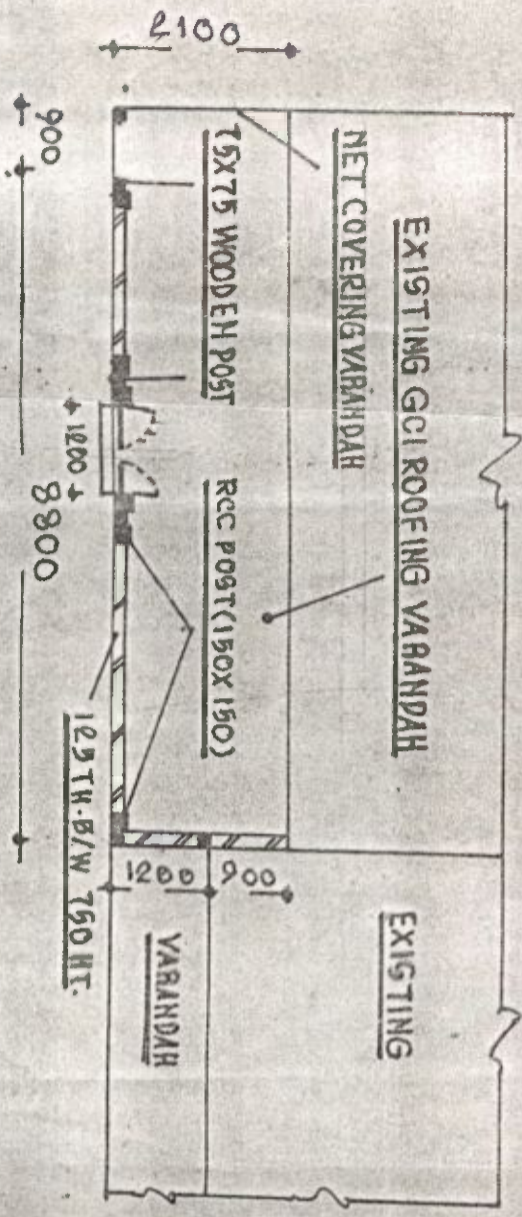
Chairman
Chairman 17/8/07
Mathabhangra Municipality,
Mathabhangra, Cooch Behar.

To, The Director - SUDA - Health wing

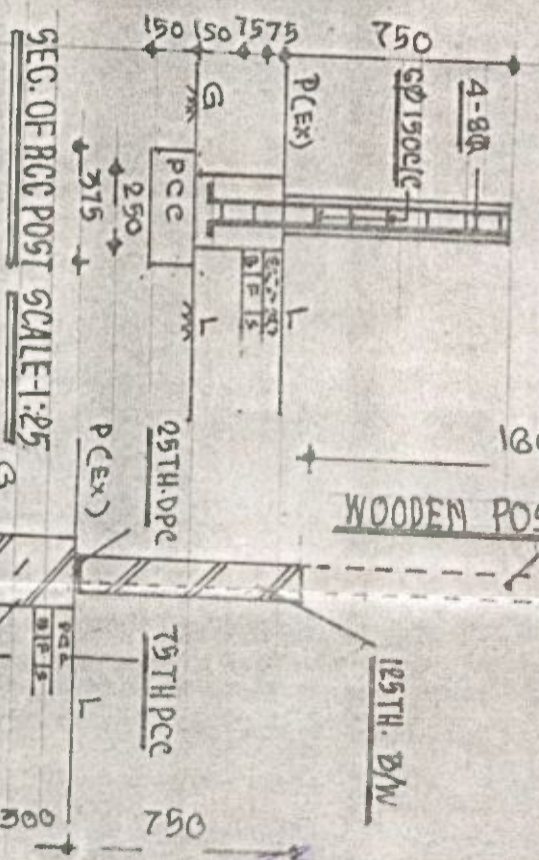
PLAN OF A HEALTH CARE UNIT (G.B.P.H.C.S) WITHIN THE OFFICE CAMPUS OF MATRABHANGA MUNICIPALITY, DIST. - COOCHBEHAR.



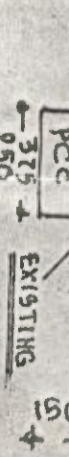
FRONT ELEVATION SCALE-1:100



PLAN SCALE - 1:100



SEC. OF RCC POST SCALE-1:25



SEC. OF B/W SCALE-1:25

NOTES

1. 125 MM TH. WALLING - UPTO 750MM FROM P.L. SUPPORTED WITH RCC COL. 150X150X750
2. ABOVE 750HT. UPTO 2350MM HT. GRILL COVERING WITH A GRILL GATE 1200X2250
3. ALL DIA ARE IN MILLIMETER.



[Signature]
24/7/17
S.A. E. Municipality
Matrabhanga, Coochbehar

SUDA

15 0/10

STATE URBAN DEVELOPMENT AGENCY

**HEALTH WING
"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.
SUDA-Health/63 ULBs/07/424

Date
23.08.2007

From : Director, SUDA

**To : The Chairman
Mathabhanga Municipality**

Sub. : Administrative Approval & Financial Sanction (AA & FS) for an amount of Rs.15517/- towards renovation of office space for M&S cell of Mathabhanga Municipality under Community Based Primary Health Care Services .

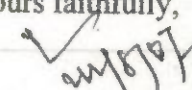
Ref. : Your communication bearing no. HM/HHW/1288/07 dt. 24.07.2007

Sir,

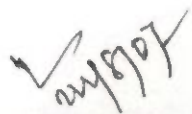
Administrative Approval & Financial Sanction (AA & FS) for an amount of Rs.15517/- (Rupees Fifteen Thousand Five Hundred Seventeen) only towards cost of renovation of office space for M&S cell , as proposed by you. The said work is to be completed by October, 2007.

The expenditure is to be met out of the CBPHC fund available with you and to be booked under the A/C head " Renovation Works". Statement of Expenditure is to be submitted accordingly following the financial guidelines already circulated to you.

Thanking you.

Yours faithfully,

Director, SUDA
Dt. .. 23.08.2007

SUDA-Health/63 ULBs/07/424(1)
C.C.
Finance Officer, SUDA


Director, SUDA

Sub. : Renovation of the office space for Management & Supervision Cell, Mathabhanga Municipality under Community Based Primary Health Care Services.

Enclosed the copy of communication of the Chairman, Mathabhanga Municipality bearing memo no. MM/HHW/1288/07 dt. 24.07.2007 on the above mentioned subject.

The municipality is having space constraints in accommodating the office of Management & Supervision Cell for which they have proposed to cover an uncover varanda and submitted cost estimate for Rs. 15,500/- as per PWD schedule of rates for year 2007.

It is to mention here that provision has been kept for renovation works for Rs. 42.30 lakhs, out of which Rs. 21.15 lakhs in 1st year and Rs. 21.15 lakhs in 2nd year.

As setting up of M & S Cell is very essential to monitor and supervise the activities of this programme. The renovation works proposed by the Municipality may be considered for.

Submitted for favour of kind approval please.

* c/p - 1

(8) c/p - 2

Director, SUDA

06.08.07

TUO may pl. see the estimate and offer his comments.

21/8/07

Kindly check the estimates and put up with his comments

TUO
Encl. As, AE

27/8/07

The estimate has been checked and verified according to ^{supplied} drawing and ^{rate of} current PWD schedule (1st April, 2007).

TUO / SUDA

23/08/07

Above noted estimate has been checked on the basis of drawing supplied by the SAE of Mathabhanga Mncpt.

Cont'd ---

through FAX on 17.8.07 and the amount comes to Rs 15,517/- (Rupees fifteen thousand five hundred Seventeen) only which includes 3% Contingency.

The estimate may be approved.

Put up for n.a. pt

M K Sen
23/8/07

Director, SODA.

Estimate for Rs. 15517/- as proposed above is approved.

Whicar
23/8/07

PO(H)

SUMMARY ON ESTIMATED PROJECT BUDGET

(Rs. in lakhs)

Sl. No.	Item of Expenditure	Yr. 1	Yr. 2	Yr. 3	TOTAL
NON - RECURRING					
1.	Equipment	105.00	115.00	14.75	234.75
2.	Furniture	85.00	30.00	7.00	122.00
3.	Construction				
	a) Sub-Centre	550.00	586.00	0.00	1136.00
	b) OPD cum Maternity Home	0.00	300.00	300.00	600.00
	c) OPD	60.00	90.00	0.00	150.00
4.	I.E.C. AIDs & Materials	10.00	30.00	23.00	63.00
5.	Renovation works	21.15	21.15	0.00	42.30
6.	Base Line Survey	4.37	0.00	0.00	4.37
7.	Family Schedule, Training Manual, HMIS Format & Kit Bag	130.00	5.98	5.00	140.98
8.	Strengthening of existing Maternity Homes & Dispensaries	120.00	60.00	30.00	210.00
	SUB - TOTAL	1085.52	1238.13	379.75	2703.40
RECURRING					
9.	Honorarium	72.92	253.65	253.66	580.23
10.	Salaries	175.63	175.88	175.89	527.40
11.	Rent	33.96	33.96	16.92	84.84
12.	Training	36.40	32.80	32.00	101.20
13.	Drug	135.84	411.68	411.68	959.20
14.	I.E.C.	11.39	35.39	35.39	82.17
15.	Operating Cost	242.66	274.29	274.29	791.24
	SUB - TOTAL	708.80	1217.65	1199.83	3126.28
	GRAND - TOTAL	1794.32	2455.78	1579.58	5829.68

Office Phone No : 03583
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Office of the Councillor
MATHABHANGA MUNICIPALITY
MATHABHANGA * COOCHBEHAR
(West Bengal)

Memo. No. MM/HHW/1288/07

31 JUL 2007

Date 24-7-2007

From :- The Chairman,
Mathabhanga Municipality.

To :- The Director, SUDA,
Health Wing, ILGUS Bhavan,
Bidhan nagar, Kolkata-91.

Madam,

I have to draw your kind attention to the fact that the office of the Management & Supervision cell under Mathabhanga Municipality has been tasted its functioning as per direction of the Govt. But a problem has been arised due to unprotected Varanda of this Office. However, as per Telephone discussion with you regarding covering the Varanda. , a Plan & estimate (PWD Scheduled) amounting to Rs. 15,550=00 (Fifteen thousand five hundred fifty) only has been made and the same is being sent to you for your kind approval. You are, therefore requested kindly look into the above matter and arranger permission for making expenses the amount from the H.H.W fund.

Your active action in the matter is earnestly solicited.

Thanking you,

Yours faithfully,

13/24/7/07
✓ Chairman

Mathabhanga Municipality,
Mathabhanga, Cooch Behar.

**MATHABHANGA MUNICIPALITY
ESTIMATE**

Estimate for the probable cost of Veranda covering work of Municipal Health Care unit (C.B.P.H.C.S) within the Office Campus of Mathabhanga Municipality.

Total Length= 10.60 Mts.

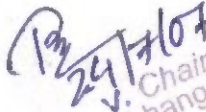
Estimate is prepared following P.W.D. Schedule of rates for the year 2007)

Item No.	Description of Item	Quantity	Unit	Rate	AMOUNT	
					Rs.	P.
<u>I-1</u> <u>P-74/1</u>	Dismantling all kinds of masonry work stacking the serviceable materials and removing rubbish as directed. 6 x 0.30 x 0.30 x 0.45 = 0.24	0.24	M ³	173.00	41=52	42=00
<u>I-2</u> <u>P-96</u> <u>14(ii)</u>	Cement concrete with 30mm down graded shingles excluding shuttering. (i) 1:3:6 proportions. 6 x 0.30 x 0.30 x 0.15 = 0.08	0.08	M ³	1883.00	150=64	151=00
<u>I-3</u> <u>P-86</u> <u>7(b)</u>	Nominal Mix M-20 Cement concrete (1:1 ^{1/2} :3) with 20 mm graded bazree excluding shuttering. 6 x .30 x .30 x 0.30 = 0.16 6 x .15 x .15 x 0.75 = 0.10 0.26	0.26	M ³	2711.00	704=86	705=00
<u>I-4</u> <u>P-</u> <u>100/19</u>	Reinforcement (for R.C.C work) including distribution bars, binders, stirrups etc. including cost of bars, initial straitening and removal of loose rust if necessary clothing to requisite length, hooking and bending to correct shape and building with 16 G black annealed wire at every intersection etc. all complete as per drawing & direction Total = 0.20 Qtd.	0.20	Qtd.	3200.00		640=00
<u>I-5</u> <u>P-98</u> <u>/16(f)</u>	Hire and labour charges for providing from work of hard wood shuttering for concrete work of any shape as directed. a) With 25mm thick Planks. 6 x 4 x 0.30 x 0.45 = 3.24 ii) Above P.L in Ground Floor 6 x 4 x 0.15 x 0.75 = 2.70	3.24 2.70	M ² M ²	98.00 148.00	317=52	318=00 399=60 400=00
<u>I-6</u> <u>P-</u> <u>108/33</u>	125mm thick brick work in cement mortar (4:1) with 1 st class bricks in ground floor. (10.00 - 1.20) x 0.75 = 6.60	6.60	M ²	259.00	1709=40	1,709=00
<u>I-7</u> <u>P-</u> <u>342/1</u>	Plaster (to wall, floor, ceiling etc.) with sand and Cement mortar including rounding off or chamfering corners as directed and raking out joints or roughening of concrete surface, including throating, nosing and drip course where necessary. With (6:1) 15mm thick plaster Thick Plaster= 9.70 x (0.75 + 0.30) = 7.28	10.15 7.28	M ²	49.00	497=35	357=00

4,322=00

Contd... P/2

4460=94
4460=89


 V. Chairman
 Mathabhanga Municipality
 Mathabhanga, Coochbehar

Item No.	Description of Item	Quantity	Unit	Rate	AMOUNT Rs. P.
	B/F				4,322-00
	Contd. . . I-7 ii) With (6:1) Cement mortar- 20mm thick plaster $9.45 \times 9.70 \times (0.75 + 0.15) = 8.73 \times 8.27$	8.27 8.73	M ²	62.00	4460-94 4460-89 512-74 541-00
I-8 P- 346/7	Neat Cement punning to wall, floor, dado etc. all complete. $1 \times 9.70 \times 0.30 = 2.91$	2.91	M ²	15.00	43-65 44-00
I-9 P-190 109A)	W.I. or M.S. Ornamental grill of approved design with M.S. Flat/box with continuous welded etc. all complete. (i) Grill weighting 10 Kg. to 16 Kg./m ² for Verandah Covering : $(10.00 - 1.20) \times 1.50 = 12.30 \text{ m}^2$ ii) Grill weighting more than 16 Kg. per m ² fir Grill gate with angle framed, hanging & Locking arrangement. : $1.20 \times 2.25 = 2.70 \text{ m}^2$	185.00 60 60.00	Kg. M ² M ² Kg.	36.00 39.10 34.00 39.10	6,660-00 105-57 2040-00 2040-00 2,346-00
I-10 P- 358/14	Decorative cement base paint of approved quality including smoothening surface by sand papering etc. <i>for 2 (Two) coats</i>	15.50 13.10	M ²	24.00	372-10 314-00
I-11 P- 366/7	Priming One coat to plastered, timber or metalled surface with synthetic enamel primer of approved quality including cleaning & smoothening surface.	15.00	M ²	20.00	300-00
I-12 P- 366/8	Painting with best quality synthetic enamel paint, super glass (higloss) of approved quality including cleaning and smoothening surface by sand papering etc. (a) On steel or similar metalled surface (ii) 2 coats with super gloss (higloss) other than white	15.00	M ²	38.00	570-00

Total Rs. 15,097-00
15,064-85

Add. Contingency @ 3% -----Rs. 451-95
453-00

Grand total Rs. 15,550-00

(Rupees Fifteen thousand five hundred and fifty) only

15,516-85
Say, Rs 15,517/-

S.A.E.
Mathabhanga Municipality
Mathabhanga, Coochbehar

V. Chairman
Mathabhanga Municipality
Mathabhanga, Coochbehar

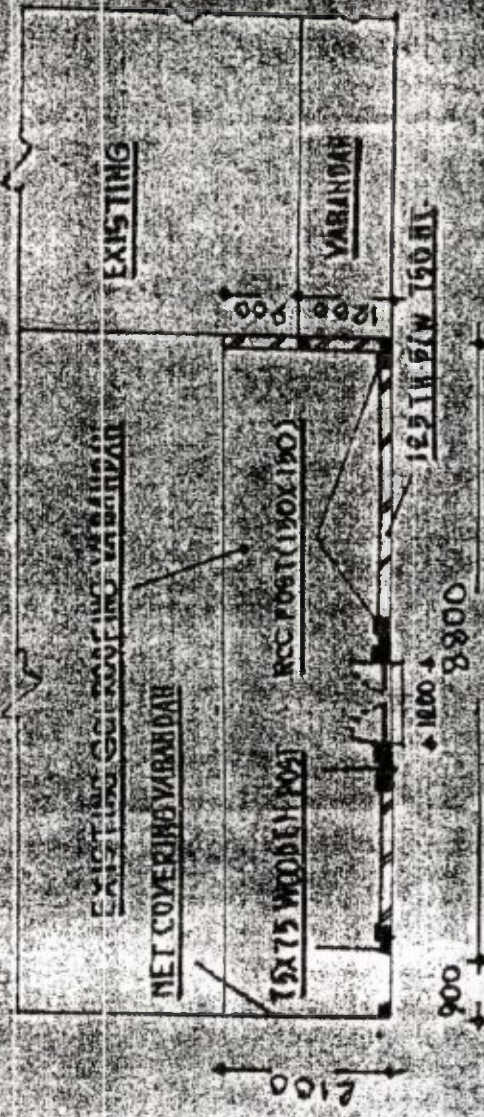
maybe Vetter.
BD
AE, SUDA. 23/08/07

may be vetted
M. K. Saha
T.U.-O/SUDA

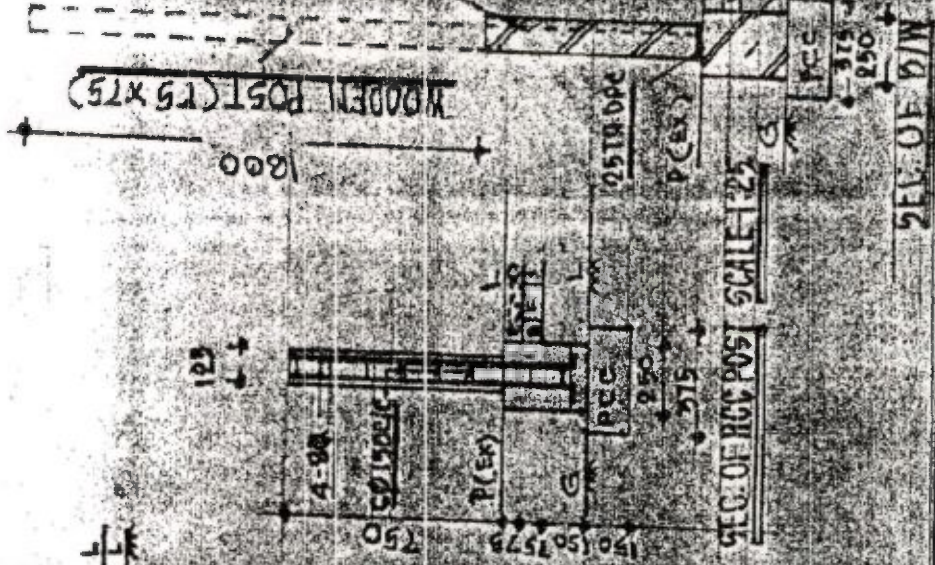
PLAN OF A HEALTH CARE UNIT (C.B.P.H.C.S) WITHIN THE OFFICE CAMPUS OF MATLADHANGA MUNICIPALITY, DIST. - COOCHBIHAR



FRONT ELEVATION SCALE-1:100



PLAN SCALE - 1:100



SEC. OF RCC POST SCALE-1:25

SEC. OF D/W SCALE-1:25

- NOTES.**
1. 125 MM TH WALLING - FROM P.L. SUPPORTE COL. 190X150X750
 2. ABOVE 750 HE UPTO GRILL COVERING W/ GATE 1200X225
 3. ALL DIM ARE IN MI

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Fax : 255194

Office of the Councillor
MATHABHANGA MUNICIPALITY
MATHABHANGA * COOCHBEHAR
(West Bengal)

Memo. No. NM/Health/1377/07

21 AUG 2007 Date 09-8-2007

Applications are invited for the Contractual Appointment of Staff mentioned below in connection with running the Community Based Primary Health Care Services under Mathabhangra Municipality. The applications should be addressed to the President, Municipal Level Health and Family Welfare Committee, Mathabhangra Municipality, Mathabhangra and the same to be submitted by 20th August 2007 to the Office of the undersigned. Age in all cases will be as applicable for Municipal employees (As on 01.08.2007).

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1. Age Proof Certificate.(Attested copy)
2. Qualification Certificate(Attested copy)
3. Residential Certificate
4. Experience Certificate
5. Enclosed 2(two) Recent Passport size photography.

Interview will be held on 27/08/2007 & 28/08/2007 at the office chamber of Chairman, MTB Municipality.

Declaration submitted by the applicant with sign as follows.

I do hereby declare that all the documents furnished are true to the best of my knowledge and belief. If found false, my candidature will be cancelled.

(This declaration must write at the bottom of the application)

Chairman
Chairman 2/8/07
Mathabhangra Municipality,

File

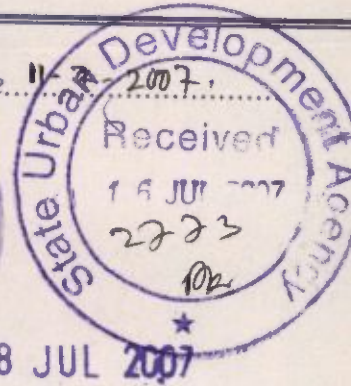
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Office of the Councillor
MATHABHANGA MUNICIPALITY
MATHABHANGA * COOCHBEHAR
(West Bengal)

Memo. No. MM/Health/1217/07

From : The Chairman,
Mathabhanga Municipality.

To :- The Director,
SUDA, ILGUS Bhaban,
Kolkata-91.



Ref :- Your Reference NO:- SUDA-Health/63 ULBs/o7/199. Date-02.07.2007.

Sir,

With reference to above, the undersigned is pleased to inform you that all the regular HHW candidates 12 (Twelve nos.) have been joined this Community Based Primary Health Care Services under this Municipality on 5th. July 2007. It is noted that all the Rules & Regulation as laid by you has been maintained for the Same.

You are, therefore, requested to take necessary measure and do the needful.

Yours faithfully,

Chairman
Chairman, 12/7/07
Mathabhanga Municipality,
Mathabhanga, Cooch Behar.

Office of the Councillor
MATHABHANGA MUNICIPALITY
MATHABHANGA * COOCHBEHAR
 (West Bengal)

Memo. No. MM/Health/1137/1/07

Date 03-7-2007-

বিজ্ঞপ্তি

প্রতিদ্বারা 'HHW - Regular' গালিকাছুক সকল
 প্রকৌশলী প্রকৌশলীকে জানানো যাচ্ছে যে মাথাভাঙ্গা
 প্রকৌশলী C.B.P.H.C.S প্রকৌশলী কাজে আগামী
 ৩/৭/২০০৭ (২২) থেকে শুরু হবে। নিম্ন গালিকাছুক
 'Regular HHW' কাজে দেব উক্ত দিনে প্রকৌশলী প্রকৌশলী
 কাজে আগমন করতে অনুরোধ করা হচ্ছে।

বেলা ১১.০০ টার মধ্যে উপস্থিতি জানিয়ে বেলা
 ১২ টার মানসিক প্রকৌশলী প্রকৌশলী কাজে উপস্থিতি
 করতে অনুরোধ করা হচ্ছে।

HHW's

- ১) সফা সফা -
- ২) লীতা কর্ম (বেঙ্গল) -
- ৩) পূর্ণিমা সাহা -
- ৪) জম্ভী সাহা (দাম) -
- ৫) কাঞ্চন চন্দ
- ৬) সুজাতা দাস (দেব) -
- ৭) বীণা কর্ম -
- ৮) লিপিকা সাহা -
- ৯) সিমি বিশ্বাস (পাল) -
- ১০) অনিতা পাল কুমার -
- ১১) ললিতা কর্ম (বেঙ্গল) -
- ১২) ললিতা মুখার্জী -



Councilor
 Chairman 3/7/07

Office Phone No : 03583
255255
Fax : 255194

Office of the Councillor
MATHABHANGA MUNICIPALITY
MATHABHANGA * COOCHBEHAR
(West Bengal)

Memo. No. MM/Health/1123/07.

Date. 2-7-2007.

From :- The Chairman,
Mathabhanga Municipality.

To :- The Director,
SUDA, Health Wing,
ILGUS Bhavan, H.C. Block, Sector-III,
Kolkata-91.



06 JUL 2007

Sub. :- Submission Result of Post Evaluation Training Examination.

Dear Madam,

With reference to the above subject the undersigned is sending herein the Marks of Post Evaluation Examination of the H.H.W (Honorary Health worker) both the regular and panel candidates, to your office noted below as desired by you for favour of information and necessary action. *Training was Complitted on 28.6.2007.*

Sl. No.	Name of Candidate	Ward No.	Marks Obtained
1.	Sampa Sarkar	1	38
2.	Gita Barman (Bose)	2	38
3.	Purnima Saha	3	38
4.	Jayanti Saha (Das)	4	38
5.	Kakali Chanda	5	38
6.	Sujata Das(Deb)	6	37
7.	Baby Sharma	7	33 ^{1/2}
8.	Lipika Saha	8	38
9.	Simi Biswas (Pal)	9	37
10.	Anita Pal Kundu	10	40
11.	Lalita Barman (Roy)	11	35
12.	Lalita Sutradhar	12	39

Reserved Candidates

Sl. No.	Name of Candidate	Marks Obtained
1.	Anumita Saha	40
2.	Sumitra Mandal	38 ^{1/2}
3.	Manti Sen (Bose)	37
4.	Jamuna Paul	37
5.	Tinku Mahato (Sarkar)	38 ^{1/2}

Thanking you,

Yours faithfully,

Chairman
Chairman 2/7/07
Mathabhanga Municipality,
Mathabhanga, Cooch Behar.

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING****"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No.SUDA=Health/63 ULBs/07/199

Date02.07.2007

From : Director, SUDA

To : The Chairman
Mathabhanga Municipality

Sub. : Commencement of functioning of regular HHWs under Community Based Primary Health Care Services.

Ref. : Your communication bearing no. MM/Health/1123/07 dt. 02.07.2007

Sir,

With reference to above, the following activities are to be undertaken by your ULB :

- The names of regular candidates (Twelve nos.) only is to be listed and put up in the notice board of ULB, asking them to function as HHW with effect from 5th July, 2007 and inform Director, SUDA accordingly with regard to date of joining of HHWs.
- The Chairman of the ULB is to allocate the area of operation for each HHW.
- One HHW will cover a population not exceeding 1,000 BPL contained in a single ward. A ward having less than 1,000 BPL population will have one HHW.
- The HHW shall be responsible for Primary Health Care of BPL families under her jurisdiction and be responsible for both public health and health statistical data collection for the entire population within the ward.
- The ward Councillor will monitor and supervise the activity at ward level.
- HHW Kit bag along with contents provided by SUDA is to be given to all the regular HHWs only.
- To start with, HHW will conduct baseline survey of the allotted BPL families as per the proforma already provided by SUDA, to be checked and scrutinized by HO / MO / SI, who will compile the data ward-wise and ULB-wise.
- Job responsibility of the HHW (working hours 12-00 Noon to 4-00 P.M. of each working day) is :
 - fortnightly home visit to each BPL families,
 - motivate the community to avail health services – collection of data and filling up of Family Schedule,
 - treatment of minor ailments at door step, distribution of drugs for three days maximum,
 - registration of pregnancy within 12 weeks,
 - identification of danger signs of pregnancy and its referral,
 - act as depot holder of ORS, Nirodh, OCP, Iron Folic Acid tablet etc.,
 - counselling on child nutrition and immunization,

Contd. to P-2

- counselling adolescents for physical, psychological and nutritional growth,
 - promotion of IEC activities including group discussion with the community on awareness generation towards Primary Health Care, Public Health and National Health Programmes,
 - assisting implementation of ongoing National Health Programmes.
 - preparation and submission of fortnightly HMIS report,
 - ensure community participation.
- Honorarium for HHWs will be @ Rs. 1,000/- per HHW per month with effect from the date of commencement of their work.

Furthermore, the following preliminary activities be initiated simultaneously so that primary health care services can be provided to the community.

- Accommodation for 3 (three) nos. of Sub-Centres are to be identified.
- Suitable accommodation for Sub-Centre be in municipal / community building or Club / CBO accommodation. **Preference should be given for municipal / community accommodation.**
- The Sub-Centre should preferably contain one room (size = 10' x 8') for setting up clinical room and covered waiting space for the beneficiaries, toilet and water facilities.
- The Sub-Centre is to be located in such a way that maximum number of BPL population could have easy access to it.
- As per Project proposal, the service charge (rental) should not exceed Rs. 1,000/- per month per Sub-Centre which includes electricity, water & sweeping / cleaning charges. These rental charges will only be applicable for the Sub-Centre accommodated in Club / CBO accommodation. There will be no rental charges for the Sub-Centre accommodated in municipal / community accommodation.

Further instruction will follow in due course. A feed back on the above mentioned activities be forwarded to the undersigned.

Thanking you.

Yours faithfully,

Director, SUDA

Dt. .. 02.07.2007

SUDA-Health/63 ULBs/07/199/1(1)
C.C.
DM, Cooch Behar District

Director, SUDA

SUDA-Health/63 ULBs/07/199/2(1)
C.C.
CMOH, Cooch Behar District

Dt. .. 02.07.2007

Director, SUDA

SUDA-Health/63 ULBs/07/199/3(2)
C.C.

Dt. .. 02.07.2007

1. Finance Officer, SUDA
2. Finance Officer, Health Wing, SUDA

Director, SUDA

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**Ref No. ...**SUDA-Health/63 ULBs/07/200**Date **02.07.2007****From : Director, SUDA****To : The Chairman
Mathabhanga Municipality****Sub. : Procurement of Furniture, Equipment and Drugs for Sub -Centres
under Community Based Primary Health Care Services.**

Sir,

On completion of Honorary Health Workers' training for 45 days, you are to engage regular HHWs with effect from 05.07.2007. In the mean time, You have already identified premises for sub-centres for implementation of primary health care services under CBPHC.

The minimum no. of clinics which are to be held in each of the sub-centres are as under :

- Ante natal / Post natal care & Family Welfare clinic – once / twice per month
- Immunisation Clinic – once per month
- Growth Monitoring Clinic – once per month
- Treatment Clinic by Doctor – once in a week
- Health Awareness programme – twice per month

To implement such clinic services from the sub-centres , it is high time to equip the sub-centres with necessary Furniture , Equipment and Drugs as per approved list which are enclosed at Annexure – I , II & III respectively.

Procurement is to be done by the ULB concerned through their Procurement Committee already constituted for the purpose, following the Government procurement norms. Fund already placed with the ULB is to be utilized for the purpose. Further fund will be released on submission of requisition as per proforma already provided only after acceptance by SUDA at least 70% of SOE of earlier fund released to you.

Contd. to P-2.

O/C
- 2 -

The expenditure is to be booked under the A/C head –“Furniture / Equipment / Drug” separately as will be applicable. Statement of Expenditure (SOE) is to be submitted by 10th of the following month and Utilisation Certificate (UC) at the end of each quarter.

You are requested to undertake such procurement at the earliest so that the primary health care services could be extended to the beneficiaries.

Thanking you.

Yours faithfully,

Enclo. : As stated.

✓

Director, SUDA

SUDA-Health/63 ULBs/07/200/1(1)

Dt. .. 02.07.2007

Copy forwarded for kind information to :

CMOH, Cooch Behar District

✓

Director, SUDA

SUDA-Health/63 ULBs/07/~~200~~/2(1)

Dt. .. 02.07.2007

Copy forwarded for kind information to :

AFC, Mathabhanga Municipality

✓

Director, SUDA

SUDA-Health/63 ULBs/07/~~200~~/3(1)

Dt. .. 02.07.2007

Copy forwarded for kind information to :

Finance Office, SUDA

✓
2/7/07

Director, SUDA

Fax: 255194

Office of the Councilor
MATHABHANGA MUNICIPALITY
MATHABHANGA * COOCHBEHAR
(West Bengal)

Memo. No. MM/Health/1123/07
From :- The Chairman,
Mathabhanga Municipality.

Date 2-7-2007

To :- The Director,
SUDA, Health Wing,
ILGUS Bhavan, H.C. Block, Sector-III,
Kolkata-91.

Sub. :- Submission Result of Post Evaluation Training Examination.

Dear Madam,

With reference to the above subject the undersigned is sending herein the Marks of Post Evaluation Examination of the H.H.W (Honorary Health worker) both the regular and panel candidates, to your office noted below as desired by you for favour of information and necessary action. Training was completed on 28.6.2007.

Sl No.	Name of Candidate	Ward No.	Marks Obtained
1	Sampa Sarkar	1	38
2	Gita Barman (Bose)	2	38
3	Purnima Saha	3	38
4	Jayanti Saha (Das)	4	38
5	Kakali Chandra	5	38
6	Sujata Das(Deb)	6	37
7	Baby Sharma	7	33 ^{1/2}
8	Lipika Saha	8	38
9	Simi Biswas (Pal)	9	37
10	Anita Pal Kundu	10	40
11	Lalita Barman (Roy)	11	35
12	Lalita Sutradhar	12	39

Reserved Candidates

Sl No.	Name of Candidate	Marks Obtained
1	Anumita Saha	40
2	Sumitra Mandal	38 ^{1/2}
3	Manti Sen (Bose)	37
4	Jamuna Paul	37
5	Tinku Mahato (Sarkar)	38 ^{1/2}

Thanking you,

Yours faithfully,

[Signature]
Chairman 2/7/07



Office of the Councillor
MATHABHANGA MUNICIPALITY
MATHABHANGA * COOCHBEHAR
(West Bengal)

Memo. No. MM/Health/843/07

Date 21-5-2007

From :- The Chairman,
Mathabhanga Municipality.

To :- The Director,
SUDA, Health Wing,
ILGUS Bhavan, H.C. Block, Sector-III,
Kolkata-91.

PO (H)
28/5
30 MAY 2007



Sub. :- Submission Result of Pre-Training Examination.

Dear Madam,

With reference to the above subject the undersigned is sending the Marks of Pre-Training Examination of the H.H.W (Honorary Health worker) both the regular and panel candidates to your office noted below as desired by you for favour of information and necessary action.

Sl. No.	Name of Candidate	Marks Obtained
1.	Sampa Sarkar	27
2.	Gita Barman (Bose)	22
3.	Purnima Saha	29
4.	Jayanti Saha (Das)	22
5.	Kakali Chanda	25
6.	Sujata Das (Deb)	23
7.	Baby Sharma	26
8.	Lipika Saha	26
9.	Simi Biswas (Pal)	25
10.	Anita Pal Kundu	27
11.	Lalita Barman (Roy)	22
12.	Lalita Sutradhar	23

Reserved Candidates

Sl. No.	Name of Candidate	Marks Obtained
1.	Anumita Saha	25
2.	Sumitra Mandal	24
3.	Manti Sen (Bose)	23
4.	Jamuna Paul	26
5.	Tinku Mahato (Sarkar)	25

Thanking you,

Yours faithfully,

Chairman
Chairman 21/5/07
Mathabhanga Municipality,
Mathabhanga, Cooch Behar.

15
Office of the Councillor
MATHABHANGA MUNICIPALITY
MATHABHANGA • COOCH-BEHAR
(West Bengal)

Memo No. MM/Report/789/07.

Date 7.5.2007

From :- The Chairman,
Mathabhang Municipality.

To :- The Director,
SUDA, Health Wing,
ILGUS Bhavan, H.C.Block, Sector-III,
Kolkata-91.



Ref. No.:- SUDA/Health/63 ULBs/07/33 Dt. 24.04.2007.

Madam,

With reference to the above the undersigned is furnishing here in a report in respect of Engagement of all categories of Staff as on 30.4.07 in the prescribed proforma to your office as desired for favour of information and necessary action.

HHW	M.O	SI	Computer Assistant	Acctt. Asstt.	Multipurpose Helper cum Store Keeper	Health Assistant	Remarks, If any
17	Nil	Nil	Nil	Nil	Nil	Nil	

Chandra
Chairman 7/5/07
Mathabhang Municipality,
Mathabhang, Cooch Behar.

STD No. 03583

Phone No 255255

Fax. 255194

Office of the Council
MATHABHANGA MUNICIPALITY
MATHABHANGA • COOCH BEHAR
 (West Bengal)

Memo No. MM/Report/789/07



From :- The Chairman,
Mathabhangha Municipality.

To :- The Director,
SUDA, Health Wing,
IIGUS Bhavan, H.C Block, Sector-III,
Kolkata-91.

Ref. No.:- M.OA/Health/63 ULB: 24.04.2007.

Madam,

With reference to the above the under signed is furnishing here in a report in respect of Engagement of all categories of Staff as on 24.04.07 in the prescribed proforma to your office as desired for favour of information and necessary action.

HHW	MO	SI	Computer Assistant	Acctt. Asstt.	Health Assistant	Remarks, If any
17	Nil	Nil	Nil	Nil	Nil	

Cencora
 Chairman
 Mathabhangha Municipality,
 Mathabhangha, Cooch Behar.

To enter in Master Confidential sheet

03583

Office Phone No : 255255

Fax : 255194

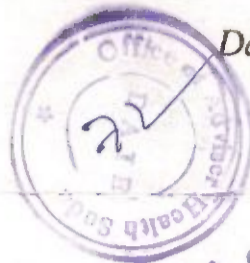
Office of the Councillor
MATHABHANGA MUNICIPALITY
MATHABHANGA * COOCHBEHAR
(West Bengal)

Memo. No. MM/Health/747/07.

From :- The chairman,
Mathabhanga Municipality.

Date... 2-5-2007.

To :- The Director,
State Urban Development Agency,
Health Wing, Ilgus Bhavan, H.C. Block,
Sector-III, Bidhan Nagar,
Kolkata-91



10 MAY 2007

Sub. :- HHW Training.

Sir,

With reference to your letter No. SUDA/Health/63/ULBs/06/298(9) Dt. 6.03.2007 this is to inform you that the necessary training of the HHWs (both regular & panel candidates) under Mathabhanga U.L.Bs is going to be started from 7th May'2007 and it will be continued for 45(forty five) days as per direction of the aforesaid letter.

Thanking You,

Yours faithfully,

Cencos
Chairman *2/5/07*
Mathabhanga Municipality,
Mathabhanga, Cooch Behar.

Memo No. _____

Dt. _____

Copy forwarded for information with a request to take necessary co-operation.

1. The A.C.M.O.H, Mathabhanga & Mekhliganj.
2. The Superintendent, Mathabhanga S.D.Hospital, Mathabhanga.
3. Dr. Anurina Saha, Medical Officer, Mathabhanga.
4. Smt. Indrani Paul, G.N.M, Mathabhanga.
5. Smt. Lipika Chakraborty, G.N.M, Mathabhanga.

Chairman
Mathabhanga Municipality,
Mathabhanga, Cooch Behar.

Office of the Councillor
MATHABHANGA MUNICIPALITY
MATHABHANGA • COOCH-BEHAR
(West Bengal)

Memo No. *MM/Training/717/07*



Date *24-4-07*

From :- The Chairman,
Mathabhangha Municipality.

To :- The Director,
State Urban Development Agency,
Ilgus Bhavan, H.C.Block, Sector-III,
Bidhan Nagar, Salt Lake,
Kolkata-106.

P.O. (H)
27/04

Sir,

As per telephonic discussion with you on 23.4.2007 this is to state that Sri Sanjib Seal, Accounts & Finance Co-ordinator of this Municipality is being sent to your office for attending the training regarding Accounts matter organized on 26.4.2007 at SUDA under your control.

This is for favour of your confirmation.

Yours faithfully,

Chairman
Chairman *24/4/07*
Mathabhangha Municipality,
Mathabhangha, Cooch Behar.

Office Phone No: 03583
255255
Fax: 255194

Office of the Councillor
MATHABHANGA MUNICIPALITY
MATHABHANGA * COOCHBEHAR
(West Bengal)

Memo. No. MP/Health/2010/105

Date: 2.3.2010

From: The Chairman,
Mathabhang a Municipality

To: The Director, SUDA,
II, GUS Bhaban Bldg, New
Kolkata-91

Subject: Submission of the Name of Doctor and Nursing Personnel.

Madam
I am sending herewith the Superintendent of Maternity and D Hospital

Mathabhang a Municipality for the submission of the names of the H.W. of

Mathabhang a Municipality to your office for the favour of information for necessary action.

Encl:- As Stated above.

Yours faithfully,
(Signature)
Chairman,
Mathabhang a Municipality,
Mathabhang a, Cooch behar.

Government of West Bengal
Office of the Superintendent, Mathabhanga SD Hospital
Cooch Behar.

Memo No:- 241/3..... 15/11/07


Date: 11/3/07

To,
The Chairman, Mathabhanga Municipality
Mathabhanga.

In reference to your Memo No. 203/203 dated 01/07 Dated -23/02/07
, sending here with the name of Doctor & Nursing personal attached to Mathabhanga SD
Hospital, Cooch Behar as noted below in connection with ensuing training of
honorary (H.H.W.) of Mathabhanga Municipality, Cooch Behar.

Sl. No.	Name	Designation	Remarks
01.	Dr. Smt. Anjana Saha.	Medical Officer	
02.	Smt. Indrani Das.	G.N.A.	
03.	Smt. Kalyani Das.	G.N.A.	

The receive of the same may kindly be acknowledged.


Superintendent
Mathabhanga SD Hospital
Cooch Behar.

Memo No:-..... ITB/SDH/07

Date:-...../...../07

Cops. forwarded for information & necessary action to:-

1. The Chief Medical Officer of Health, Cooch Behar.
2. A.C.M.O.H., Mathabhanga & Mekliganj.

Superintendent
Mathabhanga SD Hospital
Cooch Behar.

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK. SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.SUDA-Health/63 ULBs/06/252

Date 15.02.2007

From : Director, SUDA

To : The CMOH
Cooch Behar

Sub. : Trainers training in connection with ensuing training of Honorary Health Workers (HHWs) of your Municipality under Community Based Primary Health Care Services in 63 Non-KMA ULBs.

Ref. : This office letter no. SUDA-Health/63 ULBs/06/183(60) dt. 15.11.2006.

Sir,

With reference to this office communication quoted above, I am to inform you that though majority of municipalities have received the names of trainers from their respective CMOH, some municipalities are yet to receive the same from their CMOH concerned.

The marginally noted municipalities of Cooch Behar District have not yet received the list of trainers as nominated by CMOH.

District : Cooch Behar

Name of ULBs

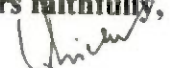
1. Dinhata
- ✓ 2. Mathabhanga
3. Tufanganj

The selected HHWs and panel candidates are waiting for their basic training. Unless trainers are detailed and trainers training is imparted to them, HHWs training programme of the municipalities concerned can not be started at ULB level.

You are requested kindly to nominate and arrange to forward names of 1 (One) Doctor and 2 (two) nurses, who would act as trainers for training of the HHWs and panel candidates of the said municipalities, to the Chairpersons concerned at the earliest with an intimation to the undersigned so that trainers training could be organized at SUDA.

Thanking you.

Yours faithfully,



Director, SUDA
15.02.2007

SUDA-Health/63 ULBs/06/252/1(1)

C.C.

District Magistrate, Cooch Behar

Director, SUDA
15.02.2007

SUDA-Health/63 ULBs/06/252/2(3)

C.C.

Chairman,

Director, SUDA

Office of the Councillor
MATHABHANGA MUNICIPALITY
MATHABHANGA * COOCHBEHAR
(West Bengal)

Memo. No. M.M./Ua./H.H.W/239/07

Date. 2.2.07.....

From: - The Chairman,
Mathabhang a Municipality.

To :- Dr. Shibani Goswami,
Project Officer, Health- SUDA,
ILGUS Bhaban, H-C Block, Sector-III,
Bidhan Nagar, Kolkata-91.

Subj:- Submission the list of Selected Candidates of H.H.Works.

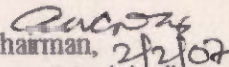
Sir,

With reference to the above subject the undersigned is sending herewith a list of Candidate already selected in the Interview held on 10.01.2007 in this Municipality to your Office for favour of approval and necessary action at an early date.

Thanking you,

Encl.:- As stated above

Yours faithfully,


Chairman, 2/2/07
Mathabhang a Municipality,
Mathabhang a, Cooch Behar.

Office of the Councillor
MATHABHANGA MUNICIPALITY
MATHABHANGA * COOCHBEHAR
(West Bengal)

Memo. No.....

Date.....

Final Selection of Honorary Health Workers for Mathabhanga Municipality
Interview on 10.1.2007

Sl. No.	Name of the Candidates	Selected For ward No.	Name of the Examiner and Marks given to the selected candidates.				
			Chairman MTB. MTY.	M.O. C.O.B.	A.C.M.O.H MTB.	Super S.D.Hospital MTB.	Councillor Health in-Charge
1.	Sampa Sarkar	1	15	16	14	16	16
2.	Gita Barman (Bose)	2	13	11	14	13	11
3.	Purnima Saha	3	18	15	15	15	15
4.	Jayanti Saha(Das)	4	15	11	14	14	11
5.	Kakali Chanda	5	14	13	14	15	14
6.	Sujata Das (Deb)	6	15	13	13	14	13
7.	Baby Sharma	7	15	13	13	14	13
8.	Lipika Saha	8	14	13	14	14	13
9.	Simi Biswas (Pal)	9	14	13	14	16	13
10.	Anita Pal Kundu	10	15	13	13	14	13
11.	Lalita Barman(Roy)	11	13	10	14	12	10
12.	Lalita Sutradhar	12	11	6	12	12	6

Reserved Candidates

Sl. No.	Name of the Candidates	Selected For ward No.	Name of the Examiner and Marks given to the selected candidates.				
			Chairman MTB. MTY.	M.O. C.O.B.	A.C.M.O.H MTB.	Super S.D.Hospital MTB.	Councillor Health in-Charge
1.	Anumita Saha	3	14	14	13	14	14
2.	Sumitra Mandal	5	12	13	13	14	13
3.	Manti Sen (Bose)	6	12	12	12	13	12
4.	Jharna Paul	1	14	14	12	12.5	14
5.	Tinku Mahato(Sarkar)	9	15	13	13	15	13

Councilor
Chairman 2/2/07
Mathabhanga Municipality,
Mathabhanga, Cooch Behar.

Office Phone No : 03583
255255
Fax : 255194

Office of the Councillor
MATHABHANGA MUNICIPALITY
MATHABHANGA * COOCHBEHAR
(West Bengal)

Memo. No. MM/interview/2057/1-6/06

Date 27-12-2006

From :- The Chairman,
Mathabhanga Municipality.

- To :-
1. Sri Gopinath Saha,
 2. The A.C.M.O.H., Mathabhanga & Mekhliganj.
 3. The Superintendent, Mathabhanga S.D.Hospital.
 4. The Secretary, Social Welfare Organisation, Mathabhanga.
 5. The Secretary, Jhankar Club, Mathabhanga.
 6. The Secretary, Azad Hind Sangha, Mathabhanga.

Sir,

An Interview for Employment in the Post of H.H.W. will be held on 10.01.2007 at 11 A.M. in the Municipality Office, Mathabhanga, you are cordially requested to attend the Municipality Office on the aforesaid date & time please.

Chairman
Mathabhanga Municipality.
Mathabhanga, Cooch Behar.

✓ Memo No. MM/interview/2058/06

Dt 27-12-2006

Copy to the Director, SUDA, Kolkata, with a request to attend the Interview Board on 10.01.2007 at 11A.M. in the Municipality Office please.

Chairman
Mathabhanga Municipality
Mathabhanga, Cooch Behar

Office Phone No: 03583
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Office of the Councillor
MATHABHANGA MUNICIPALITY
MATHABHANGA • COOCHBEHAR
(West Bengal)

Memo. No. MM/Interview/2057/1-6/06

Date: 27-12-2006

From :- The Chairman,
Mathabhanga Municipality.

- To :-
1. Sri Gopinath Saha
 2. The A.C.M.O.H., Mathabhanga & Melkliganj.
 3. The Superintendent, Mathabhanga E.D. Hospital.
 4. The Secretary, Social Welfare Organisation, Mathabhanga.
 5. The Secretary, Junior Club, Mathabhanga.
 6. The Secretary, Angikar Sangha, Mathabhanga.

Sir,

An Interview for employment in the Post of H.H.W. will be held on 10.01.2007 at 11 A.M. in the Municipality Office, Mathabhanga, you are cordially requested to attend the Municipality Office on the aforesaid date & time please.

Chairman
Mathabhanga Municipality,
Mathabhanga, Cooch Behar.

Memo No. MM/Interview/2058/06

Date: 27-12-2006

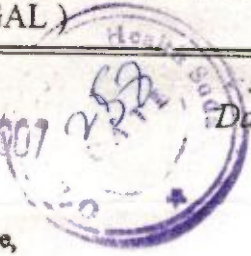
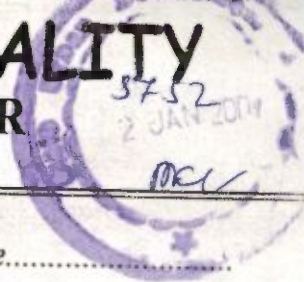
Copy to the Director, SUDA, with a request to attend the interview held on 10.01.2007 at 11A.M. in the Municipality Office please.

Chairman
Chairman 27/12/06
Mathabhanga Municipality
Mathabhanga, Cooch Behar

Dr. A.K. Mishra, ITO, Cooch Behar
will attend

Office of the Councillor
MATHABHANGA MUNICIPALITY
MATHABHANGA * COOCHBEHAR
(WEST BENGAL)

Office Phone No: 03583
255255
Fax: 255193



Memo No.....

03 JAN 2007

Date.....

From :- The Chairman,
Health & Family Welfare Committee,
Mathabhanga Municipality.

PD (H)
3/1/07

- To :-
1. Sri Gopinath Saha,
 2. The A.C.M.O.H., Mathabhanga & Mekhliganj.
 3. The Superintendent, Mathabhanga S.D.Hospital.
 4. The Secretary, Social Welfare Organisation, Mathabhanga.
 5. The Secretary, Jhankar Club, Mathabhanga.
 6. The Secretary, Azad Hind Sangha, Mathabhanga.

Sir,

An interview for employment in the Post of H.H.W will be held on 22.12.2006 at 12 P.M. in the Municipality Office Mathabhanga you are cordially requested to attend the Municipality office on the aforesaid date & time please.

Time : 12 P.M. noon

sdf
Chairman
Mathabhanga Municipality
Mathabhanga, Cooch Behar

✓ Memo No. MM/Interview/1995/06
Copy to the Director, SUDA, Kolkata

Dt 15-12-06

PD/12/06
Chairman
Mathabhanga Municipality
Mathabhanga, Cooch Behar

Postponed.
on 10.1.07 at 11am

Office of the Councillor
MATHABHANGA MUNICIPALITY
MATHABHANGA * COOCHBEHAR
(WEST BENGAL)

Office Phone No. 03583
255255
Fax : 255194

Memo No. ^{কম্পিউটার} ^{স্বাক্ষর} 1803 | 06

From:- The Chairman,
Mathabhang a Municipality.

To :- The Director, SUDA,
ILGUS BHABAN,
H.C Block, Sector-III,
Bidhan Nagar, Kol-91.

Subj:- Submission the proceeding of HHW of Mathabhang a Municipality.

Sir,

This is to state that as per your guide line the Municipal Level Health and family Committee has taken a resolution in its meeting held on 17.10.2006 regarding appointment of HHW and the same has been approved by the Board of councilors meeting dt. 4.11.2006. a copy of the resolution of the aforesaid matter is send herewith to your office for favour of information and necessary action.

Enclo.-: as stated above.

Yours faithfully,

Chairman
Chairman, 18/11/06
Mathabhang a Municipality
Mathabhang a, Cooch behar.



মাঝাজাংগা সৌভসভা
সমষ্টি ডিভিডন খাম্বু পরিষদ কর্মদলী কমপ্লেক্স
সাধারন সভা

স্থান: সৌভ প্রামাণিক গৃহ

সময়: বেলা - ৩-৩০ মি:

আলোচ্য বিষয়

১) সৌভসভা - শুধু

'খাম্বু' ও পরিষদ কল্যাণ' কমিটি গঠন।

<u>উপস্থিত সদস্যবৃন্দ</u>	<u>সংস্থ/বনাম</u>	<u>স্বাক্ষর</u>
১) Pranani Tarafder. V.C.	10/8/06	T. B.
২) অক্ষয় কুমার	সংস্থ	
৩) Dr. Jaydip Saha.	ACMOSH & Superintendent	
৪) Bidhener. P. R. Chandra.	IFACE, A WORTH OFFICE, MTRB MRS.	
৫) Pradip Kumar Gata.	Councillor 10/8/06	
৬) Minati Biswas.	" 10/8/06	
৭) Baruna Chakraborty (Acharjee).	councillor. 10/8/06.	
৮) Sneha Tala Patra (C.D.S)		
৯) Anjan Das	(C.P.S) Councillor No-4	
10) Malay Paul	Azad Hind Sangha	
11) Babul Das	Councillor, Ward No. 1	
12) Gayatri Sarkar.	10-8-06 Councillor.	
13) Biswajit Pal.	10/8/06. Asst. Secretary, M.S.W.O.	
14) Dulal C. Bhunia	10/8/06 (Ever Green Club)	
15) Mainal Choudhury	10/8/06 Secretary (Ever Green Club) M.S.W.O	
16) Asit Das.	President, AZAD HIND SANGHA MTRB.	
17) Subhendu Ghosh.	Azad hind Sangha MTRB.	
18) Rama Sarkar	Shankar Club	
19) Gopi Das Dala	Councillor Ward- No. 8	

আজকের সভার শুরুতে মাননীয় সৌভসভার সভাপতি
শ্রী অক্ষয় কুমার সভাপতির আমন্ত্রণে সভার কাজ শুরু করেন।
সময় থেকে ধন্যবাদ জানিয়ে সভার কাজ শুরু করেন।

শ্রীমতী 'স্বাস্থ্য ও পরিবার কল্যাণ' বিভাগে ভারপ্রাপ্ত কাউন্সিলার
 শ্রী মাদীনা সাহা মহোদয়ের মাধ্যমে 'শ্রী মাদীনা সাহা' সমিতি
 'স্বাস্থ্য পরিষেবা' কর্মসূচির বিস্তারিত তথ্য কমে এবং 'রাজ্য ন্যায় উন্নত
 স্বাস্থ্য কেন্দ্র' পরিষেবা ১ বিধে নির্দেশিকা ও মুদ্রক তথ্য কমে,

সরকারী নির্দেশিকা অনুযায়ী এছাড়াও সভায় নিম্নলিখিত
 সমস্যাগুলো নিয়ে মতামতক্রমে ~~এ~~ মাদীনা সাহা পরিষেবা
 "স্বাস্থ্য ও পরিবার কল্যাণ কমিটি" গঠন করা হল।

১। আয়োজন

২। স্বাস্থ্য উন্নয়ন কমিটির ভারপ্রাপ্ত কাউন্সিলার

৩। সহঃ মুখ্য স্বাস্থ্য কর্মকর্তা, মাদীনা সাহা - মেডিক্যাল অফিস

৪। অধীক্ষক, মহানগর প্রশাসন - মাদীনা সাহা

৫। সি ডি গ্রাম মডেলিং - মাদীনা সাহা

৬। সঞ্চালক, স্বাস্থ্য ক্লাব - মাদীনা সাহা

৭। সঞ্চালক, মাদীনা সাহা মেডিক্যাল অফিস

৮। সঞ্চালক, আলাদা হিন্দু মন্ডল - মাদীনা সাহা

৯। জনস্বাস্থ্য মনোনিবেশ প্রতিনিধি :- মাননীয় জেলা স্বাস্থ্য

মহোদয়ের প্রতিনিধি ব্যসত অনুমোদিত এখানে হবে।

১০। মুদ্রা'র মনোনিবেশ প্রতিনিধি :- মুদ্রা প্রতিনিধি হতে।

~~১১।~~

সহঃ কর্মসূচি কমিটি 'Bank Account' ও অন্যান্য কার্যক্রম সাধারণ
 ক্ষেত্রে মাননীয় আয়োজন ও ভারপ্রাপ্ত কাউন্সিলারকে নির্দেশিকা অনুযায়ী
 কাজে কাজে অনুমোদিত করা হল।

স্বাক্ষরিত
 ২০/০৮/১৬
 Chairman
 Mahabhangra Municipality

স্বাস্থ্য ও পরিবার কল্যাণ কমিশি
মাথাভাঙা পৌরসভা
প্রথম সভা

স্থান: পৌরপ্রশাসনিক ভবন
 তারিখ: ২৭/১০/২০০৬
 সময়: বেলা ৩ টা

আলোচ্য বিষয়: স্বাস্থ্যকর্মী নিয়োগ ২/অর্থ ৩/বিবিধ

উপস্থিত সদস্যবৃন্দের নাম

- ১) চেয়ারম্যান শ্রী মাহা -
- ২) মুন্সী মোহাম্মদ আলী - অধ্যক্ষ - মাথাভাঙা পৌরসভার প্রশাসনিক কর্মসূচী
- ৩) এ. এফ. এম. ইমরান আলী - মহাপ্রকল্প পরিচালক (স্বাস্থ্য) মাথাভাঙা পৌরসভা
- ৪) ডাঃ এম. এ. হোসেন - Superintending MBBS DO. Hospital
- ৫) উদয় কুমার - প্রোগ্রামার
- ৬) আমিন হান্ন - স্বাস্থ্য কর্মী নং ১৭/১০/০৬
- ৭) বৈষ্ণবী

১) সভার শুরুতে মাননীয় চেয়ারম্যান মহোদয় সভাপতির আসন গ্রহণ করে সভার কাজ শুরু করেন।

২) মাথাভাঙা পৌরসভার 'স্বাস্থ্য ও পরিবার কল্যাণ সমিতি' উদ্দেশ্যে কাজে নিয়োজিত হওয়ায় মাথাভাঙা পৌরসভার পক্ষ থেকে সরকার 'SVDA' থেকে একটি SVDA/Health/63 ULB/06/4D Dt. 12.9.2006 নং অর্ডার সভায় প্রেরণ করেন। প্রধান 'Honorary Health Worker' নিয়োগ সংক্রান্ত মান্ড নির্দেশনায় সভায় আলোচনা করেন। এই নির্দেশিকা অনুযায়ী HHW কর্মী নিয়োগের বিষয়ে নির্দেশনায় সূত্রিত হ'ল।
 বিধিগত আলোচনায় ২৫-৩৫ বছর বয়সের বিবাহিত মহিলায় এই পদের জন্য আবেদন করতে পারেন। আবেদনকারী মহিলাকে অবশ্যই অর্ডার প্রিন্ট উপস্থিত হতে হবে। সমস্যাগুলি কাজে মোকামলা থাকতে হবে। অবশ্যই স্বাক্ষরিত অর্ডার বাসিন্দা হতে হবে।

৩) সভায় এই মর্মে সিদ্ধান্ত গ্রহণ করা হ'ল যে আবেদনী ২/২২/০৬ থেকে ২/২২/০৬ পর্যন্ত ইচ্ছুক মহিলাদের কাছ কাছ থেকে আবেদনগ্রহণ করা হবে। আবেদন করে বিজ্ঞপ্তি প্রেরণ নির্দেশনায় অনুযায়ী মাননীয় চেয়ারম্যান মহোদয় প্রকল্প পরিচালক (স্বাস্থ্য) মাথাভাঙা পৌরসভার- অফিসে গিয়ে নিয়োগ প্রকল্পের ৬৬ পাতায় হতে। আবেদনকারী মাথাভাঙা পৌরসভা অফিসে বেলা ১১ টা থেকে ৪ টা পর্যন্ত দিনে যাওয়া করা দিতে হবে।

ନିମ୍ନଲିଖିତ ବ୍ୟାପକ କ୍ଷେତ୍ରରେ ଆୟୋଜନ କରାଯାଇଥିବା ଏହି କାର୍ଯ୍ୟକ୍ରମରେ ଉପସ୍ଥିତ ଥିବା
 ପ୍ରାଥମିକ ସ୍ତରରେ କାର୍ଯ୍ୟ ହେବ । ତାହାପରେ ଉଚ୍ଚତମ ସ୍ତରରେ କାର୍ଯ୍ୟକ୍ରମ
 ପ୍ରକାଶନ ନାମରେ ଆୟୋଜନ କରାଯାଇ ଏହାକୁ ସମାପ୍ତ କରାଯାଇବ । ଏହାପରେ
 ଏହାକୁ ସମାପ୍ତ କରିବା ପାଇଁ ଆବଶ୍ୟକ କାର୍ଯ୍ୟକ୍ରମ ନିମ୍ନଲିଖିତ ଅନୁଯାୟୀ
 ନିମ୍ନଲିଖିତ କାର୍ଯ୍ୟକ୍ରମ ନିମ୍ନ କରାଯାଇଥିବ ।

- ୧) ସାଧାରଣ ଆୟୋଜନ କରାଯାଏ
- ୨) ସାଧାରଣ ଆୟୋଜନ କମିଟିର ସମ୍ପୂର୍ଣ୍ଣ କାର୍ଯ୍ୟକ୍ରମ
- ୩) ଏହି କାର୍ଯ୍ୟକ୍ରମ - ସମାପ୍ତ, ଆୟୋଜନ
- ୪) ସମାପ୍ତ, ସମାପ୍ତ କରାଯାଇ ଉପସ୍ଥିତ ।

୫) ସମାପ୍ତ ଆୟୋଜନ କମିଟିର 'ସମାପ୍ତ ଆୟୋଜନ କମିଟି' କାର୍ଯ୍ୟକ୍ରମ
 କାର୍ଯ୍ୟକ୍ରମ ନିମ୍ନଲିଖିତ ଅନୁଯାୟୀ 'SUDA' ମଧ୍ୟମ କାର୍ଯ୍ୟକ୍ରମ ୨,୨୦,୦୦୦.୦
 (ଦୁଇ ଲକ୍ଷ ଦୁଇ ହଜାର) ଟଙ୍କା ଅନୁରୋଧ କରାଯାଇ (Ref: SUDHA/Health/63 ULBS)
 06/23. Dt. 15.10.2006. ଏହା ଏହା ପରେ ଆୟୋଜନ କରାଯାଇ ନିମ୍ନଲିଖିତ
 ନିମ୍ନଲିଖିତ ଆୟୋଜନ କରାଯାଇ ଏହାକୁ ସମାପ୍ତ କରାଯାଇ ଏହାକୁ
 ସମାପ୍ତ କରାଯାଇ ଉପସ୍ଥିତ ।

ଉପସଭା
 ୨୦/୧୦/୦୬
 Chairman
 Nishabhangs Municipality

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**Ref No. ...~~SUDA-Health/63 ULBs/06/ 134~~

Date12.10.2006

From : Director, SUDA

To : The Chairman

o/c
Mathabhanga Municipality

Sub. : Constitution of Procurement Committee for procurement of items to be undertaken by the ULB in connection with Community Based Primary Health Care Service in 63 Non-KMA ULBs.

Sir,

A Procurement Committee is constituted at Municipal Level comprising of the following members for procurement of items to be undertaken by the Municipality in connection with Community Based Primary Health Care Services in 63 Non-KMA ULBs.

Sl. No.	Members	Designation
1.	Chairman of the ULB	Chairman
2.	Chairman in Council Health	Member
3.	Health Officer	Member
4.	ACMOH	Member
5.	Executive Officer	Member – Convenor
6.	Finance Officer	Member

The list for the items i.e. furniture and equipment for training purpose and furniture for Management & Supervision (M & S) Cell, to be procured by the ULB for the present are enclosed indicating the specification, quantity for each of the items to be procured and the total cost limit. The other lists for procurement will be forwarded to you in due course.

Procurement is to be done by the Municipality through the said Procurement Committee maintaining the Government norms. Fund already placed with your Municipality under the HHW Scheme is to be utilized for such procurement. The expenditure is to be booked under the A/C head "Equipment and Furniture" as the case may be. Statement of Expenditure (SOE) and Utilisation Certificate (UC) be submitted accordingly as per Financial Guideline already forwarded to you.

Contd. to P-2.

- 2 -

Since, the training of Honorary Health Workers (HHWs) is to be initiated by you shortly and office of M & S Cell is to set up to implement the activities under the said scheme, procurement is to undertaken by you at the earliest to speed up the entire process of implementation.

Thanking you.

Yours faithfully,

✓ *Shivam*
Director, SUDA

Enclo. : As stated.

Director, SUDA

SUDA-Health/63 ULBs/06/134 /1(1)

12.10.2006

CC

Finance Officer, SUDA

✓ *Shivam*
Director, SUDA

SUDA

STATE URBAN DEVELOPMENT AGENCY

**HEALTH WING
"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal
etc

Ref No. ~~SUDA-Health/63 ULBs/06/~~ 123

Date 05.10.2006

From : Director, SUDA

**To : The Chairman
Mathabhanga Municipality**

**Sub. : Release of 1st installment of fund worth Rs. 2,13,000.00 towards
expenditure in connection with Community Based Primary Health
Care Service in 63 Non-KMA ULBs.**

Sir / Madam,

An A/C payee demand draft bearing no. 320221 dt. 03.10.2006, on SBI, Salt Lake for an amount of Rs. 2,13,000/- (Rupees Two lakhs thirteen thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in 63 Non-KMA ULBs.

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

Financial guideline is enclosed herewith. You are also requested kindly to submit monthly Statement of Expenditure (SOE) and quarterly Utilisation Certificate (UC) as laid down in the said guideline.

Yours faithfully,

✓ 
Director, SUDA

Health/63 ULBs/06/123/1 (1)

SUDA

05.10.2006

✓ 
Director, SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-Health/63 ULBs/06/ 40

Date 12.09.2006.

From : Director, SUDA

To : The Chairman
Mathabhanga MunicipalitySub. : Grass root level manpower & health facilities under Community Based
Primary Health Care Service in 63 Non-KMA ULBs.

Sir,

Apropos project proposal with regard to community based primary health care service in 63 Non-KMA ULBs, approved by the Dept. of Health & Family Welfare, the grass root level manpower & health facilities admitted for your ULB is indicated in the table below :

No. of HHWs (Regular)	1 st Panel for replacement of HHWs to be upgraded to FTSs	2 nd Panel for filling of the vacancies, if required in future (10% of regular HHWs)	Total No. of HHWs to be selected and trained	No. of regular HHWs to be engaged after completion of training	No. of Sub-Centres	No. of FTSs
12	3	2	17	12	3	3

N.B. : HHW = Honorary Health Worker,

FTS = First Tier Supervisor

- During selection of HHWs, no. of regular candidates & both the 1st & 2nd panel candidates are to be strictly adhered to. The list of both the panel candidates are to be prepared serially on merit basis. Guideline for selection of HHWs is enclosed.
- Total no. of regular HHWs and the panel candidates should undergo job orientation training.
- After completion of training only the regular HHWs are to be engaged.
- No. of Sub-Centres as specified in the table are to be identified more or less centrally to the BPL population to be served under that particular Sub-Centre to facilitate easy access.
- FTSs for Sub-Centre are to be selected for amongst the HHWs working at least for six (6) months. Detail guideline will be issued in due course.
- Working hours of grass root level manpower will be from 12 Noon to 4 P.M.

Contd. to P-2.

07/2

- 2 -

- Honorarium for grass root level manpower are as under :

Grass root level manpower	HHW	FTS
Honorarium per person per month (Amount in Rs.)	1,000/-	1,170/-

You are requested kindly to take necessary action with regard to selection of HHWs and identification of accommodation for Sub-Centres.

Yours faithfully,

Chin
Director, SUDA
12.09.2006

SUDA-Health/63 ULBs/06/wd(i)

Copy forwarded for kind information to :

District Magistrate, Cooch Behar

Chin
12/9/06
Director, SUDA

Office of the Councillor
MATHABHANGA MUNICIPALITY

MATHABHANGA * COOCHBEHAR
 (West Bengal)



Memo. No. MM/AC/1359/06

From:- The Chairman,
 Mathabhanga Municipality

Date. 31.8.06

To :- The Director,
 State Urban Development Agency (SUDA),
 Health wing, ILGUS, Bhaban,
 H.C. Block, Sector-III, Bidhan Nagar,
 Kolkata, -91, West Bengal.

Subj. :- Community based primary health Care Services in 63
 Non-KMAULBs. Implementation.

Sir,

With reference to your letter No. SUDA-Health/63 ULBs/06/13(5)
 Dt. 10.8.2006 on the above subject I am directed to say that as
 desired, A Committee on Municipal Level Health & Family Welfare
 Committee (MHAWC) has been duly constituted for looking after the
 matter and as per instruction an account bearing No. 6893 has
 also been opened under the head ~~XXXXX~~ H.H.W. Scheme, Mathabhanga
 Municipality (Copy Enclosed).

This is for favour of your kind information and necessary ~~xxx~~
 action.

Yours faithfully,

C. Sen
 Chairman, 30/8/06
 Mathabhanga Municipality
 Mathabhanga, Cooch Behar.

**THE WEST BENGAL STATE
CO-OPERATIVE BANK LTD.**

Registered Office and Head Office :
24A, Waterloo Street, Kolkata - 700069

Branch

SAVINGS BANK PASS BOOK

Name/s

H. H. W. Schemu

Address

Matthakhaga Municipality
Matthakhaga COOP

Account

No.

6893

Date

34/189

30.8.2006

Branch Manager/Authorised Officer

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- You earn better rates of interest on Savings and Fixed Deposits from us
- If you are a senior citizen we offer you higher rates of interest in schemes specially for you
- You can profitably invest in
 - Recurring Deposits
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 - Double Benefit Scheme
 - Cash Certificate
 - Monthly Income Scheme
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STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-Health/63 ULBs/06/13(5)

Date 10.08.2006

From : Director, SUDA

To : The Chairman
Dinhata / Tufanganj / Mathabhanga / Haldibari /
Mekhliganj Municipality
Dist. : Cooch BeharCOOCH BEHAR
o/cSub. : Community based primary health care services in 63 Non-KMA ULBs -
Implementation of.

Sir / Madam,

You may be aware that with the approval of Dept. of Health & Family Welfare, community based primary health care services in 63 Non-KMA ULBs has been launched in February, 2006. Dept. of Municipal Affairs has been vested with the responsibility of implementation of the said programme through SUDA. In this connection, a sensitization session with the chairperson of the ULBs concerned had been organized at SUDA on 16.06.2006 to discuss the programme and preliminary actions to be undertaken by the ULBs. Following to the said discussion session, a few information had been received from some of the ULBs. But the required information are still pending from a good no. of ULBs.

Pursuant to it you are requested to submit the following information to the undersigned by 24th August, 2006 :

- a) List of ward-wise BPL population.
- b) Municipal map showing ward boundary along with no. of BPL population.
- c) Constitution of Municipal Level Health & Family Welfare Committee (MHFWC) with the following members :
 - (1) Chairman of the Municipality : President
 - (2) Councillor-in-Charge of Health : Member
 - (3) Representative of District Magistrate : Member
 - (4) Representatives of local NGOs : Member
 - (5) ACMOH of Sub-Divisional Hospital : Member
 - (6) Health Officer of Municipality : Member - Secretary
 - (7) President, Community Development Society: Specially Co-opted
 - (8) Representative of SUDA : Specially Co-opted
 - (9) Superintendent of referral hospital : Invitee

A copy of the resolution constituting the said Committee is to be forwarded.

Contd. to P-2.

- d) Opening of a separate Bank A/C in the name of "HHW Scheme, Municipality" where the joint signatory will be Chairman / Vice-Chairman and Finance Officer / Executive Officer.

After opening the Bank A/C, A/C No. & Name of the Bank is to be forwarded.

From this office record, status on information already submitted by the ULBs is tabulated hereunder :

ULBs	List of ward-wise BPL population (a)	Municipal map showing ward boundary along with no. of BPL population (b)	Constitution of MHFWC (c)	Opening of a separate Bank A/C (d)	Remarks
Dinhata	Yes	Yes	No	No	To submit (c) & (d)
Tufanganj	Yes	Yes	No	No	To submit (c) & (d)
Mathabhanga	Yes	Yes	No	No	To submit (c) & (d)
Haldibari	No	Yes	No	No	To submit (a), (c) & (d)
Mekhliganj	Yes	Yes	No	No	To submit (c) & (d)

On receipt of the required information of your ULB as detailed in the Remarks Column of the above Table, the next stage for implementation of the programme will be taken up consequently.

Thanking you.

Yours faithfully,

[Signature]
Director, SUDA

10.08.2006

SUDA-Health/63 ULBs/06/ 13(5)/1(1)

Copy forwarded for kind information to :

District Magistrate, Cooch Behar

[Signature]
Director, SUDA

10.08.2006

SUDA-Health/63 ULBs/06/ 13(5)/2(1)

Copy forwarded for kind information to :

CMOH, Cooch Behar

[Signature]
Director, SUDA

Name of the ULB : Mathabhanga

Sl. No. :23

1. Ward wise Population & BPL Population based on Survey under SJSRY

Ward No.	Male Population	Female Population	Total Population	No. of BPL Household	BPL Population
1					978
2					156
3					212
4					67
5					350
6					168
7					614
8					417
9					644
10					303
11					84
12					659
Total					4652

2. Whether there is any Infrastructure facilities available for Sub Centre to provide Health Care?

Yes

3. Location of Community Centre in the ULB

Yes

1 No.

4. Whether Family & Health Care Committee has been formed ? Whether committee functions regularly ?

No

5. Whether any standing committee formed in the ULB for health, education and Poverty alleviation?

Yes

6. Whether map showing ward demarcation with ward population has been prepared?

Yes

7. Is there any post of Health Officer/Medical Officer/Sanitary Inspector? Presently Filled or Vacant?

Health Officer

No

Medical Officer

No

Sanitary Inspector

Yes

Vacant

मायाडाँडा पोखरा
मायाडाँडा • कोठारिहा

Wanting
wardwise
populations
per 2001 census

(27)

✓

अर्डा भित्तिक B.P.L तालिका

अर्डा नं.	-	२	-	११८	घन
		२	-	२७५	"
		७	-	२२२	"
		४	-	५१	"
		७	-	७७०	"
		५	-	२५८	"
		१	-	५२४	"
		८	-	४२१	"
		१०	-	५४४	"
		२०	-	७०७	"
		२२	-	८४	"
		२२	-	५७२	"

कुल :- ४,५,७२ घन

कुल जनसंख्या
२२ डि अर्डा मिले] २२,२०० घन
B.P.L - २२.०७%

- ২) খাৱু পৰিষ্কাৰ প্ৰদানৰ উদ্দেশ্যে সাৰ-সেৱাৰ
খোলাৰ একে লোকসভাৰ মূলতঃ পৰিকল্পনা
আছে।
- ৩) লোক প্ৰশাসনিক উহনে প্ৰত্যেক কমিউনিটি কেন্দ্ৰ
আছে।
- ৪) প্ৰথমতঃ লোকসভাত খাৱু ৰু পৰিষ্কাৰ কমিউনিটি
নথিত হ'ব।
- ৫) লোকসভাত খাৱু, জিলা ৰু দাৰ্জিলিং সংসদ
বিধে প্ৰচাৰিত কমিউনিটি নথিত হ'ব।
- ৬) ক্ৰমাৎৰ সীমানা চিহ্নিত কৰা মানচিত্ৰ
সাথে দেখা হ'ব।
- ৭) লোকসভাত খাৱু আৰিষ্কাৰ ৰু মেডিকেল পৰিষ্কাৰ
কোন পদ নেই।
শ্ৰমিকসকলি ইনস্পেক্টৰ পৰ পদে প্ৰথমতঃ নিৰ্দেশ
হ'ব।

লোপি মতা শে

16-06-06.


প্ৰশাসনিক কাৰ্যসূচী
খাৱু প্ৰচাৰিত কমিউনিটি
সংসদৰ লোকসভা



Legend

- (i) WARD BOUNDARIES = [Green outline]
- (ii) DORIES & MARKET LOCATIONS = [Pink square]
- (iii) LOCATION OF HOSPITALS = [Red square]
- (iv) LOCATION OF BUS STANDS = [Brown square]
- (v) LOCATION OF RAILWAY STATIONS = [White square with black border]
- (vi) LOCATION OF ANY SPECIAL FEATURE RELATED TO SWM = [Dark grey square]
- (vii) LOCATION OF DUMPING GROUND = [Blue square]
- (viii) IMPORTANT ROADS = [Yellow square]
- (ix) RIVER-CANAL = [Blue square]

Scale: 1" = 100'

 MUNICIPAL ENGINEERING DIRECTORATE GOVT. OF WEST BENGAL		DRAWN BY	APPROVED BY	TITLE	DATE
		<i>Sybil Saha</i>			
SCALE					
DRAWING NO.					