

**GOVERNMENT OF WEST BENGAL  
HEALTH AND FAMILY WELFARE DEPARTMENT  
NATIONAL RURAL HEALTH MISSION  
SWASTHYA BHAWAN, 1<sup>ST</sup> FLOOR, GRANTHAGAR BHAWAN  
GN-29, SECTOR-V, SALT LAKE  
KOLKATA-700091**

**Memo No: HFW/NRHM-323/07 Pt/2008**

**17<sup>th</sup> August 2012**

**From: Dr. Rashmi Kamal**

Additional Mission Director, NRHM  
Department of Health and Family Welfare,  
Government of West Bengal

**To: The Managing Director**

West Bengal State Handloom Weavers Co-operative Society Ltd.  
Tantuja Bhavan, Block-DD, No.18/4  
Sector-I, Bidhannagar  
Kolkata – 700 064

**Sub: Supply of Sarees & Blouses for ASHAs**

**Ref: Your No. 851/L/424/11-2012 dated 20.3.12**

Sir/Madam,

This is with reference to your letter **Your No. 851/L/424/11-2012 dated 20.3.12** regarding the order to supply of ASHA sarees. As per requirement we now request you to supply **40828** pieces of violet coloured sarees (5.5 meter in length) with blouse piece cloth (1 meter in length) as per your sample Code No. T-5 as approved earlier, at an estimated cost of Rs. 1,07,78592/- (Rupees One Crore Seven Lakh Seventy Eight Thousand Five Hundred & Ninety Two only) @ **Rs.264/-** per piece as quoted in your above letter, to the BPHCs attached to different blocks as per enclosed statement under intimation of this department within 30 days from the date of issue of this order.

Supply of the items at BPHCs will be received by the concerned BMOHs or any other Medical Officer of the concerned BPHC / Block Accounts Manager as may be authorized by the BMOHs.

Payments in this regard will be made centrally for which necessary bill, in triplicate, containing Stock Entry Certificate of the concerned BMOH or his authorized representative on the body of the same to the effect that "the goods have been received as per specification and also in good condition and entered in the Stock Register of the office vide Page No. .... Sl. No. .... Dated ....." will

have to be submitted to the State Mission Director, NRHM, Department of Health & Family Welfare, Government of West Bengal with an intimation to the undersigned.

Details of blockwise sarees to be supplied is being attached as an Annexure.

All concerned are being informed.

Yours faithfully

**Additional Mission Director (NRHM)**

**Memo No: HFW/NRHM-323/07 Pt/2008/1(43)**

**17<sup>th</sup> August 2012**

Copy along with annexure forwarded for information & necessary action to:

1. Director of Health Services, West Bengal.
2. Joint DHS and SFWO
3. Executive Director, WB State Health & Family Welfare Samity.
- 4-21: District Magistrate, \_\_\_\_\_ District.
- 22-39:CMOH, \_\_\_\_\_ District – he is requested to intimate the concerned BMOH to provide one piece of sarees with blouse pieces to each ASHAs.
40. Senior Accounts Officer, NRHM.
41. State NGO Coordinator
42. Guard File.
43. Office Copy.

**Additional Mission Director (NRHM)**

West Bengal State Health & Family Welfare Samiti

NATIONAL RURAL HEALTH MISSION

1<sup>ST</sup> FLOOR, GRANTHAGAR BHAWAN,  
SWASTHYA BHAWAN PREMISES  
GN-29, SECTOR-V, SALT LAKE CITY,  
KOLKATA - 700 091

No. HFW/NRHM-278/09/285

dt. 28/01/2013

**ORDER**

AA&FS is hereby accorded towards purchase of uniforms i.e. 8860 no. of Sarees of Orange colour of 6.5 meters in length with blouse piece @ Rs. 265/- each for use of 2<sup>nd</sup> ANMs engaged in 3<sup>rd</sup>, 4<sup>th</sup> & 5<sup>th</sup> phase at different Sub-Centre of the district at an estimated cost not exceeding Rs. 24,65,295.00 (Rupees twenty four lakh sixty five thousand two hundred and ninety five) only including freight and packing charges @ 5%.

2. The charge is debitible to RCH-pool for 2012-13 as provided for "Uniforms for 2<sup>nd</sup> ANMs" [Tally head of a/c A.08.01.01.01].

3. The West Bengal State Handloom Weavers' Co-operative Society Limited and the West Bengal State Handicrafts Co-operative Society Limited will supply the same as per list enclosed.

4. Every 2<sup>nd</sup> ANM will be given two sets of such uniform.

5. The uniform will be supplied by the aforesaid firms free of cost at the respective office of the Block Medical Officer of Health for delivery of the same to 2<sup>nd</sup> ANM

6. While supplying the sarees with blouse piece, Block Medical Officer of Health will ensure the quality of such sarees and blouses. Mode of supply may be finalized in consultation with the Asstt. Manager (Mktg.), West Bengal State Handloom Weaver's Co-operative Society Limited and the Chief Executive Officer, West Bengal State Handicrafts Co-operative Society Limited.

7. Payment in this regard will be made centrally for which necessary bill, in triplicate containing Stock Entry Certificate of the concerned Block Medical Officer of Health on the body of the same to the effect that "the goods have been received as per specification and also in good condition and entered in the Stock Register of the office vide Page No. .... Sl. No. .... dated ....." will have to be submitted to this office.

8. All concerned are being informed.

*A*  
28/1/13  
State Family Welfare Officer,  
West Bengal

No. HFW/NRHM-278/09/285/1(10)

dt. 28/01/2013

Copy with copy with annexure forwarded for information to:-

1. The Director of Health Services, West Bengal.
2. The Executive Director, West Bengal State Health & Family Welfare Samiti.
3. The District Magistrate, .....(all)
4. The Chief Medical Officer of Health, .....(all)
5. The Deputy Director of Health Services (Nursing), West Bengal
6. The Special Officer - I, NRHM
7. The Sr. Accounts Officer, NRHM/RCH
8. The Asstt. Manager (Mktg.), West Bengal State Handloom Weavers Co-operative Society Ltd., Tantuja Bhawan, Block-DD, No. 18/4, Sector-I, Bidhannagar, Kolkata - 700 064
9. The Chief Executive Officer, West Bengal State Handicrafts Co-operative Society Ltd., Bangasree Bhawan, 4D/23/1, Dharmatala Road, PO- Tiljala, PS- Kasba New, Kolkata - 700 039
10. Office copy

*A*  
28/1/13  
State Family Welfare Officer,  
West Bengal

**Government of West Bengal  
Finance Department  
Audit Branch  
Writers' Buildings**

No. 10500-F

Dated, Kolkata, the 19th November, 2004.

**NOTIFICATION**

In exercise of the power conferred by Clause (3) of Article 166 of the Constitution of India, the Governor is pleased hereby to make the following amendments in the West Bengal Financial Rules, Volume-I, as subsequently amended (hereinafter referred to as the said Rules), namely:-

**AMENDMENTS – C.S. NO. 106**

in the said Rules, -

(1) for Rule 47, substitute the following Rule:-

47. (1) No contract shall be made by a subordinate authority which has not been directed or authorised to do so by or under the orders of the Governor in terms of Clause (1) of Article 299 of the Constitution. The Governor shall be made a party to every contract of the Government and the words "for and on behalf of the Governor of West Bengal" should follow the designation of the officer authorised in this behalf under Article 299 of the Constitution and executing the contract appended below his signature.

**Note-1.** - The various classes of contracts and assurances of property, authorised by the Governor in exercise of the powers conferred by Clause (1) of Article 299 of the Constitution which may be executed by different subordinate authorities of the Government are specified in the notification issued by the Judicial Department from time to time.

**Note-2.** - The limitations upon the powers of subordinate authorities, the condition under which such power should be exercised and the general procedure prescribed with regard to various classes of contracts and assurances of property, such as calling for and acceptance of tenders, etc. are laid down in Delegation of Financial Power Rules, 1977, and the appropriate Departmental regulations and orders.

(2) The following general principles shall be observed by all offices empowered to enter into contracts or agreements for obtaining supply and execution of works and services on behalf of the Government and involving expenditure from public fund: -

- (a) The terms of contract must be precise and definite and there must be no room for ambiguity or misconstruction therein.
- (b) The terms of the contract once entered into shall not be materially varied without the previous consent of the authority competent to enter into the contract and the reasons for the variation should be recorded. No payment to contractors by way of compensation or otherwise, outside the strict terms of the contract or in excess of the contract rates shall be authorised without the previous approval of the Finance Department.
- (c) No contract involving an uncertain or indefinite liability or any condition of an unusual character should be entered into without the previous consent of the Finance Department.

Where escalation in respect of labour overheads, customs duties, freight charges etc. is provided for in a contract the basis for the calculation of the same should be clearly indicated.

(3) **Liquidated Damage.** - All contracts should have a provision for recovery of liquidated damages for default on the part of the contract or unless any special instructions are issued by the "Competent Authority".

**Explanation.** – "Liquidated Damage" shall mean losses or damages sustained by the Government for default on the part of the contractor either because of delayed supply or execution of works within the stipulated date or otherwise. It should be provided for in terms of a specific percentage of the total contract value of the supply or works for a day or week or month, as the case may be.

(4) "Cost Plus" contracts should be avoided except where these are unavoidable.

**Explanation.** - "Cost plus" contract shall mean a contract wherein the price payable for supplies or services under the contract is determined on the basis of the actual cost of production of the supplies or services concerned plus profit either at a fixed rate per unit or at a fixed percentage on the actual cost of production.

(5) (a) In the agreements for the execution of a work as a contract work, which should invariably be in writing, there should be a stipulation as to the quantity of work to be done and the time within which it is to be completed.

(b) These provisions shall apply, *mutatis mutandis*, for supplies also.

(6) In case of high value works, the contract deeds should be specially prepared in consultation with the Government law officers and as far as possible, the standard form of contract shall be used.

(7) Unless otherwise exempted by any special Rules or order of the Government, security in the form as prescribed in Rule 25 of these Rules, shall, in all cases, be taken for due fulfilment of a contract.

(8) Subject to Note-1 below, orders should be placed only after open tenders or quotations have been invited and in the cases where the lowest tender or quotation is not accepted, reasons should be recorded.

**Note-1.** – Subject to the special rules or order or procedure that may be prescribed by the Government in respect of a particular department, open tender shall invariably be invited for the supply of articles or stores or for execution of works and services worth Rs. 20,000=00 or more. Selection of agency should be made on the basis of at least three tenders or quotations, which shall be opened in presence of willing agents. If the number of tenders received is less than three, tender should be invited afresh. Cash transaction upto Rs. 500=00 may be made without any tender or quotation. Such transaction above Rs. 500=00 and upto Rs. 20,000=00 shall be made after inviting quotations from more than four to five reliable firms, which shall be opened in presence of willing agents. Notice for quotation shall be issued through notice board of the office, the offices of the Sub-Divisional Officers and the District Magistrates and the Panchayats, Municipalities, in respect of offices outside Kolkata. In Kolkata, such notice shall be displayed in the notice board of Local Offices sending the same to suppliers etc. Tender notice shall always be given due publication through the leading dailies in English, Hindi and Bengali. Such notice should be published through Information and Cultural Affairs Department. The limit prescribed herein applies to an article or a collection of articles more or less of one kind or obtained from one source. The use of intermediate general suppliers should be discouraged.

**Note-2.** – The head of the Office is authorised to purchase the supply fittings, sanitation and sewage plant fittings and parts for pumps, compressors, engine and motors in use in the water supply and conservancy work in the establishment, only in case of emergencies such as sudden failure of machines, etc. when it is not possible to make the purchases after calling tenders or quotations. A certificate should always be recorded in each such occasion over the signature of the head of the Office.

**Note-3.** – Foodstuffs for the hostels attached to Government schools and colleges may be purchased from the open market, if it proves advantageous having regard to the price and quality of the articles and if the supplier fails to supply the essential items for hostels.

(9) (a) In selecting the tender to be accepted the financial status of the individuals and firms tendering shall be taken into consideration in addition to all other relevant factors.

(b) Sales Tax and Income Tax Clearance Certificate should be furnished by the contractors for contract value above Rs. 50,000=00.

(c) In the case of private individuals and firms tendering in foreign countries for contracts of large value, that is, contracts of over Rs. 25 Lakhs, the Head of the Indian Mission post concerned should be consulted.

(10) The Comptroller and Auditor General and under his direction other Audit authorities shall have power to examine contracts and to bring before the Public Accounts Committee any cases where competitive tenders have not been sought or high tenders have been accepted or where other irregularities have come to light. Authorities who are authorised to enter into contracts or agreements should send copies of all contracts and agreements valued over Rs. 1 Lakh to the Principal Accountant General (A & E), West Bengal, Principal Accountant General (Audit), West Bengal and Accountant General (Local Bodies Audit), West Bengal.

(11) (a) The terms of contract for the purchase of perishable stores should invariably include a separate warranty clause a model of which is given in the form appended hereunder. This form may, however, be modified to suit local conditions.

(b) It should be ensured that in all contracts where a warranty clause is included, the position regarding delivery of goods in replacement of rejected ones is made clear beyond doubt by adding the words "free of cost at the ultimate destination" after the words "by the purchaser" in the penultimate sentence of the said clause, where the incorporation of such a clause is not inconsistent with the other conditions of the contract.



(12) The question whether any sales tax, purchase tax, octroi and terminal taxes and other local taxes and duties are to be paid and if so, by which party, should be settled before entering into any contract involving transfer of movable property of any nature.

(13) No work should be done under an agreement/contract beyond the date of expiry of its tenure. Wherever it is considered that the work has to be continued beyond the date of expiry of the tenure, timely action should be taken for renewing the contract/agreement for the further period required, after a suitable review of the provisions of the old agreement/contract to see whether any modifications therein are required.

(14) Subject to provision of these rules and any other special rules, where open tender is not invited and purchase is effected by limited/short notice tenders the specific reasons for doing so should be recorded and the approval of the competent authority should be taken in writing, unless such action is taken in accordance with any instruction issued by the Government.

(2) After Rule 47, insert the following Rules: -

47A. Subject to the provisions of Rule 47(B), the State Government Departments/Directorates/Offices/Undertakings/Corporations/Organisations/Government Companies/Panchayats/Local Bodies shall adopt the following measures in the matter of making all purchases and executing of all works.

(1) All Registered SSI units of the State are to be given 15% price preference vis-à-vis large and medium scale Industrial Units and other SSI units located outside the State.

However, the Government shall have the power to exempt specific establishments which are required to run on commercial lines from the operation of price preference policy for all or specified purposes and also subject to such condition as may be

specified. Registered S.S.I. Units of the State shall be exempted from payment of earnest money for tenders and such units, if selected, as per the principle mentioned hereinbefore shall be exempted from payment of security deposits.

(2) Subject to the provisions of Clause (c) of this sub-rule,

(a) all Industrial Undertakings/Organisations in the large/medium sector owned/managed by the State Government will be given 10% price preference over large and medium units within the State and outside and also SSI units of other States.

(b) State-based medium and large-scale units will be given 10% price preference over large and medium units and SSI units of other States.

(c) the price preference allowed under Clauses (a) and (b) are only for the purpose of selection, but once a unit is selected on the basis of such preferences it has to agree to execute the work or make supplies at the lowest valid price bid failing which orders will be placed with the organization/firm offering the lowest valid price.

**Explanation:** The term "State-based unit" means and includes the unit whose major manufacturing unit (if it has got more than one unit) is situated within the State or which has its manufacturing unit within this State. In the notices of the tenders/quotations in respect of purchases by all organisations directly or indirectly controlled by an administrative department of the Government (e.g. W.B.S.E.B., Zilla Parishad, Panchayat Samity, Municipality, Corporations, Undertakings, Statutory Bodies, D.G.A.H.C. etc.) the preferential purchase policy of the State should be incorporated, so that there may not be any difficulty in finalising purchases allowing the preference as desired by the Government.

(3) While accepting the products of the State-based institutes it should be clearly examined that the same are of ISI Standard (where such specification is required).

**Note-1.** – The following concessions may be allowed to M/s. Mackintosh Burn Ltd.:-

(i) The M/s. Mackintosh Burn Ltd. may be allowed 10% preference in rate vis-à-vis other organisations engaged in similar activities. Such preference shall, however, be given only for the purpose of selection, but once selected on the basis of such preference, M/s. Mackintosh Burn Ltd. shall have to execute the work at the lowest valid price bid received in the said process of selection, failing which orders will be placed with the organization/firm offering the lowest valid rate.

(ii) The Company may be exempted from submitting earnest money for all tenders from the Government of West Bengal, State Government Undertakings and Statutory Bodies, directly controlled by State Government.

(iii) Security deposit for all works controlled directly or indirectly by the State Government and executed by the Company may be limited to Rs. 1 Lakh.

**Note-2.** – The State Government Offices may, instead of going through tender or quotation purchase the products of the three production centres of the Refugee Relief and Rehabilitation Directorate, Government of West Bengal (viz. Uttarpara, Titagarh and Habra), provided their rates are comparable to the rates of similar articles of the West Bengal State Handloom Weavers' Cooperative Society Ltd. and the West Bengal Handloom and Powerloom Development Corporation Ltd.

**Note-3(a).** – Where the Government Stationery Offices fail to supply the Stationery articles to the State Government Offices as per their indents, such articles may be purchased from the Co-operative Societies without obtaining quotations or inviting tenders. In Kolkata, Stationery articles can be purchased from Calcutta Wholesale Consumers' Co-operative Society Ltd., the CONFED and all the subsidiary Consumer Co-operative Societies and from the Samabayika run by that Organisation. In the Districts and Sub-Divisions cash purchase of Stationery articles may also be made from

the Wholesale Consumers/ Co-operative Societies and their subsidiary organisations. Such purchase will be made within the delegated powers of the respective heads of offices, heads of departments and other authorities as per provisions of the Delegation of Financial Power Rules, 1977.

**Note-3(b).** - The requisitioning department/office should reject any supply which is not in accordance with specification maintaining quality.

**Note-4.** - The Government may, in exceptional circumstances, allow purchases to be made from or work to be executed by a Public Sector Undertaking or a Statutory Body under the administrative control of the State Government after being satisfied about the reasonableness of the price or the rates offered.

47B. (1) Notwithstanding anything contained anywhere in these rules, purchases of the articles shown in the lists marked A-I, A-II, A-III, A-IV, A-V, A-VI, A-VII and A-VIII (vide Annexure-'A') appended hereunder shall be made by all State Government Departments/Directorates/Offices/Organisations from West Bengal Small Industries Development Corporation, West Bengal Khadi and Village Industries Board, West Bengal State Handloom and Powerloom Development Corporation Limited, West Bengal State Leather Development Corporation, West Bengal Handicrafts Development Corporation, West Bengal State Handicrafts Co-operative Society, West Bengal Comprehensive Area Development Corporation and Central Engineering Organisation, Dasnagar, Howrah respectively only and from no other source at a price fixed by those agencies which will formulate their own pricing policy keeping normal margin on account of profit and overhead expenses which should not exceed generally 10%. In order to ensure that the prices of various articles are fixed in accordance with these principles, the prices should be scrutinised by the respective administrative department of the organisations. The relevant provision of Rule 47(A) would be subject to the provision of Rule 47(B). The requisitioning Departments/Directorates/Offices/Organisations should not insist that deliveries should be made by the agencies as mentioned above at places indicated by the Departments etc. The Departments etc. should be prepared to lift them

from such places mutually agreed upon between the requisitioning Departments etc. and the supplying agencies.

(2) All Government Departments/Directorates/Offices/Organisations shall be required to purchase the articles (45 in numbers) mentioned in Annexure-'B' appended hereunder from Registered Small Scale Units only by inviting tenders/quotations in respect of these items. These Units will, however, have to compete amongst themselves. The Government, however, shall have the power to grant exemption from the above Rule in specific cases for good and sufficient reasons. The Government may include/exclude any item under Annexures-'A' & 'B' on recommendation from C. & S.S.I. Department and on the basis of such decision, these Annexures will be amended.

(3) (a) Indenting Offices should intimate the supply schedule of articles in a financial year to the supplying agencies as per Annexure-'A' within one month from the commencement of the financial year indicating the specifications, if any, desired with an intimation to C. & S.S.I. Department.

(b) Supplying agencies shall, on receipt of such indents with specifications, if any, confirm to the indenting offices adherence to the supply schedule within 15 days from the date of receipt of such indents.

(c) In case of failure of the Small Scale Units to supply articles within the stipulated period, the defaulting units may be black-listed by the concerned Department, after due consideration of the reasons for the delay.

(5) Supplying agencies in Annexure-'A' shall update price list of articles earmarked for supply by them whenever any change therein is unavoidably necessitated and intimate the same to the concerned indenting offices and to C. & S.S.I. Department.

(6) Supplying agencies in Annexure-'A' and SSI Units supplying articles in Annexure-'B' shall ensure maintenance of quality of their articles through periodical tests and maintain such test reports for inspection by indenting offices, if desired.

(7) Supplying agencies in Annexure-'A' and SSI Units supplying articles in Annexure-'B' shall be exempted from payment of earnest money for tenders and security deposit against supply of articles indented to them.

(8) Drawing and Disbursing Officers, while preferring bills on purchases of articles to Kolkata Pay & Accounts Offices/Treasuries in Districts, shall furnish a certificate on the body of the bills that purchases have been made in strict compliance of the stores purchase policy of the State Government and Pay & Accounts Officers/Treasury Officers shall, while scrutinizing the bills, ensure that such certificates are furnished.

Purchase of Duplicating machine, Calculators/Calculating machines, Typewriters for use in Government Offices and liveries for use of the Government employees shall continue to be governed by the Finance Department, Organisation and Methods Branch orders issued from time to time.

**ANNEXURE - 'A'**

**A-I :**            **List of items to be supplied by West Bengal Small Industries Development Corporation Limited.**

- 1) Aluminium Utensil.
- 2) Can (made of G.P. sheets for milk and measuring).
- 3) Invalid Wheelchair.
- 4) Steel Furniture.
- 5) Electric Fan and Electrical Goods.
- 6) Bucket (G.I. & plastic).
- 7) Plastic Can/Container/Thali etc. and plastic goods.
- 8) Manhole cover.
- 9) Furniture.
- 10) Shoe polish and Metal Polish.
- 11) PVC pipe and tube.
- 12) Air Conditioner.
- 13) Paint.
- 14) Polythene sheet (tarpaulin).
- 15) Websi brand detergent & cake, bulb & battery.
- 16) Bitumen.
- 17) Exercise book.
- 18) Door and window frame.

**A-II :**            **List of items to be supplied by the Khadi & Village Industries Board, West Bengal.**

- 1) Handmade Paper.
- 2) File cover and board with flap.

**A-III :**

**List of items to be supplied by (1) West Bengal State Handloom Weavers' Co-operative Society Ltd. (Tantuja) and (2) West Bengal Handloom and Powerloom Development Corporation Limited (Tantusree).**

- 1) Cotton Hosiery.
- 2) Curtain cloth and Furnishing.
- 3) Duster.
- 4) Garments made of cotton, Polyester cotton (Terry cotton) and Polyester-Viscose (all types) including uniform for children and uniform for Police, Jails, Forests, Fire Services and other Departments.
- 5) Liveries for Drivers and Group-'D' employees.
- 6) Patients' coats and Pyjamas.
- 7) Surgical Dressing (Gauge & Bandage cloth).
- 8) Cotton tape.
- 9) Hospital linens-Dosuti, patra, Strecher cloth, Tikin, Towel, etc.
- 10) Mosquito netting.
- 11) Towel.
- 12) Bed sheet and Bed cover.
- 13) Saree.
- 14) Dhoti.
- \* 15) Powerloom long cloth.
- \* 16) Powerloom Markin.

\* To be supplied by WBHPDCL only.

**A-IV :**

**List of items to be supplied by West Bengal State Leather Development Corporation Ltd. (Charmaja).**

- 1) Attache case/bag.
- 2) Boots and shoes including ammunition boots and Officers' boots, gumboots.



- 3) Chappals and sandals.
- 4) Hand Gloves.
- 5) Leather suitcase.
- 6) Leather belt.
- 7) Bus & Tram Conductors' bag.
- 8) Football and Volleyball.
- 9) Jungle boot, Safety Miners' Boots of all types.

**A-V : List of items to be supplied by the West Bengal Handicrafts Development Corporation Ltd. (Manjusha).**

- 1) Knitted Woollen products.
- 2) Dhokra (Jute) Mats.
- 3) Coir Door-mat.
- 4) Waste Paper Basket.
- 5) Readymade Garment including School Uniform but excluding Uniform for Police, Jails, etc.
- 6) Gift item/handicraft items.
- 7) Woollen Carpet.
- 8) Woollen blanket.
- 9) Hospital linen items excluding gauge and bandage.

**A-VI : List of items to be supplied by the West Bengal State Handicrafts Co-operative Society Ltd. (Bangasree).**

- 1) Readymade Uniforms for Primary School children under District Primary School Councils.
- 2) Summer & Winter liveries for Group-'D' staff/Drivers.
- 3) Gift items/handicraft items.
- 4) Handloom Sarees and Dhoties.
- 5) Hospital linen items excluding gauge and bandage.

**A-VII :**      **List of items to be supplied by the West Bengal Comprehensive Area Development Corporation.**

- 1) Curtain Cloth.
- 2) Duster.
- 3) Liveries for Drivers and Group-'D' employees.
- 4) Bed Sheet and Bed Cover.
- 5) Knitted Woollen products.
- 6) Coir Door Mat.
- 7) Bags and pouches made of nylon, cloth and jute.

**A-VIII :**      **List of items to be supplied by the Central Engineering Organisation, Dasnagar, Howrah.**

- 1) Machining and Fabrication job.
- 2) Ferrous and non-ferrous casting.
- 3) Industrial Fastener etc.
- 4) Repair and maintenance of hospital equipments and furniture.

## ANNEXURE – 'B'

**List of items to be procured directly by Government Departments/Corporations and Statutory Bodies from the registered Small Scale Units.**

- 1) Registers and Exercise Books.
- 2) Rubber Hose pipe.
- 3) Wax candle.
- 4) Writing ink & Fountain pen ink.
- 5) Office Gum Paste.
- 6) Flooring Tile.
- 7) Conduit pipes.
- 8) Stone Chips.
- 9) Dustbin.
- 10) Steel Window & ventilator – Metallic.
- 11) Rolling shutter.
- 12) Building Hardware.
- 13) Surgical Gloves.
- 14) Expanded Metal.
- 15) Voltage Stabilizer.
- 16) P.V.C. Cable & Wires.
- 17) Electrical Light Fitting Choke.
- 18) Metal Clad Switch.
- 19) Sports Goods.
- 20) Brushes (Paint).
- 21) Domestic Electrical Appliances.
- 22) Scientific Laboratory Glassware.
- 23) Tyre & Tube (Cycles).
- 24) Steel Trunk.
- 25) Tarpauline.
- 26) Readymade Garments.

- 27) Cotton/Woolen socks.
- 28) R.C.C. pipe.
- 29) Liquid/Laundry soap.
- 30) Wood screw.
- 31) Wire Nail and Horse Shoe Nail.
- 32) Drawing and Mathematical Instruments.
- 33) Lamp Holder.
- 34) Drums & Barrel.
- 35) A.C.S.R. & A.A.C. Conductor.
- 36) Glass Ampoule (Distilled Water).
- 37) Wooden Packing case.
- 38) Wire Netting.
- 39) Electric Call Bell.
- 40) Wall Clock.
- 41) Office Stationery (like Gems Clip, Pin, Pin Cushion, Table top Glass, Paper Weight).
- 42) Agricultural Tools and implements (like/including Kodali, Prunning knife, duster/sprayer etc.).
- 43) Personal Weight machine/Bathroom scale (for weighing) [used by Doctor/Hospital/Nursing Home].
- 44) Circular hanging spring balance upto 200 kgs.
- 45) Fire extinguisher.

By order of the Governor

Sd/- Samar Ghosh  
Principal Secretary to the  
Government of West Bengal.

**MODEL FORM OF WARRANTY CLAUSE**

**(See Clause 11(a) of Rule 47 of W.B.F.R. – I)**

The contractor/seller hereby declares that the goods/stores/articles sold to the buyer under this contract shall be of the best quality (and workmanship) and shall be strictly in accordance with the specifications and particulars contained/mentioned in the clause \_\_\_\_\_ hereof and the Contractor/seller hereby guarantees that the said goods/stores/articles would continue to conform to the description and quality aforesaid for a period of \_\_\_\_\_ days/months from the date of delivery of the said goods/stores/articles to the Purchaser and that notwithstanding the fact that the Purchaser (Inspector) may have inspected and/or approved that said goods/stores/articles, if during the aforesaid period of \_\_\_\_\_ days/months the said goods/stores/articles be discovered not to conform to the description and quality aforesaid or have deteriorated (and the decision of the Purchaser in that behalf will be final and conclusive) the Purchaser will be entitled to reject that said goods/stores/articles or such portion thereof as may be discovered not to conform to the said description and quality. On such rejection the goods/articles/stores will be at the Seller's risk and all the provisions herein contained relating to rejection of goods etc. shall apply. The contractor/seller shall, if so called upon to do, replace the goods etc. or such portion thereof as is rejected by the Purchaser otherwise the contractor/seller shall pay to the purchaser such damages as may arise by reason of the breach of the condition herein contained. Nothing herein contained shall prejudice any other right of the Purchaser in that behalf under this contract or otherwise.

Copy forwarded for information to:-

1. The Accountant General (A & E),  
West Bengal,  
Treasury Buildings,  
Kolkata – 700 001.
  
2. The Principal Accountant General (Audit), West Bengal,  
Treasury Buildings,  
Kolkata – 700 001.
  
3. The Accountant General (Local Bodies Audit), West Bengal,  
C.G.O. Complex, 3rd MSO Building,  
5th Floor, DF Block, Salt Lake,  
Kolkata – 700 064.

4. The Commissioner,

.....  
.....  
.....

5. The Principal Secretary/Secretary,

.....  
.....  
.....

6. The Director,

.....  
.....  
.....

7. The Collector, Kolkata,  
11, N.S. Road,  
Kolkata – 700 001.

8. The District Magistrate,

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.....  
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9. The District Judge,

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10. The Financial Adviser,

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11. The Superintendent of Police,

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12. The Sub-Divisional Officer,

.....  
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.....

13. The Accounts Officer,  
West Bengal Secretariat,  
Writers' Buildings,  
Kolkata – 700 001.
14. The Accounts Officer,  
West Bengal Secretariat,  
Bikash Bhavan,  
Bidhannagar,  
Kolkata – 700 091.
15. The Pay & Accounts Officer,  
Kolkata Pay & Accounts Office-I,  
Civil Defence Building,  
81/2/2, Phears Lane,  
Kolkata – 700 012.
16. The Pay & Accounts Officer,  
Kolkata Pay & Accounts Office-II,  
Johar Building,  
P-1, Hyde Lane,  
Kolkata – 700 073.
17. The Superintendent,  
West Bengal Government Press,  
Alipore,  
Kolkata – 700 027.
18. The Treasury Officer,  
.....  
.....  
.....
19. The Principal,  
Industrial Training Institute,  
.....  
.....



20. ....Branch / Group..... of Finance Department.

Sd/-

(P.K.Guha Roy)  
Special Secretary to the  
Government of West Bengal.

# তমলুক পৌরসভা

## OFFICE OF THE COUNCILLORS OF TAMLUK MUNICIPALITY

স্থাপিত-১৮৬৪ ★ Estd - 1864

তমলুক - পূর্ব মেদিনীপুর - ৭২১৬৩৬ ★ TAMLUK - PURBA MEDINIPUR - 721636

Web: www.tamlukmunicipality.org ★ e-mail : chairman@tamlukmunicipality.org

Phone : (03228) 266007 / 267370 / 269537 , Fax - (03228) 267370

প্রেরক From *Smt. D. Maity.*

পৌর প্রধান Chairman

তমলুক পৌরসভা

Tamluk Municipality

প্রতি To :

The Director,

S U D A

Ilgus Bhavan, H.C Block.

Kolkata - 700106.



৪০(Health)/TM/2012-13.  
স্মারক / পত্রিক নং Memo No. ....

তারিখ, তমলুক

Dated, Tamluk, The *08/12/12*....



Sub: - Provision of Uniform to HHW's and FTS

Sir,

The Honorary Health Worker and First Tier Supervisor of CBPHC's under this municipality have got two sets of uniform each in the year 2010.

Now it is requested if they be provide uniform once again along with one Kit Bag to each.

Necessary fund may please be released from your end to meet the above expenditure.

An early reply is expedited.

Thanking You,

Yours Faithfully,

*Smt. D. Maity*  
06.12.12

Chairperson

Tamluk Municipality

Chairman  
Tamluk Municipality



*Ajoy De*

Member, W.B. Legislative Assembly  
Chairman, Santipur, Municipality



Code : 953472  
Phone : Office - 278029  
Fax : 277170  
Resi. 278262  
Chamber - 278111

Ref. No. .... 26.57/4/24

Date : ..... 07.10.13

To  
The Director, SUDA,  
Govt. of West Bengal,  
ILGUS BHAVAN, H.C. BLOCK,  
Sector - III,  
Bidhannagar, Kol - 91



PO (H)  
28.9.13

Sir/ Madam,

I want to draw your kind attention to the following facts regarding CBPHCS Project, that

- 1) Reporting Form A & B are required for reporting to SUDA .
- 2) ANC card is not supplied by the District Authority for ANC checkup.
- 3) Uniform, Bag & Umbrella have not been supplied for a long period. So, all these materials need to be supplied as the above mentioned goods have been decayed.

Yours faithfully

*AS*  
05/10/13

Chairman  
Santipur Municipality



**HELP LINE : 12666**

☎ 033 { 2685-4907 / 2683-2562 (Office)  
2682-4601 (Residence)  
FAX : 2683-5068

E-mail : chandernagorecorporation@yahoo.co.in  
Website : www.chandernagore.org

## Chandernagore Municipal Corporation, 712 136

From : **Ram Chakrabortty**  
Mayor

No.1A/3M/2013/55

September 12, 2013

To,  
The Director, SUDA  
Ilgus Bhavan, Sector-III  
Saltlake, Kolkata-700 106

POC(H)  
*[Handwritten signature]*

**Sub:** Prayer for sanction of fund for provision of uniform, umbrella and kit bag for  
" HHW's, FTS's " & STSs working under UPHCS

Sir,

I would like to draw your kind attention that the grass-root level workers working under UPHCS were last provided with uniform, umbrella and kitbag in September, 2010 . It has been (3)three years since we had received fund for such provision. In this regard, I would like to appeal for sanction of fund in this respect, so that we may provide our grass-root level workers with new set of uniform, umbrella and kit bag, which they are in need of. I hope for an early reply.

Thanking you,

*[Handwritten signature]*  
**Mayor**  
Chandernagore Municipal  
Corporation  
*[Handwritten initials]*

Copy to :

1. MMIC(Health)
- ✓ 2. Health Expert-SUDA
3. H.O.-CMC
4. O.C.

*[Handwritten signature]*  
**Mayor**





OFFICE OF THE MUNICIPAL COUNCILLORS OF KHARDAH  
KHARDAH MUNICIPAL OFFICE  
B.T.ROAD, KHARDAH, NORTH 24-PARGANAS, KOLKATA - 700 117

No: 113/C/2013

Date: 20/7/2013

From: Sri Taposh Paul  
Chairman, Khardah Municipality



POCH  
S.M.Y

To,  
The Director,  
State Urban Development Authority,  
ILGUS Bhavan, H.C. Block,  
Salt Lake, Kol -700106

Sub: Uniform, Umbrella and Kit bag for HHW's, F.T.S and S.T.Ss.

Sir,

With reference to the above mentioned subject matter, this is to inform you that, CMU had allotted a fund for procurement of uniform, umbrella and kit bag for HHW's, F.T.S and S.T.S in the year 2010-11 in addition to the allotment of fund to the Municipality. Municipality has procured the same as per specification and distributed to HHWs, F.T.S and S.T.S of this Municipality.

Now, the HHW's of our Municipality has prayed for their uniform, bag and umbrella. But at present the financial position of the Municipality is not so healthy.

So, it is my earnest request, if you kindly allot such amount we can satisfy them as per their prayer.

Thanking you,

Yours faithfully,

Taposh Paul

Chairman

Khardah Municipality

Chairman

Khardah Municipality

Encl: Letter of HHW

Phone: 2553-3060 / 2583-4943, FAX: 2563-1171

Email: [khardahmunicipality@yahoo.co.in](mailto:khardahmunicipality@yahoo.co.in)



**HELP LINE : 12666**

033 { 2685-4907 / 2683-2562 (Office)  
2682-4601 (Residence)  
FAX : 2683-5068

E-mail : chandernagorecorporation@yahoo.co.in  
Website : www.chandernagore.org



# Chandernagore Municipal Corporation, 712 136

From : **Ram Chakraborty**  
Mayor

No.1A/3M/2013/55



September 12, 2013

To,  
The Director, SUDA  
Ilgus Bhavan, Sector-III  
Saltlake, Kolkata-700 106

PO(H)  
*[Handwritten signature]*

**Sub:** Prayer for sanction of fund for provision of uniform, umbrella and kit bag for  
" HHW's, FTS's " & STSs working under UPHCS

Sir,

I would like to draw your kind attention that the grass-root level workers working under UPHCS were last provided with uniform, umbrella and kitbag in September, 2010 . It has been (3)three years since we had received fund for such provision. In this regard, I would like to appeal for sanction of fund in this respect, so that we may provide our grass-root level workers with new set of uniform, umbrella and kit bag, which they are in need of. I hope for an early reply.

Thanking you,

*[Handwritten signature]*  
**Mayor**  
Chandernagore Municipal  
Corporation  
*[Handwritten initials]*



**OFFICE OF THE****BOARD OF COUNCILORS, CHANDRAKONA MUNICIPALITY**

P.O.: Chandrakona



Dist. : Paschim Medinipur

Ref No...7.67/CH-M/HW/12.

Dated: 01.02.2012

To

The Director, SUDA (Health Wing)  
 ILGUS Bhavan, HC Block  
 Sector - III, Bidhannagar  
 Kolkata - 700091  
 West Bengal

PO (H)  
 DSW



**SUB: PROVISION FOR PURCHASING OF UNIFORM FIELD BAG & UMBRELLA FOR HHWS & FTSS.**

Madam,

As usual of the previous funding on account of Field Worker i.e. 12 HHWs & 3 FTSS against Uniform(Cloths), Field Bag & Umbrella, they till not receive any assistancy or financial provision at your end for the Financial Year of 2011-12.

Please state your advice as early as possible.

This is sent to you for your kind information and taking necessary action at your end.

*Thanking You*

*Yours faithfully*

*Abhinav*  
01/02/12

Vice-Chairman,  
Chandrakona Municipality



**OFFICE OF THE COUNCILLORS, JHALDA MUNICIPALITY**

ঝালদা পৌরসভার কাউন্সিলারগণের কার্যালয়

Phone / Fax : 03254 -255219, email- jhlmunicipal@gmail.com

P.O.- JHALDA, Dist.-PURULIA

Memo No. 255/JMDate 02/08/2012

To  
The Director,  
SUDA (Health Wing),  
ILGUS Bhavan, H-C Block, Sector - III,  
Bidhan Nagar, Kolkata - 700091



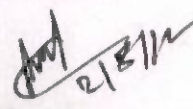
**Sub:** Request for arrangement for supply of Uniforms, Umbrellas and Kit Bags for HHWs and FTSS for the CBPHCS under Jhalda Municipality

Sir,

In enclosing a copy of memo No CHU-94/2003 (Pt. 4) JM/1504 dated 06/09/2010 regarding provision of (A) Uniform, (B) Umbrella (C) Kit Bag for grass-root level health functionaries, I would like to draw your kind attention to the fact that the Uniforms, Umbrellas and Kit Bags of major part of the HHWs & FTSS have been meanwhile torn and/or damaged as per current report of those staff of CBPHCS of this Municipality. Not only it is very indecent to perform the duties in Office specially in outside location by the female staff (HHWs & FTSS), but also it is very odd looking to the Public, Doctor and beneficiaries without a tip-top uniform.

In order to perform official and outdoor duties gently, you are therefore requested kindly to take needful steps at your earliest so that those staff (as per statement attached) may get their fresh Uniforms, Umbrellas and Kit Bags.

Yours faithfully,

  
Chairman  
Jhalda Municipality

KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. VIII)/1009

Dt. .. 06.09.2010

To : The Chairman  
Jhaldah Municipality  
Ranchi-Purulia Road,  
P.O.- Jhalda,  
Dist.- Purulia,  
PIN - 723 202

Sub. : Provision of (A) Uniform, (B) Umbrella (C) Kit Bag for grass-root level health functionaries.

Sir / Madam,

It has been decided that KUSP will support provision of uniform, kit bag and umbrella to grass- root level health functionaries as a capacity building exercise. AA & FS is hereby accorded for procurement of (a) Uniform for HHWs, FTSS, STSs (ANM instead of STSs engaged at HP under IPP-VIII Extn.), (b) Kit Bag without contents to HHWs and FTSS and (c) Umbrella to HHWs, FTSS, STSs as described below :

**A) Provision of Uniform to HHWs, FTSS, STSs**

- ◆ Two sets of Uniform are to be provided to each of HHWs, FTSS, STSs. Each set of Uniform for female consists of 1 saree & 1 blouse. For male STS, each set of Uniform consists of 1 trouser & 1 shirt.
- ◆ Cost of 1 saree and 1 blouse piece including stitching charges shall not exceed Rs 300.00 (Rupees Three hundred) only.
- ◆ For male STS, 1 set of Uniform shall not exceed Rs 350.00 including stitching charges.
- ◆ The colour and texture of Uniform in case of female will be as per sample (saree - sky blue and blouse - navy blue) as was provided earlier.
- ◆ In case of male STSs the colour and texture of uniform will be as per sample (trouser - navy blue and shirt - sky blue) as was provided earlier.

**B) Provision of Kit bag without contents to HHWs and FTSS**

- ◆ One kit bag without contents is to be provided to each of the HHWs and FTSS.
- ◆ Cost of 1 kit bag shall not exceed Rs 200.00 (Rupees Two hundred) only including all taxes and delivery charges.

Contd. to P-2.

- ◆ The specification of kit bag without content is enclosed at Annexure - I.
- C) Provision of umbrella to grassroot level health functionaries i.e. HHWs, FTSS and STSS
  - ◆ One umbrella is to be provided to each of the HHWs, FTSS and STSS.
  - ◆ Cost of 1 umbrella shall not exceed Rs 150.00 (Rupees One hundred fifty) only including all taxes and delivery charges.

This is one time provision from CMU in addition to the allotment of fund during this FY 2010-11 in your VLE. Additional fund for such procurement will be provided by CMU.

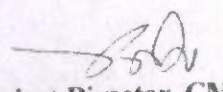
As the KUSP is going to close in March 2011, all the expenditure are to be booked at the earliest.

You are requested to procure the same following DFID procurement rules and the expenditure is to be incurred out of KUSP fund already available with you. The expenditure is to be booked under the A/C Head "SHS - Procurement of kit bag / uniform / umbrella" and Statement of Expenditure is to be submitted through Accounting Support Agency

Thanking you.

Yours faithfully,

Encl: As stated

  
Project Director, CMU 6.9.10

Dt. ... 06.09.2010

Memo No. CMU-94/2003(Pt. VIII)/1004/1(i)


Copy forwarded for kind information to :

HO/Asstt. HO, ..... Municipal Corpn. / Municipality.

Project Director, CMU

Copy forwarded to :

- 1) Project Manager, CMU
- 2) Procurement Expert, CMU
- 3) Health Expert, CMU
- 4) Accounting Support Agency

  
Project Director, CMU 6.9.10

## HHW KIT BAG

### Specification of KIT BAG:

- Material : Foam Leather
- Height : 14"
- Horizontal Length : 13"
- Width : 4"
- Handle including shoulder strap, Width : 1" , round the bag with hanging position of 13" length .
- Bag is to be fitted with full chain, with good quality lining.
- One (1) inside pocket with full chain - size : 9" (L) x 11" (B) in one side of bag, two (2) small inside pockets with bellow system , -size 2½" (B) x 6" (L) ( approx.) in other inner side of the bag .
- Inside the bag, one pocket on both the lateral sides, utilising maximum length to carry smaller articles and properly secured.
- On the backside of the bag -one outer pocket, size : 10" (L) x 7" (B) for carrying booklets and exercise book, with velco fitted flap ( width of flap 2.5"),
- " HHW KIT " in round shape is to be inscribed on the outer front side of bag .

*Handwritten signature*

**OFFICE OF THE COUNCILLORS**  
**DUM DUM MUNICIPALITY**  
44, Dr. Sailen Das Sarani, Dum Dum, Kolkata-700 028

Ref. No. : 36/IPP-VIR

Dated ..29..6..2012-20

To  
The Director,  
SUDA,  
ILGUS Bhawan,  
Salt Lake, Kol-91.



Sub: Requisition and Approval for Kit bag, umbrella and uniforms of the HHWs, FTS, STS & Nurses of IPP-8 & CUDP-III of Dum Dum Municipality.


Sir,

This is to inform you that the above materials are urgently needed for the routine work of the health worker especially during the rainy season, which were not supplied for last two years. The requisition is stated below:

Sr. No.	Item	Quantity	Price	Total
1.	Kit-bag	75 Pcs.	Rs. 350/-	Rs. 26250/-
2.	Uniform	75 Pairs	Rs. 600/-	Rs. 45000/-
3.	Umbrella	75 Pcs.	Rs. 180/-	Rs. 13500/-
Grand Total:				Rs. 84750/-

This is for your kind perusal and sanction of the same with immediate effect .

Last DPR Sanction order : 2010 [ AAFS order no.CMU-94/2003 (Pt.VII)1499  
Dt.-17.09.2009

  
Chairman  
Dum Dum Municipality

Chairman  
Dum Dum Municipality

**OFFICE OF THE COUNCILLORS**  
**DUM DUM MUNICIPALITY**  
44, Dr. Sailen Das Sarani, Dum Dum, Kolkata-700 028

Ref. No. : 36/IPP-VII

Dated .....29/6/2012..20

To  
The Director,  
SUDA,  
ILGUS Bhawan,  
Salt Lake, Kol-91.

Sub: Requisition and Approval for Kit bag, umbrella and uniforms of the HHWs,FTS,STS & Nurses of IPP-8 & CUDP-III of Dum Dum Municipality.

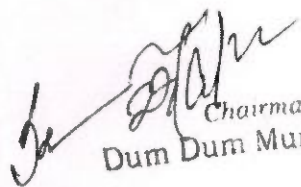
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3.	Umbrella	75 Pcs.	Rs. 180/-	Rs. 13500/-
Grand Total:				Rs. 84750/-

This is for your kind perusal and sanction of the same with immediate effect .

Last DPR Sanction order : 2010 [ AAFS order no.CMU-94/2003 (Pt.VII)1499  
Dt.-17.09.2009

  
Chairman  
Dum Dum Municipality  
Chairman  
Dum Dum Municipality

Office of the Councillors'

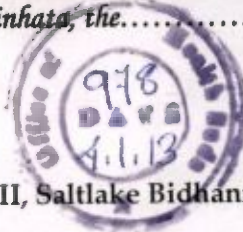
# DINHATA MUNICIPALITY

Memo No. ....2574..

Dated, Dinhata, the.....26.12.2012

From: The Chairman,  
Dinhata Municipality, Dinhata

To: The Project Director (Health Wing),  
SUDA, ILGUS Bhavan, HC Block, Sector-III, Saltlake Bidhannagar, Kolkata-91



Sub: Requisition of Uniform and others

Sir,

With reference to the above noted subject I am to state that the following items are required for the 4 nos. of FTS and 16 nos. of HHW under CBPHCS of this Municipality.

1. 20 nos. of Sari and blouse,
2. 20 nos. of Sweater,
3. 20 nos. of Kit bag, and
4. 20 nos. of Umbrella.

Therefore, I request you to provide fund for purchase of the said materials at your convenient earliest.

Thanking You,

  
Chairman  
Dinhata Municipality

05  
29.12.12



Office of the Councillors

Phone: (03462) 244362

Fax: 03462 - 245171

Email ID:- dubrajpurmunicipality@gmail.com

# DUBRAJPUR MUNICIPALITY

P.O.- DUBRAJPUR • Dist.- BIRBHUM

Memo No. 1072 /DM/2013

Date 13/6/2013

## Reminded

To  
The Director  
SUDA  
(Health Wing)  
ILGUS BHAVAN, H.C.Block  
Sector - III  
Kolkata - 106



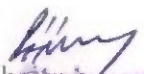
Sub :- Request to supply for Kit (Bag, Shoe, Umbrella) for 20 nos. HHW workers.

Sir/Madam,

The following articles are requested for Kit (Bag, Shoe, Umbrella) of 20 nos. HHW workers for the FY - 2012 - 2013 & 2013 -14, under Dubrajpur Municipality.

So, you are requested to supply to same item to the Dubrajpur Municipality.

1. Kit (Bags, Shoe, Umbrella) for 20 nos. HHW workers.

  
Chairman  
Dubrajpur Municipality  
Birbhum



Ph : 240-008 , 241-279

S.T,D - 03472

E-mail: [chairmannabadwip@gmail.com](mailto:chairmannabadwip@gmail.com)

দুরাভাষ : ২৪০-০০৮, ২৪১-২৭৯

এস.টি.ডি - ০৩৪৭২

পৌর সদস্য পর্ষদের কার্যালয়  
নবদ্বীপ পৌরসভা, পো-নবদ্বীপ, জেলা - নদীয়া  
**OFFICE OF THE BOARD OF COUNCILLORS  
NABADWIP MUNICIPALITY  
NABADWIP, NADIA**

Memo No. 75 / F-2 / M & S Cell / NM / 06-07

Date 18.02.13

From : Sri Biman Krishna Saha, Chairman, Nabadwip Municipality.

To

The Director,  
State Urban Development Agency ( SUDA ),  
Health Wing ' ILGUS '  
H-C Block, Sector-III, Salt Lake,  
Kolkata-700091.



Sub: Requirement of Dress Materials i.e. Saree, Blouse,  
Bag & Umbrella for HHWs & FTSs under CBPHCS.

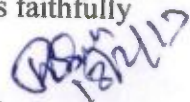
Sir/Madam,

I would like to say that fund allotted vide letter No. CMU-94/2003 (Pt./VIII)/1004 dated 06.09.2010 for dress materials i.e. Saree, Blouse, Bag and Umbrella for HHWs and FTSs under Community Based Primary Health Care Services was utilized in time and dress were used by the personnel concerned for the last two years.

The dresses are now not in a condition to be used more and as such I would request you to allot fund for procurement of further dress materials for the HHWs and FTSs.

With thanks,

Yours faithfully

  
Chairman  
Nabadwip Municipality

**Chairman**  
Nabadwip Municipality



# PANSKURA MUNICIPALITY

P.O. - Panskura  
Dist. - Purba Medinipur :: Pin - 721139

পাঁশকুড়া পৌরসভা

পোঃ - পাঁশকুড়া ✦ জেলা - পূর্ব মেদিনীপুর

S.T.D. : 03228  
Phone : 252312  
Fax : 252005  
E-mail-Pans-munici  
@yahoo.co.in

PO (H)

*[Handwritten Signature]*

Memo No.

Date : 30/11/12

Memo No:- PM/PHC/259/2012/1042

To  
The Director,  
State Urban Development Agency,  
ILGUS, Bhavan,  
Saltlake, Kolkata-91



**Sub- Proposal for allotment of fund for supply of (a) Uniform  
(b) Umbrella (c) Kit-bag to HHW & FTS of Panskura Municipality.**

Sir,

It is to inform that 17 HHW & 4 FTS of CBPHCS Scheme of this municipality require **(a) Uniform (b) Umbrella (c) Kit-bag** for there daily work. Therefore proposal is being placed to your end for allotment,

Thanking You,

Yours faithfully,

*[Handwritten Signature]*  
Chairman  
Panskura Municipality  
Panskura, Purba Medinipur

Memo No- PM/PHC/259/2012/1042(1)/01

Copy forwarded for information and taking necessary action to the:- 30. 11. 12

1) Dr. S. Goswami, Project officer, Health wing SUDA.

*[Handwritten Signature]*  
Chairman  
Panskura Municipality  
Panskura, Purba Medinipur