

No. 122/me-11

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Office of the Board of Councillors
NAIHATI

Phone No. 2581-2098

Dated 15-04-2008

From: Sri Rabindra Bhattacharya

To, The Director,
S.U.D.A.
Ilgus Bhavan, H.C. Block,
Sector-III, Bidhannagar,
Kolkata - 700 106.

Chairman / ~~Vice-Chairman~~
NAIHATI MUNICIPALITY

Sir,

Sending herewith a preforma of staff position
of CUDP-III, IPP-VIII, ESOPD, Maternity & RDC Health
programme under this Municipality.

Kindly do the needful & oblige.

Thanking You,

Yours faithfully,

R. B. Bhattacharya
15.04.08
Chairman

Encle : As stated above.

Naihati Municipality

1) Status on Fund received & SOE submitted

(Amount in Rs.)

FY	Opening Balance	Fund received from SUDA	Total fund available	SOE sent upto the month of	SOE during the month of	Total SOE	Balance
				2008	2008		

Information on existing Health facility & manpower is to be provided by the ULB to SUDA by 21st April, 2008 as per proforma given below :

Submission of HMIS

- Health Programme-wise HMIS is to be submitted separately in Form-D by 10th of each following month w.e.f. 01.04.2008
- Health Programme-wise HMIS is to be submitted separately in Form-D for FY 2007-08

* C U D P - III :-

Name of Health Programme : CUDP III / CSIP / IPP-VIII

Sl. No.	Category of Health facility & manpower	Approved No.	Actual no. in position	Unit Hon./ Salary (P.M.)
1.	Block	30	29	
a	HHW	30	29	1250/-
2	Sub-Centre	06	06	
a	FTS	06	06	1420/-

Not necessary

Sl. No.	Category of Health facility & manpower	Approved No.	Actual no. in position	Unit Hon./ Salary (P.M.)
3.	HAU	01	01	
a	PTMO	01	01	2100/-
b	STS / ANM	-	-	
c	Clerk cum storekeeper	-	-	
d	Attendant	02	02	1150/-
e	Sweeper	01	01	950/-

Sl. No.	Category of Health facility & manpower	Approved No.	Actual no. in position	Unit Hon./ Salary (P.M.)
5.	MH			
a	Doctor			
b	Nurse			
c	Ayah			
d	Sweeper			
e	Night Guard			

Sl. No.	Category of Health facility & manpower	Approved No.	Actual no. in position	Unit Hon./ Salary (P.M.)
4.	ESOPD			
a	PTMO			
b	Spl. Doctor			
c	Nurse			
d	Pharmacist			
e	Clerk			
f	Attendant			

Sl. No.	Category of Health facility & Manpower	Approved No.	Actual no. in position	Unit Hon./ Salary (P.M.)
6.	Diagnostic Centre			
a	Lab. Technician			
b	Nurse			
c	Clerk			
7.	At ULB level			
a	HO			
b	AHO			
c	UHIID			
8.	Others, if any, specify			

Necessary

1) Status on Fund received & SOE submitted

(Amount in Rs.)

FY	Opening Balance	Fund received from SUDA	Total fund available	SOE sent upto the month of 2008	SOE during the month of 2008	Total SOE	Balance

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Submission of HMIS

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- Health Programme-wise HMIS is to be submitted separately in Form-D for FY 2007-08

* IPP - VIII :

Name of Health Programme : CUDP III / CSIP / IPP-VIII

Sl. No.	Category of Health facility & manpower	Approved No.	Actual no. in position	Unit Hon./ Salary (P.M.)
1.	Block	70	69	
a	HHW	70	69	1250/-
2	Sub-Centre	14	14	
a	FTS	14	12	1420/-

Sl. No.	Category of Health facility & manpower	Approved No.	Actual no. in position	Unit Hon./ Salary (P.M.)
3.	HAU	02	02	
a	PTMO	04	04	2100/-
b	SIS / ANM	04	02	1550/-
c	Clerk cum storekeeper	02	02	1350/-
d	Attendant	04	04	1150/-
e	Sweeper	02	02	950/-
f	Night guard	-	02	2000/-

Sl. No.	Category of Health facility & manpower	Approved No.	Actual no. in position	Unit Hon./ Salary (P.M.)
5.	MH	01	01	
a	Doctor	02	02	6000/-
b	Nurse	03	03	4000/-
c	Ayah	04	04	2000/-
d	Sweeper	-	04	1500/-
e	Night Guard	-	01	1200/-

Sl. No.	Category of Health facility & manpower	Approved No.	Actual no. in position	Unit Hon./ Salary (P.M.)
4.	ESOPD	01	01	
a	PTMO	01	01	2100/-
b	Spl. Doctor	08	10	1600/-
c	Nurse	01	01	1700/-
d	Pharmacist	01	01	1700/-
e	Clerk	-	01	3000/-
f	Attendant	02	02	1150/-
g	Sweeper	02	02	950/-

Sl. No.	Category of Health facility & Manpower	Approved No.	Actual no. in position	Unit Hon./ Salary (P.M.)
6.	Diagnostic Centre	01	01	
a	Lab. Technician	03	03	2100/-
b	Nurse	-	-	-
c	Clerk	-	01	3000/-
d	Atten./sweeper	02	02	1250/-
a	HO	01	01	
b	AHO	01	01	5250/-
c	UHIO			
8.	Others, if any, specify			

Revised copy
Chafman
 MAHATI MUNICIPALITY

Sub. : Complaint letter from the residents of Naihati Municipality.

Placed herewith complaint letter from the residents of Naihati Municipality dt. 30.09.2011 regarding procurement & use of medicine in respect of ESOPD. It is proposed that two officers from Health Wing, SUDA namely Dr. S. Basu, APO and Shri Dipankar Chowdhury, Finance Officer may visit the ULB on 24.11.2011 to verify the allegation as made by the residents of Naihati Municipality and submit a report accordingly.

A draft letter addressed to the Chairman, Naihati Municipality regarding visit of the officers is enclosed for signature, if approved.

Director, SUDA

PO (H)

Goswami
18.11.11

WT
18/11/11

Goswami
18.11.11

Despatched.

As ordered, the U/S with Dr. S. Basu, APO visited Naihati Municipality on 24-11-2011 for checking of accounts physically & theoretically regarding Procurement of medicine, usage thereof and other related matters. Necessary tour report is enclosed opposite which will speak itself.

Submitted for necessary ~~action~~ information.

APO
P.O(H)

29-11-2011
29/11/2011

Sub. : Complaint letter from the residents of Naihati Municipality regarding purchase of Medicine.

Placed herewith report dt. 29.11.2011 of Dr. S. Basu, APO, Health, SUDA and Sri Dipankar Chowdhury, FO, Health, SUDA who visited Naihati Municipality on 24.11.2011 to examine the allegation raised by the residents of Naihati Municipality. The allegations are relating to (a) purchase of forged medicine (b) use of medicine with expiry date (c) production of bill for purchase of medicine before the Board of Councillor meeting for approval.

From the visit report of the above mentioned Officers of Health, SUDA the following observations have been made :

- As such all the medicines kept in stock are having batch no. & date of expiry.
- No such evidence regarding use of medicine with expiry date have been observed by the Officers.
- Stock register only for procured medicine is being maintained since financial year 201-11 as was produced by the Storekeeper. There is no documentation regarding dispensing of medicine in ESOPD. But dispensing register is being maintained by the Maternity Home.
- Pharmacist of ESOPD receives the stock without any work order. Hence, quantity of medicine received by the Pharmacist could not be tallied against work order.
- Medicine stock seemed to be in excess, as a result it is apprehended that many of the medicine may not be utilized within due expiry date.
- Requisition of medicine for both ESOPD & MH could not be shown by the ULB.
- Officers had discussion with the patients in the OPD regarding availability of services and supply of medicine to the beneficiary – the patients had expressed satisfaction.

Regarding production of bill for purchase of medicine before the Board of Councillor meeting – it is entirely dependent on existing practice of the ULB.

Furthermore, it appears that procurement process including receipt & expensing of medicine by the ULB shall be strengthened.

Submitted for further advice.

Director, SUDA

Goswami
07/12/11

He may issue a letter to
Chairman quoting the above
observations.

A draft pt. *WT*
9/12/11

Draft letter is enclosed for signature,
if approved.

07.12.2011

D:\Dr. Goswami\SUDA\Notesheet.doc

Goswami
9/12/11

WT
9/12/11

PO(H)

Director, SUDA

PO(H)

Placed herewith comm. of the chairman,
 Naitohi MPE bearing no. 3230/mc-11 dt.
 01.03.12 regarding posting of Health Officer.
 He may write to me Dept.
 Draft letter is enclosed for signature,
 if approved.

Director, SDA

Pd (4)

Despatched.

Goswami
12.03.12

WJ
14/3/12
Goswami



NOTE SHEET



Sub. : Request of the Chairman, Naihati Municipality for verification of side for installation of MRI Machine.

Placed herewith email dated 07.11.2017 of the Special Secretary, UD & MA Department along with communication bearing no. 2675/MC-11 dt. 07.11.2017 of the Chairman, Naihati Municipality addressed to the Jt. Secretary, Govt. of West Bengal, MA Department.

It may be seen that the Chairman has expressed interest towards installation of one MRI machine for which one Model Plan had been received by him from the office of Kandi Office of Managing Director & Secretary, Health & Family Welfare Department.

The Chairman requested Jt. Secretary, UD & MA to send a team of Technical Expert to visit Naihati Municipality and to advice for selection of a suitable place for construction of building for the purpose.

This is to state that SUDA Health Wing does not have expertise relating to MRI to offer the desired advice.

Submitted.

Add. Director

Goswami
12.11.17

do we have any information about ~~fund~~ provision of fund, man power, feasibility and permissibility?
These may be put up.

PO(H)

PO
13/11/17

Information re provision of fund, man-power, feasibility and permissibility is not available with Health wing, SUDA.
Submitted.

Goswami
14.11.17

As the above mentioned information is not available, Chairman, Naihati Mpl may be requested to forward the same. Draft letter is placed hereon for signature of Director, SUDA, if approved.

Goswami
16.11.17

may be approved and signed.

PO
16/11/17

Sent thro e-mail on 22.11.17

Goswami
22.11.17

PO
22/11/17

Add. Director

Add. Director

Director

P.O. (H)