

**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

SUDA/120/196/Pt.(1)/138

26.4.99.

Ref No. ....

From : Dr. N. G. Gangopadhyay  
Advisor, Health

Date .....

To : The Mayor  
Asansol Municipal Corporation  
Asansol

**Sub: Filling up posts of key staff for management & supervision Cell  
at your Corporation level for World Bank assisted RCH Project at Asansol.**

Sir,

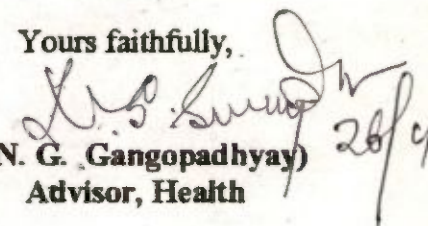
Reference is invited to memo No. 3078/G dated 25.3.99 from Smt. I Bagchi, Alderman & Nodal Officer, RCH Project- Asansol, on the subject.

The undersigned is directed to convey approval of the proposal mooted vide the above reference memo.

The appointment will be made by the Municipal Corporation for a period of six (6) months only initially as laid down in the guideline issued vide memo No.SUDA/120/96/ (Pt.I)/1190 dated 8.1.99. So far as retired Govt. officials are concerned, there are standard formulae for determining their remuneration.

The monthly remuneration are Rs.4500/- for A.H.O., Rs.4000/- for Medical Supervisor and Rs.2500/- for Statistical Assistant.

Yours faithfully,

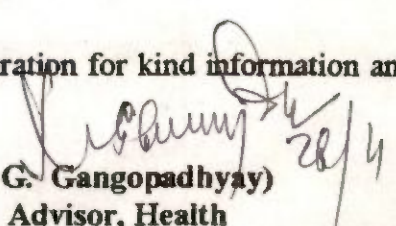
  
(N. G. Gangopadhyay)  
Advisor, Health

No. SUDA/120/196/Pt.(1)/138/1(1)

26.4.99.

C.C.

The Chief Executive Officer, Asansol Municipal Corporation for kind information and necessary action.

  
(N. G. Gangopadhyay)  
Advisor, Health

~~Draft (not to be issued)~~

Memo. No. SUDA/120/99/PT(I)---- dated 26-4-99

From:

Dr. N. G. Gangopadhyay

Advisor (Health),

SUDA

To:

The Mayor

Asansol Municipal Corporation

Asansol

Sub: ~~Engagement~~ Filling up posts of key staff for management & supervision cell at your Corporation level for World Bank assisted RCIA Project at Asansol.

Sir,

Reference is invited to memo no 3078/G dated 25.3.99 from Smt. S. Bagchi, Alderman & Nodal Officer, RCIA Project - Asansol, on the subject.

The undersigned is directed to convey approval of the proposal invited vide the above ref. memo. no.

The appointment will be made by the Municipal Corporation for a period of

six (6) months only <sup>initially</sup> as laid down in the guideline issued vide memo no SUDA/120/96 (PT-I) / 1190 dated 8.1.99. So far as retired govt. officials are concerned, there are standard formulae for determining their remuneration.

The monthly remuneration are Rs 4500/- for AHO, Rs 4000/- for Medical Supervisor, and Rs 2500/- for Statistical Assistant.

Yours faithfully

[Dr. N. G. Gangopadhyay]

Memo no SUDA/120/99/PT(I) - dated 26-4-99

C.C.

The Chief Executive Officer, Asambu Municipal Corporation for kind information and necessary action.

[Dr. N. G. Gangopadhyay]

# ASANSOL MUNICIPAL CORPORATION

BURDWAN, W. BENGAL

## Telephones :

Mayor's Chamber : 20-2370  
Mayor's Residence : 20-2912  
Chairman's Cham. : 20-9295  
Dy. Mayor's Cham. : 20-9479  
Dy. Mayor's Resi. : 20-9477



## Telephones :

C. E. O's Chamber : 20-2491  
General Off. (Asl.) : 20-2219  
-do- (Burnpur) : 23-0443  
Engg. Dept. : 20-9476  
Sanitary Dept. : 20-9480  
Secretary's Chamber : 20-9478

Ref. No. 3078G

Date 25th March, 1999.

From: Mrs. I. Bagchi  
Nodal Officer - R.C.H.P. Asansol  
Asansol Municipal Corporation .

To

Dr. N.G. Gangopadhyay,  
Advisor (H) S U D A ,  
Calcutta .

Dear Dr. Gangopadhyay,

With reference to your Memo.No.SUDA-120/96 (PT-1)/409 dated 8.1.99 I am directed by the Mayor to inform you regarding the selection of Key Staff for the Management Supervision Cell of R.C.H. Project - Asansol.

We advertised for the same in 3 Nos. local dailies and displayed in the Corporation Notice Board on 5.2.99 and 8.2.99. Due to poor response to the advertisement, it was resolved the L.C.C. meeting held on 18.2.99 to re-advise. Accordingly advertisement was made in the local daily on 18.3.99 for walk in interview on 15.3.99 .

Selection of the candidates has been done in the presence of the following L.C.C. members: -

1. Sri B. P. Mukherjee - Mayor, A.M.C. & Chairman, L.C.C. - R.C.H.P., Asansol .
2. Sri B. Dutta, - Deputy Magistrate/Representative of D.M., Burdwan,
3. Sri Manik Chowdhury, Member, M.I.C., A.M.C.
4. Sri Abdul Jalil, Member, M.I.C., A.M.C.,
5. Smt. I. Bagchi, N.O., R.C.H.P. (Local level),
6. Dr. U.M. Mukherjee, H.O., A.M.C. (Member-Convenor).

The following personnels were recommended by the board for selection against the post as mentioned below : -

Contd. ....P/2.



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Ref. No. \_\_\_\_\_

( Page - 2 )

Date \_\_\_\_\_

Sl.No.	Category	Name of the candidate.	Qualification.	Age	Experience
(1)	A.H.O.	Dr. Manoj Mukherjee	MBBS, DLO	45	(a) M.O. in Bata Sickness benefit society from 1983 - 1986. (b) M.O. E.C.L. from 1986 - 1998 .
(2)	Medical Supervisor	Dr. Mrs. Kalpana Sanyal	MBBS DGO	60	(a) M.O. Raulkella Steel Plant from 1964-71 (b) M.O. S.C.C. Babcock, Durgapur .
(3)	Jr. Training Officer .	Mrs. Santa Dutta	B.A. G.N.M. (1966) Retd. from NRS Medical Hospital.	60 +	Matron, S.D. Hospital, Asansol, retired on July, 1986 .
(4)	Statistical Assistant.	Sri Sujay Kabiraj	B.Com.Hons.	46	(a) Statistical Assistant, HPGW from 1975 - 84. (b) Commercial Assistant from 1986-1999.
(5)	Accounts Assistant	Sri Sujit Kumar Roy,	B.Com.	57	Retired as Medical Stores Officer, IISCO Burnpur .

You are requested to accord your approval for the same and provide us with specific instructions regarding : -

- (1) Remuneration for each post,
- (2) Mode of appointment/engagement,

Thanking you,

Yours faithfully,

*S. Bagchi*

( Smt. I. Bagchi )  
Nodal Officer,  
R.C.H. Project, Asansol  
(Local Level).



# STATE URBAN DEVELOPMENT AGENCY

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. SUDA-120/96(PT-I)/1190

08th Jan., 1999  
Date.....

From : Dr. N. G. Gangopadhyay  
Adviser (H), SUDA.

To : The Chief Executive Officer  
Asansol Municipal Corporation,  
Asansol.

Sub : Filling up of posts of key staff for the Management &  
Supervision Cell at your Corporation level for World  
Bank assisted RCH Proejct at Asansol.

Sir,

I am directed to convey that it is now quite necessary to fill up the posts of key staff for the management supervision cell for RCH Project at your Corporation. All the appointments should be made by the Local Co-ordination Committee already constituted for your municipal corporation. The qualification and manner of selection of the following staff are indicated below :

Sl. No.	Category of Staff	No. of Post	Qualification and manner of engagement
1.	Assistant Health Officer	1	Medical Officer of West Bengal Health Services on deputation, failing which retired Medical Officers of Central Govt. or State Govt. or Govt. Undertakings having experience in Public Health services may also be selected.
2.	Medical Supervisor	1	The minimum qualification will be M.B.B.S. Medical Officer of West Bengal Health Services on deputation, failing which retired Medical Officer of Central Govt. or State Govt. or Government Undertakings preferably having experience in community health may be selected. The candidate should be lady medical officer.
3.	Junior Training Officer (PHN)	1	Deputation from State or Central Govt. or Government Undertakings of nursing personnel recognised by the Nursing Council of India having experience in Public Health activities. In case serving officials are not available L.C.C. may also recruit retired Public Health Nurse having experience in Public Health Nursing.

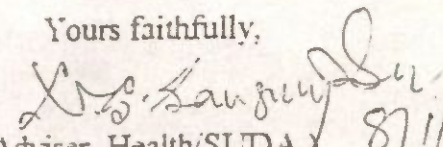


- |    |                       |   |   |
|----|-----------------------|---|---|
| 4. | Statistical Assistant | 1 | Deputation from State/Central Govt. or Govt. Undertakings failing which retired personnel of Central Govt. or State Govt. or Govt. Undertakings having the requisite qualification and experience may be selected. The candidate must have experience in handling MIES and/or data compilation and reporting. A degree in Statistics is preferable. |
| 5. | Accounts Assistant    | 1 | Deputation from Govt. Services/Undertakings having B.Com or equivalent qualification and having experience in handling accounts matter. Retired Accounts Assistant or U.D. Clerk of State/Central Govt. possessing wide experience in Accounts matter may also be considered.   |

The pay etc. of the officials joining the project on deputation basis will be determined on the basis of their grade pay. So far as retired Government Officials are concerned there are standard formulae for determining their remuneration. Initially appointments will be made by the municipal corporation for a period of 6 (six) months for the categories of staff mentioned above.

You are requested to take further necessary action for the said appointment at the earliest.

Yours faithfully,

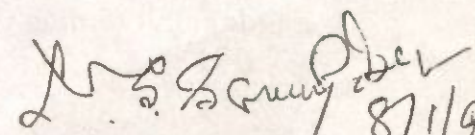
  
( Adviser, Health/SUDA ) 8/1/99

SUDA-120/96(PT-I) 1190/1(4)

08th Jan., 1999

Copy forwarded for information to:

1. The Mayor - Asansol Municipal Corporation.
2. The Secretary, Municipal Affairs, Govt. of West Bengal & Chairman, SUDA.
3. The Special Secretary, Municipal Affairs, Govt. of West Bengal.
4. The Director & C. E., SUDA.

  
( Adviser, Health/SUDA ) 8/1/99