



P.O (H)  
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OFFICE OF THE MEMARI MUNICIPALITY  
P.O.MEMARI, DIST-BURDWAN

Phone-(0342)2250825/942

FAX--(0342)2250942

Memo No. 282/III/9-CBPHCS-7



Date:- 03 /03/17

To  
The Director  
SUDA (Health Wing)  
ILGUS BHAVAN, H.C.Block, Sector-III,  
Bidhannagar, Kol-91

Sub:- Intimation regarding resignation of Account Assistant,  
CBPHC of Memari Municipality.

Sir,

This is to inform you that Sri Ajit Ain, Account Assistant ,CBPHCS under Memari Municipality submitted his resignation from the post of Account Assistant with effect from 18/02/2017 (after noon) and the same has been accepted by the Chairnam, Memari Municipality.

I request you to kindly the needful to fillup the vaccancy at the earliest.

Yours faithfully,

Encl:- Photocopy of resignation letter  
duly accepted by Chairman.

*[Signature]* 03/03/17  
Executive Officer  
Memari Municipality  
Executive Officer  
Memari Municipality



55  
16-2-17  
MM

To  
The Chiarman  
Memari Municipality  
Memari, Burdwan

Sub:- Resignation from the post of Accounts Assistant, CBPHC Scheme

Respected Sir,

I do hereby resign from the post of Accounts Assistant under CBPHC Scheme w.e.f 18.02.17(after noon) and request you to kindly accept my resignation and release me from that date.

With regards,

Yours faithfully

Ajit AIN 16/2/17  
(AJIT AIN)

Accepted and Deband  
Smt. P. B. Roy  
16-2-17  
Chairman  
Memari Municipality

Phone No. 0342-2250825/942

e-mail: [memarimunicipality@gmail.com](mailto:memarimunicipality@gmail.com)

[memari.cbphcs@gmail.com](mailto:memari.cbphcs@gmail.com)

# MEMARI MUNICIPALITY

P.O. Memari, Dist. Burdwan

Memo NO. 173/III/9/CBPHCS-7

Date: 15.09.2015

To  
The Director  
SUDA (Health Wing)  
ILGUS BHAVAN, H.C. BLOCK, SECTOR- III  
Bidhannagar, Kolkata-91



Sub:- Intimation regarding resignation of H.O under CBPHCS

Sir,

This is to inform you that Dr. Pijush kanti Ghosh , H.O, CBPHCS under Memari Municipality submitted his resignation from the post of Health Officer on 08.09.2015.

His resignation has already been accepted by chairman, Memari Municipality  
The matter is thus conveyed for your information and taking necessary action.

Thanking you

Yours faithfully

Chairman/E.O.

Encl:- Copy of resignation duly accepted by chairman

Memari Municipality  
Executive Officer  
Memari Municipality



1206  
8-9-15  
JY

To  
The Chairman  
Memari Municipality  
Memari  
Burdwan

Sub - Resignation letter from the post of health officer

Respected Sir,

I am very sorry to inform you that myself Dr. Pijush Kanti Ghosh Health officer of this municipality resigning from my post today.

Please accept my resignation letter &  
oblige me

Date - 08/09/15  
Place - Memari, Burdwan

Thanking you  
Yours faithfully,  
Dr. Pijush Kanti Ghosh

Accepted this letter  
Ganpati Basak  
08.9.15  
Memari Municipality





Phone No. 0342-2250825/942  
e-mail:memarimunicipality@gmail.com  
memari.cbphcs@gmail.com

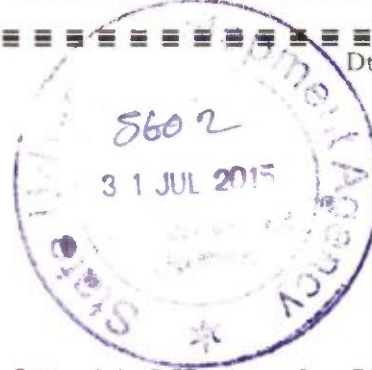
# MEMARI MUNICIPALITY

## P.O. Memari, Dist. Burdwan

Memo no. 157/III/9/CBPHCS-7

Dt. 08/07/2015

To  
The Director  
SUDA (Health Wing)  
ILLGUS BHAVAN, H-C Block, Sector-III  
Bidhannagar, Kolkata-700091



POCH  
2  
31/07/15

**Sub:-Intimation on Joining of Health Officer under CBPHCS  
Project at Memari Municipality**

Madam,

You are aware of the fact that the Health Officer attached to this office submitted his resignation on 13.01.2015. You are also aware that the present pay structure admissible to Health Officer under CBPHCS Project has failed to attract Doctors to apply in respect of advertisement over the issue.

Without service of a doctor no project under Health Scheme can run properly. The workers under Health Scheme find no way to take decision in case of emergent situation.

In consideration of above the Prayer Of Dr. Pijushkanti Ghosh expressing his willingness to serve at Memari Municipality has been placed in the meeting of B.O.C. on 04.06.2015.

Unanimously decision for issue of engagement in favour of Dr.Ghosh has been taken and accordingly engagement letter has been issued to Dr. Ghosh.

Dr.Pijush Ghosh joined on 01.07.15 as Health Officer under CBPHCS Programme.

Copy of the joining letter along with other certificates of Dr. Ghosh are forwarded to you with an earnest request to allot fund for his payment.

Thanking you,

Yours faithfully

Supri Samanta  
08/07/2015

Chairman/Vice-Chairman/E.O

Memari Municipality  
Vice-Chairman  
Memari Municipality



o/c

Phone No. 0342-2250825/942  
e-mail: [memarimunicipality@gmail.com](mailto:memarimunicipality@gmail.com)  
[memari.cbphcs@gmail.com](mailto:memari.cbphcs@gmail.com)

## MEMARI MUNICIPALITY P.O. Memari, Dist. Burdwan

Memo no. 183/III/9/CBPHCS-2

Dt. 24.06.15

To  
Pijush Kanti Ghosh  
R.B. Chatterjee Road  
Lakurdi 25, Bardhaman Sadar  
Burdwan - 713102

### Sub:- Engagement for the post of Health Officer Under CBPHC Project at Memari Municipality

As per your application, The Board of Councilors of Memari Municipality have been pleased to select you as Health Officer under CBPHC Project at Memari Municipality (Approved in the B.O.C dated 04/06/2015).

You are hereby requested to join in the above mentioned post within 15(Fifteen)days from the date of receipt of this letter.

Please note that your engagement on contract basis will remain valid upto 31.03.2016. It may be renewed for another year on satisfactory performance and further approval from respective department .

The Contractual remuneration will be fixed taking in to account of initial basic pay in the Scale(Rs.8000-13500/-) plus dearness pay plus dearness Allowance as admissible on the date of contractual engagement i.e Rs.-28680/- per month until further order .

*Swapan Biswas*  
24.6.15

Chairman  
Memari Municipality

Chairman  
Memari Municipality

Received.  
Pijush Kanti Ghosh  
01/07/15

To

The Chairman  
Memari Municipality  
Memari  
Burdwan

Sub - Joining to the post of Health Officer under  
CBPHC Project at Memari Municipality.  
Ref

Respected Sir

With due respect I beg to state you  
that myself Dr. Pijush Kanti Ghosh want to join  
to the post of Health Officer Under CBPHC  
Project at ~~the~~ your municipality on & from 1  
1/07/2015 forenoon against your engagement  
letter memo no- 153/III/19/CBPHCS-2. Date-24/6

So please accept my joining letter &  
oblige me.

Date - 01/07/2015

Place - Kalyani

*[Signature]*  
Chairman  
Memari Municipality  
07.7.15

Thanking you  
Yours faithfully  
Dr. Pijush Kanti Ghosh





Certificate Number 69048

# West Bengal Medical Council

8, LYONS RANGE, THIRD FLOOR, KOLKATA-700 001



CHD-2011070154

## Certificate of Registration

Kolkata, the 12 December, 2012

Name	Address or appointment.	Date of Registration	Qualification and dates thereof
GHOSH, PIUSH KANTI	LAKURDDI, R. B. CHATTERJEE ROAD (BANKAR GALD), BURDWAN : 713 102.	12-12-2012	M B B S (WEST BENGAL UNIVERSITY OF HEALTH SCIENCES), 2012

*It is hereby certified that this is a true Copy of the entries of the above specified Name in Columns 3, 5, 2 and 6 of the Register of Registered Practitioners.*

*Attested*  
*Pinish* *Ben's (Mosh)*

(D. K. Ghosh)

Registrar

West Bengal Medical Council

### IMPORTANT NOTICE

Every Registered Medical Practitioner should be careful to send to the Registrar immediate Notice of any change in his/her address, and also to answer all enquiries that may be sent to him/her by the Registrar in regard thereto, in order that his/her correct address may be duly inserted in the Register of Registered Practitioners; otherwise, by Section 16, Sub-section (2) of the Bengal Medical Act, 1914, such Practitioner is liable to have his/her name erased from the Register of Registered Practitioners.

12870



MEMARI MUNICIPALITY  
P.O. Memari, Dist. Burdwan

# MEMARI MUNICIPALITY

## P.O. Memari, Dist. Burdwan

Memorandum No. 162/14/97/065/03-7  
Dt. 28.01.2015

To  
The Director  
SUDA (Health Wing)  
ILLGUS BHAVAN, H-C Block, Sector-III  
Bidhannagar, Kolkata-700091

### Sub:- Intimation on Joining of Health Officer under CBPHCS Project at Memari Municipality

Sir,

You are aware of the fact that the Health Officer attached to this office submitted his resignation on 13.01.2015. You are also aware that the present pay structure admissible to Health Officer under CBPHCS Project has failed to attract Doctors to apply in respect of advertisement over the issue.

Without service of a doctor no project under Health Scheme can run properly. The health workers under Health Scheme find it was to take decision in case of emergent situation.

In consideration of above the Prayer of Dr. Purnakanti Ghosh expressing his willingness to serve at Memari Municipality has been placed in the meeting of B.O.C. on 08.06.2015.

Unanimously decision for issue of engagement in favour of Dr. Ghosh has been taken and accordingly engagement letter has been issued to Dr. Ghosh.

Dr. Purnakanti Ghosh joined on 01.07.15 as Health Officer under CBPHCS Programme.

Copy of the joining letter along with other certificates of Dr. Ghosh are forwarded to you with an earnest request to allot fund for his payment.

Thanking you,

Yours faithfully,

Chairman, Vice Chairman  
Memari Municipality

Secretary





Phone No. 0342 2250825/942

e-mail: memari.municipality@burdwan.gov.in  
memari.cbphcs@gmail.com

# MEMARI MUNICIPALITY

## P.O. Memari, Dist. Burdwan

Memo no. 139/019/02PHC-7

Dt. 27/3/15

To  
The Director  
SUDA (Health Wing)  
ILGUS BHAVAN, H.C. BLOCK, SECTOR- III  
Bidhannagar, Kolkata-91

Sub : Intimation Regarding resignation of Computer Assistant,  
CBPHC, Memari Municipality

Sir,

This is to inform you that Pradipata Samaddar . Computer Assistant, CBPHCS under Memari Municipality has submitted his resignation from the post of Computer Assistant on 02.03.2015 in the forenoon.

His resignation has already been accepted by chairman, Memari Municipality

The matter is thus conveyed for your information and taking necessary action.

Thanking you

Yours faithfully

*[Handwritten signature]*  
27/3/15

Encl:- Copy of resignation duly accepted by chairman

Executive Officer  
Memari Municipality  
Bidhannagar, Kolkata-91

25/1/2015  
24.02/07/15  
Memari Municipality  
\* Memari, Burdwan \*

To  
The Chairman  
Memari Municipality  
Memari, Burdwan .

**Sub:- Resignation from the post of Computer Assistant under CBPHCS  
Scheme, Memari Municipality.**

Respected Sir,

I tender my resignation from the post of Computer Assistant under CBPHCS at your Municipality, today the 2<sup>nd</sup> March, 2015 in the forenoon, due to some unavoidable personal grounds.

Kindly accept my resignation and make me obliged thereby.

Thanking you,

Yours faithfully

*Pradipta Samaddar*

(PRADIPTA SAMADDAR)

Date:-02/03/2015

*Accepted  
Sreyasi Pradipta  
02.03.2015  
Chairman  
Memari Municipality*



Phone No.0342-2250825/942

Tele Fax:- 0342-2250942

Email: [memarimunicipality@gmail.com](mailto:memarimunicipality@gmail.com)

**MEMARI MUNICIPALITY**  
P.O. Memari, Dist. Burdwan

Memo No:- 132/III/9/CBPHCS-7

Date:- 27.01.15

To  
The Director  
SUDA (Health Wing)  
ILGUS BHAVAN, H.C. BLOCK, SECTOR- III  
Bidhannagar, Kolkata-91

PO(H)  
27/1/15

Sub:- Intimation regarding resignation of H.O under CBPHCS

Sir,

This is to inform you that Dr. Jyotirmoy Chakraborty , H.O, CBPHCS under Memari Municipality submitted his resignation from the post of Health Officer on 13.01.2015.

His resignation has already been accepted by chairman, Memari Municipality

The matter is thus conveyed for your information and taking necessary action.

Thanking you

Yours faithfully

Chairman/E.O.

Memari Municipality

**Executive Officer**  
**Memari Municipality**

Encl:- Copy of resignation duly accepted by chairman

Phone No. 0342-2250825/942  
Tele Fax: - 0342 2250942  
e-mail: [memarimunicipality@gmail.com](mailto:memarimunicipality@gmail.com)  
[memari.cbphcs@gmail.com](mailto:memari.cbphcs@gmail.com)

**MEMARI MUNICIPALITY**  
**P.O. Memari, Dist. Burdwan**

Memo No.: - 109/III/9/CBPHC-9

Date:- 16/09/2014

To  
The Finance Officer  
SUDA(Health Wing)  
ILGUS BHAVAN, H.C.BLOCK, SECTOR-III  
Bdhannagar, Kolkata-91

Po (W)  
2  
20/9



Sub:- Further request for information on enhancement  
of D.A of H.O under CBPHC, Memari Municipality  
Ref- This office memo no. 105/III/9/CBPHC-9 dt.01/09/14

Sir,

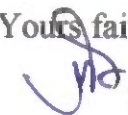
Kindly recall our memo no. as mentioned under reference.

Rate & date of effect of D.A as sort for payment to newly recruited doctor has not yet been received.

In enclosing herewith a copy of earlier correspondence, I would further request you to take action for sending relevant order So that this office is able to adjust less/excess payment made to doctor.

Thanking you,

Yours faithfully

  
16/9/14  
Chairman/E.O  
Memari Municipality

Executive Officer  
Memari Municipality  
Memari, Burdwan



A ccts. 8900061832  
Eo. 9434110975

Sent thro e-mail on  
13.10.14

**SUDA**

# STATE URBAN DEVELOPMENT AGENCY

**HEALTH WING**

**"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. .... SUDA-Health/11/08/179

Date ..... 04.09.2014

**From : Financial Adviser, SUDA &  
e.o. Addl. Director, Finance**

**To : The Chairman  
Memari Municipality**

**Sub. : Allowable DA of Health Officer under CBPHCS.**

**Ref. : Your memo no. 105/111/9/CBPHCS-9 dt. 01.09.2014.**

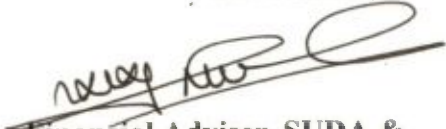
Sir,

I am refer to your memo no. mentioned in reference and would like to inform you that as per order of Department of MA vide no. 846/MA/C-10/3S-55/2005 Pt.I dt. 08.08.2008, the current DA rate applicable for Health Officer is 127%. As the above Programme have been extended as per order of DHFW w.e.f. 01.04.2014 to 31.03.2015, the rate is applicable w.e.f. 01.04.2014. A copy of the Finance Department order is enclosed for ready reference.

Thanking you.

Yours faithfully

Encl. : As stated.

  
**Financial Adviser, SUDA &  
e.o Addl. Director, Finance**



Government of West Bengal  
Municipal Affairs Department  
Writers' Buildings, Kolkata-700 001.

1/11/2008  
Before what it is 35%

No.846/MA/C-10/3S-55/2005 Pt.I

Dated, the 8<sup>th</sup> Aug., 2008.

**MEMORANDUM**

Sub : Engagement of Health Officer under CBPHCS Scheme

Clarifications on a number of points in connection with this Department Notification No. 451/MA/C-10/3S-55/2005 Pt. dated 22.4.2008 regarding the captioned subject, were sought by different ULBs from time to time.

The Govt. in this Department is pleased to clarify the points raised as follows

1. The contractual remuneration to be reckoned as indicated in the said Notification, may however differ from time to time arising out of difference of the rate of D.A. admissible on the date of contractual engagement or date of renewal of contractual engagement of a H.O. but in no way it will include M.A. or H.R.A. or N.P.A or increment in Pay or other allowance or benefit. However, total contractual remuneration will remain unaltered for one year counted from the date of contractual engagement.
2. Contractual engagement will be made for one person for one ULB for 1(one) calendar year and thereafter if found satisfactory, it may be renewed for further 1(one) year with a gap of atleast 1(one) day between two contracts and so on, until any communication is made in the meantime, otherwise.
3. The contractual remuneration to the Health Officer is to be paid out of the fund allotted on account of CBPHCS Scheme.
4. Reservation of post for SC/ST/OBC shall be Governed by the existing Circular of the Govt. But there is no mandate to reserve a post for any category having single contractual employee of that post.
5. The maximum age limit for contractual engagement of a candidate for the first time is fixed at 32 years on the last date-of-birth subject to the relaxation as per Govt. rules for candidates belonging to SC/ST/OBC categories
6. The Health Officer so engaged shall be entitled to leave as admissible under Rule 213 of the West Bengal Service Rules, Part-I of the Govt. of West Bengal.
7. The Chairman of the concerned ULB or any person designated by him for the purpose shall act as the leave sanctioning authority. In case of any dispute as to the leave, the matter will be settled by the DLB., West Bengal.

Pl. Put up to me.  
Chairman.

11/11/08  
32903

Sd/-D.Goswami  
Joint Secretary

Contd.2.

DEPARTMENT OF MUNICIPAL AFFAIRS  
WRITERS' BUILDINGS, KOLKATA.

No. 451/MA/C-10/35-53/2005 Pt.

Dated, Kolkata, the 22<sup>nd</sup> April, 2008.

NOTIFICATION

A project for taking up Community Based Primary Healthy Care Services (CBPHC) in 63 Non-KMA Urban Local Bodies (ULBs) has been taken up with the budgetary support of Health & Family Welfare Department in line with the Community Based Health Care Programmes implemented in the remaining Urban Local Bodies earlier under various other Health Projects. For successful and smooth implementation of the Scheme, one Health Officer is required to be engaged in each ULB on contract basis with contractual remuneration. The matter was under active consideration of the Government for sometime past.

2. After careful consideration of all aspects, the Governor has been pleased to accord sanction to the creation of 63 posts of Health Officer, for the 63 ULBs, for covering Community Based Primary Health Care Services (CBPHC). The Health Officer shall be engaged by the concerned Urban Local Body on contractual basis.

3. The contractual remuneration of the Health Officers will be fixed taking into account the initial basic pay in the Scale of Rs.8000-13500/- plus Dearness pay as well as Dearness Allowance as is admissible on the date of contractual appointment.

4. The Selection of the Health Officer will be made through a selection process by the respective Urban Local Bodies in the manner stated below:-

- a) Names of Candidates be invited through Notification at least in two daily newspapers (1 Bengali, 1 English).
- b) Candidates must have minimum qualification of MBBS from any recognized University with desirable qualification of 2 years' practicing experience.
- c) Conditions regarding minimum and maximum age and other criteria on nationality & caste shall be governed by the existing orders of the Government for recruitment of Medical Officers.
- d) A Committee comprising Chairperson of the respective ULB as the Chairman, representative of the District Magistrate, representative of the Chief Medical Officer of Health of the district, an officer nominated by the Director of Local Bodies as the other members shall conduct the selection process.

5. This order entails discontinuation, at the same time of Medical Officer who are now continuing in the Urban Local Bodies on contractual pay of Rs.300/- per day subject to a maximum of Rs.6000/- p.m.

6. This order issues with the approval of the Cabinet and concurrence of Finance Department vide U.O.No.625 Cr.P(Service) dated 21.2.2008.

7. The Principal Accountant General (A&E), West Bengal and all others concerned are being informed accordingly.

By order of the Governor,

Sd/- A. Roy,

Secretary to the Govt. of West Bengal



Government of West Bengal  
Finance (Audit) Department  
'Nabanna'  
Mandirtala, Howrah-711 102

No.8842-F(P<sub>2</sub>)

Dated, the 16<sup>th</sup> December, 2013

Sub : Grant of Dearness Allowance to the State Government Employees/  
Teachers and Non - Teaching Employees of Non - Government  
Educational Institutions / Employees of Statutory Bodies /  
Government Undertakings / Panchayats including Panchayat Karmee  
and Municipal Corporation / Municipalities, Local Bodies etc. who  
are drawing their pay in the pre-revised scale with effect from  
January, 01, 2014.

The undersigned is directed to refer to this Department's Order No.10615-F(P) dated 31.12.2012 revising the Dearness Allowance with effect from 01.01.2013 in respect of the State Government Employees / Teachers and Non - teaching Employees of Non - Government Educational Institutions / Employees of Statutory Bodies / Government Undertakings / Panchayats including Panchayat Karmee, Municipal Corporations / Municipalities, Local Bodies etc. who are drawing their pay in the pre-revised scale of pay.

The rates of Dearness Allowance to above categories of employees shall be enhanced from the existing rate of 115% to 127% with effect from 01.01.2014. All other conditions as laid down in 10902-F(P) dated 09.12.2009 will continue to apply.

The Dearness Allowance sanctioned hereinabove shall be rounded off to the nearest rupee in each case.

It has also been decided that in the case of Public Undertaking / Statutory Bodies the additional expenditure should be borne by such Undertakings / Bodies themselves out of their own resources or out of financial assistance provided to them in the budget and that no additional financial assistance will be given to them on account of sanction of Dearness Allowance.

Sd/- A. K. Das  
O.S.D. & E.O. Joint Secretary to the  
Government of West Bengal.

Contd.....2

No.8842/1(500) F(P<sub>2</sub>)

Dated, the 16<sup>th</sup> December, 2013

Copy forwarded for information and necessary action to :-

01. The Principal Accountant General (A&E), West Bengal,  
Treasury Buildings, Kolkata - 700 001.
02. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I,  
81/2/2, Phears Lane, Kolkata - 700 012.
03. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-II,  
P-1, Hyde Lane, Jawahar Buildings, Kolkata - 700 073.
04. The Pay & Accounts Officer, Kolkata Pay & Accounts Office-III,  
I.B. Markat, Sector - III, Salt Lake, Kolkata - 700 106.
05. The Assistant Secretary & D.D.O., Finance Department, Accounts Branch,  
Nabanna, Mandirtala, Howrah-711 102.
06. The Assistant Secretary & D.D.O., Finance Department, Group-B  
Bikash Bhawan, Salt Lake, Kolkata - 91.
07. The Sub-Divisional Officer, .....
- .....
08. The District Magistrate/Judge, .....
- .....
09. The Treasury Officer, .....
- .....
10. The,.....Department/Directorate  
.....
11. The Commissioner, .....
- .....
12. The Principal, Industrial Training Institute, .....
- .....
13. The Superintendent of Police, .....
- .....
14. The Superintending Engineer/Ex. Engineer, .....
- .....

*S. K. Ghosh*  
Deputy Secretary to the  
Government of West Bengal,

Phone No. 0342-2250825/942

Tele Fax: - 0342 2250942

e-mail: [memarimunicipality@gmail.com](mailto:memarimunicipality@gmail.com)

[memari.cbphcs@gmail.com](mailto:memari.cbphcs@gmail.com)

**MEMARI MUNICIPALITY**  
**P.O. Memari, Dist. Burdwan**

Memo No.:- 105/111/9/CBPHC-9

Date:- 01/09/2014

To  
The Finance Officer  
SUDA(Health Wing)  
ILGUS BHAVAN, H.C.BLOCK, SECTOR-III  
Bdhannagar, Kolkata-91

Sub:- Seeking information on enhancement of D.A  
Of H.O under CBPHCS, Memari Municipality

Sir,

You are aware of the fact that the H.O under CBPHC has joined this Municipality on 21.02.14.

It is felt from telephonic discussion that a misunderstanding has been cropped up in payment of DA to the newly recruited Doctor.

As such I would request you to send necessary copies of order mentioning date of effect for payment of D.A to be paid to the Doctor since his Joining.

Adjustment in respect of less/excess payment will be made after receipt of the relevant order from your end.

Thanking You,

Yours faithfully

  
Chairman/E.O

Memari Municipality

Executive Officer  
Memari Municipality  
Memari, Burdwan





To  
The Finance Officer  
SUDA (Health wing)  
ILGUS BHAVAN, H.C. BLOCK, SECTOR-III  
Bidhannagar, Kolkata - 91



1829

10/11/19/cprc-9  
Dt. 01/09/2014



*[Handwritten signature]*

Phone No. 0342-2250825/942

e-mail: [memarimunicipality@gmail.com](mailto:memarimunicipality@gmail.com)  
[memari.cbphcs@gmail.com](mailto:memari.cbphcs@gmail.com)

**MEMARI MUNICIPALITY**  
**P.O. Memari, Dist. Burdwan**

=====

Memo No: 80/CBPHC/III/9

Date: 06/03/14

To  
The Director  
SUDA(Health Wing)  
ILLGUS BHAVAN, H-C Block, Sector-III  
Bidhannagar, Kolkata – 700091

PO (H)  
*[Handwritten signature]*

Sub:- Intimation on Joining of Health Officer under CBPHCS  
Project at Memari Municipality

Sir/Madam,

You are aware of the fact that no application in respect of our advertisement for engagement of Health Officer received by this Office.

Later on Dr. Jyotirmoy Chakraborty having requisite qualification has submitted an application expressing his willingness to work as Health Officer at this Municipality. The matter has been brought to your kind notice. As per your advice and in consideration of paying emergency health service to the needy people living within the jurisdiction of Memari Municipality Board of Councilors has taken a decision to engage Dr. Jyotirmoy Chakraborty as Health Officer at Memari Municipality.

The engagement letter followed by documents on academic qualification, registration, and other certificates are forwarded to your kind favour of your perusal and acceptance. Release of fund may kindly be made accordingly.

Thanking you,



Yours faithfully

*[Handwritten signature]*

Chairman  
Memari Municipality

Chairman  
Memari Municipality



Phone No. 0342-2250825/942

Tele Fax: - 0342 2250942

e-mail: [memarimunicipality@gmail.com](mailto:memarimunicipality@gmail.com)

[memari.cbphcs@gmail.com](mailto:memari.cbphcs@gmail.com)

**MEMARI MUNICIPALITY**  
**P.O. Memari, Dist. Burdwan**

Memo No.:- 164/CBPHC/111/9

Date:- 20/02/2014

To  
Jyotirmoy Chakraborty  
173, Baranilpur, Arjya Pally,  
P.o:- Sree pally,  
Burdwan, 713103.

**Sub: Engagement for the post of Health Officer Under  
CBPHC Project at Memari Municipality.**

As per your application, The Board Of Councilors Of Memari Municipality have been pleased to select you a Health Officer under CBPHC Project at Memari Municipality ( Approved in the B.O.C on 13/02/2014).

You are hereby requested to join in the above mentioned post within 7(Seven) days from the date of receiving of this letter.

Please note that your engagement on contract basis will remain valid upto 31.03.2014. It may be renewed for another year on satisfactory performance and further approval from respective department. It will also mentioned that in no case it will be considered as any permanent appointment what so ever in future.

The contractual remuneration will be fixed taking in to account of initial basic pay in the scale (Rs.8000-13500/-) plus dearness pay as well as dearness Allowance as admissible on the date of contractual appointment i.e. Rs.- 27600/- per month until further order.

Received  
J. Chakraborty  
21/02/14



Suman Bandyopadhyay  
Chairman  
Memari Municipality  
Memari Municipality



# West Bengal Medical Council

8, LYONS RANGE, THIRD FLOOR, KOLKATA-700 001



C/N-2011070052

## Certificate of Registration

Certificate Number 68782

Kolkata, the 02 August, 2012.

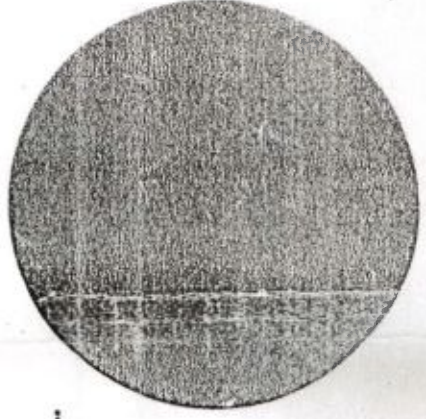
Name	Address or appointment.	Date of Registration	Qualification and dates thereof
CHAKRABORTY, JYOTIRMOY	173, BARANILPUR, ARJYA PALLY, PO : SREE PALLY, BURDWAN : 713 103.	02-08-2012	M B B S (WEST BENGAL UNIVERSITY OF HEALTH SCIENCES), 2012

*It is hereby certified that this is a true Copy of the entries of the above specified Name in Columns 3, 5, 2 and 6 of the Register of Registered Practitioners.*

(D. K. Ghosh)

Registrar

West Bengal Medical Council



### IMPORTANT NOTICE

Every Registered Medical Practitioner should be careful to send to the Registrar immediate Notice of any change in his/her address, and also to answer all enquiries that may be sent to him/her by the Registrar in regard thereto, in order that his/her correct address may be duly inserted in the Register of Registered Practitioners; otherwise, by Section 16, Sub-section (2) of the Bengal Medical Act, 1914, such Practitioner is liable to have his/her name erased from the Register of Registered Practitioners.

12575



WEST BENGAL BOARD OF SECONDARY EDUCATION  
ADMIT  
Index No.0099.-211

ROLL 2751 NO 0289

Registration No. 2111-02244 of 96-97 (IX) .



JYOTIRMOY CHAKRABORTY

S/O of JOYDEV CHAKRABORTY

to the Madhyamik Pariksha (Secondary Examination) 1998

His / Her date of birth is NINETEENTH day of AUGUST

nineteen hundred and EIGHTY ONE

SUBJECT COMBINATION	
FL-> BENGALI	SL-> ENGLISH
ADL->PHYSICS	

EXAMINATION CENTRE

BURDWAN

040762

Special Deputy Secretary (Exam.)

*Signature*

- NB : i) This admit card should be carefully preserved  
ii) Alteration made in the Admit Card will be at the expense of the Candidate from sitting at this or any subsequent Examination.  
iii) The Languages in which answers in the first Language are written can only be written in Bengali, English, Hindi, Nepali, Oriya and Urdu.



समय बचते

*Govt. of West Bengal*  
*Office of the Medical Superintendent cum Vice - Principal*  
*IPGME & R - SSKM Hospital, Kolkata - 700 020*

Memo No. SSKMH/HS/ 133

Dated 06/01/14

To whom it may concern.


This is to certify that Dr. **Jyotirmoy Chakraborty** rendered his/her services as House Staff in the Department of **Emergency OPD**, IPGME & R – SSKM Hospital, Kolkata – 700 020 during the period from **16/07/2012** to **15/07/2013**.

It is also certified that Dr.....XXXXX.....  
extended his/her services as House Staff in the Department of  
.....XXXXX....., IPGME & R – SSKM Hospital, Kolkata –  
700 020 during the period from .....XXX..... to ..... XXX.....

To the best of my knowledge he/she was diligent and sincere in performing his/her duties.

I wish him/her success in his/her professional career.

This Hospital is integrated with the Institute of Post Graduate Medical Education and Research, Kolkata – 700 020 which is a Teaching Institution.

  
Medical Superintendent cum Vice – Principal  
IPGME & R - SSKM Hospital, Kolkata – 700 020  
Paul 03/01/14



# INSTITUTE OF POST GRADUATE MEDICAL EDUCATION & RESEARCH

Government of West Bengal  
244, Acharyya Jagadish Chandra Bose Road,  
Kolkata - 700 020, ☎ : 223-5181

Fax No. : 2223 5181

Memo No. Inst/SS/958

Dated: 04.08.2012

## Internship Completion Certificate

*This* is to certify that *Dr. Jyotirmoy Chakraborty* was admitted into the first year class of M.B.B.S. course in this college on August, 2006.

*He / She* passed the 3<sup>rd</sup> Professional M.B.B.S. Part-II (Final) Supplementary Examination, 2011 of West Bengal University of Health Sciences, Kolkata, held in the month of May, 2011 and has satisfactorily completed the one year compulsory Internship training (Rotating Housemanship) as a Resident Intern from 16.07.2011. to 15.07.2012 at I.P.G.M.E. & R., Kolkata as per details given below with Provisional Registration No. PR 33681 of W.B.M.C. dated 11.07.2011, as stipulated by the Medical Council of India, New Delhi

<u>Departments</u>	<u>Duration</u>
Community Medicine	2 months
Orthopaedics (including PMR)	: 1 month
Medicine (including Psychiatry for 15 days)	: 2 months
Surgery (including Anaesthesiology for 15 days)	: 2 months
Obstetrics and Gynaecology	: 2 months
Paediatric	: 1 month
Ophthalmology	: 15 days
Otorhinolaryngology	: 15 days
Casualty	: 15 days
Elective postings	: 15 days
(Dermatology / Respiratory Medicine / Radiodiagnosis)	

*He / She* is eligible for the award of M.B.B.S. degree.

*He / She* performed emergency duties as and when detailed by the Departments concerned during Internship training in this Institution.

*No acts* of indiscipline or misbehavior towards hospital authorities are reported to me against him / her.

*Amal Kanti Das*  
DEAN OF STUDENT AFFAIRS,  
IPGME & R, Kolkata-20  
*Prof. Amal Kanti Das*  
Dean of Student Affairs  
I.P.G.M.E. & R., Kolkata-20.





# INSTITUTE OF POST GRADUATE MEDICAL EDUCATION & RESEARCH

Government of West Bengal  
244, Acharyya Jagadish Chandra Bose Road,  
Kolkata - 700 020, ☎: 223-5181

No. Inst/SS/1139

Date 14.09.2012

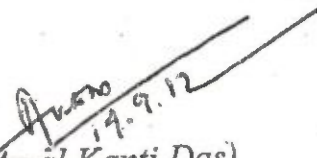
## Character Certificate

This is to certify that Dr. Jyotirmoy Chakraborty

passed Final M.B.B.S. Examination of The West Bengal University of Health Sciences, Kolkata in the year July-2011 and has completed his / her compulsory rotating internship from 16.07.2011 to 15.07.2012 from this Institute which is affiliated to The West Bengal University of Health Sciences, Kolkata and recognized by the Medical Council of India, New Delhi.

So far my knowledge goes his / her conduct was very good and sober during his / her career in this Institute.

I wish him / her success in life.

  
(Prof. Amal Kanti Das)  
Dean of Student Affairs,  
Institute of Post Graduate  
Medical Education & Research,  
Kolkata-20.

Prof. Amal Kanti Das  
Dean of Student Affairs  
I.P.G.M.E. & R., Kolkata-20

Council  
No. 87  
dt. 07.03.14

Phone No. 0342-2250825,942

e-mail: [memarimunicipality@gmail.com](mailto:memarimunicipality@gmail.com)

[memari.cbphcs@gmail.com](mailto:memari.cbphcs@gmail.com)

**MEMARI MUNICIPALITY**  
**P.O. Memari, Dist. Burdwan**

=====

Memo No: 80/CBPHC/III/9

Date: 06.03.14

To  
The Director  
SUDA(Health Wing)  
ILLGUS BHAVAN, H-C Block, Sector-III  
Bidhannagar, Kolkata – 700091

Sub:- Intimation on Joining of Health Officer under CBPHCS  
Project at Memari Municipality

Sir/Madam,

You are aware of the fact that no application in respect of our advertisement for engagement of Health Officer received by this Office.

Later on Dr. Jyotirmoy Chakraborty having requisite qualification has submitted an application expressing his willingness to work as Health Officer at this Municipality. The matter has been brought to your kind notice. As per your advice and in consideration of paying emergency health service to the needy people living within the jurisdiction of Memari Municipality Boar of Councilors has taken a decision to engage Dr. Jyotirmoy Chakraborty as Health Officer at Memari Municipality.

The engagement letter followed by documents on academic qualification, registration, and other certificates are forwarded to your kind favour of your perusal and acceptance. Release of fund may kindly be made accordingly.

Thanking you,



Yours faithfully

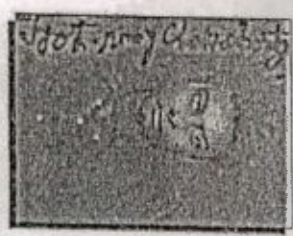
*Suman Bose*

Chairman  
Memari Municipality



# West Bengal Medical Council

8, LYONS RANGE, THIRD FLOOR, KOLKATA-700 001



CMD-2011070062

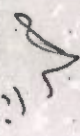
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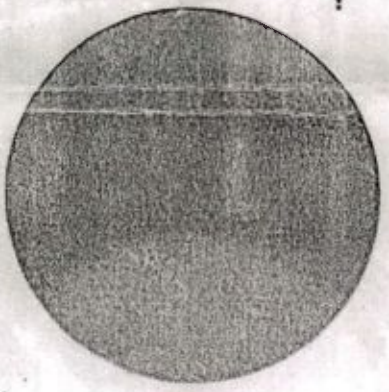
*It is hereby certified that this is a true Copy of the entries of the above specified Name in Columns 3, 5, 2 and 6 of the Register of Registered Practitioners.*

  
.....  
(D. K. Ghosh)  
Registrar  
West Bengal Medical Council

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PERFORMING HIS/HER DUTIES.



12575



WEST BENGAL BOARD OF SECONDARY EDUCATION  
ADMIT

Index No.0099.-211

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JYOTIRMOY CHAKRABORTY

S/O of JOYDEV CHAKRABORTY

to the Madhyamik Pariksha (Secondary Examination) 1998

His / Her date of birth is NINETEENTH day of AUGUST  
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EXAMINATION CENTRE

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Special Deputy Secretary (Exam.)

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Phone No. 0342-2250825/942

Tele Fax: - 0342 2250942

e-mail: [memarimunicipality@gmail.com](mailto:memarimunicipality@gmail.com)

[memari.cbphcs@gmail.com](mailto:memari.cbphcs@gmail.com)

**MEMARI MUNICIPALITY**  
**P.O. Memari, Dist. Burdwan**



Memo No: 68/11/9/CBPHC-7

Date: 11/12/13

To  
The Director  
SUDA (Health Wing)  
ILGUS BHAVAN, SECTOR-III  
Bidhannagar, Kolkata-700091



Sub:- Joining of Sanitary Inspector and Multipurpose Helper cum Store Keeper, Clerk under CBPHCS Programme at Memari Municipality.

Ref. No. SUDA/Health/11/11/188, Dt. 13.09.2013.

POCH

*[Handwritten signature]*

Sir/Madam,

In reference to your above memo this is to inform you that Sourav Mondal and Monisha Chakraborty have joined on 10.12.2013 in the forenoon as Sanitary Inspector and Multipurpose Helper cum Store Keeper, Clerk respectively on the basis of appointment issued by the undersigned.

Final panel and compilation of result sheets are enclosed for favour of your kind perusal.


Necessary fund may kindly be released for payment of their salary in addition to fund being released for other staff under CBPHCS Programme as usual.

Thanking you,

Yours faithfully

*[Handwritten signature]*

Chairman  
Memari Municipality

 Chairman  
Memari Municipality

**Enclosures:**

1. Final Panel of Sanitary Inspector.
2. Compilation of Result Sheet of Sanitary Inspector.
3. Final Panel of Multipurpose Helper cum Store Keeper, Clerk.
4. Compilation of Result Sheet of Multipurpose Helper cum Store Keeper, Clerk.



## Memari Municipality

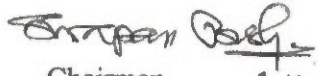
**Final Panel for recruitment to the post of Sanitary Inspector  
under CBPHCS Scheme on the basis of  
viva voce test held on 06/12/2013.**

Position	Name of the candidate	Name of Father / Husband
1 <sup>st</sup>	Saurav Mondal	Kasinath Mondal
2 <sup>nd</sup>	Dibyendu Dutta	Biswanath Dutta
3 <sup>rd</sup>	Gourav Patra	Soumendranath Patra

The candidate is appeared in 1<sup>st</sup> position is recommended for appointment to the post as mentioned above.

Biswanath Dutta Gupta  
D.A. / Representative 6/12/13

27/3. 6/12/13  
✓ D.L.B. (D.D.L.B)

  
Chairman  
Memari Municipality  
Chairman  
Memari Municipality  
6.12.

  
Executive Officer  
Memari Municipality  
Executive Officer  
Memari Municipality  
Memari, Burdwan





**MEMARI MUNICIPALITY**  
 Compilation of Result Sheets of viva voce test for the recruitment of Sanitary Inspector under CBPHCS Scheme on  
 dated 06/12/2013 Page-1/1

Sl No	Name	Father's Name/Husband Name	Date of Birth	Marks Given by the Chairman	Director SUDA/ Representative	D.L.B. / D.D.L.B. Representative	C.M.O.H. / Representative	Marks Given by DM, Bwn. Representative,	Marks Given by the Executive Officer	Total Marks	Average Marks obtained (Out of 30)	Rank / Position	Remarks
1	Biswajit Halder	Santosh Halder	02.03.1980	10		18		17	19	64	16.00		
2	Dibyendu Dutta	Biswanath Dutta	27.11.1979	18		20		19	20	77	19.25	2 nd	
3	Saurav Mondal	Kasinath Mondal	31.03.1989	24		19		19	23	85	21.25	1 st	
4	Sumanta Sahu	Lt. Durjyadhan Sahu	12.11.1980	15		15		16	17	63	15.75		
5	Gourav Patra	Soumendra Nath Patra	31.10.1981	17		14		17	18	66	16.50	3 rd	

*Biswajit Dutta Gusha*  
 D.M. / Representative 6/12/13  
*Ref. 6/12/13*  
 D.L.B. (D.D.L.B.)

*Santosh Halder*  
 Chairman  
 Memari Municipality  
 Memari Municipality  
 Chairman  
 Director SUDA / Representative

C.M.O.H. / Representative

*Ref. 6/12/13*  
 Executive Officer  
 Memari Municipality  
 Executive Officer  
 Memari Municipality  
 Memari, Burdwan



## Memari Municipality

Final Panel for recruitment to the post of Multipurpose Helper cum Store Keeper cum Clerk under CBPHCS Scheme on the basis of viva voce test held on 06/12/2013.

Position	Name of the candidate	Name of Father / Husband
1 <sup>st</sup>	Monisha Chakraborty	Lt. Arun Chakraborty
2 <sup>nd</sup>	Nigar Sultana	Sk. Neck Md.
3 <sup>rd</sup>	Chandrani Dutta	Goutam Kr. Dutta

The candidate is appeared in 1<sup>st</sup> position is recommended for appointment to the post as mentioned above.

Diprajit Dutta Gupta  
D.M. / Representative 6/12/13

6/12/13  
For D.L.B. (D.D.L.B)

Srikanth Bishu  
Chairman 06/12/13  
Memari Municipality  
Chairman  
Memari Municipality

6/12/13  
Executive Officer  
Memari Municipality  
Executive Officer  
Memari Municipality  
Memari, Barwan



**Compilation of Result Sheets of viva voce test for the recruitment of Multipurpose Helper cum Store Keeper cum Clerk under CBPHCS Scheme on dated 06/12/2013**

Page-1/2

Sl No	Name	Father's Name/Husband Name	Date of Birth	Marks Given by the Chairman	Director SUDA/ Representative	D.L.B. / D.D.L.B. Representative	C.M.O.H. / Representative	Marks Given by DM, Bwn. Representative,	Marks Given by the Executive Officer	Total Marks	Average Marks obtained (Out of 30)	Rank / Position	Remarks
1	Subhadip Manna	Lt. Srisidhar Manna	05.05.1986	15		15		15	18	63	15.75		
2	Firdousi Ahamed	Firoz Ahamed	23.07.1985	15		16		13	19	63	15.75		
3	Rajsekhar Sarkar	Someswar Sarkar	01.08.1983	18		18		16	17	69	17.25		
4	Jhumpa Bairagya	Krishna Ch. Bairagya	19.09.1990	17		17		13	20	67	16.75		
5	Asraful Alam Mondal	Selim Mondal	12.07.1982	14		12		12	19	57	14.25		
6	Gobinda Dey	Manik Ch. Dey	05.05.1987	14		13		13	14	54	13.50		
7	Monisha Chakraborty	Lt. Arun Chakraborty	27.12.1991	26		20		19	25	90	22.50	1 st	
8	Chandrani Dutta	Goutam Kr. Dutta	15.07.1986	18		20		15	20	73	18.25	3 rd	
9	Kakali Murnmu	Bhadreswar Murnmu	22.01.1989	15		16		14	16	61	15.25		

*Biswajit Datta Gupta*  
D.M. / Representative 6/12/13  
For D.L.B. (D.D.L.B.) 6/12/13

*Suman Dasgupta*  
Chairman  
Memari Municipality

Director SUDA/ Representative

C.M.O.H. / Representative



*Jha 6/12/13*  
Executive Officer  
Memari Municipality  
Executive Officer  
Memari Municipality  
Memari, Burdwan



**MEMARI MUNICIPALITY**

● **Compilation of Result Sheets of viva voce test for the recruitment of Multipurpose Helper cum Store Keeper cum Clerk under CBPHCS Scheme on dated 06/12/2013 Page-2/2**

Sl No	Name	Father's Name/Husband Name	Date of Birth	Marks Given by the Chairman	Director SUDA/ Representative	D.L.B. / D.D.L.B. Representative	C.M.O.H. / Representative	Marks Given by DM, Bwn. Representative,	Marks Given by the Executive Officer	Total Marks	Average Marks obtained (Out of 30)	Rank / Position	Remarks
10	Jesminara Khatun	Nizamuddin Ahmed	19.01.1983	16		16		12	17	61	15.25		
11	Nigar Sultana	Sk. Neck Md.	07.05.1984	19		20		14	22	75	18.75	2 nd	
12	Sk. Wasim Akram	SK. Mayjel Haque	12.09.1990	16		15		13	19	63	15.75		
13	Bikash Gain	Lt. Sushil Gain	16.01.1977	15		18		14	19	66	16.50		
14	Anamika Koner	Rajkumar Koner	01.12.1990	13		17		14	14	58	14.50		
15	Rakesh Chakraborty	Ramesh Chakraborty	22.12.1990	10		12		13	19	54	13.50		
16	Suchanda Malakar	Lt. Ramchandra Malakar	31.07.1989	17		20		13	21	71	17.75		
17	Chiranjit Saha	Arabanda Saha	31.05.1986	16		20		13	20	69	17.25		
18	Bapan Sarkar	Lt. Sukumar Sarkar	16.05.1986	16		16		13	21	66	16.50		

*Binsajit Datta Guha* 6/12/13  
*for* D.L.B. (D.D.L.B.) 6/12/13

C.M.O.H. / Representative

*Srapan Bisla* 6/12/13  
 Chairman  
 Memari Municipality

Director SUDA/ Representative

*Ja* 6/12/13  
 Executive Officer  
 Memari Municipality

Executive Officer  
 Memari Municipality  
 Memari, Burdwan



Phone No. 0342-2250825/942

Tele Fax: - 0342 2250942

e-mail: [memarimunicipality@gmail.com](mailto:memarimunicipality@gmail.com)

[memari.cbphcs@gmail.com](mailto:memari.cbphcs@gmail.com)

# MEMARI MUNICIPALITY

## P.O. Memari, Dist. Burdwan

Memo No: 34(9)/III/9/CBPHC-7

Date: 19.11.13

To  
The Director  
SUDA  
ILGUS BHAVAN, SECTOR-III  
Bidhannagar, kolkata-700091

PO (H)  
Dr. Banu  
25.11.13  
20/11/13

**Sub:- Interview for recruitment of Multipurpose Helper cum Store Keeper, Clerk and Sanitary Inspector for CBPHCS Scheme on contractual basis.**

Sir,

This is to inform you that as per notification No. 1131/CBPHC/III/9-2 dt. 23.09.2013 of Memari Municipality against the approval duly forwarded by Director of SUDA under Memo no. SUDA-Health/11/11/188 dt. 13.09.13 a Municipal Level Community Based Primary Health Care Service Recruitment Committee consisting of nine (9) members has been formed for recruitment of Multipurpose Helper cum Store Keeper, Clerk and Sanitary Inspector for CBPHCS Scheme where in representative of SUDA is a member of the said committee.

In view of above I would request you to send your representative / to keep yourself present on 06/12/13 at 11a.m at Memari Municipality for the purpose of said recruitment.

Expecting your cordial action.

Yours faithfully

*Surpan Bishya*

Chairman

Memari Municipality & President of  
Municipal Level CBPHCS Scheme  
Recruitment Committee

Chairman  
Memari Municipality

**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS BHAVAN"**

**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**

**Ref No. SUDA-Health/11/11/188**

**Date 13.09.2013**

**From : Director, SUDA**

**To : The Chairman  
Memari Municipality**

**Sub. : Selection and engagement of man-power of M&S Cell  
under CBPHCS, Memari Municipality**

**Sir,**

With reference to the communication no. 25/111/12/CBPHC-7 dt. 09.09.2013 of the Executive Officer, Memari Municipality, you are requested to follow the Notification of Dept. of Municipal Affairs bearing no. 451/MA/C-10/3S-55/2005 Pt. dt. 22.04.2008 & Memorandum No. 846/MA/C-10/3S-55/2005 Pt. dt. 08.08.2008 w.r.t selection and engagement of Health Officer and communication no. 111/MA/C-10/3S-55/2005 dt. 02.02.2007 w.r.t selection and engagement of other man-power of M&S Cell.

Thanking you.

Yours faithfully,

  
**Director, SUDA**

**SUDA-Health/11/11/188/1(1)**

**CC**

**Executive Officer, Memari Municipality**

**Dt. .. 13.09.2013**

  
**Director, SUDA**



**MEMARI MUNICIPALITY.**  
**MEMARI, BURDWAN**

Ph.No.0342-2250825/942  
email Id:-memarimunicipality@gmail.com  
memari.cbphes@gmail.com

Memo NO. 25/111/12/CBPHC-7

Date 09.09.13

To  
The Director  
SUDA( Health wing )  
IL.GUS BHAVAN, H.C.BLOCK, SECTOR-III  
Bidhannagar, Kolkata-91

Sub :- Recruitment of Health Officer, Sanitary Inspector & Multi purpose  
helper cum Store Keeper For C.B.P.H.C project  
under Memari Municipality

Sir,

I would like to inform you that the above mentioned posts have been lying vacant since last three years. As a result this office is in kind of trouble for non-manning of above three post.

Recently we have got the news of enhancement percentage of D. A for the post of Health Officer vide fund allotment order no. SUDA-67/2006(pt.-II)/158(72) dt. 13.08.2013.

Now we intend to advertise again for the post of H.O showing new pay structure. We also intend to advertise for the vacant post of Sanitary Inspector and Multi purpose helper cum Store Keeper.

Early approval over the issue with details guideline is sought for.

Thanking you.

Yours faithfully



Chairman Executive Officer  
Memari Municipality  
Executive Officer  
Memari Municipality  
Memari, Burdwan



**SUDA****STATE URBAN DEVELOPMENT AGENCY****HEALTH WING  
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-67/06/63**Date **29.05.2013****From : Financial Advisor, SUDA****To : The Chairman  
Memari Municipality****Sub. : Refund of excess amount of Rs. 1,98,000/- transferred through RTGS.****Sir,**

Our earlier communication no. SUDA-67/06/61 dt. 29.05.2013 is to be treated as cancelled.

In reference to your letter no. 12/111/9/CBPHC-9 dt. 10.04.2013, I am to request you to refund Rs. 1,98,000/- (Rupees one lakh ninety eight thousand) which was transferred to your account inadvertently, to our bank through RTGS details of which is given below :

<b>Name of the Bank</b>	<b>Branch</b>	<b>A/C No.</b>	<b>IFSC Code</b>
State Bank of India	Salt Lake, Sector – I	31227510436	SBIN0001612

Thanking you.

Yours faithfully,

  
**Financial Advisor, SUDA**



মেমারি পৌরসভা  
মেমারি, বর্ধমান

PO(H)  
25/7/12



Dr. B. Sam  
to follow up  
with the  
UGB,  
21.9.12

Phone-(0342)2250825

Fax-(0342)2250942

Email id-memarimunicipality@gmail.com.

মেমো-৭৯০/সিবিপিএইচসি

তাং- ১৭/৭/১২

### বিজ্ঞপ্তি

পৌরপ্রধান, মেমারি পৌরসভা মেমারি পৌরসভার অধীনে C.B.P.H.Cs(Community Based primary health Care Services) বিভাগে All India Medical Council কর্তৃক স্বীকৃত বিশ্ববিদ্যালয়/Institute থেকে M.B.B.S. উত্তীর্ণ একজন "Health officer" পদে সম্পূর্ণরূপে অস্থায়ীভাবে বেতনক্রম টাঃ ৮০০০/- - ১৩৫০০/- + ডি পি+প্রযোজ্য ডি এ(বর্তমানে ৪৭%) আনুমানিক মাসিক টাঃ ১৭,৬৪০/- মাসিক চুক্তির ভিত্তিতে নিয়োগ করার জন্য উপযুক্ত প্রার্থীদের নিকট থেকে দরখাস্ত আহ্বান করছেন। ইচ্ছুক প্রার্থীগণকে তাদের বিশদ বিবরণ লিপিবদ্ধ করে (Biodata) সাদা কাগজে আগামী ১০ই আগস্ট ২০১২ তারিখের মধ্যে দরখাস্ত জমা দেওয়ার জন্য অনুরোধ করা হচ্ছে। ন্যূনতম বয়স ৩২ বৎসর(০১-৮/২০১২তারিখে)হতে হবে।

স্বাক্ষর: [Signature]

(স্বাঃ স্বপন বিষয়ী)  
পৌরপ্রধান  
মেমারি পৌরসভা

Memari Municipality

তাং- ১৭/৭/১২

মেমো-৭৯০(১)/সিবিপিএইচসি

- ✓ বিজ্ঞপ্তির প্রতিলিপি অধিকর্তা, রাজ্য নগর উন্নয়ন সংস্থা ইলগাস ভবন, এইচ সি ব্লক, সেকটর-৩, কোলকাতা-১০৬ এর নিকট তার জ্ঞাতার্থে প্রেরিত হল।

স্বাক্ষর: [Signature]

পৌরপ্রধান  
মেমারি পৌরসভা

Chairman  
Memari Municipality



Talked to the UCB, it is gathered that no application of H.O is rec'd by the UCB till date.

Date - 21/9/2012.

**MEMARI MUNICIPALITY.**  
**MEMARI, BURDWAN**

Ph.No.0342-2250825/942

Memo No..... 40/CBPHC-7

Date :- 25/11/10

To  
The Director  
SUDA( Health wing )  
ILGUS BHAVAN, H.C.BLOCK, SECTOR-III  
Bidhannagar, Kolkata-91

Sub:- Request for arrangement of permanent Health Officer  
at Memari Municipality

Sir/Madam,

On behalf of Memari Municipality I want to state about our present health service condition which is running under your C.B.P.H.C scheme . Within last short period of only two years three Health Officer have resigned from this Municipality due to poor pay structure. The particulars of Health Officer served here are as follows

Name	joining date	leaving date	duration of service
1. Dr. Amit Das	01.08.2008	-- 18.09.2008	1.5 months
2. Dr. Arindam Sett	10.11.2008	-- 28.02.2009	4moths
3. Dr. Pramit Goswami	08.07.2009	-- 20.07.2010	1years

The health services rendered to the Municipal poor people under the C.B.P.H.C scheme which is popular here are being seriously hampered due to gaps in the engagement of another Health Officer and non availability of Doctors.

I therefore request you for granting suitable salaries to the Health Officer Under the Scheme so that he may serve till the existence of the scheme.

Thanking you.

Yours faithfully

*Surpan Borshui*  
25-11-10

Chairman

Memari Municipality



# MEMARI MUNICIPALITY

## P.O. Memari, Dist. Burdwan

Memo No: 802/CBPHC

Date: 27/8/10



PO/H)  
32/8

To  
The Director  
SUDA ( Health Wing )  
ILGUS BHAVAN, H.C.BLOCK, SECTOR-III  
Bidhannagar, Kolkata-91

Sub :- Information regarding resignation of Mina Layek, Multipurpose Helper  
Cum Store Keeper Cum Clerk, C.B.P.H.C Under Memari Municipality

Sir,

This is to inform you that the Multipurpose Helper Cum Store Keeper Cum Clerk of Community Based Primary Health Care Services under Memari Municipality, Mina Layek who was appointed for the post vide Memo No. 529/3/3 dt. 11.6.08 of Memari Municipality has resigned from the post On dt. 18.8.10 afternoon. Therefore, the above mentioned post remains vacant at present from 19.08.10. The accepted copy of resignation is attached herewith for your perusal .

Under these circumstances your suggestion regarding the recruitment of new Store Keeper is highly solicited for smooth running of the project.

Thanking you,

Enclo :- 1(one)



Yours Faithfully

*Sukpan Bishyee*

Chairman  
Memari Municipality



C.B.P.H.C  
20035  
Be put up for  
Chairman for  
acceptance  
18/08/10

2035  
18.8.10

To  
The Chairman,  
Memari Municipality,  
Memari, Burdwan.

**Sub :- Resignation from the post of Multipurpose Helper Cum Store Keeper Cum Clerk under Community Based Primary Health Care Services under Memari Municipality.**

Respected Sir,

This is to inform you that I, Mina Layek, Multipurpose Helper Cum Store Keeper Cum Clerk under Community Based Primary Health Care Services under Memari Municipality on contract basis shall no longer be able to continue my job for some unavoidable circumstances and therefore I do hereby resign from my post on this day the 18/08/10 in the afternoon.

Please accept my resignation and oblige.

Thanking you.

Sum no accept  
Supa Pasha  
Chairman 26.8.10  
Memari Municipality

Yours faithfully

*Mina Layek*

(Mina Layek)  
Memari, Burdwan

Dated - Memari Municipality  
18/08/2010

**SUDA**

# STATE URBAN DEVELOPMENT AGENCY

**HEALTH WING**

**"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. ....SUDA-Health/11/08/166

Date .....03.08.2010

**From : Director, SUDA**

**To : The Chairman  
Memari Municipality**

**Sub. : Selection & engagement of Health Officer under CBPHCS.**

**Sir,**

With reference to your memo bearing no. 723/CBPHCS dt. 30.07.2010, you are requested to strictly follow the Notification bearing no. 451/MA/C-10/3S-55/2005 Pt. dt. 22<sup>nd</sup> April, 2008 and Memorandum no. 846/MA/C-10/3S-55/2005 Pt. I dt. 8<sup>th</sup> August, 2008 issued by Department of Municipal Affairs (copies enclosed for ready reference) for selection & engagement of Health Officer to fill up the vacancy caused due to resignation of your existing Health Officer.

Thanking you.

**Encl. : As stated.**

Yours faithfully,



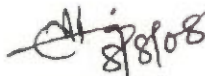
**Director, SUDA**

No. 846/1(160)MA/C-10/3S-55/2005 Pt.I

Dated, the 8<sup>th</sup> Aug., 2008.

Copy forwarded for information & necessary action to the :

1. Pr. Accountant General (A&E), W.B., Treasury Buildings, Kolkata-700 001.
2. Mayor/Chairperson, Barigram Corporation/Municipality,  
P.O. \_\_\_\_\_ Dist. Uttar Dinajpur.
3. Commissioner/Chief Executive Officer, \_\_\_\_\_ Municipal Corporation,  
P.O. \_\_\_\_\_ Dist. \_\_\_\_\_.
4. Pr. Secretary. H & F.W. Deptt., Swasthya Bhavan, GN-29, Sector-V, Salt Lake, Kolkata-106
5. District Magistrate, \_\_\_\_\_  
P.O. \_\_\_\_\_ Dist. \_\_\_\_\_.
6. Project Director, (HSDI), Commissioner, Family Welfare & Spl. Secy., Govt. of W.B.,  
Swasthya Bhavan, 4th floor, Wing-B, GN-29, Sector-V, Salt Lake, Kolkata-106.
7. Director of Local Bodies, W.B., Purta Bhavan, West Bengal.
8. Director, State Urban Development Agency, West Bengal
9. Project Officer, Health Wing, SUDA, West Bengal.
10. Finance Department, Gr.P (Services), Govt. of West Bengal.
11. P.S. to M.I.C., M.A. & U.D Department of this Government.
12. P.A. to the Principal Secretary of this Department.
13. P.A. to the Special Secretary (A.Roy) of this Department.
14. Shri Milan Bose, Cell-10 of this Department.
15. Guard file of Cell-10 of this Department.

  
8/8/08  
Joint Secretary



DEPARTMENT OF MUNICIPAL AFFAIRS  
WRITERS' BUILDINGS, KOLKATA.

No. 451/MA/C-10/3S-55/2005 Pt.

Dated, Kolkata, the 22<sup>nd</sup> April, 2008.

NOTIFICATION

A project for taking up Community Based Primary Healthy Care Services (CBPHC) in 63 Non-KMA Urban Local Bodies (ULBs) has been taken up with the budgetary support of Health & Family Welfare Department in line with the Community Based Health Care Programmes implemented in the remaining Urban Local Bodies earlier under various other Health Projects. For successful and smooth implementation of the Scheme, one Health Officer is required to be engaged in each ULB on contract basis with contractual remuneration. The matter was under active consideration of the Government for sometime past.

2. After careful consideration of all aspects, the Governor has been pleased to accord sanction to the creation of 63 posts of Health Officer, for the 63 ULBs, for covering Community Based Primary Health Care Services (CBPHC). The Health Officer shall be engaged by the concerned Urban Local Body on contractual basis.

3. The contractual remuneration of the Health Officers will be fixed taking into account the initial basic pay in the Scale of Rs.8000-13500/- plus Dearness pay as well as Dearness Allowance as is admissible on the date of contractual appointment.

4. The Selection of the Health Officer will be made through a selection process by the respective Urban Local Bodies in the manner stated below:-

- a) Names of Candidates be invited through Notification at least in two daily newspapers (1 Bengali, 1 English).
- b) Candidates must have minimum qualification of MBBS from any recognized University with desirable qualification of 2 years' practicing experience.
- c) Conditions regarding minimum and maximum age and other criteria on nationality & caste shall be governed by the existing orders of the Government for recruitment of Medical Officers.
- d) A Committee comprising Chairperson of the respective ULB as the Chairman, representative of the District Magistrate, representative of the Chief Medical Officer of Health of the district, an officer nominated by the Director of Local Bodies as the other members shall conduct the selection process.

5. This order entails discontinuation, at the same time of Medical Officer who are now continuing in the Urban Local Bodies on contractual pay of Rs.300/- per day subject to a maximum of Rs.6000/- p.m.

6. This order issues with the approval of the Cabinet and concurrence of Finance Department vide U.O.No.625 Cr.P(Service) dated 21.2.2008.

7. The Principal Accountant General (A&E), West Bengal and all others concerned are being informed accordingly.

By order of the Governor,

Sd/- A. Roy,

Secretary to the Govt. of West Bengal

**MEMARI MUNICIPALITY**  
**P.O. Memari, Dist. Burdwan**

Memo No: 723/CBPHC

Date: 30.7.10

To  
The Director  
SUDA(Health Wing)  
ILGUS BHAVAN, H.C.BLOCK, SECTOR-III  
Bidhannagar, Kolkata-91



Sub:- Information regarding resignation of  
Health Officer, C.B.P.H.C under Memari Municipality

Sir/Madam,

This is to inform you that Dr. Pramit Goswami, Health Officer of C.B.P.H.C service under Memari Municipality has resigned from his post with effect from 21.07.10. The same has also been accepted by chairman, the copy of which is enclosed for your perusal.

In this connection I would request your suggestion for engagement of another Health Officer as the four Sub-Centers are not being attended by any Doctor, resulting deprivation of poor inhabitants from health services.

Your early suggestion in this matter is highly solicited

Enclosures :- One copy

Yours faithfully

*Shrapan Bose*  
Chairman 20/7/10

Memari Municipality

C.B.P.H.C  
Doctor's file



2054  
21.7.10

To  
The Chairman  
Memari Municipality  
Memari, Burdwan

Sub: Resignation from the post of Health officer

Sir,

With due respect, I would like to inform you that I, Dr. Pramit Goswami, have been working as a health officer in Memari Municipality under 'CBPHCS' under 'SUDA' on contractual basis from 08.07.09.

Due to some unavoidable circumstances I will no longer be able to continue my scheduled duties as Health officer in Memari Municipality from 21.07.10.

I will be very much obliged if you kindly grant my resignation from 21.07.10.

Thanking you.

Yours faithfully.

Pramit Goswami

Date - 16.07.10  
Place - Memari

accepted the letter  
Chairman  
Memari Municipality  
17/10



**SUDA**

# STATE URBAN DEVELOPMENT AGENCY

HEALTH WING  
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. ~~SUDA:Health/11/08/97~~

Date .....02.07.2010

From : Director, SUDA

To : The Chairman  
Memari Municipality

Sub. : Filling up of vacancy for the post of Sanitary Inspector  
under CBPHCS, Memari Municipality.

Sir,

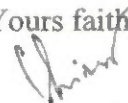
I am to refer to your communication bearing no. 23/CBPHCS-7 dt. 30.06.2010 on the subject mentioned above.

You are requested to furnish the following information to enable us to take further necessary action :

- Whether any shortlisted candidates had been kept in the panel by Municipal Level Health & Family Welfare Committee (MHFWC) during selection of SI under CBPHCS and whether BOC approved the panel.
- Whether MHFWC and Board of Councillor took any decision regarding validity period of the panel of candidates for the post of SI. If yes, the period of validity w.e.f. date of selection may be intimated. Extract copy of proceedings of BOC meeting in this regard may also be forwarded.
- Name & date of birth of the empanelled candidates according to merit list prepared by MHFWC may be furnished.

Thanking you.

Yours faithfully,

  
Director, SUDA

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/11/08/97**Date ....**02.07.2010****From : Director, SUDA****To : The Chairperson  
Memari Municipality****Sub. : Filling up of vacancy for the post of Sanitary Inspector  
under CBPHCS, Memari Municipality.****Sir,**

I am to refer to your communication bearing no. 23/CBPHCS-7 dt. 30.06.2010 on the subject mentioned above.

You are requested to <sup>furnish</sup> forward the following information to <sup>enable us to take</sup> undertake further necessary action :

- Whether any <sup>shortlisted</sup> candidates had been kept in the panel by Municipal Level Health & Family Welfare Committee (MHFWC) during selection of SI under CBPHCS and <sup>whether</sup> BOC approved the panel list.
- Whether MHFWC and Board of Councillor <sup>took any decision</sup> decided regarding validity period of the panel candidates for the post of SI. If yes, <sup>state</sup> state the period of validity w.e.f. date of selection. <sup>Extract</sup> Extract copy of proceedings of BOC meeting in this regard <sup>may be enclosed</sup> is to be enclosed. <sup>may also be forwarded</sup>
- Name & date of birth of the <sup>enclosed</sup> panel candidates according to merit list prepared by MHFWC. <sup>may be</sup>

Thanking you.

Yours faithfully,

**Director, SUDA**

# MEMARI MUNICIPALITY

## P.O. Memari, Dist. Burdwan

Memo No: 23/CBPHC-7

Date: 30.6.10

To  
The Director  
SUDA ( Health Wing )  
ILGUS BHAVAN, H.C.BLOCK, SECTOR-III  
Bidhannagar, Kolkata-91



*(H)*

Sub :- Recruitment of new Sanitary Inspector

Sir,

This is to inform you that the sanitary Inspector of Community Based Primary Health Care Services under Memari Municipality, Jahangir Mollick who was appointed for the post vide Memo No. 529/3/3 dt. 11.6.08 has resigned from the post deliberately vide Memo No. 692 dt. 22.4.10. Therefore, the post of S.I remains vacant at present from 22.04.10.

Under these circumstances your suggestion regarding the recruitment of new S.I is highly solicited for the smooth run of the project.

Thanking you,

Yours Faithfully

*Suman Dasgupta*  
20/6

Chairman  
Memari Municipality

**Chairman**  
**Memari Municipality**





O/C

Phone No. 0342-2250825/942

Courier  
No. 242 dt. 30/6/10

Tele Fax: - 0342 2250942

e-mail: [memarimunicipality@gmail.com](mailto:memarimunicipality@gmail.com)

[memari.cbphcs@gmail.com](mailto:memari.cbphcs@gmail.com)

# MEMARI MUNICIPALITY

## P.O. Memari, Dist. Burdwan

Memo No: 23/CBPHC-7

Date: 30.6.10

To  
The Director  
SUDA ( Health Wing )  
ILGUS BHAVAN, H.C.BLOCK, SECTOR-III  
Bidhannagar, Kolkata-91



Sub :- Recruitment of new Sanitary Inspector

Sir,

This is to inform you that the sanitary Inspector of Community Based Primary Health Care Services under Memari Municipality, Jahangir Mollick who was appointed for the post vide Memo No. 529/3/3 dt. 11.6.08 has resigned from the post deliberately vide Memo No. 692 dt. 22.4.10. Therefore, the post of S.I remains vacant at present from 22.04.10.

Under these circumstances your suggestion regarding the recruitment of new S.I is highly solicited for the smooth run of the project.

Thanking you,

Yours Faithfully

*Sreparan Baskeye*

Chairman

Memari Municipality

*Chairman*

**Memari Municipality**



**MEMARI MUNICIPALITY**  
**P.O. Memari, Dist. Burdwan**



Memo No: 8/CBPHC-7

Date: 02/02/2010



To  
The Director  
SUDA (Health wing)  
ILGUS BHAVAN, H.C.BLOCK, SECTOR-III  
Bidhannagar, Kolkata-91

PO (H)  
L/S ✓

Sub: - Opening of a new Sub-Centre.

Sir/Madam,

We are glad to inform you that we have opened our new third Sub-Centre at Ichhapur Dakshin Para, Memari on and from 29<sup>th</sup> January, 2010.

We are running successfully two Sub-Centres already. Very soon we are going to inaugurate our forth Sub-Centre at Krishnabazar, Memari.

Thanking you,

Yours faithfully

Chairman/Vice-Chairman  
Memari Municipality

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. ....**SUDA-Health/11/08/564**Date .....**13.01.2010****From : Director, SUDA****To : The Chairman  
Memari Municipality****Sub. : Recruitment of HHWs and FTS in the vacant posts under CBPHCS.****Ref: Your communication bearing no. 2/CBPHCS-6 dt 05.01.2010****Sir,**

With reference to your communication mentioned above, this to inform you that the matter is to be placed before Municipal level Health & Family welfare Committee for considering selection of HHWs and FTS from the panel candidates and thereafter is to be ratified by the BOC in its meeting .

After approval by BOC of the panel candidates for the post of HHW, they may be engaged in the vacant post with an intimation to the undersigned. And after approval by BOC of the panel candidate for the post of FTS , the undersigned is to be informed so that the necessary training for FTS could be organized from this end. The approved panel candidate could be engaged to the post of FTS only after completion of training and further instruction of SUDA.

Yours faithfully,

**Director, SUDA**



# MEMARI MUNICIPALITY

## P.O. Memari, Dist. Burdwan

Memo No: 2/CBPHC-6

Date: 05/01/10

To  
The Director  
SUDA (Health wing)  
ILGUS BHAVAN, H.C.BLOCK, SECTOR-III  
Bidhannagar, Kolkata-91



**Sub: - For recruitment of F.T.S. and H.H.Ws under CBPHCS at Memari Municipality.**

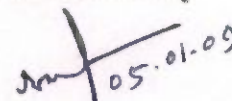
Sir/Madam,

Our two H.H.Ws, Kabita Bag and Mithu Dhir and one F.T.S. , Champa Roy, <sup>have</sup> are going to resign their post under CBPHCS on 28/12/09, 31/12/09 and 28/12/09 respectively, therefore, we need two H.H.Ws and one F.T.S. to take their responsibility.

The lists of Panel Candidates of H.H.Ws and F.T.S. and resignation letters of H.H.Ws and F.T.S are being forwarded for your kind consideration and taking necessary action please.

Thanking you,

Yours faithfully

  
05.01.09

Chairman / Vice-Chairman  
Memari Municipality

*Chairman*  
**Memari Municipality**

- Encl:-
1. Lists of Panel Candidates of H.H.Ws and F.T.S.
  2. Resignation letters of H.H.Ws and F.T.S.

Received on  
5.1.10  
CBP  
Memari Municipality  
Memari Barwan

প্রতি  
পৌরপ্রধান  
মেমারী পৌরসভা  
মেমারী, বর্ধমান

মহাশয়,

আমি শ্রীমতি কবিতা বাগ আপনার প্রতিষ্ঠানের সি.বি.পি.এইচ.সি.  
বিভাগের এইচ.এইচ.ডাব্লিউ কর্মী (ওয়ার্ড নং ১০)। আমি গত ২৬.৬.০৭ তারিখ হইতে আজ  
পর্যন্ত আপনার প্রতিষ্ঠানে কাজ করিয়াছি। ২২/১২/০২ তারিখ হইতে অঙ্গনওয়াড়ী কর্মী হিসাবে  
যোগদান করতে চাই।

অতএব মহাশয় বর্তমান কাজ হইতে অব্যাহতি দিয়া ও আমার কার্যকালের একটি শংসাপত্র  
প্রদান করিয়া বাধিত করিবেন।

তারিখ:- ২২/১২/২০০২  
২৮/১২/২০০২

সহকারী চেয়ারম্যান  
২/১/১০  
Vice-Chairman  
Memari Municipality

নিবেদনান্তে  
কবিতা বাগ

Received on  
5.1.10  
CBPHC-1  
Memari Services  
Memari Municipality  
Memari, Burdwan

প্রতি  
পৌরপ্রধান  
মেমারী পৌরসভা  
মেমারী, বর্ধমান

মহাশয়,

আমি শ্রীমতি বিন্দু বীর আপনার প্রতিষ্ঠানের সি.বি.পি.এইচ.সি.  
বিভাগের এইচ.এইচ.ডাব্লিউ কর্মী (ওয়ার্ড নং ২)। আমি গত ২৫.১০.০৬ তারিখ হইতে আজ  
পর্যন্ত আপনার প্রতিষ্ঠানে কাজ করিয়াছি। ২.১.১০ তারিখ হইতে অঙ্গনওয়াড়ী কর্মী হিসাবে  
যোগদান করতে চাই।

অতএব মহাশয় বর্তমান কাজ হইতে অব্যাহতি দিয়া ও আমার কার্যকালের একটি শংসাপত্র  
প্রদান করিয়া বাধিত করিবেন।

তারিখ:- ৩১.১২.০৯

স্বাক্ষর  
২/১/১০  
Vice-Chairman  
Memari Municipality

নিবেদনান্তে

বিন্দু বীর  
H. H. W  
word-01



Received on  
5.1.10  
C.B.P.H.C - 1  
Memari Municipality  
Dated: 5.1.10

প্রতি  
পৌরপ্রধান  
মেমারী পৌরসভা  
মেমারী, বর্ধমান

মহাশয়,

আমি শ্রীমতি উষ্মিচ রায় আপনার প্রতিষ্ঠানের সি.বি.পি.এইচ.সি.  
বিভাগের এইচ.এইচ.ডাব্লিউ (এফ.টি.এস) কর্মী (ওয়ার্ড নং ৫)। আমি গত ২৪।৩।০৭ তারিখ  
হইতে আজ পর্যন্ত আপনার প্রতিষ্ঠানে কাজ করিয়াছি। ২৬।১২।০৯ তারিখ হইতে অঙ্গনওয়াড়ী  
কর্মী হিসাবে যোগদান করতে চাই।

অতএব মহাশয় বর্তমান কাজ হইতে অব্যাহতি দিয়া ও আমার কার্যকালের একটি শংসাপত্র  
প্রদান করিয়া বাধিত করিবেন।

তারিখ:- ২৬।১২।০৯

  
২৬/১২/০৯  
Vice Chairman  
Memari Municipality

নিবেদনাতে

উষ্মিচ রায়

F.T.S (স্বাক্ষরিত)  
(স্বাক্ষরিত)


Confidential

Evaluation Sheet for selection of First Tier Supervisor

Memari..... Municipality

Sl. No.	Name of HHW	Written Test Score (25)	Viva Voce (25)	Total Marks (50)	Remarks
2	Sumita Jama	20	8 1/2	28 1/2	Selected
3	Dali Sardar	19 1/2	4 1/2	24	
4	Timku Das	17 1/2	9	26 1/2	
5	Sakuntala Roy	20	10	30	Selected
6	Champa Roy	21	9 1/2	30 1/2	Selected
7	Ragea Sultana	18 1/2	5 1/2	24	
8	Manna Banu	18	6 1/2	24 1/2	
9	Angali Biswas	21	8	29	Selected
10	Kabita Bag	18	8	26	
11					
12					
13					
14					
15					

Sau Kumar Lahiri  
MIES officer 29/7/08  
SUDA (Heute)

  
Chairman  
Memari Municipality

Md. Shamsur Rahman  
Executive Off. Co.  
29/07/08  
Memari Municipality



**MEMARI MUNICIPALITY**  
**MEMARI, BURDWAN**

**LIST OF NAMES OF REGULAR HHWS & PANEL CANDIDATES IN THE MEMARI MUNICIPALITY.**

In terms of decision of the Selection Committee the following regular candidates are selected seriatim, namely :-

<u>S/no.</u>	<u>Ward No.</u>	<u>Name of Candidates.</u>
01	01	Sumita Jana ✓
02	02	Madhabi Manna
03	03	Sakuntala Roy
04	04	Neepa Nandy
05	05	Champa Roy
06	06	Manna Banu
07	07	Puspa Pandit
08	08	Archana Dey(Bag)
09	09	Doli Sardar(Bag)
10	10	Kabita Bag
11	11	Rajia Sultana
12	12	Tinku Das (As no suitable candidate was found in ward No.12, the vacancy is filled up by a suitable candidate from Ward No.07).
13	13	Shila Roy
14	14	Anjali Biswas(As no application was received from Ward No.14, the vacancy is filled up by suitable candidate from Ward No.11)
15	15	Tumpa Bag
16	16	Kalpana Hazra

The following candidates are also empanelled, namely :-

<u>S/no.</u>	<u>Ward No.</u>	<u>Name of candidates</u>
01	01	Mithu Dhir /
02	02	Mitali Dey
03	01	Sahanara Begam
04	10	Poly Bag
05	03	Madhabi Nath
06	01	Kabita Malik
07	07	Kamala Majhi
08	01	Sakuntala Manna

s/d  
Selina Begam Sk.  
22.2.07

s/d  
Avijit Konar  
22.2.07

s/d  
Kishalay Banerjee  
SUDA, 22.2.07

s/d  
Dr.Kader Sarkar  
22.2.07

s/d  
Gaurhari Maji  
E.O. 22.2.07.

**ATTESTED**  
*[Signature]*  
Chairman  
MEMARI MUNICIPALITY



# Memari Municipality

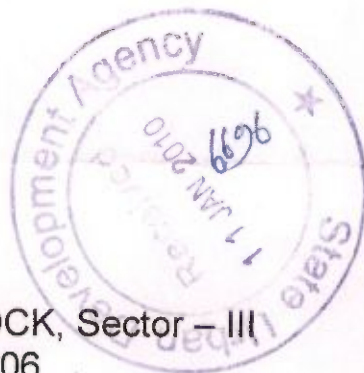
P.O. – Memari : Dist. Burdwan

Ph. 0342-2250825/942

Memo No. 1/CBPHC-7

Date: 05.01.2010

To  
The Director,  
SUDA, (Health Wing)  
ILGUS BHAVAN, H.C. BLOCK, Sector – III  
Bidhannagar, Kolkata-700106



Handwritten signature/initials in blue ink.

Sub :- Renewal of Health Officer  
Ref:- Memo No. 648/MA/C-10/3s-55/2005 pt.1 dt  
Kolkata, the 16<sup>th</sup> September, 2009

Sir,

This is to inform you that our Health Officer, Dr. Prमित Goswami working in C.B.P.H.C programme under Memari Municipality on & from 08.07.09 on contractual basis, has completed the term of six month as per appointment letter Memo No. 553/CBPHC dated 01.07.09. He is willing to renew and continue his contractual service.

Therefore, his service may be renewal up to 31.03.2010 maintaining the procedure as per Ref. circular Memo No. 648/MA/C-10/3s-55/2005 pt.1 dt Kolkata, the 16<sup>th</sup> September, 2009

Thanking You,

Yours faithfully

Handwritten signature and date '05-01-09' in blue ink.

Chairman/Vice-Chairman  
Memari Municipality

Chairman  
Memari Municipality

MEMARI MUNICIPALITY  
P.O. - MEMARI : DIST. BURDWAN

Ph. 0342-2250825/942

Memo No. 594/III/3(CBPHC)

Date: 10.07.2009

To  
The Director,  
SUDA, (Health Wing)  
ILGUS BHAVAN, H.C. BLOCK, Sector - III  
Bidhannagar, Kolkata-700106



P.O.(H)  
16/07

Sub: - Joining report of Dr. Prmit Goswami as Health Officer under CBPHC Project at Memari Municipality.



Sir/Madam,

Sending herewith Xerox copy joining letter of Dr. Prmit Goswami as Health Officer under CBPHC Project of Memari Municipality dated 08.07.2009 in the fore noon.

This is for your kind information and taking necessary action from your end.

Thanking you,

Yours faithfully

Encls: One sheet joining report.

  
12/07/09  
Executive officer  
Memari Municipality  
Memari - Burdwan

08/07/09

To  
The Chairman,  
Memari Municipality  
P.O - Memari  
Dist - Burdwan.

Sub: Joining report of Dr. Pramit Goswami  
in the post of 'Health officer' under  
Community Based Primary Health care project  
under Memari Municipality.

Sir,

In pursuance of your order vide letter under memo no  
553(85)/CBPHC dated 01.07.09, I do hereby join my duties  
in the forenoon of this day - Wednesday, the 8th July, 2009,  
in the post of 'Health officer' under Community Based  
primary Health care project under Memari Municipality on  
contractual basis.

Please accept the report and oblige me.

Thanking you.  
Yours faithfully

Pramit Goswami

To Sanat Bala.  
Pl. put up to  
Chairman, for his  
kind instructions.

08/07/09  
Executive Officer  
Memari Municipality  
Burdwan  
Memo no. 8th July 2009.  
Memari

accepted  
08.7.09.  
CHAIRMAN  
Memari Municipality



**OFFICE OF THE MUNICIPAL COUNCILLORS, MEMARI**  
P.O. Memari : Dist. Burdwan

Memo No.

Date:

From: Sri Biswanath Bishayee,  
Chairman, Memari Municipality

To,  
Dr. Pramit Goswami  
46, North Arabinda Stadium Lane,  
Badamtala, P.O. Burdwan,  
Pin - 713101.



**Sub:** Engagement for the post of “Health Officer” under Community Based Primary Health Care Project under Memari Municipality.

You have been selected in the interview Board held on **29/06/2009** for the above mentioned post on contractual basic for six months only from the commencement of your joining in this post <sup>under</sup> Community Based Primary Health Care Project in Memari Municipality and renewable for another one year on satisfactory performance and in no case it will be considered for any permanent appointment what so ever in future.

The contractual remuneration will be fixed taken in to account the initial basic pay in the scale (Rs. 8000 – 13,500/-) plus dearness pay as will as will as Dearness Allowance as admissible on the date of the contractual Appointment until future order.

You are requested to join the above mentioned post within **7(seven)** day from the date of received this letter.

*Sgt*  
Chairman  
Memari Municipality

Memo No. 553(6)/CBPHEDate : 01-7-2009

Copy forwarded to:-

- 1) Joint Secretary to the Govt. of West Bengal Municipal Affairs Dept., Writers' Building, Kolkata. for his kind information and taken necessary action.
- 2) District Magistrate, Burdwan.
- 3) The Director, SUDA, ILGUS BHAVAN, Sector - III, Bidhannagar, Kolkata.
- 4) The Director of Local Bodies, Burdwan Division, Pipulpati, P.O. + Dist. Hooghly.
- 5) Executive Officer, Memari Municipality.
- 6) Accountant, Memari Municipality.

*[Signature]*  
Chairman  
Memari Municipality

Phone -(0342)2250825/942

**OFFICE OF THE MUNICIPAL COUNCILLORS, MEMARI**

**P.O. Memari : Dist-Burdwan**

Memo No. 798 /3/3

Date:01.8.08

From: Md. Shamsur Rahaman,  
Executive Officer, Memari Municipality



To  
The Project Officer,  
Health Wing, State Urban Dev. Authority  
West Bengal,  
ILGUS BHAVAN, H. C. Block, Sector-III  
Bidhannagar, Kol-91.W.B.

Sub:- Evaluation sheet for Selection of First Tier Supervisor of Memari Municipality in connection with community Based Primary Health Care Service Scheme.

Sir,

As per verbal instruction of Mr. Salil Kumar Lahiri ,MIES officer, SUDA(Health wing) dt on 29.7.08 .I am sending the Evaluation Sheet for selection of "First Tier Supervisor" from H.H.W.of written Test score & viva voce in a prescribed proforma duly signed by the Chairman, Memari Municipality. MIES Officer SUDA(Health Wing) & Executive Officer, Memari Municipality for your kind information & further taking necessary action from your end & oblige.

Thanking you,

Encl: 1) one sheet as stated above.

Yours faithfully,

*Shamsur Rahaman*  
1/08/08  
Executive Officer  
Memari Municipality



Evaluation Sheet for selection of First Tier Supervisor

Memana..... Municipality

Sl. No.	Name of HHW	Written Test Score	Viva Voce	Total Marks	Remarks
		(25)	(25)	(50)	
1	Sumita Jena	20	8 1/2	28 1/2	Selected
2	Dali Sardar	19 1/2	4 1/2	24	
3	Timku Das	17 1/2	9	26 1/2	
4	Sakuntala Roy	20	10	30	Selected
5	Champa Roy	21	9 1/2	30 1/2	Selected
6	Rajeev Sultana	18 1/2	5 1/2	24	
7	Manna Banu	18	6 1/2	24 1/2	
8	Angali Biswas	21	8	29	Selected
9	Kabita Bag	18	8	26	
10					
11					
12					
13					
14					
15					

Sau Kumar Lahiri  
MIES officer 29/7/08  
SUDA (Heute)

  
Chairman  
Memana Municipality

Md. Shamsur Rahman  
Executive Off. Co.  
29/07/08  
Memana Municipality



Any Quality	Whether can read English	Situation involving literacy	Family Schedule filling up	Technical knowledge
(5)	(5)	(5)	(5)	(5)

Association with social work? Role?

Reading of medical strip. What to check before giving medicine and using vaccine vial?

Gastroenteritis - Organising capacity or Pulse Polio - How to mobilized community

Under 1 child with vaccination dates or Use of FP methods e.g. O C followed by IUD

Causes of Maternal death or Source of HIV / AIDS or How long Syringes and needles are to be boiled for sterilization or diet for AN & PN and the like

50-100-15

Signature

*Dr. Dam.*  
*to know from*  
*ULB. What is*  
*the salary of*  
*Dr. Arindam Sett.*  
*24/11/08*  
*Chhotu*  
*comg. in*  
*23.12.08.*

**Memari Municipality**  
P.O- Memari: Dist- Burdwan  
Ph- 0342-2250825-942

*ok*

Memo No. 1004/05/2 (1004/05/2)

Date: 12.11.08

To  
The Director,  
SUDA (Health Wing )  
ILGUS BHAVAN, I.L.C. Block, Sector-III  
Bidhannagar, Kolkata-700106



Sub- Joining report of Dr. Arindam sett as Medical Officer under CBPHC Project at Memari Municipality

Sir,

Sending herewith Xerox copy joining letter of Dr. Arindam sett as medical officer under CBPHC project of Memari Municipality dated on 10.11.08 in the fore noon.

This is for your kind information & taking necessary action from your end.

Thanking you.

Yours faithfully

*Arindam Sett*  
12/11/08  
Executive Officer  
Memari Municipality

*1004/05/2*  
*12/11/08*





**Memari Municipality**

P.O- Memari:: Dist- Burdwan

Ph:- 0342-2250825/942

Dr. Arindam

Memo No... 1054/11/3 (CBPHC)

Date... 12.XI.08.

To  
The Director,  
SUDA,( Health Wing )  
ILGUS BHAVAN, H.C. Block, Sector-III  
Bidhannagar, kolkata-700106



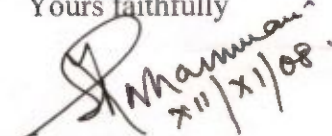
Sub:- Joining report of Dr. Arindam sett as Medical Officer under CBPHC Project at Memari Municipality

Sir,  
Sending herewith Xerox copy joining letter of Dr. Arindam sett as medical officer under CBPHC project of Memari Municipality dated on 10.11.08 in the fore noon.

This is for your kind information & taking necessary action from your end.

Thanking you,

Yours faithfully

  
Executive Officer  
Memari Municipality





File

Phone-(0342)2250825/942

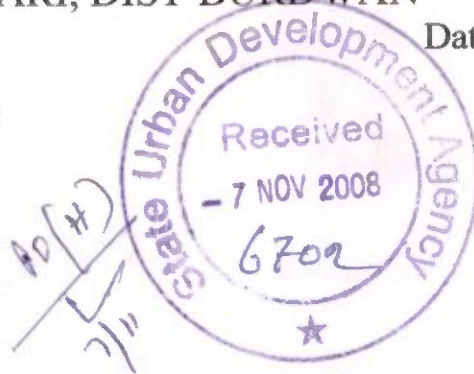
OFFICE OF THE MUNICIPAL COUNCILLORS, MEMARI  
P.O. MEMARI, DIST-BURDWAN

Memo No.

From: Sri Avijit Konar  
Vice-Chairman, Memari Municipality

Date: 3.11.08

To,  
Dr. Arindam Sett.  
S/o, Sri Sambhunath Sett.  
Hatkhola, Mukterpara, Zorapukurdhar,  
P.o. Chandannagar,  
Dist. Hooghly  
Pin-712136(W.B.)



Sub: Engagement for the post of **Health Officer**; under Community Based Primary Health Care Project at Memari Municipality

You have been selected in the interview held on 03.11.08 for the post of **Health Officer** on contractual basis for six months only from the commencement of your joining for implementation of Project Community Based Primary Health Care in the post and renewable for another one year. On satisfactory performance and in no case it will be considered for any permanent appointment what so ever in future.

The contractual remuneration will be fixed taking in to account the initial Basic pay in the scale (**Rs.8000-13500/-**) plus dearness pay as well as dearness Allowance as admissible on the date of contractual appointment i.e. **Rs.16,200/-** per month until further order.

You are requested to join the above mentioned post within 7(seven)days from the date of received this appointment letter.

*Sd/-*  
Vice- Chairman  
Memari Municipality

Memo No. *10 27(7)/3/3*

dt. 3.11.08

Copy forwarded for his kind information & taking necessary action to:

- 1) Joint Secretary to the Govt. of West Bengal Municipal Affairs Deptt. Writers' Buildings, Kol-1  
This is ref the 1)111-MA/C-10/3s-55/2005 DT.2.2.07, No.451/MA/C-10/3S-55 Pt .dt Kolkata 22<sup>nd</sup> Apr,08.
- 2) District Magistrate, Burdwan
- 3) The Director, SUDA, ILGUS BHAVAN Sector-III, Bidhannagar, Kol.
- 4) The Dy .Director of Local Bodies, Burdwan Division, Pipulpati, P.O. Dist- Hooghly.
- 5) The Joint Director, ,ILGUS BHAVAN Sector-III, Bidhannagar, Kol.
- 6) The Executive Officer, Memari Municipality
- 7) Accountant, do-

*[Signature]*  
Vice-Chairman  
Memari Municipality



Phone No.2250825\942

STD Code-0342

**OFFICE OF THE MUNICIPAL COUNCILLORS, MEMARI  
P.O. MEMARI, DIST-BURDWAN**

Memo- ~~133~~ Memo - 43/CBPHC

Date:21.10.08

From: The Chairman  
Memari Municipality

**NOTICE**

The Chairman, Memari Municipality invite application for the post of Health Officer in a Plain paper mentioning all information regarding his Educational Qualification, Date of Birth, Experience if any, Present /Permanent address from eligible candidate for the ;post of; purely contractual basis for implementation Community Based Primary Health Care Service(C.B.P.H.C.)Programme under Health & Family Welfare Dept. Govt. of West Bengal by **31.10.08** (Last date of submission on of application with all relevant attested copy certificate in support of his claim).

Sino.	Name of the Post	No.of Post	Contractual remuneration per Month, will be fixed taking in To account the initial basis pay in This scale of Pay (Rs8000-13,500/-) Plus Dearness pay as well as Dearness Allowance Admissible On the Date of contractual Appointment.	Qualification M.B.B.S.Degree from any recognized University with desirable qualification of 2(two)years practicing experience)	Age Condition regarding minimum & Maximum age Governed by the order of Govt. For recruitment of Medical Officer
-------	------------------	------------	--	---	--

Selection will be made through Selection Committee (which will be set up as per norms of State Govt. vide Memo No.451/MA/C-10 3S-53/ 2005 Pt. dt.Kolkata 2<sup>nd</sup> April,2008)by Interview.

Supporting documents to be produced by Photo Copies with the application and all original document should be shown at the time of interview.

Willing candidate with required qualification are requested to appear before the Selection Committee with all copies of testimonials at Office Chamber of Chairman, Memari Municipality on **03.11.2008 at 2.30p.m.** for Selection of Health Officer in Memari Municipality

*ve* Chairman  
Memari Municipality

Memo No-~~133~~ (13)/~~CBPHC~~ Date:- 21.10.08

Copy forwarded for kind information and requiring to publish this Notice in Office Notice Board for wide circulation to:

- 1) Sabhadipati, Burdwan Zilla Parishad
- 2) Director of Local Bodies, West Bengal Purta Bhavan, Salt Lake City, Kol-91
- 3) Director of SUDA, West Bengal ,ILGUS BHAVAN, H.C.BLOCK, Bidhannagar, Kol-91
- 4) Project Officer, Health Wing, SUDA, West Bengal
- 5) Project of Director(H.S.D.I.) Community Family Welfare & Special Secretary Govt. of West Bengal. Swasthya Bhavan, 4<sup>th</sup> floor G.N.29 Sector-V Kol-91
- 6) Dist. Magistrate, Burdwan
- 7) Chief Medical Officer of Health Burdwan Dist.
- 8) S.D.O. Burdwan South, Burdwan
- 9) Sabhapati, Panchayat Samity, Memari-I P.S. Memari
- 10) Block Development Officer, Memari-I
- 11) Sub-Divisional Medical Officer, Health(SDMOH),Burdwan
- 12) Block Medical Officer of Health, BMOH,Memari-I

*ve* Chairman  
Memari Municipality





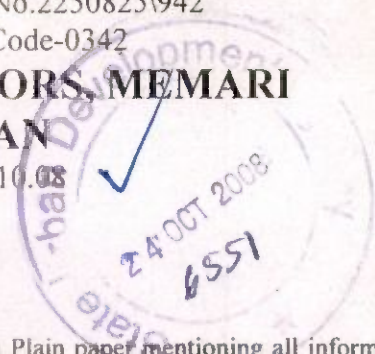
10(H)

Phone No.2250825\942  
STD Code-0342

**OFFICE OF THE MUNICIPAL COUNCILLORS, MEMARI**  
**P.O. MEMARI, DIST-BURDWAN**

Memo- ~~133~~ Memo - 43/CBPHC  
From: The Chairman  
Memari Municipality

Date: 21.10.08



**NOTICE**

The Chairman, Memari Municipality invite application for the post of Health Officer in a Plain paper mentioning all information regarding his Educational Qualification, Date of Birth, Experience if any, Present /Permanent address from eligible candidate for the post of; purely contractual basis for implementation Community Based Primary Health Care Service(C.B.P.H.C.)Programme under Health & Family Welfare Dept. Govt. of West Bengal by 31.10.08 (Last date of submission on of application with all relevant attested copy certificate in support of his claim).

Sno.	Name of the Post	No.of Post	Contractual remuneration per Month, will be fixed taking in To account the initial basis pay in This scale of Pay (Rs8000-13,500/-) Plus Dearness pay as well as Dearness Allowance Admissible On the Date of contractual Appointment.	Qualification M.B.B.S.Degree from any recognized University with desirable qualification of 2(two)years practicing experience)	Age Condition regarding minimum & Maximum age Governed by the order of Govt. For recruitment of Medical Officer
------	------------------	------------	--	---	--

Selection will be made through Selection Committee (which will be set up as per norms of State Govt. vide Memo No.451/MA/C-10 3S-53/ 2005 Pt. dt.Kolkata 2<sup>nd</sup> April,2008)by Interview.

Supporting documents to be produced by Photo Copies with the application and all original document should be shown at the time of interview.

Willing candidate with required qualification are requested to appear before the Selection Committee with all copies of testimonials at Office Chamber of Chairman, Memari Municipality on 03.11.2008 at 2.30p.m. for Selection of Health Officer in Memari Municipality

*vee* Chairman  
Memari Municipality

Memo No-43/13/CBPHC Date:- 21.10.08

Copy forwarded for kind information and requiring to publish this Notice in Office Notice Board for wide circulation to:

- 1) Sabhadipati, Burdwan Zilla Parishad
- 2) Director of Local Bodies, West Bengal Purta Bhavan, Salt Lake City, Kol-91
- 3) Director of SUDA, West Bengal ,ILGUS BHAVAN, H.C.BLOCK, Bidhannagar, Kol-91
- 4) Project Officer, Health Wing, SUDA, West Bengal
- 5) Project of Director(H.S.D.I.) Community Family Welfare & Special Secretary Govt. of West Bengal. Swasthya Bhavan, 4<sup>th</sup> floor G.N.29 Sector-V Kol-91
- 6) Dist. Magistrate, Burdwan
- 7) Chief Medical Officer of Health Burdwan Dist.
- 8) S.D.O. Burdwan South, Burdwan
- 9) Sabhapati, Panchayat Samity, Memari-I P.S. Memari
- 10) Block Development Officer, Memari-I
- 11) Sub-Divisional Medical Officer, Health(SDMOH),Burdwan
- 12) Block Medical Officer of Health, BMOH,Memari-I

*vee* Chairman  
Memari Municipality



**OFFICE OF THE MUNICIPAL COUNCILLORS, MEMARI**

P.O.—MEMARI :: DIST.—BURDWAN

Memo No.— 33/C.B.P.H.C.

Date 15/9/08 .....

From Sri Dr. Amit Kumar Das, Health Officer,Chairman / Vice-Chairman / Councillor, Memari Municipality

To  
The Director,  
SUDA  
ILGUS BHAVAN, H.C. Block, Salt Lake  
Sector-III,  
Kol- 91



Sub:- Engagement of 4 FTSS and 4 HHWs under CBPHC Services at Memari Municipality.

Ref:- Your letter No.SUDA-Health/63 ULBs/08/139(7) dt.25.8.08.

Sir,

I like to inform that as per your letter dated 25.8.08, we have engaged 4 FTSS and 4 HHWs under the CBPHC services at our Municipality. All of them have joined their duties on

15/9/08.

This is for your kind information & necessary action.

Thanking you,

Yours truly,

The names of the  
FTSS are

- 1) Mrs. Anjali Biswas
- 2) Miss Sumita Jana
- 3) Mrs. Champa Roy
- 4) Miss Shakuntla Roy

The names of the selected HHWs

- 1) Mrs. Mitha Dhar
- 2) " Sahana Begum
- 3) " Mitali Dey
- 4) " Poly Beg





**OFFICE OF THE MUNICIPAL COUNCILLORS, MEMARI**

P.O.—MEMARI :: DIST.—BURDWAN

Memo No.— 25/C.B.P.H.C

Date 13.8.08

From Sri Md Shamsur Rahaman, Executive Officer,

~~Chairman/Vice-Chairman/Councillor~~, Memari Municipality

TO  
The Project Officer,  
Health Wing State Urban Dev. Authority,  
West Bengal  
ILGUS BHAVAN, H.C. Block, sector-III,  
Bidhannagar, Kol-91



Sub:- Evaluation sheet for selection of First Tier Supervisor of Memari Municipality in connection Community Based Primary Health Care service Scheme.

Sir,

As per verbal instruction of Mr Salil Kumar Lahiri, MIES. Officer, SUDA(Health Wing) dt on 29.7.08, I am sending the Evaluation sheet for selection of First Tier Supervisor of Written Test & Viva Vocee in a prescribed proforma duly signed by the Chairman, Memari Municipality, MIES. Officer SUDA(Health) Wing & Executive Officer of Memari for your kind information & further taking necessary action from your end & oblige.

Thanking you,

Yours faithfully,

Executive Officer,  
Memari Municipality

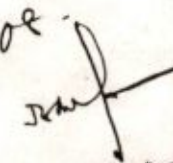
Enclo: 1) One sheet as stated above.

Evaluation Sheet for selection of First Tier Supervisor

Memana Municipality

Sl. No.	Name of HHW	Written Test Score	Viva Voce	Total Marks	Remarks
		(25)	(25)	(50)	
1	Sumita Jama	20	8 1/2	28 1/2	Selectd
2	Dali Sardar	19 1/2	4 1/2	24	
3	Timku Das	17 1/2	9	26 1/2	
4	Sakuntala Roy	20	10	30	Selectd.
5	Champa Roy	21	9 1/2	30 1/2	Selectd.
6	Ragea Sultana	18 1/2	5 1/2	24	
7	Manna Banu	18	6 1/2	24 1/2	
8	Angali Biswas	21	8	29	Selectd.
9	Kabita Bag	18	8	26	
10					
11					
12					
13					
14					
15					

Sau Kumar Lahiri  
MIES officer 29/7/08  
SUDA (Heads)

  
Chairman  
Memana Municipality

Md. Shamsur Rahman  
Executive off. Co.  
29/07/08  
Memana Municipality



**OFFICE OF THE MUNICIPAL COUNCILLORS, MEMARI**

P.O.—MEMARI :: DIST.—BURDWAN

Memo No.— 27/C.B.P.H.C.

Date..... 13.8.08

From Sri Avijit Konar, Vice-Chairman

To  
 Chairman / Vice-Chairman / Councillor, Memari Municipality  
 The Director,  
 SUDA, ILGHS BHAVAN, H.C.Block, Sector-III  
 Bidhannagar, Kol-91

Sub:- Training of 'First Tier Supervisors' (FTS)  
 under CBPHC during 18.8.08 to 22.8.08.

Ref:- Your letter No.SUDA-Health/63 ULBS/08/164(6)  
 dt. 1.8.08.

Sir,

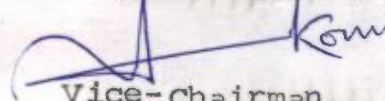
The following 4 First Tier Supervisors (FTS) will join the  
 job placement training at the said venue and time from Memari  
 Municipality.

1. Sumita Jana
2. Shakuntala Roy
3. Champa Roy
4. Anjali Biswas

This is for your kind information & taking necessary action  
 from your end.

Thanking you,

Yours faithfully,



Vice-Chairman  
 Memari Municipality



**SUDA**

# STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No SUDA-Health/63 ULBs/08/189(7)

Date .....25.08.2008

From : Director, SUDA

To : The Chairman ✓  
Nalhati / Memari / Ashokenagar Kalyangarh / Kandi /  
Baduria / Khirpai / Old Malda Municipality

Sub. : Engagement of FTSs and subsequent filling up of the resultant  
Vacancies of regular HHWs from the panel candidates under  
Community Based Primary Health Care Services.

Sir,

The Trainee First Tier Supervisors of your ULB have successfully completed the job orientation training held at SUDA during 18<sup>th</sup> to 22<sup>nd</sup> August, 2008.

Hence, I am directed to intimate you that the trainee FTSs now be engaged as regular FTSs with effect from 1<sup>st</sup> September, 2008. The FTSs will be in position at the Sub-Centre for the purpose of strengthening primary health care activities. The job responsibility chart is enclosed. Each FTS is entitled to get Honorarium @ Rs. 1,170/- (Rupees one thousand one hundred seventy) only per month. The expenditure is to be booked under the A/C head "Honorarium for grass-root level functionaries-FTS".

The resultant vacancies of the HHWs who have been upgraded to FTSs, are to be filled up from the panel candidates of HHWs with effect from 01.09.2008. These HHWs be suitably deployed accordingly as regular HHWs. Each of these HHWs is entitled to get Honorarium @ Rs. 1,000/- (Rupees One thousand) only per month. The expenditure is to be booked under the A/C head "Honorarium for grass-root level functionaries-HHW".

A feed back in respect of engagement of FTSs and newly engaged HHWs (along with their names) in the resultant vacancies is to be forwarded to the undersigned by 05.09.2008 for office records.

Thanking you.

Enclo. : As stated

O/C

Yours faithfully,

Director, SUDA

Contd. to P-2.

**SUDA-Health/63 ULBs/08/189(7)/1(6)**

**Dt. .. 25.08.2008**

**Copy forwarded for kind information to :**

**DM, Birbhum / Burdwan / North 24 Parganas /  
Murshidabad / Medinipur (West) / Malda District**



**Director, SUDA**

**SUDA-Health/63 ULBs/08/189(7)/2(6)**

**Dt. .. 25.08.2008**

**Copy forwarded for kind information to :**

**CMOH, Birbhum / Burdwan / North 24 Parganas /  
Murshidabad / Medinipur (West) / Malda District**



**Director, SUDA**

**SUDA-Health/63 ULBs/08/189(7)/3(2)**

**Dt. .. 25.08.2008**

**Copy forwarded for kind information to :**

- 1. Finance Officer, SUDA**
- 2. Finance Officer, Health, SUDA**



**Director, SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No. ....SUDA-Health/63 ULBs/08/164(6)

Date .....01.08.2008

From : Director, SUDA

To : The Chairman,  
Nalhati / Memari / Ashoknagar-Kalyangarh /  
Kandi / Baduria / Khirpai MunicipalitySub. : Training for First Tier Supervisors (7<sup>th</sup> batch) under CBPHC  
during 18<sup>th</sup> August to 22<sup>nd</sup> August, 2008.

Sir,

As you have completed selection of FTSs at your ULB, job placement training for the FTSs is scheduled at SUDA from 18<sup>th</sup> August to 22<sup>nd</sup> August, 2008.

The number of FTS have been called for the said training is indicated below ULB-wise :-

Sl. No.	Municipality	No. of FTSs	Sl. No.	Municipality	No. of FTSs
1.	Nalhati Municipality	4	4.	Kandi Municipality	4
2.	Memari Municipality	4	5.	Baduria Municipality	4
3.	Ashoknagar-Kalyangarh Municipality	8	6.	Khirpai Municipality	2

The participants will be provided with Hostel Accommodation at SUDA Campus along with fooding.

You are requested to confirm their participation by 11<sup>th</sup> August, 2008 to the Project Officer, Health Wing, SUDA through Fax No. 033-2334-7805.

Actual Expenditure in respect of to and fro journey of the participants are to be borne by you out of CBPHC fund and to be booked under the A/c head "Training".

Thanking you

Yours faithfully,

Director, SUDA

Dt. .. 01.08.2008

Director, SUDA



STATE URBAN DEVELOPMENT AGENCY

FORM OF UTILISATION CERTIFICATE

OF THE FIRST QUARTER OF FY 2008 - 2009

FOR THE FUND RECEIVED IN THE YEAR 2007 - 2008

FOR IMPLEMENTATION OF

HONORARY HEALTH WORKER SCHEME IN II NON-KMA ULBS

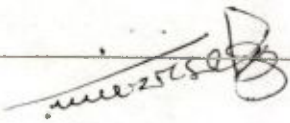
Sl. No.	Date	Cheque No.	Amount (In. Rs.)
1		NIL	

Certified that balance amount of Rs. 150,83,683/- remaining unutilised at the end of the 4<sup>th</sup> quarter of FY 2007-08 has been carried forward to the account of 1<sup>st</sup> quarter of the FY 2008-09 to meet the expenditure for the ongoing programme, a sum of Rs. 33,43,246/- has been utilised during 1<sup>st</sup> quarter of FY 2008-09 for the purpose it was sanctioned and the balance amount of Rs. 117,40,437/- remaining unutilised at the end of the 1<sup>st</sup> quarter has been carried forward to the account of 2<sup>nd</sup> quarter of FY 2008-09.

2. Certified that I have satisfied myself that the conditions on which the grant-in-aid was sanctioned has been duly fulfilled / are being fulfilled and that I have exercised the following checks to see that the money was actually utilised for the purpose for which it was sanctioned.

- Kinds of checks exercised
1. Books of Accounts
  2. Original Bill, Receipts & Vouchers
  3. Bank Statement
  4. Physical Progress

Signature with date



Designation

Official Seal

D. S. GOSWAMI  
Project Officer,  
Health Wing  
S. U. D. A.



F.I.C  
23.15.18

PO (A)  
1/1

Phone-2250825/942  
STD CODE-0342

**OFFICE OF THE MUNICIPAL COUNCILLORS, MEMARI**  
**P.O:- MEMARI:: DIST:-BURDWAN**

Memo No:- 528/3/3

Date:-11.06.08

From Sri Biswanath Bishayee  
Chairman/Vice-Chairman/Councilors/ Memari Municipality.



**NOTICE**

The Chairman, Memari Municipality invite application for the post of Health Officer in a plain paper mentioning all information regarding his Educational Qualification , Date of Birth, Experience if any, Present /Permanent address from eligible candidate for the post on purely contractual basis for implementation Community Based Primary Health Care Service(C.B.P.H.C.) Programme under Health & Family Welfare Dept. Govt. of West Bengal by 4<sup>th</sup> July,2008(Last date of submission on of application with all relevant attested copy certificate in support of his claim).

Sl.no.	Name of the Post	No.of Post	Contractual Remuneration per Month, will be fixed taking in to account the initial Basic pay in this scale of Pay (Rs.8000-13,500/-) Plus Dearness pay as well as Dearness Allowances Admissible on the Dateof contractual Appointment.	Qualification	Age
01	Health Officer	1(one) only		M. B. B. S. degree from any recognized University with desirable qualification of 2(two) years practicing experience)	Condition regarding minimum & maximum age governed by the order of Govt. for recruitment of Medical officer.

Selection will be made through Selection Committee (which will be set up as per norms of State Govt. vide Memo No.451/MA/C-10/3S-53/2005-Pt. dt. Kolkata 2<sup>nd</sup> April,2008) by Interview.

Supporting documents to be produced by Photo Copies with the application and all original document should be shown at the time of interview.

MB

Cont....2



(2)

Willing candidate with required qualification are requested to appear before the Selection Committee with all copies of testimonials at **Office Chamber of Chairman, Memari Municipality** on **05.07.08 at 2.30p.m.** for Selection of Health Officer in Memari Municipality.

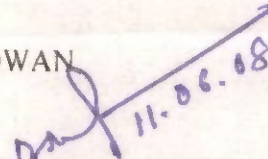
Chairman  
Memari Municipality

Memo No.528(13)/3/3

Dated: 11.6.2008

Copy forwarded for kind information and requiring to Publish this Notice in Office Notice Board for wide circulation to:

1. Sabhadipati, Burdwan Zilla Parishad,
2. Director of Local Bodies, West Bengal Purta Bhavan, Salt lake City, Kol- 91
3. Director of SUDA, West Bengal, ILGUS BHAVAN, H.C.Block, Bidhannagar, kol- 91
4. Project Officer, Health Wing .SUDA, West Bengal.
5. Projector Director,(H.S.D.I.) Community Family Welfare & special Secretary Govt. of West Bengal  
.Swasthya Bhavan, 4<sup>th</sup> floor G.N-29 Sector-V Kol-91
6. Dist.magistrate, Burdwan
7. Chief Medical officer of Health Burdwan Dist.
8. S.D.O. Burdwan South ,Burdwan
9. Sabhapati, Panchayat Samity, Memari-I, P.S.Memari
10. Block Development Officer ,Memari-I
11. Sub-Divisional Medical Officer,Health(SDMOH), BURDWAN
12. Block Medical Officer of health , BMOH,Memari-I.

  
Chairman  
Memari Municipality



# OFFICE OF THE MUNICIPAL COUNCILLORS, MEMARI

P.O.—MEMARI : DIST.—BURDWAN

No ৩০২-৩-৩

From Sri অভিজিৎ কোণ্ডার

~~Chairman~~ Vice-Chairman, Memari Municipality

To ডাইরেক্টর

সু.ডা. হেলথ উইং  
ইলগাম ভবন, এইচ সি ব্লক  
সেক্টর-৩, বিধাননগর,  
কলকাতা- ৯৬

Dated, Memari, the ২০.৩.০৮

বিষয়:- ফাস্ট টায়ার সু.পারভাইজার বাছাই(এফ টি এস)

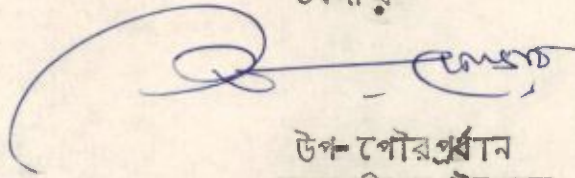
মহাশয়,

আপনার প্রেরিত সু.ডা হেলথ-৬৩ ইউ এল বি এস-০৭-৬৪৪(৩৭) তাং ৩০.১.০৮  
সহ চিঠি আমাদের এইচ. এইচ. ডব্লু. দেয় মধ্য হতে এফ.টি.এস. নির্বাচনের ব্যাপারে  
পদক্ষেপ নিতে বলছে। কিন্তু আমাদের পৌরসভায় এই প্রকল্পে হেলথ অফিসার  
নিয়োগের ব্যাপারে এখনও কোন নির্দেশ না আসায় এইচ এইচ ডব্লু.-রা সার্ভে ও  
জনসচেতনতা বৃদ্ধি ছাড়া আর কোন কাজের দায়িত্ব পাচ্ছে না। তাই যোগ্যতা  
যাচাইয়ের মাধ্যমে এফ টি এস নির্বাচনের বাস্তবতা নেই।

এদের আরও কাজে যুক্ত করে যোগ্যতা বৃদ্ধির মাধ্যমে এফ.টি.এস. স্তরে  
উন্নয়নের প্রয়োজনে সত্ত্বেও হেলথ অফিসার নিয়োগের ব্যাপারে নির্দেশের অপেক্ষায়  
থাকলাম। এই বিষয়ে আগেও অনেকবার আপনার দৃষ্টি আকর্ষণ করেছি।

ধন্যবাদান্তে,

ভবদীয়-



উপ-পৌরপ্রধান  
মেমারি পৌরসভা



**OFFICE OF THE MUNICIPAL COUNCILLORS, MEMARI**  
**P.O:- MEMARI :: DIST:-BURDWAN**

Memo No:- 528/3/3

Date:-11.06.08

From Sri Biswanath Bishayee  
Chairman/Vice-Chairman/Councilors/ Memari Municipality.



**NOTICE**

The Chairman, Memari Municipality invite application for the post of Health Officer in a plain paper mentioning all information regarding his Educational Qualification , Date of Birth, Experience if any, Present /Permanent address from eligible candidate for the post on purely contractual basis for implementation Community Based Primary Health Care Service(C.B.P.H.C.) Programme under Health & Family Welfare Dept. Govt. of West Bengal by 4<sup>th</sup> July,2008(Last date of submission on of application with all relevant attested copy certificate in support of his claim).

Sl.no.	Name of the Post	No.of Post	Contractual Remuneration per Month, will be fixed taking in to account the initial Basic pay in this scale of Pay (Rs.8000-13,500/-) Plus Dearness pay as well as Dearness Allowances Admissible on the Dateof contractual Appointment.	Qualification	Age
01	Health Officer	1(one) only		M. B. B. S. degree from any recognized University with desirable qualification of 2(two) years practicing experience)	Condition regarding minimum & maximum age governed by the order of Govt. for recruitment of Medical officer.

Selection will be made through Selection Committee (which will be set up as per norms of State Govt. vide Memo No.451/MA/C-10/3S-53/2005-Pt. dt. Kolkata 2<sup>nd</sup> April,2008) by Interview.

Supporting documents to be produced by Photo Copies with the application and all original document should be shown at the time of interview.

R.B.

Cont....2

(2)

Willing candidate with required qualification are requested to appear before the Selection Committee with all copies of testimonials at **Office Chamber of Chairman, Memari Municipality** on **05.07.08 at 2.30p.m.** for Selection of Health Officer in Memari Municipality.

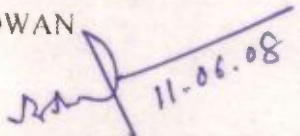
Chairman  
Memari Municipality

Memo No.528(13)/3/3

Dated: 11.6.2008

Copy forwarded for kind information and requiring to Publish this Notice in Office Notice Board for wide circulation to:

1. Sabhadipati, Burdwan Zilla Parishad,
2. Director of Local Bodies, West Bengal Purta Bhavan, Salt lake City, Kol- 91
3. Director of SUDA, West Bengal, ILGUS BHAVAN, H.C.Block, Bidhannagar, kol- 91
4. Project Officer, Health Wing ,SUDA, West Bengal.
5. Projector Director,(H.S.D.I.) Community Family Welfare & special Secretary Govt. of West Bengal ,Swasthya Bhavan, 4<sup>th</sup> floor G.N-29 Sector-V Kol-91
6. Dist.magistrate, Burdwan
7. Chief Medical officer of Health Burdwan Dist.
8. S.D.O. Burdwan South ,Burdwan
9. Sabhapati, Panchayat Samity, Memari-I, P.S.Memari
10. Block Development Officer ,Memari-I
11. Sub-Divisional Medical Officer,Health(SDMOH). BURDWAN
12. Block Medical Officer of health , BMOH,Memari-I.

  
Chairman  
Memari Municipality



# OFFICE OF THE MUNICIPAL COUNCILLORS, MEMARI

P.O.—MEMARI : DIST.—BURDWAN

No \_\_\_\_\_

From Sri Avijit Konar

Chairman/Vice-Chairman, Memari Municipality

To The Joint Secretary,

Municipal Affairs Department,

Writer's Buildings, Kol-1



Dated, Memari, the..13.12.07...20

P.O. (H)  
18/12/07

Sub:- Temporary engagement of Medical Officer, under CBPHC service.

Sir,

With reference to your letter No.1181/MA/C-10/3S-55/2005 dt. 28.9.07. I came to know that the expenditure for engagement of a Medical Officer would be made from Municipality own fund. But previously when the project of H.H.W. started, it was mentioned there that the whole expenditure for this purpose will be made from H.H.W. fund.

In this context I like to mentioned here that this Municipality is too small and our fund is not sufficient at present. So it is very much difficult for this Municipality to bear the expenditure from his own fund.

It is a fact that the H.H.W. project will be badly hampered without Medical Officer. so you are requested to provide this amount from H.H.W. project fund for this purpose.

Your instruction is solicited in this connection.

Yours faithfully,

Vice-Chairman  
Memari Municipality

Memo No. 1011(1)/3/3 dt. 13/12/07

~~Copy for information~~

Copy forwarded for information to:

- 1. The Director, SUDA, ILGUS BHAVAN, H.C. Block, Sec-III, Bidhannagar Kol-91.

(Health wing)

Vice-Chairman  
Memari Municipality





*Handwritten initials*

# STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. SUDA-Health/63 ULBs/Accts./07/456

Date .....31.08.2007

From : Director, SUDA

To : The Chairman  
Memari Municipality

Sub. : Procurement of furniture, equipment & drugs for Sub-Centres under  
Community Based Primary Health Care Service.

Ref. : Your communication bearing no. 7/3/3/3 dt. 23/28.08.2007.

Sir,

This is to inform you that SOE upto 16.08.2007 sent under reference no. is to be supported by voucher details and duly authenticated Xerox copies of bills & vouchers, which were not enclosed.

The financial guideline in this regard already issued vide this office memo no. SUDA-Health/63 ULBs/Accts./07/399 dt. 17.08.2007.

You are requested kindly to forward the same to the undersigned at the earliest. Further fund will be released to you after acceptance of SOE to the tune of at least 70% and on submission of requisition for fund in the prescribed format already provided to you.

Thanking you.

Yours faithfully,

*Handwritten signature*

Director, SUDA

*Handwritten notes and signature*

AO (H)  
23/8

Phone—2250825/942  
STD Code—J342

# OFFICE OF THE MUNICIPAL COUNCILLORS, MEMARI

P.O.—MEMARI :: DIST.—BURDWAN

Memo No.— 713/3/3

Date... 23.8.07  
28

From Sri Avijit Konar

Chairman / Vice-Chairman / Councillor, Memari Municipality 30 AUG 2007

To  
The Director,  
SUDA, (Healthwing)  
ILGUS BHAVAN, H.C.Block,  
Sector-III, Bidhannagar, Kol-91



Sub:- Procurement of Furniture, Equipment and drugs for Sub-Centres under community Based Primary Health Care Services.

Sir,

With reference to your letter No. SUDA-Health/63ULBs/07/215 dt.4.7.07, I am to send herewith the prescribed format of SOE, duly filled up from our end for your kind information and taking necessary action.

Thanking you,

Yours faithfully,

*Avijit Konar*  
Vice-Chairman  
Memari Municipality



**Community Based Primary Health Care Services  
in 63 Non-KMA ULBs**

**Statement of Expenditure (SOE)**

Name of the Municipality ..... *Memari* .....

For the month of *upto 16.8, 2006* ~~2006~~ *2007* .....

Sl. No.	Item of Expenditure	Expenditure (Amount in Rs.)
	<b>Non-Recurring</b>	
1.	Equipment	62120 + 2850 = Rs 64,970/-
2.	Furniture	Rs 23000/-
3.	Construction : (Not applicable for the present)	
	a) Sub-Centre	
	b) OPD cum Maternity Home	
	c) OPD	
4.	I.E.C & Materials	
5.	Renovation Works	
6.	Base Line Survey	
7.	Family Schedule, Training manual, HMIS format & HHW Kit bag	
8.	Strengthening of existing Maternity Homes & Dispensaries (Not applicable for the present)	
	<b>Recurring</b>	
9.	Honorarium	
10.	Salaries	Rs 9072/-
11.	Rent	
12.	Training	11,200 + 19,500 = Rs 30,700/-
13.	Drug	
14.	I.E.C.	
15.	Operating Cost (Sundries, printing, postage & telephone, TA / DA etc.)	Rs 2638/-
	<b>TOTAL</b>	Rs 1,30,380/-

Signature of Chairman / Vice-Chairman

*28/8/07*

**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS BHAVAN"**

**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**

*Ref No. ....*

**SUDA-Health/63 ULBs/07/440**

*Date .....*

**30.08.2007**

**From : Director, SUDA**

**To : The Chairman  
Memari Municipality**

**Sub. : Submission of Baseline Survey report conducted by HHWs of your ULB  
under Community Based Primary Health Care Services.**

**Sir,**

After completion of job orientation training of HHWs of your ULB, they have been engaged and conducted baseline survey at each of the wards as per baseline survey format provided to you. Sufficient time has been elapsed, but baseline survey report has not yet been received by this end.

You are requested kindly to forward ward-wise baseline survey report and consolidated ULB-wise survey report as per prescribed baseline survey format by 14<sup>th</sup> September, 2007.

This should be treated as **most urgent**.

Thanking you.

Yours faithfully,



**Director, SUDA**

ग. स्तन पर बाल रहना  
महिलाओं के स्तनाग्र (areola) के चारों ओर कुछ बालों का रहना अस्वभाविक नहीं है। इसके लिए किसी प्रकार की चिकित्सा की जरूरत नहीं।

ख. स्तन के आकार  
आकार में बड़ा होने से ही कामुकता में वृद्धि होती है ऐसा नहीं है। स्तन के आकार को बढ़ाने के तरीके आकार को बढ़ाने का कोई दवा या मरहम नहीं है। परंतु कुछ व्यायाम द्वारा आंग संचालन से छाती के पेट्रोरालिस मेजर (Pectoralis Major) पेशी में विकास किए जा सकते हैं जिससे स्तन की आकार में कुछ वृद्धि लाया जा सकता है। प्लास्टिक सर्जरी से भी मदद मिल सकती है।

क. कौमार्थ (Virginity)  
'कुंवारी' शब्द का मतलब है कि लड़की का कभी भी यौन संगम नहीं हुआ है, जो असल यौनिच्छद (Hymen) द्वारा प्रमाणित किए जा सकते हैं। यौन संगम के पश्चात् भी कुछ लड़कियों में यह हिस्सा असल रह जाते हैं, तथा कभी-कभी यौन संगम किए बिना भी यह हिस्सा असल नहीं रहते हैं जैसे खिलारियों व अधिक परिश्रम करने वाली लड़कियों में।

८. किशोरवस्था में किशोरी लड़कियों के साधारण यौन समस्याएँ



**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No **SUDA-Health/63 ULBs/07/327**Date ..... **14.08.2007****From : Director, SUDA****To : The Chairman  
Dainhat / Gushkara / Jamuria / Katwa /  
Kulti / Memari / Raniganj Municipality****Sub. : Ensuring involvement of CMOH and District Health Office in  
implementation of Community Based Primary Health Care Services.**

Sir,

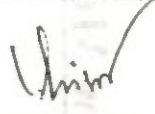
Enclosed, kindly find herewith a copy of communication bearing no. HFW/CFW/331/HS-1003/07 dt. 31<sup>st</sup> July, 2007 of the Project Director, HSDI, Commissioner, FW & Special Secretary, Dept. of Health & Family Welfare, addressed to the Chief Medical Officer of Health of all the districts.

This is for your kind information and necessary action.

Thanking you.

**Encl. : As stated.**

Yours faithfully,

  
**Director, SUDA**

**Second Review Meeting under DFID assisted HHW Scheme**  
**held on 25.8.06.**

**List of Participants**

	NAME	DESIGNATION	ULBs	CONTACT NUMBER
16.	Dr. Asiu			
17.	Mrs. Rit			
18.	Dr. Ama			
19.	Mr. Ujja			
20.	Sanchita			
21.	Dr. Swa:			
22.	Miss R. K. Mondal	A.H.O.	Midnapur	9434018325 (M)
23.	Mrs. Nayan Ku. Nayak	C.D.O.	-do-	9436255976
24.	Dr. P. Kanjit Pandey	D.E.O.	-do-	9434110589
25.	Mr. N. Chandrika Goswami	A.H.O.	Jangipur	973307256
26.	Mr. B. Naresh Ch. Mondal	C.D.O.	-do-	9434534688
27.	Mrs. S. Mrinalini Roychoudhary	P.H.N.	-do-	953483-27146
28.	Dr. Abir Banerjee	H.O.	Bankura	9434183427
29.	Mr. D. Babesh Kr. Samanta	C.D.O.	-do-	953242-259269
30.	Mrs. S. Moushumi Bandopadhyay	P.H.N.	-do-	-do-
31.	Dr. S. Arinal kanti Jha	H.O.	Purulia	9434304184
32.	Mr. M. Shinit Bakshi	C.D.O.	-do-	9434304184
33.	Mrs. B. Sanchayita Roy	P.H.N.	-do-	-do-
34.	Dr. Swapan Ku. Mukherjee	A.H.O.	Kalna	9434387677 (M)
35.	Mrs. Bhabani Basu Mallick	C.D.O.	-do-	953454-257961
36.	Mrs. Sandhya Sarkar	P.H.N.	-do-	-do-



**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. ....

06.08.2007

SUDA-Health/63 ULBs/07/291

**From : Director, SUDA**

**To : Shri S.K. Bhowmick  
Jt. Secretary,  
to the Govt. of West Bengal  
Dept. of Municipal Affairs.**

**Sub. : Engagement of Health Officer at Memari Municipality.**

**Sir,**

Enclosed, kindly find herewith the copy of communication of the Vice-Chairman, Memari Municipality which speaks for itself.

You may be aware that there is no Medical Professional existing in the ULB to look after the work of HHWs under Community Based Primary Health Care Services. As this ULB is having population below 40,000 as per 2001 census, Medical Officer has not been sanctioned for the M & S Cell.

The HHWs have completed their training and started Baseline Health Survey and home visit to the beneficiary families. Without having Medical Professional in position, service activities for the population i.e. ANC / PNC clinic, immunization clinic and general treatment clinic could not be started.

You are requested kindly to take necessary action for engagement of Health Officer at Memari Municipality at the earliest.

Thanking you.

**Yours faithfully,**

**Director, SUDA**

**Dt.. 06.08.2007**

SUDA-Health/63 ULBs/07/291/1(1)

**Copy forwarded for kind information to :  
Vice-Chairman, Memari Municipality**

**Director, SUDA**



# OFFICE OF THE MUNICIPAL COUNCILLORS, MEMARI

P.O.—MEMARI : DIST.—BURDWAN

No 607/3/3

From Sri ~~Sri S.K. Bhowmik~~ Avijit Konar

~~Chairman~~ Vice-Chairman, Memari Municipality

To The Director  
SUDA(Health wing)



ILGUS BHAVAN, H.C.Block, sector-III,  
Bidhannagar, Kol-91.

Dated, Memari, the...21.7.07.....20

sub:- Contractual engagement of various categories of staff under Community Based Primary Health Care services in 63nos KMA ULBs.

PO(H)  
21/7

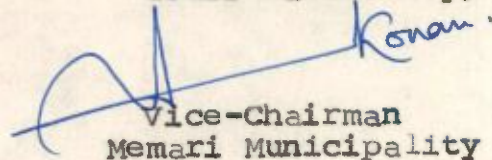
Sir,

With reference to your letter No.SUDA-Health/63/ULBs/07/33 dt.20.4.07, I am to inform you that the smooth running of our HHWs Programme has been disrupted due to non-engagement of Health officer because no guide lines regarding their qualification, contractual pay, etc. has since been received from your end till date. At first we may engage a Health officer who will follow up the HHWs' activity.


So I request you to kindly send us immediately the guide lines for contractual engagement of Health officer in our Municipality.

Thanking you,

Yours faithfully,

  
Vice-Chairman  
Memari Municipality

Copy to: 1) Sri S.K. Bhowmik, Jt. Secretary, to the Govt. of West Bengal, Municipal Affairs, Deptt., Writers' Buildings, Kol-01 with reference to his letter No.111-MA/C-10/3S-55/2005. dt. 2.2.07

  
Vice-Chairman  
Memari Municipality

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091****West Bengal**

Ref No. ....SUDA-Health/63 ULBs/07/226

Date .....09.07.2007

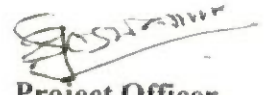
**From : Dr. Shibani Goswami  
Project Officer  
Health, SUDA****To : The Chairman  
Memari Municipality****Sub. : Training of HHWs in connection with Community  
Based Primary Health Care Services.****Sir,**

This is to intimate you that Shri Salil Kr. Lahiri, MIES Officer, Health, SUDA will be visiting to your ULB to impart training to regular HHWs including panel candidates on Family Schedule, Baseline Survey Format and HMIS during 10-11 July, 2007. No training fee is to be provided by you to Shri Lahiri.

You are requested kindly to make necessary arrangement for his accommodation on the above mentioned dates.

Thanking you.

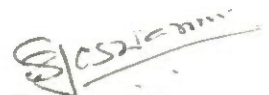
Yours faithfully,

**Project Officer**

Dt. .. 09.07.2007

SUDA-Health/63 ULBs/07/226/1(1)

CC

**Shri Salil Kr. Lahiri, MIES Officer, Health, SUDA****Project Officer**



**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING  
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**

Ref No. ....SUDA-Health/63 ULBs/07/214

Date .....04.07.2007

From : Director, SUDA

To : The Chairman  
Memari MunicipalitySub. : Post-facto approval for commencement of functioning of regular  
HHWs under Community Based Primary Health Care Services.

Ref. : Your communication bearing no. 530/3/3 dt. 28.06.2007

Sir,

With reference to above, post facto approval is hereby accorded for commencement of functioning of regular HHWs ( sixteen nos.).

The following activities are to be undertaken by your ULB :

- The Chairman of the ULB is to allocate the area of operation for each HHW.
- One HHW will cover a population not exceeding 1,000 BPL contained in a single ward. A ward having less than 1,000 BPL population will have one HHW.
- The HHW shall be responsible for Primary Health Care of BPL families under her jurisdiction and be responsible for both public health and health statistical data collection for the entire population within the ward.
- The ward Councillor will monitor and supervise the activity at ward level.
- HHW Kit bag along with contents provided by SUDA is to be given to all the regular HHWs only.
- HHW will conduct baseline survey of the allotted BPL families as per the proforma already provided by SUDA, to be checked and scrutinized by HO / MO / SI, who will compile the data ward-wise and ULB-wise.
- Job responsibility of the HHW (working hours 12-00 Noon to 4-00 P.M. of each working day) is :
  - fortnightly home visit to each BPL families,
  - motivate the community to avail health services – collection of data and filling up of Family Schedule,
  - treatment of minor ailments at door step, distribution of drugs for three days maximum,
  - registration of pregnancy within 12 weeks,
  - identification of danger signs of pregnancy and its referral,
  - act as depot holder of ORS, Nirodh, OCP, Iron Folic Acid tablet etc.,
  - counselling on child nutrition and immunization,

Contd. to P-2



o/c  
- 2,-

- counselling adolescents for physical, psychological and nutritional growth,
  - promotion of IEC activities including group discussion with the community on awareness generation towards Primary Health Care, Public Health and National Health Programmes,
  - assisting implementation of ongoing National Health Programmes.
  - preparation and submission of fortnightly HMIS report,
  - ensure community participation.
- Honorarium for HHWs will be @ Rs. 1,000/- per HHW per month with effect from 14.06.2007.
- Furthermore, the following preliminary activities be initiated simultaneously so that primary health care services can be provided to the community.
- Accommodation for 4 ( four ) nos. of Sub-Centres are to be identified.
  - Suitable accommodation for Sub-Centre be in municipal / community building or Club / CBO accommodation. **Preference should be given for municipal / community accommodation.**
  - The Sub-Centre should preferably contain one room (size = 10' x 8') for setting up clinical room and covered waiting space for the beneficiaries, toilet and water facilities.
  - The Sub-Centre is to be located in such a way that maximum number of BPL population could have easy access to it.
  - As per Project proposal, the service charge (rental) should not exceed Rs. 1,000/- per month per Sub-Centre which includes electricity, water & sweeping / cleaning charges. These rental charges will only be applicable for the Sub-Centre accommodated in Club / CBO accommodation. There will be no rental charges for the Sub-Centre accommodated in municipal / community accommodation.

Further instruction will follow in due course. A feed back on the above mentioned activities be forwarded to the undersigned.

Thanking you.

Yours faithfully,

✓

Director, SUDA

Dt. .. 04.07.2007

✓

Director, SUDA

Dt.. 04.07.2007

✓

Director, SUDA

Dt. .. 04.07.2007

✓  
4/7/07

Director, SUDA

SUDA-Health/63 ULBs/07/214/1(1)  
C.C.  
DM, Burdwan District

SUDA-Health/63 ULBs/07/214/2(1)  
C.C.  
CMOH, Burdwan District

SUDA-Health/63 ULBs/07/214/3(2)  
C.C.  
1. Finance Officer, SUDA  
2. Finance Officer, Health Wing, SUDA

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. - **SUDA-Health/63 ULBs/07/215**Date **04.07.2007...****From : Director, SUDA****To : The Chairman  
Memari Municipality****Sub. : Procurement of Furniture, Equipment and Drugs for Sub -Centres  
under Community Based Primary Health Care Services.****Sir,**

In the mean time, perhaps You have identified premises for sub-centres for implementation of primary health care services under CBPHC.

The minimum no. of clinics which are to be held in each of the sub-centres are as under :

- Ante natal / Post natal care & Family Welfare clinic – once / twice per month
- Immunisation Clinic – once per month
- Growth Monitoring Clinic – once per month
- Treatment Clinic by Doctor – once in a week
- Health Awareness programme – twice per month

To implement such clinic services from the sub-centres , it is high time to equip the sub-centres with necessary Furniture, Equipment and Drugs as per approved list which are enclosed at Annexure –I , II & III respectively.

Procurement is to be done by the ULB concerned through their Procurement Committee already constituted for the purpose, following the Government procurement norms. Fund already placed with the ULB is to be utilized for the purpose. Further fund will be released on submission of requisition as per proforma already provided only after acceptance by SUDA at least 70% of SOE of earlier fund released to you.

**Contd. to P-2.**

o/c

- 2 -

The expenditure is to be booked under the A/C head –“Furniture / Equipment / Drug” separately as will be applicable. Statement of Expenditure (SOE) is to be submitted by 10<sup>th</sup> of the following month and Utilisation Certificate (UC) at the end of each quarter.

You are requested to undertake such procurement at the earliest so that the primary health care services could be extended to the beneficiaries.

Thanking you.

Yours faithfully,

Encl. : As stated.

Director, SUDA

SUDA-Health/63 ULBs/07/215/1(1)

Dt. .. 04.07.2007

Copy forwarded for kind information to :  
CMOH, Burdwan District

Director, SUDA

SUDA-Health/63 ULBs/07/215/2(1)

Dt. .. 04.07.2007

Copy forwarded for kind information to :  
AFC, Memari Municipality

Director, SUDA

SUDA-Health/63 ULBs/07/215/3(1)

Dt. .. 04.07.2007

Copy forwarded for kind information to :  
Finance Office, SUDA

Director, SUDA



# OFFICE OF THE MUNICIPAL COUNCILLORS, MEMARI

P.O.—MEMARI : DIST.—BURDWAN

No 530 /3/3

From Sri Avijit Konar

Chaitanya Vice-Chairman, Memari Municipality

To The Director,

SUDA

Health Wing,

"ILGUS BHAVAN", H.C. Block, Sector-III,

Bidhannagar,

Kolkata-700 091.

Dated, Memari, the 28.6.07.....-20



HHWS-16  
JC - 4  
ref 14.6.07

04 JUL 2007

Attention: Dr. S. Goswami, Project Officer.

Sub:- Seeking Post-facto approval for the Commencement of Work of H.H.Ws. in Memari Municipality.

Ref:- Your letter No.SUDA-Health/63 ULBs/07/08(9) dt.9.4.2007.

Madam,

In response to your letter under reference, on the above captioned subject, I, on behalf of Memari Municipality, am to state that the training of all the 22nos. of Honorary Health Workers(16 regular & 6 panel candidates)was duly completed on 31st May, 2007. The score sheet for each of H.H.Ws'. post-training examination has already been sent to your office vide this office Memo No.515/3/3 dated 25.6.07(copy enclosed). Thereafter 16nos of regular H.H.Ws. have joined this Municipality with effect from 14th June, 2007(Forenoon) and started ward-wise Primary Health survey to B.P.L. families as available at present from that very date.

You are, therefore, requested to kindly accord post-facto approval for the commencement of work of all the 16nos. of H.H.Ws. with effect from 14.06.07 as a very special case and in relaxation of normal rules.

Thanking you in anticipation,

Yours faithfully,

Vice-Chairman  
Memari Municipality



Phone-2250825/942  
STD Code-0342

— OFFICE OF THE MUNICIPAL COUNCILLORS, MEMARI

P.O.—MEMARI :: DIST.—BURDWAN

Memo No.— 5/5/3/3

Date...25.6.07.....

From Sri Avijit Konar

Chairman / Vice-Chairman / Councillor, Memari Municipality

To  
The Director,  
SUDA  
Health Wing,  
ILGUS BHAVAN, H.C. Block, Sector-III  
Bidhannagar, Kolkata-91.

Sub:- Honorary Health Workers Training under Community Based  
Primary Health Care Services.

Ref:- Your letter No.SUDA-Health/63 ULBs/07-08(9)dt.9.4.07.

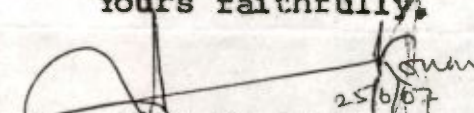
Madam,

In response to your letter under reference, on the above captioned subject, I, on behalf of the Memari Municipality, am to forward herewith a statement showing the score sheet for each of the 22nos of H H Ws both regular & panel candidates under this Municipality of post training examination held on 31.5.07 for your kind information & taking necessary action.

Thanking you,

Enclo: As stated above.

Yours faithfully,

  
25/6/07  
Vice-Chairman  
Memari Municipality

ofc  
C/S  
25/6/07



Memari Municipality  
Memari, Burdwan

STATEMENT SHOWING THE SCORE SHEET OF 22NOS OF H H Ws. OF POST TRAINING EXAMINATION WHICH WAS HELD ON 31.05.2007 AT THE MEETING HALL OF THE MEMARI RURAL HOSPITAL.

Slno.	Name of H H W.	Full marks	Marks obtained
01	Sumita Jana	40	40
02	Madhabi Manna(Bej)	40	37
03	Sakuntala Roy	40	36
04	Neepa Nandy	40	33
05	Champa Roy	40	37
06	Manna Banu	40	36
07	Puspa Pandit	40	39
08	Archana Dey(Bag)	40	39
09	Doli sardar(Bag)	40	38
10	Kabita Bag	40	38
11	Rajia Sultana	40	36
12	Tinku Das	40	37
13	Shila Roy	40	36
14	Anjali Biswas	40	39
15	Tumpa Bag	40	37
16	Kalpana Hazra	40	35
17	Mithu Dhir	40	37
18	Mitali Dey	40	37
19	Sahanara Begam	40	34
20	Poly Bag	40	37
21	Madhabi Nath	40	37
22	Kabita Malik	40	35

\* Serial NO - 1 to 16 → Regular Candidate  
Serial NO - 17 to 22 → Panel " " *Renu*  
*25/6/07*



Phone-2250825/942

STD Code-0342

# OFFICE OF THE MUNICIPAL COUNCILLORS, MEMARI

P.O.—MEMARI :: DIST.—BURDWAN

Memo No.— 5/5/3/3

Date... 25.6.07.....

From Sri Avijit Konar

~~Chairman~~ / Vice-Chairman / Councillor, Memari Municipality

To  
The Director,  
SUDA  
Health Wing,  
ILGUS BHAVAN, H.C. Block, Sector-III  
Bidhannagar, Kolkata-91.



PO (H)  
✓  
28/6

Sub:- Honorary Health Workers Training under Community Based  
Primary Health Care Services.

Ref:- Your letter No. SUDA-Health/63 ULBs/07-08(9)dt.9.4.07.

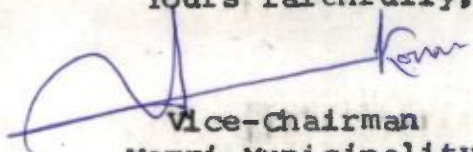
Madam,

In response to your letter under reference, on the above captioned subject, I, on behalf of the Memari Municipality, am to forward herewith a statement showing the score sheet for each of the 22nos of H H Ws both regular & panel candidates under this Municipality of post training examination held on 31.5.07 for your kind information & taking necessary action.

Thanking you,

Yours faithfully,

Enclo: As stated above.

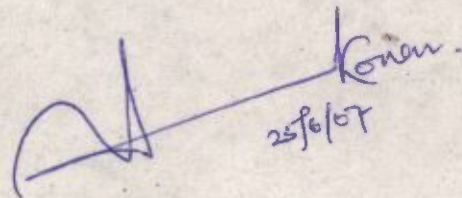
  
Vice-Chairman  
Memari Municipality



Memari Municipality  
Memari, Burdwan

STATEMENT SHOWING THE SCORE SHEET OF 22NOS OF H H Ws. OF POST TRAINING EXAMINATION WHICH WAS HELD ON 31.05.2007 AT THE MEETING HALL OF THE MEMARI RURAL HOSPITAL.

Slno.	Name of H H W.	Full marks	Marks obtained
01	Sumita Jana	40	40
02	Madhabi Manna(Bej)	40	37
03	Sakuntala Roy	40	36
04	Neepa Nandy	40	33
05	Champa Roy	40	37
06	Manna Banu	40	36
07	Puspa Pandit	40	39
08	Archana Dey(Bag)	40	39
09	Doli sardar(Bag)	40	38
10	Kabita Bag	40	38
11	Rajia Sultana	40	36
12	Tinku Das	40	37
13	Shila Roy	40	36
14	Anjali Biswas	40	39
15	Tumpa Bag	40	37
16	Kalpana Hazra	40	35
17	Mithu Dhir	40	37
18	Mitali Dey	40	37
19	Sahanara Begam	40	34
20	Poly Bag	40	37
21	Madhabi Nath	40	37
22	Kabita Malik	40	35

  
25/6/07

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091****West Bengal**Ref No **SUDA-Health/63 ULBs/07/165**Date .....**22:06:2007****From : Director, SUDA****To : The Chairman  
Memari Municipality****Sub. : Forwarding list of HHWs & panel candidates undergoing training in  
respect of Community Based Primary Health Care Services.**

Sir,

It is learnt that the training of regular HHWs & panel candidates had been completed during 4<sup>th</sup> week of June, 2007. You are requested kindly to intimate the exact date of completion of the said training and to forward the list of regular HHWs and panel candidates along with their post evaluation score as per proforma given below, immediately :

<b>A) For Regular HHWs</b>			
<b>Sl. No.</b>	<b>Name</b>	<b>Ward No.</b>	<b>Post-evaluation Score obtained</b>
<b>B) For Panel candidates</b>			

On receipt of the above mentioned information, necessary instruction will be provided to you with regard to engagement of regular HHWs and further activities.

Thanking you.

Yours faithfully,

**Director, SUDA**



Phone—2250825/942  
STD Code—0342

# OFFICE OF THE MUNICIPAL COUNCILLORS, MEMARI

P.O.—MEMARI :: DIST.—BURDWAN

Memo No.— 442 /3/3

Date 29.5.07

From Sri Avijit Konar

~~Chairman~~ / Vice-Chairman / Councillor, Memari Municipality

To  
The Director,  
SUDA  
Health Wing,  
ILGUS BHAVAN, H.C. Block, Sector-III  
Bidhannagar, Kolkata-91.



Sub:- Honorary Health Workers Training under Community Based  
Primary Health Care Services.

Ref:- Your letter No. SUDA-Health/63 ULBs/07-08(9)dt.9.4.07.

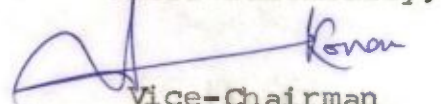
Madam,

In response to your letter under reference, on the above captioned subject, I, on behalf of the Memari Municipality, am to forward herewith a statement showing the score sheet for each of the 22nos of H H Ws. both regular & panel candidates under this Municipality of pre-training examination held on 27.04.07 for your kind information & taking necessary action.

Thanking you,

Yours faithfully,

Enclo: As stated above.

  
Vice-Chairman  
Memari Municipality

Memari Municipality  
Memari, Burdwan

STATEMENT SHOWING THE SCORE SHEET OF 22 NOS. OF H.H.Ws. OF  
PRE-TRAINING EXAMINATION WHICH WAS HELD ON 27.04.2007 AT  
THE MEETING HALL OF THE MEMARI RURAL HOSPITAL.

Slno.	Name of H.H.W.	Full marks	Marks obtained
01	Sumita Jana	30	26
02	Madhabi Manna(Bej)	30	25
03	Sakuntala Roy	30	24
04	Neepa Nandy	30	19
05	Champa Roy	30	22
06	Manna Banu	30	21
07	Puspa Pandit	30	21
08	Archana Dey(Bag)	30	25
09	Doli Sardar(Bag)	30	23
10	Kabita Bag	30	23
11	Rajia Sultana	30	26
12	Tinku Das	30	23
13	Shila Roy	30	24
14	Anjali Biswas	30	21
15	Tampa Bag	30	24
16	Kalpana Hazra	30	10
17	Mithu Dhir	30	24
18	Mitali Dey	30	21
19	Sahanara Begam	30	20
20	Poly Bag	30	25
21	Madhabi Nath	30	20
22	Kabita Malik	30	19

Pande

  
Vice-Chairman  
Memari Municipality



**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. **SUDA-Health/63 ULBs/07/94**

Date ...**21.05.2007**

**From : Dr. Shibani Goswami**  
**Project Officer**  
**Health, SUDA**

**To : The Chairman**  
**Memari Municipality**

**Sub. : Training of HHWs in connection with Community**  
**Based Primary Health Care Services.**

**Sir,**

This is to intimate you that Shri Salil Kr. Lahiri, MIES Officer, Health, SUDA will be visiting to your ULB to impart training to regular HHWs including panel candidates on Family Schedule, Baseline Survey Format and HMIS during 25-26 May, 2007. No training fee is to be provided by you to Shri Lahiri.

You are requested kindly to make necessary arrangement for his accommodation on the above mentioned dates.

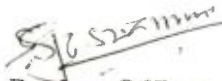
Thanking you.

Yours faithfully,

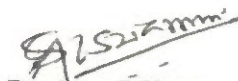
**SUDA-Health/63 ULBs/07/94/1(1)**

**CC**

**Shri Salil Kr. Lahiri, MIES Officer, Health, SUDA**

  
**Project Officer**

**Dt. .. 21.05.2007**

  
**Project Officer**



# OFFICE OF THE MUNICIPAL COUNCILLORS, MEMARI

P.O.—MEMARI :: DIST.—BURDWAN

Memo No.— 283/3/3

Date 3.5.07

From Sri Avijit Konar

Chairman / Vice-Chairman / Councillor, Memari Municipality



To  
The Director,  
SUDA, Health Wing,  
"ILGUS BHAVAN", H.C. Block, Sector-III,  
Bidhannagar, Kol-91.

Sub:- Status report in respect of contractual engagement of various categories of staff under community Based Primary Health Care Services in 63Nob-KMA ULBs.

Madam,

With reference to your letter No. SUDA-Health/63ULBs/07/33 dt.20.4.07, on the above captioned subject, I am to furnish here-with a status report as on 30.04.07 in the prescribed format as shown below for your kind information.

HHW	M.O.	S.I.	Computer Assistant	Acctt. Asstt.	Multipurpose Helper cum-store keeper	Health Asstt.	Remarks if any
16+6 =22	Not required	Yes	NIL	NIL	NIL	NIL	One regular S.I. has been appointed w.e.f. 01.10.06 in this Municipality. No other members of M & S Cell have yet been engaged.



Thanking you,

Yours faithfully,

*Avijit Konar*  
Vice-Chairman

Phone-2250825/942  
STD Code-0342

# OFFICE OF THE MUNICIPAL COUNCILLORS, MEMARI

P.O.—MEMARI :: DIST.—BURDWAN

Memo No.—376/3/3

Date.....27.4.07

From Sri Gaurhari Maji, Executive Officer,

~~- Chairman / Vice-Chairman / Councillor, Memari Municipality~~

To  
The Director,  
SUDA,

04 MAY 2007

HEALTH WING, "ILGUS BHAVAN", H.C.Block, Sector-III,  
Bidhannagar, Kolkata-700 091.



Sub:- Training of H.H.Ws. under Community Based Primary Health Care Services in respect of the Memari Municipality.

Sir,

I, on behalf of the Memari Municipality, have the honour to state that the training programmes for 22nos. of H.H.Ws. (16 Regular candidates and 6 pannel candidates) under community Based Primary Health Care Services in respect of this Municipality have been started from to-day, the 27th April, 07.

This is for your kind information & taking necessary action.

Yours faithfully,

*Gaurhari Maji*

(Gaurhari Maji)  
Executive Officer  
Memari Municipality.

Phone—2250825/942  
STD Code—0342

# OFFICE OF THE MUNICIPAL COUNCILLORS, MEMARI

P.O.—MEMARI :: DIST.—BURDWAN

Memo No.— 376/3/3

Date 27.4.07

From Sri Gaurhari Maji, Executive Officer,

~~Chairman-Vice-Chairman~~ Councillor, Memari Municipality

To  
The Director,  
SUDA,  
HEALTH WING, "ILGUS BHAYAN" H.C. Block, Sector-III,  
Bidhannagar, Kolkata-700 091.

Sub:- Training of H.H.Ws. under Community Based Primary Health Care Services in respect of the Memari Municipality.

Sir,

I, on behalf of the Memari Municipality, have the honour to state that the training programmes for 22 nos. of H.H.Ws. (16 Regular candidates and 6 pannel candidates) under community Based Primary Health Care Services in respect of this Municipality have been started from to-day, the 27th April, 07.

This is for your kind information & taking necessary action.

Yours faithfully,

*Gaurhari Maji*  
(Gaurhari Maji)  
Executive Officer  
Memari Municipality.



Phone-2250825/942

STD Code-0342

# OFFICE OF THE MUNICIPAL COUNCILLORS, MEMARI

P.O.-MEMARI :: DIST.-BURDWAN

Memo No.- 319/3/3

Date April 09, 2007

From Sri Avijit Konar

~~Chairman~~ / Vice-Chairman / ~~Coordinator~~ Memari Municipality

To

The Director, SUDA,  
Health Wing, ILGUS BHAVAN,  
HIC Block, Sec-III, Bidhannagar,  
Kolkata-700 091



10 APR 2007

Sub:- Training of trainers under Community Based Primary Health Care Services.

Ref:- Your Endt. No. SUDA-Health/63ULBs/06/282/1(1) dt. 13.03.07 and letter No. SUDA-Health/63ULBs/07/01 dt.03.04.07

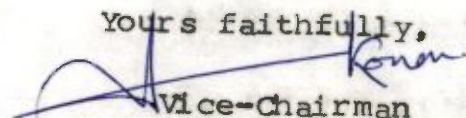
Sir,

In response to your letters under reference, on the above captioned subject, I, on behalf of the Memari Municipality, am to inform you that Dr. Prakash Kumar Roy, M.B.B.S. (Cal) of this locality under Memari Municipality is hereby nominated to act as trainer and course Co-ordinator in addition to the ~~other~~ doctor & nurses nominated by CMOH, Burdwan.

I am also to inform that Dr. Roy will participate the training programme scheduled to be held on 10.04.07 at 11 A.M. at Conference Hall, SUDA.

This is for your kind information and taking necessary action.

Yours faithfully,

  
Vice-Chairman  
Memari Municipality.

No.....dt.....  
Copy forwarded for information to Dr. Prakash Kumar Roy,  
Parijat nagar, Memari, Burdwan.

Vice-Chairman  
Memari Municipality.

**SUDA**

# STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. ....

SUDA-Health/63 ULBs/07/01

Date .....

03.04.2007

From : Director, SUDA

To : The Chairman  
Memari Municipality

Sub. : Training of trainers under Community Based  
Primary Health Care Services.

Sir,

I am to inform you that one day training programme for the trainers has been organized centrally by SUDA and scheduled on 10.04.2007 at Conference Hall, SUDA, ILGUS Bhawan, HC Block, Sector - III, Salt Lake at 11 A.M. You are aware that these trainers will in turn conduct training of Honorary Health Workers at your municipal level.

You are requested to make necessary arrangement for participation of the said trainers in the training programme on the above mentioned date & time.

Expenditure towards traveling and daily allowance is to be provided by your ULB to each of the participants as per existing Govt. norms. The said expenditure is to be met out of the existing fund of CBPHC already provided to you and to be booked under the A/C head "Training - trainers training".

A line in conformation with regard to participation of the trainers may please be communicated to the Project Officer, Health, SUDA through Fax (No. 033 2359 3184) by 05.04.2007 positively.

Thanking you.

Yours faithfully,

Director, SUDA

Dt. .. 03.04.2007

Director, SUDA

Dt. .. 03.04.2007

SUDA-Health/63 ULBs/07/01/1(1)

Copy forwarded for kind information to :  
CMOH, Burdwan

SUDA-Health/63 ULBs/07/01/2(3)

Copy forwarded for information and necessary action to :

1. Director, Directorate of Local Bodies
2. P.O., Health, SUDA
3. F.O, SUDA

Director, SUDA

Tel/Fax No.: 359-3184



Speed Post with A/D.  
Attn: Chairman, Memari Mpl.

Government of West Bengal  
Office of the Chief Medical Officer of Health,  
B U R D W A N.

PO(H)  
3/4



Memo.No.HC(DEV)/ 987 / Dated, Burdwan,the / 27.3 /2007.

To  
The Director,  
State Urban Development Authority,  
Health Wing, "ILGUS BHAVAN",  
H.C.Block, Sector-III, Bidhannagar,  
Kolkata-700 091.

Sub:- Trainers training in connection with ensuing training of Honaray Health Workers(HHWs) of Municipalities under Community Based Primary Health Care Services in 63-Non-KMA-HLBs in Burdwan district .....Furnishing the names for trainers Training for Memari Municipality a fresh.

Ref:- Your letter No.SUDA-Health/63 ULBs/06/282 dt.13-03-07.

Sir,

With reference to the above, the following Doctor and Nursing Personnels for Trainers training for Memari Municipality are nominated a fresh in supersession of previous names in respect of Memari Municipality. The Doctor and Nursing Personnels ,as was nominated for said Trainers training for other Municipalities in Burdwan district will remain unchanged.

Sl.No.	Name of Municipality.	Name of Doctor and Nursing Personnels with their place of posting.
1.	Memari Municipality.	1. Dr.Jayanta Das, M.O.,Memari Rural Hosptl. 1. Smt.Rama Banerjee, GNM,Memari R.H. 2. Smt.Sumana Majumdar, GNM, Memari R.H.

This is for favour of your information and necessary action please.

*[Signature]*  
Chief Medical Officer of Health,  
B U R D W A N.

Memo.No.HC(DEV)/ \_\_\_\_\_ /1( 6 ) Dated, Burdwan,the / \_\_\_\_\_ /2007.

Copy forwarded for information and necessary action please to :-

1. The Chairman, Memari Municipality, Memari ,Burdwan;
2. The BMOH, Memari Rural Hospital, Memari, Burdwan with request to take nessary action to issue directive to the Medical Officer and the GNMs concerned to take trainers training and to give training to the HHWs at ULB level for 45 days as per schedule accordingly.
3. The ACMOH, Burdwan Sadar;
4. The Dy.CMOH-III, Burdwan;
5. The Dealing Asstt.,MO Section/Nursing Section of this office.

Chief Medical Officer of Health,  
B U R D W A N



**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. **SUDA-Health/63 ULBs/06/282**

Date **13.03.2007**....

**From : Director, SUDA**

**To : The CMOH  
Burdwan**

**Sub. : Trainers training in connection with ensuing training of Honorary Health Workers (HHWs) of your Municipality under Community Based Primary Health Care Services in 63 Non-KMA ULBs.**

**Ref. : Your communication dt. 12.12.2006 (copy enclosed for ready reference).**

Sir,

Enclosed, kindly find herewith a copy of communication of the Vice-Chairman, Memari Municipality which speaks for itself.

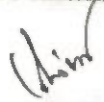
You may be aware that the final selection of Honorary Health Workers (HHWs) have already been completed in Memari Municipality. Now, it is high time to provide training to the trainers for one day centrally at State Urban Development Agency (SUDA). These trainers will in turn impart training to the HHWs for 45 days at ULB level.

It is has been learnt from the Vice-Chairman, Memari Municipality that the doctor & nurses nominated by you vide your communication under reference, have been transferred. Hence, you are requested kindly to forward the name of one doctor and two nurses at the earliest to the undersigned along with a copy to the Chairman, Memari Municipality.

This may be treated as most urgent, so that the training of HHWs could be initiated by March, 2007.

Thanking you.

Yours faithfully,



Director, SUDA

13.03.2007



Director, SUDA

SUDA-Health/63 ULBs/06/282/1(1)

C.C.

**Chairman, Memari Municipality – in addition to doctor & nurses nominated by CMOH, one local doctor is to be nominated by you who will act as trainer and course coordinator.**



# OFFICE OF THE MUNICIPAL COUNCILLORS, MEMARI

P.O.—MEMARI : DIST.—BURDWAN

No 206/3/3

From Sri Biswanath Bishayee

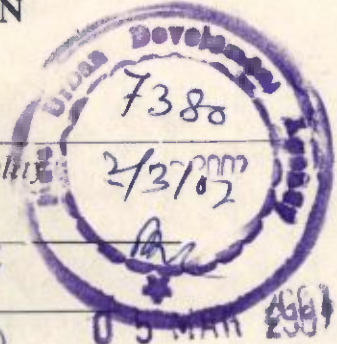
*Chairman/Vibh-Chairman*  
Chairman/Vibh-Chairman, Memari Municipality

To The Director,  
SUDA,

Health Wing,

"ILGUS BHAVAN" H.C-Block, Sector-III

Bidhannagar, Kol.91, West Bengal. Dated, Memari, the.....27.2.07.....20



Sub:- Final selection of HHWS including panel candidates under Community Based Primary Health Care Service in the Memari Municipality.

Ref:- Your letter No.SUDA-Health/63 ULBs/06-07 dt.7.8.06 and letter No.SUDA-Health/63 ULBs/06/225 dt.5.1.07.

Madam,

In response to your letters under reference, on the above captioned subject, I am to inform you that the final selection of regular HHWS & Panel candidates in respect of this Municipality has been completed on 22nd February, 2007 by the selection Committee in presence of your representative Mr. Kishalay Banerjee.

The list showing the names of such finally selected and panel candidates is furnished herewith.

This is for your kind information & taking necessary action.

Thanking you,

Yours faithfully,

*27.2.07*

Enclo: As stated.

Memo No.

Dt.

Chairman  
Memari Municipality

Copy forwarded for information & taking necessary action to:

1. The D.D.L.B., Burdwan Div., Pipulpati, Hooghly.
2. The District Magistrate, Burdwan.
3. The C.M.O.H., Burdwan.

Sd/-  
Chairman  
Memari Municipality

*Ward - 16  
Authorized: HHWS - 16 } 22  
Panel - 6 }  
But they have selected 8 panel  
Candidates -  
Decision is taken  
re. extra 2 panel candidates*



MEMARI MUNICIPALITY  
MEMARI, BURDWAN

LIST OF NAMES OF REGULAR HHWS & PANEL CANDIDATES IN THE MEMARI MUNICIPALITY.

In terms of decision of the Selection Committee the following regular candidates are selected seriatim, namely :-

<u>Slno.</u>	<u>Ward No.</u>	<u>Name of Candidates.</u>
01	01	Sumita Jana
02	02	Madhabi Manna
03	03	Sakuntala Roy
04	04	Neepa Nandy
05	05	Champa Roy
06	06	Manna Banu
07	07	Puspa Pandit
08	08	Archana Dey(Bag)
09	09	Doli Sardar(Bag)
10	10	Kabita Bag
11	11	Rajia Sultana
12	12	Tinku Das (As no suitable candidate was found in ward No.12, the vacancy is filled up by a suitable candidate from Ward No.07).
13	13	Shila Roy
14	14	Anjali Biswas(As no application was received from Ward No.14, the vacancy is filled up by suitable candidate from Ward No.11).
15	15	Tumpa Bag
16	16	Kalpana Hazra

The following candidates are also empanelled, namely :-

<u>Slno.</u>	<u>Ward No.</u>	<u>Name of candidates</u>
01	01	Mithu Dhir
02	02	Mitali Dey
03	01	Sahanara Begam
04	10	Poly Bag
05	03	Madhabi Nath
06	01	Kabita Malik
07	07	Kamala Majhi
08	01	Sakuntala Manna

s/d  
Selina Begam Sk.  
22.2.07

s/d  
Avijit Konar  
22.2.07

s/d  
Kishalay Banerjee  
SUDA, 22.2.07

s/d  
Dr.Kader Sarkar  
22.2.07

s/d  
Gaurhari Maji  
E.O. 22.2.07.

ATTESTED  
Chairman  
MEMARI MUNICIPALITY



# OFFICE OF THE MUNICIPAL COUNCILLORS, MEMARI

P.O.—MEMARI : DIST.—BURDWAN

No ২০৫১০১০

From Sri অভিজিৎ কোটার

Chairman/Vice-Chairman, Memari Municipality

To ডাইরেক্টর,

'সু.ডা'

হেলথ উইঙ্গ

'ইলগাম ভবন' এইচ.সি.ব্লক, সেক্টর-৩

বিধাননগর, কলকাতা-৯৯

Dated, Memari, the ০২/০৩/০৭



বিষয়:- ট্রেনারস ট্রেনিং

সূত্র:- ১) সু.ডা-হেলথ-৬০ইউ.এল.বি-০৬-২৬১(৬)তারিখ:-১৯.২.০৭

১১) সু.ডা-হেলথ-৬০-ইউ.এল.বি-০৬-২৭৫(২)তারিখ:-০২.০৩.০৭

মহাশয়,

উপরিলিখিত দুইটি চিঠির পরিপ্রেক্ষিতে আপনাকে জানাই যে আপনারা যে দুটি তারিখে Trainers দের উপস্থিত থাকার কথা বলেছেন, কারা এই ট্রেনিং-এ উপস্থিত থাকবেন সেই ব্যাপারে আমরা পুরোপুরি অন্ধকারে। কারণ আমাদের কাছে নাম পাঠানোর ব্যাপারে কোন পত্র আসেনি। পরবর্তীকালে টেলিফোন মারফৎ আপনাদের কাছে জানতে পারলাম যে আপনাদের প্রেরিত চিঠির ভিত্তিতে সি.এম.ও.এইচ., বর্ধমান, আপনাদের কাছে নামের তালিকা পাঠিয়েছেন। কিন্তু আমরা গতকাল মেয়ারি হাসপাতালে খোঁজ খবর নিয়ে জানতে পারলাম উনি যে ক'জনের নাম পাঠিয়েছেন তারা কেউ এখন মেয়ারি হাসপাতালে কর্মরত নন। এমতাবস্থায় আমরা এমন গভীর সমস্যায় আছি। পরবর্তী পদক্ষেপের জন্য আপনার দৃষ্টি আকর্ষণ করছি।

ধন্যবাদান্তে,

উপ পৌরপ্রধান  
মেয়ারি পৌরসভা



To,  
The Director  
State Urban Development Agency  
Health Wing  
'Ilgus Bhavan'  
H4E Block, Sector-III, Bidhannagar,  
Kolkata-700091.



Sub:-Trainers training in connection with ensuing training of Honorary Health Workers (HHWS) of your Municipality under ~~urban~~ community Board Primary Health Care Services in 63 Non-KMAULBs.

Ref:-His no. Suda-Health/63 ULBs/06/183(60) dated 15/11/2006.

P.A.(H.)  
25/12/06  
Sir,

In reference to the above no, the undersigned Medical Officer & Nursing Staffs of this district have been nominated for ungoing Trainers training in connection with ensuing training of HHWS.

Sl.No.	Name of the Municipality	Name of the Doctor & Nursing staff
1)	Dainhat	1) Dr. Subrata Mukherjee, M.O. Koapar BPHC. 2) Smt. Ira Deb, ANM, -do- 3) Smt. Dipali Roy, ANM, -do-
2)	Gushkara	1) Dr. Anadi Kumar Maity, M.O. Gushkara P HC 2) Smt. Susmita Dasgupta, GNM, Ben-nabagram, BPHC, Burdwan. 3) Smt. Sumpa Maity, GNM, -do-
3)	Jamuria	1) Dr. Somnath Adhikary, BMOH, Akalpur BPHC, Burdwan. 2) Smt. Rupali Kar, GNM, -do- 3) Smt. Supra Dutta, GNM, -do-
4)	Katwa	1) Dr. Partha Sarathi Roy Chowdhury, M.O. Katwa S.D. Hospital. 2) Smt. Tapati Pal, GNM, -do- 3) Smt. Kanak Karanakar, GNM -do-
5)	Memari	1) Dr. Subhasish Kumar, M.O., Memari Rural Hospital, 2) Smt. Rama Banerjee, GNM, -do- 3) Smt. Jotirmoyee Mukherjee -do-
6)	Raiganj	1) Dr. Sujoy Samanta, M.O. & Actg. BMOH, Raiganj BPHC, Burdwan. 2) Smt. Meema Ganguly, GNM, -do- 3) Smt. Mira Biswas, GNM, -do-

12.12.06  
Chief Medical Officer of Health

Yours faithfully,



Phone—2250825/942

STD Code—0342

# OFFICE OF THE MUNICIPAL COUNCILLORS, MEMARI

P.O.—MEMARI :: DIST.—BURDWAN

Memo No.— 154(6)/3/3

From Sri **Avijit Konar**

Date... 16.02.07

*Avijit Konar* / Vice-Chairman / Councillor, Memari Municipality

To  
The Director(Health wing),  
SUDA, ILGUS BHAVAN, H.C. Block, Sector-III  
Bidhannagar, Kol-91.

Sub:- Interview for selection of H.H. Ws.

Sir,

I am to inform you that the Interview for selection of H.H. Ws. (2nd phase) will be held on 22.2.07 at 3p.m. in our Municipality.

You are, therefore, requested kindly to make it convenient to be present at this office for holding interview at the scheduled time and date.

Thanking you,

Yours faithfully,

Interview date: 22.02.07(Thursday)

Time : 3.00P.M.

Venue : Memari Municipality. Vice-Chairman  
Memari Municipality

## STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. SUDA-Health/63 ULBs/06/221(15)

Date .....29.12.2006

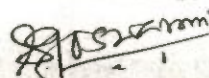
From : Dr. Shibani Goswami  
Project Officer  
Health, SUDATo : The Chairman  
Nalhati / Jamuria / Katwa / Memari / Raniganj / Mekhliganj /  
Kalimpong / Dhupguri / Kandi / Ashokenagar Kalyangarh /  
Jhalda / Dalkhola / Islampur / Kaliaganj / Gushkara MunicipalitySub. : Final selection of Honorary Health Workers (HHWs) including panel  
candidates under Community Based Primary Health Care Services.

Sir.

Reference is invited to the communication of Director, SUDA bearing no. SUDA-Health/63  
ULBs/06/07 dt. 07.08.2006 on the above subject.As per this office earlier communication, the final selection of Honorary Health Workers  
including panel candidates is supposed to be completed in your municipality. But no information has  
yet been received from your end regarding the date of final selection of Honorary Health Workers,  
where representative of SUDA will be present. It is high time to complete this said final selection,  
without which the trainers training could not be undertaken by SUDA centrally in spite of receipt of list  
of trainers.Furthermore, you are requested to complete purchase of furniture & equipment for training as  
per list already provided to you, without which it will be difficult to start training programme at your  
Municipality.The target date for initiating training for HHWs is Mid-January, 2007. Hence, you are  
requested to expedite the actions with regard to final selection and completion of said procurement for  
training. A feed back in this regard is to be forwarded to the Director, SUDA.**Top most priority be accorded in the matter.**

Thanking you.

Yours faithfully,

  
Project Officer

Contd. to P-2.



ঘোষা-১১/০১০

মেমোরি পৌরসভা  
বহুস্তরীয়-বর্ধমান

File

তারিখ- ১০.১.০৭

বৃহত্তর বনকাতার বাইরে ৫০টি পৌরসভায় মনোনিবেশিত স্বাস্থ্য পরিষেবা প্রকল্প :-

৥ বিজ্ঞপ্তি ৥

এতদ্বারা মেমোরি পথের দারিদ্র সীমার নীচে বহুস্তরীয় মহিলাদের বিকট হতে স্বেচ্ছাসেবী স্বাস্থ্যকর্মীদের পদের জন্য দরখাস্ত আত্মস্থান করা হচ্ছে। এই পদের জন্য পূর্বে দু'বার দরখাস্ত আত্মস্থান করা হয়েছিল। কিন্তু উপযুক্ত সংখ্যক দরখাস্ত জমা না পড়ায় নিম্নলিখিত জ্যোতির্গণ নি হতে পুনরায় দরখাস্ত আত্মস্থান করা হচ্ছে। জ্যোতির্গণ নি হইল- ৩, ৪, ৫, ৬, ৮, ৯, ১০, ১১, ১২, ১৩, ১৪, ১৫ এবং ১৬ এই পদের জন্য প্রার্থীপদের যোগ্যতা নিম্নরূপ :-

১০(H)  
141

- ১। প্রার্থীকে অবশ্যই মহিলা হতে হবে।
- ২। বি নি এন ডানিকান্ড ৩ হতে হবে।
- ৩। ২৫ থেকে ৪০ এর মধ্যে বয়স হতে হবে।
- ৪। বিবাহিতা হওয়া বাঞ্ছনীয়।
- ৫। ন্যূনতম জটম শ্রেণী পাশ হতে হবে।
- ৬। সামাজিক কাজ করার আগ্রহ এবং উজ্জ্বলতা বাঞ্ছনীয়।
- ৭। প্রার্থীকে অবশ্যই সংশ্লিষ্ট জ্যোতির্গের বাসিন্দা হতে হবে।

প্রয়োজনীয় বাকপত্রাদি সহ দরখাস্তা- মেমোরি পৌরসভা অফিসে ১১.১.০৭ তারিখ হতে ১৭.১.০৭ তারিখ বেলা ২টার মধ্যে সংশ্লিষ্ট জিল করা বাক্যে জমা দিতে হবে।

পূর্বে প্রার্থীপদের নির্বাচিত প্রার্থীকেই যোগ্যতা নিরূপনের জন্য মেমোরি পৌরসভা অফিসে ডাকা হবে। যোগ্যতা নিরূপনের তারিখ জানিয়ে নোটিশ জারি করা হবে। প্রার্থীদের এর জন্য জানামা করে চিঠি পাঠানো হবে না।

পৌর কার্যালয় হতে আবেদনের কথ সংগ্রহ করতে হবে এবং পূরণ করে জমা দিতে হবে।

সৌমিনা বেগম বেগম  
(সৌমিনা বেগম মেমোরি)  
সভাপতি

স্বাস্থ্য-শিখা-পথরী দারিদ্র দূরীকরণ সহায়ী সমিতি  
মেমোরি পৌরসভা

বিঃদ্র:- উপলিখিত জ্যোতির্গণ নি হতে যাহারা পূর্বে দরখাস্ত করিয়াছেন তাহাদের আর আবেদন করার দরকার নেই।

ঘোষা:- ১১(২)।০১০ তারিখ ১০.১.০৭

বহুল প্রচারের জন্য প্রেরিত হইল :-

- ১। মাননীয় জেলা সচিব, বর্ধমান
- ২। সচিব কাউন্সিলরগণ, মেমোরি পৌরসভা
- ৩। পূর্বা স্বাস্থ্য আধিকারিক, বর্ধমান
- ৪। ~~অতিরিক্ত~~ "কৌশল কর্মী" ~~সহ~~ → অতিরিক্ত সহকারী জল পরিকল্পনা কর্মী

সৌমিনা বেগম মেমোরি  
সভাপতি

স্বাস্থ্য-শিখা-পথরী দারিদ্র দূরীকরণ সহায়ী সমিতি  
মেমোরি পৌরসভা





# OFFICE OF THE MUNICIPAL COUNCILLORS, MEMARI

P.O.—MEMARI : DIST.—BURDWAN

No 10/3/3

From Sri Avijit Konar

*Chhannan* Vice-Chairman, Memari Municipality

To The Director,  
SUDA Health Wing,

"ILGUS BHAVAN" H-C.Block, Sector-III,  
Bidhannagar, Kol-91



Attention: Dr. Shibani Goswami, Dated, Memari, the... 04.01.07 20  
Project Officer, Health, SUDA.

Sub:- Final selection of Honorary Health Workers(HHWS)including Panel candidates under Community Based Primary Health Care Services.

Ref:- SUDA-Health/63-ULBs/06/221(15) dt.29.12.06.

Madam,

In response to your letter under reference, on the above captioned subject, I am to inform you that in spite of issues of two successive advertisements we could not obtain candidates for H.H.Ws in all the 16 wards of this Municipality. No candidates applied for Ward Nos. 9, 12, 14 & 16, one candidate applied for each of Ward Nos. 3, 4, 5, 6, 8, 10, 11, 13 & 15, Two for Ward No.2, Three for Ward No.7 and Five for Ward No.1.

I am also to inform that though you were requested to send your representative as an examiner to attend the selection Board for taking interview on 07.12.06 for final selection of H.H.Ws., but nobody turned up from your office.

However, in absence of your representative the Selection Board arranged to examine 'Viva Voce' to all the 19 candidates for the post of H.H.W. and prepared their list in order of merits, which is attached herewith.

Now, you are requested to let us know how the final selection of H.H.Ws. including panel candidates may be made as the candidates are not available in each ward.

This may kindly be treated a extremely urgent.

Thanking you in anticipation,

Yours faithfully,

*Konar*  
Vice-Chairman  
Memari Municipality

Enclo: Merit list of candidates.



Memari Municipality  
Memari, Burdwan

LIST OF THE NAMES OF THE CANDIDATES ARRANGED IN ORDER OF MERITS  
AFTER GETTING EXAMINED "VIVA VOCE".

Slno.	Name of Candidate	Ward no.	Position
01.	Sumita Jana	01	1st
02	Mithu Dhir (Pal)	01	2nd
03	Sahanara Begum	01	3rd
04	Kabita Malik	01	4th
05	Shakuntala Manna	01	5th
06	Madhabi Manna	02	1st
07	Mitali Dey	02	2nd
08	Madhabi Nath	03	
09	Neepa Nandy	04	
10	Champa Roy	05	
11	Manna Banu	06	
12	Puspa Pandit	07	1st
13	Tinku Das	07	2nd
14	Kamala Majhi	07	3rd
15	Archana Dey Bag	08	
16	NIL	09	
17	Poly Bag	10	
18	Rajia Sultana	11	
19	Nil	12	
20	Shila Roy	13	
21	Nil	14	
22	Tumpa Bag	15	
23	Nil	16	

*Koner*  
07-01-07





**SUDA**

● **STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING  
"ILGUS BHAVAN"**

**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**

Ref No. ...SUDA-Health/63 ULBs/06/225

Date .....05.01.2007

From : Director, SUDA

To : The Chairman  
Memari Municipality

Sub. : Final selection of Honorary Health Workers (HHWs) including panel candidates under Community Based Primary Health Care Service.

Ref. : Your communications bearing no. 1603/3/3 dt. 12.12.06 & 10/3/3 dt. 04.01.07.

Sir,

In consideration of the problems / difficulties faced by your municipality for selecting regular HHWs and panel candidates pursuant to the guidelines issued on the subject, the age<sup>3</sup> limit of the applicants may be relaxed to 25 to 40 years as very special case. The other terms & condition of the same guideline will remain unchanged.

Accordingly, you are requested to float fresh notification inviting applications from all the wards of your ULB and to complete the selection of regular HHWs & panel candidates at the earliest, so that their training can be started by February, 2007.

This can not be treated as precedence.

Thanking you

Yours faithfully,

*oc*

*✓*

Director, SUDA

Dt. .. 05.01.2007

SUDA-Health/63 ULBs/06/225/1(1)

CC

DM, Burdwan

SUDA-Health/63 ULBs/06/225/2(1)

CC

CMOH, Burdwan

*✓*

Director, SUDA

Dt. .. 05.01.2007

*✓*  
*5/1/07*

Director, SUDA



## OFFICE OF THE MUNICIPAL COUNCILLORS, MEMARI

P. O. - MEMARI \* DIST. - BURDWAN

Memo No. - ১৩০৩/১/৩

Date ১২.১২.০৬

From Sri অভিজিৎ কোণ্ডার

Vice-Chairman/Councillor/Memari Municipality

প্রতি,

অধিকর্তা,

সুতা

ইলগাম ডবন, এইচ.সি.ব্লক

সেক্টর-৩, বিধাননগর, কলকাতা-১৬

পশ্চিমবঙ্গ

বিষয়:- স্বেচ্ছাসেবী স্বাস্থ্যকর্মী নির্বাচনে বয়স সীমা পরিবর্তন।

মাননীয় মহাশয়া,

পৌর এলাকায় সমষ্টিভিত্তিক স্বাস্থ্য পরিষেবা কর্মসূচীর অঙ্গ হিসাবে স্বেচ্ছাসেবী স্বাস্থ্যকর্মী নির্বাচনে স্বাস্থ্যকর্মীর বয়স ২০-৩০ বছর হওয়ার কথা আপনারা জানিয়েছিলেন। আপনার প্রেরিত স্বাস্থ্যকর্মী নির্বাচনের আবেদন ওবেলম্বনে আমরা এখন পর্যন্ত দু'বার বিজ্ঞপ্তি জারী করেও আপনার প আবেদন পত্র পাইনি। ৪টি ওয়ার্ডে কোন বৈধ দরখাস্ত পাইনি এবং ১টি ওয়ার্ডে যা ১ জন করে বৈধ দরখাস্ত পেয়েছি যাদের অনেকেরই সমাজ সেবা মূলক কাজের কোন অভিজ্ঞতা না থাকার কারণে এই প্রকল্পের ক্ষেত্রে কতটা যোগ্যতাসম্পন্ন হবেন সে বিষয়ে সন্দেহ আছে।

আমাদের মনে হয়েছে বয়স সীমা পরিবর্তন করে ২০-৪০ বছর করলে আরও আবেদন পত্র পেতে পারি। দু'রুডায়ে পতকাল আপনার সঙ্গে আমার আলোচনার ভিত্তিতে এই চিঠি পাঠানাম।

আশাকরি, বাস্তব সমস্যার নিরিখে বয়সসীমা পরিবর্তনের এই প্রস্তাব দু'জতার সঙ্গে বিবেচিত হবে।

আপনার উত্তরের অপেক্ষায় থাকলাম।

ধন্যবাদান্তে,

উপ-পৌরপ্রধান  
মেমারি পৌরসভা

## OFFICE OF THE MUNICIPAL COUNCILORS, MEMARI

P.O.—MEMARI : DIST.—BERDWAN

No. 1015/3

From Sri Avinash Kumar

Chairman Vice-Chairman, Memari Municipality

To The Director,

SUDA Health Wing.

"ILGUS BHAVAN" H-C.Block, Sector-11

Badhanagar, Kol-91

Attention: Dr. Shibani Goswami,  
Project Officer, Health, SUDA.

Date: Memari, the 04.01.07 20

Sub:- Final Selection of Honorary Health Workers (HHWs) including Panel candidates under Community Based Primary Health Care Services.

Ref:- SUDA-Health./63-0222/06/221(15) 07.01.06.

Madam,

In response to your letter under reference, on the above captioned subject, I am to inform you that in spite of issues of two successive advertisements we could not obtain candidates for H.H.Ws in all the 16 wards of this Municipality. No candidates applied for Ward Nos. 9, 12, 14 & 16. One candidate applied for each of Ward Nos. 2, 4, 5, 6, 8, 10, 11, 13 & 15, Two for Ward No. 2, Three for Ward No. 7 and Five for Ward No. 1.

I am also to inform that though you were requested to send your representative as an examiner to attend the selection Board for taking interview on 07.12.06 for final selection of H.H.Ws., but nobody turned up from your office.

However, in absence of your representative the Selection Board arranged to examine 'Viva Voce' to all the 19 candidates for the post of H.H.W. and prepared their list in order of merits, which is attached herewith.

Now, you are requested to let us know how the final selection of H.H.Ws. including panel candidates may be made as the candidates are not available in each ward.

This may kindly be treated as extremely urgent.

Thanking you in anticipation,

Yours faithfully,

*Kumar*  
Vice-Chairman  
Memari Municipality

Encl: Merit list of candidates.



Municipality  
Memnagar, Bardwan

LIST OF THE NAMES OF THE CANDIDATES ARRANGED IN ORDER OF MERITS  
AFTER GETTING EXAMINED "VIVA VOCE".

Sino.	Name of Candidate	Ward no.	Position
01.	Sumita Jana	01	1st
02	Mithu Majhi (Wife)	01	2nd
03	Sahanara Begum	01	3rd
04	Kabita Malik	01	4th
05	Shakuntala Manna	01	5th
06	Madhabi Manna	02	1st
07	Mitali Dey	02	2nd
08	Madhabi Nath	03	
09	Neepa Nandy	04	
10	Champa Roy	05	
11	Manna Bara	06	
12	Puspa Pandit	07	1st
13	Tinku Das	07	2nd
14	Kamala Majhi	07	3rd
15	Archana Dey Bag	08	
16	Nil	09	
17	Poly Bag	10	
18	Rajia Sultana	11	
19	Nil	12	
20	Shila Roy	13	
21	Nil	14	
22	Tumpa Das	15	
23	Nil	16	



Office of the Chief Medical Officer of Health  
Burdwan

Memo.No.Estt.M.O./4571/

Dated, Burdwan, the 12.12.2006

To,  
The Director  
State Urban Development Agency  
Health Wing  
'Ilgus Bhavan'  
H&E Block, Sector-III, Bidhannagar,  
Kolkata-700091.



Sub:-Trainers training in connection with ensuing training of Honorary Health Workers(HHWS) of your Municipality under ~~community~~ community Board Primary Health Care Services in 63 Non-KMAULBs.

Ref:-His no. Suda-Health/63 ULBs/06/183(60)dated 15/11/2006.

P.O.(H.)  
28/12/06

Sir,

In reference to the above no, the undersigned Medical Officers & Nursing Staffs of this district have been nominated for ungoing Trainers training in connection with ensuing training of HHWS.

Sl.No.	Name of the Municipality	Name of the Doctor & Nursing sta
1)	Dainhat	1) Dr. Subrata Mukherjee, M.O. Noapar BPHC. 2) Smt. Ira Deb, ANM, -do- 3) Smt. Dipali Roy, ANM, -do-
2)	Gushkara	1) Dr. Anadi kumar Maity, M.O. Gushkara P HC 2) Smt. Sugmita Dasgupta, GNM, Bon-nabagram, BPHC, Burdwan. 3) Smt. Sumpa Maity, GNM, -do-
3)	Jamuria	1) Dr. Somnath Adhikary, BMOH, Akalpur BPHC, Burdwan. 2) Smt. Rupali Kar, GNM, -dto- 3) Smt. Supra Dutta, GNM, -do-
4)	Katwa	1) Dr. Partha Sarathi Roy Chowdhury, M.O. Katwa S.D. Hospital. 2) Smt. Tapati Pal, GNM, -do- 3) Smt. Kanak Karmakar, GNM -do-
5)	Memari	1) Dr. Subhasish Kumar, M.O., Memari Rural Hospital, 2) Smt. Rama Banerjee, GNM, -do- 3) Smt. Jetimoyee Mukherjee -do-
6)	Raniganj	1) Dr. Sujoy Samanta, M.O. & Actg. EMOH, Raniganj BPHC, Burdwan. 2) Smt. Mehma Ganguly, GNM, -do- 3) Smt. Mira Biswas, GNM, -do-

Chief Medical Officer of Health

Yours faithfully,



Government of West Bengal  
Office of the Chief Medical Officer of Health  
Burdwan

Memo.No. Bstt.M.O./19571/

Dated, Burdwan, the 12.12.2006



To,  
The Director  
State Urban Development Agency  
Health Wing  
'Ilus Bhawan',  
High Block, Sector-III, Bidhanagar,  
Kolkata-700091.

Sub:-Trainers training in connection with ensuring  
training of Honorary Health Workers (HHS) of  
your Municipality under ~~Health~~ community  
Board Primary Health Care Services in 63 Non-  
KMAULBs.

Ref:-Hts no. Suda-Health/63 ULBs/06/183(60) dated  
15/11/2006.

*P.O. (H.)*  
*28/12/06*

Sir,

In reference to the above no, the undersigned Medical Officers  
& Nursing Staffs of this district have been nominated for ongoing  
Trainers training in connection with ensuring training of HHS.

Sl.No. Name of the Municipality Name of the Doctor & Nursing staff

1)	Dainhat	1) Dr. Subrata Mukherjee, M.O. Noapara -do- 2) Smt. Ira Deb, ANM, -do- 3) Smt. Dipali Roy, ANM, -do-
2)	Gushkara	1) Dr. Anadi Kumar Maitty, M.O. Gushkara P HC 2) Smt. Susmita Dasgupta, GNM, Ben-naba- gram, BPHC, Burdwan. 3) Smt. Gampa Maitty, GNM, -do-
3)	Jampurta	1) Dr. Somnath Adhikary, BMOH, Akalpur BPHC, Burdwan. 2) Smt. Rupali Kar, GNM, -do- 3) Smt. Supra Dutta, GNM, -do-
4)	Katwa	1) Dr. Partha Sarathi Roy Chowdhury, M.O. Katwa S.D. Hospital. 2) Smt. Tapati Pal, GNM, -do- 3) Smt. Kanak Karmakar, GNM-d-
5)	Memari	1) Dr. Subhasish Kumar, M.O., Memari Rural Hospital, 2) Smt. Rama Banerjee, GNM, -do- 3) Smt. etrimoyee Mukherjee -do-
6)	Raniganj	1) Dr. Sujoy Samanta, M.O. & Actg. BMOH, Raniganj BPHC, Burdwan. 2) Smt. Meema Ghosh, GNM. -do-

**SUDA**

# STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. SUDA-Health/63 ULBs/06/221(15)

Date .....29.12.2006

From : Dr. Shibani Goswami  
Project Officer  
Health, SUDA

To : The Chairman  
Nalhati / Jamuria / Katwa / Memari / Raniganj / Mekhliganj /  
Kalimpong / Dhupguri / Kandi / Ashokenagar Kalyangarh /  
Jhalda / Dalkhola / Islampur / Kaliaganj / Gushkara Municipality

Sub. : Final selection of Honorary Health Workers (HHWs) including panel candidates under Community Based Primary Health Care Services.

Sir,

Reference is invited to the communication of Director, SUDA bearing no. SUDA-Health/63 ULBs/06/ dt. 04.08.2006 on the above subject.

As per this office earlier communication, the final selection of Honorary Health Workers including panel candidates is supposed to be completed in your municipality. But no information has yet been received from your end regarding the date of final selection of Honorary Health Workers, where representative of SUDA will be present. It is high time to complete this said final selection, without which the trainers training could not be undertaken by SUDA centrally in spite of receipt of list of trainers.

Furthermore, you are requested to complete purchase of furniture & equipment for training as per list already provided to you, without which it will be difficult to start training programme at your Municipality.

The target date for initiating training for HHWs is Mid-January, 2007. Hence, you are requested to expedite the actions with regard to final selection and completion of said procurement for training. A feed back in this regard is to be forwarded to the Director, SUDA.

**Top most priority be accorded in the matter.**

Thanking you.

Yours faithfully,

  
Project Officer

Contd. to P-2.



# OFFICE OF THE MUNICIPAL COUNCILLORS, MEMARI

P. O. - MEMARI \* DIST. - BURDWAN

Memo No. -- ২০৭/৩/৩

Date ০.১২.০৬

From Srl অভিভিৎ কোটার

Chairman/Vice-Chairman/Councillor/Memari Municipality

প্রতি,  
ডাইরেক্টর (হেলথ উইং)  
সুডা  
এইচ.সি.ব্লক, সেক্টর-১১১  
বিধান নগর, কলকাতা-১১



07 DEC 2006

সহায়,

আপনাকে জ্ঞাত করা যাচ্ছে যে আগামী ০৭.১২.০৬ (বৃহস্পতিবার)  
বেলা ২.৩০ ঘটিকায় মেমারি পৌর ভবনে এইচ.এইচ. ডব্লিউ পদের মৌখিক  
পরীক্ষা নেওয়া হবে। আপনি একজন পরীক্ষক হিসাবে ৩ দিন নির্দিষ্ট সময়ে  
উপস্থিত থাকবেন এই অনুরোধ রাখি।

ধন্যবাদান্তে,

উপ-পৌরপ্রধান  
মেমারি পৌরসভা

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No. ....SUDA-Health/63 ULBs/06/39

Date .....19.09.2006

From : Director, SUDA

To : The Chairman

.....Memesi..... Municipality

**Sub. : Constitution of Procurement Committee for procurement of items to be undertaken by the ULB in connection with Community Based Primary Health Care Service in 63 Non-KMA ULBs.**

Sir,

A Procurement Committee is constituted at Municipal Level comprising of the following members for procurement of items to be undertaken by the Municipality in connection with Community Based Primary Health Care Services in 63 Non-KMA ULBs.

Sl. No.	Members	Designation
1.	Chairman of the ULB	Chairman
2.	Chairman in Council Health	Member
3.	Health Officer	Member
4.	ACMOH	Member
5.	Executive Officer	Member – Convenor
6.	Finance Officer	Member

The list for the items i.e. furniture and equipment for training purpose and furniture for Management & Supervision (M & S) Cell, to be procured by the ULB for the present are enclosed indicating the specification, quantity for each of the items to be procured and the total cost limit. The other lists for procurement will be forwarded to you in due course.

Procurement is to be done by the Municipality through the said Procurement Committee maintaining the Government norms. Fund already placed with your Municipality under the HHW Scheme is to be utilized for such procurement. The expenditure is to be booked under the A/C head "Equipment and Furniture" as the case may be. Statement of Expenditure (SOE) and Utilisation Certificate (UC) be submitted accordingly as per Financial Guideline already forwarded to you.

Contd. to P-2.



- 2 -

Since, the training of Honorary Health Workers (HHWs) is to be initiated by you shortly and office of M & S Cell is to set up to implement the activities under the said scheme, procurement is to undertaken by you at the earliest to speed up the entire process of implementation.

Thanking you.

Enclo. : As stated.

Yours faithfully,

*5/11*  
Director, SUDA

19.09.2006

SUDA-Health/63 ULBs/06/ *897110*

CC

Finance Officer, SUDA

*Chinn*  
*19/9/06*  
Director, SUDA

**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. ..SUDA-Health/63 ULBs/06/ C.4

Date .....19.09.2006

**From : Director, SUDA**

**To : The Chairman  
Memari Municipality**

**Sub. : Release of 1<sup>st</sup> installment of fund worth Rs. 2,27,000.00 towards  
expenditure in connection with Community Based Primary Health Care  
Service in 63 Non-KMA ULBs.**

**Sir,**

An A/C payee demand draft bearing no. 319924 dt. 14.09.2006, on SBI, Salt Lake for an amount of Rs. 2,27,000/- (Rupees Two lakhs twenty seven thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in 63 Non-KMA ULBs.

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

Financial guideline is enclosed herewith. You are also requested kindly to submit monthly Statement of Expenditure (SOE) and quarterly Utilisation Certificate (UC) as laid down in the said guideline.

Yours faithfully,

*Chin*  
Director, SUDA



# OFFICE OF THE MUNICIPAL COUNCILLORS, MEMARI

P.O.—MEMARI : DIST.—BURDWAN

No 931/3B

From Sri Avijit Konar

Chhijyaji Vice-Chairman, Memari Municipality

To The Director  
SUDA



ILGUS BHAVAN, H.C. Block, Sector-III,

Bidhannagar, Kol-91

Dated, Memari, the... 28.8.06...20

31

Sub:- Community based primary health care services  
in 63 Non-KMA ULBs-Implementation of.

Ref:- SUDA-Health/63 ULBs/06/27(6) dated. 10.8.06.

Madam,

In response to your letter under reference, on the above captioned subject, I am to inform you that the Committee of MHFWC in respect of the Memari Municipality has been constituted with the following members, namely :-

- 1) Shri Biswanath Bishayee, Chairman, Memari Municipality, President
- 2) Smt. Selina Begum Sk, Councillor-In-Charge of Health, Member.
- 3) B.D.O., Memari-I Block, Representative of DM : Member.
- 4) Shri Satinath Basu, Member of Student Health Home, Memari Area, Member.
- 5) " Amit Biswas, Member of Binjan Mancha, Memari, Member.
- 6) Dr. Saumen Bhat, Health Officer, Memari Rural Hospital, (Representative of ACMOH.) Member.
- 7) No post of Health officer in this Municipality.
- 8) Smt. Baby Mondal, Member CDS, : Specially co-opted.
- 9) Representative of SUDA (Name has not yet been intimated): Specially co-opted.
- 10) Dr. Sarit Chowdhury, Superintendent, : Invitee. Burdwan District Hospital.

A copy of the resolution (passed by BOC's meeting on 28.8.06) constituting the said Committee is furnished herewith.

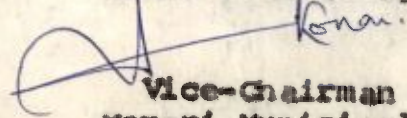
I am also to inform that a separate Bank A/c in the name of "HHW Scheme, Memari Municipality" has been opened with the Burdwan Central Co-operative Bank, Memari Branch, S.B. A/C No. being 18218, which will be operated by the joint signatory, Chairman and Executive Officer of this Municipality.

You are therefore, requested to take up the next stage for implementation of the programme.

Thanking you,

Enclo: As stated above.

Yours faithfully,

  
Vice-Chairman  
Memari Municipality



মেম্বো-

মেম্বারি পৌরসভা  
মেম্বারি বর্ধমান

তাং-৩০.৬.০৬

।। কাউন্সিলরগণের সাধারণ সভা ।।

সভার তাং-২৬.৬.০৬, সময়- দুপুর ২.৩০মি: স্থান- মেম্বারি পৌরসভা

অদ্য ইং ২৬.৬.০৬ তাং দুপুর ২.৩০মি: সময়ে মেম্বারি পৌরসভা  
কাউন্সিলরগণের এক সাধারণ সভা অনুষ্ঠিত হয়। উক্ত সভায় সভাপতিত্ব করেন  
পৌরসভার যানীয় পৌরপ্রধান শ্রী বিশ্বনাথ বিষয়ী মহাশয়।

সভায় উপস্থিত সদস্যগণের স্বাক্ষর

- |                        |                         |
|------------------------|-------------------------|
| ১। বিশ্বনাথ বিষয়ী     | ২। প্রশান্ত কুমার কুমার |
| ৩। মেলিনা বেগম মেথ     | ৩। ভারতী বাগ            |
| ৫। আরতী গাঙ্গুলী       | ৬। সংঘমিত্রা মুখার্জী   |
| ৭। শ্রীমতি হাঁসদা      | ৮। স্বপন সাহা           |
| ৯। নিয়াজউদ্দিন মেথ    | ১০। অশোক ঘণ             |
| ১১। স্বপন বিষয়ী       | ১২। অভিজিৎ কোটার        |
| ১৩। রামকৃষ্ণ দাস       | ১৪। পীযুষ বিশ্বাস       |
| ১৫। পৌরহরি ঘাজি(স্ব.৩) |                         |

\* \* \* \* \*

১নং ক) ডাইরেকটর সূড়া, কলকাতা-১১ প্রেরিত মেম্বো নং সূড়া-হেলথ-৬৩  
ইউ.এল.বি.এস.-০৬-২৭(৬) তারিখ ১০.৬.০৬ সম্বলিত চিঠির ভিত্তিতে  
আলোচনার মাধ্যমে পৌরস্বত্বের হেলথ এ্যান্ড ফ্যামিলী ওয়েলফেয়ার কমিটি  
গঠিত হল যা নিম্ন রূপ:-

- ১। পৌর প্রধান - শ্রী বিশ্বনাথ বিষয়ী, সভাপতি, মেম্বারি পৌরসভা
- ২। দায়িত্বপ্রাপ্ত কাউন্সিলর(স্বাক্ষর)- মেলিনা বেগম মেথ, সদস্য  
মেম্বারি পৌরসভা
- ৩। প্রতিনিধি, জেলা শাসক- সমষ্টি উন্নয়ন আধিকারিক, মেম্বারি ১ ব্লক।
- ৪। প্রতিনিধি, বেসরকারী স্বেচ্ছাসেবক সংস্থা :- ১) সীতানাথ বসু-  
স্টুডেন্ট হেলথ হোম, মেম্বারি শাখা।
- ১।) শ্রীমতী শ্রী অমিত বিশ্বাস, বিজ্ঞান মন্ডল, মেম্বারি, সদস্য।
- ৫। অতিরিক্ত স্বাক্ষর আধিকারিক, মহকুমা হাসপাতাল-  
ড: সৌমেন ভাট, সদস্য, হেলথ অফিসার, মেম্বারি রুরাল  
হসপিটাল)।
- ৬। স্বাক্ষর আধিকারিক, মেম্বারি পৌরসভা, সদস্য সচিব-  
বর্ধমানে নেই।
- ৭। সভাপতি, সিডি এস- বেবী মন্ডল(আম্মিএস)।
- ৮। প্রতিনিধি - সূড়া- আম্মিএস
- ৯। সূপারিনটেন্ডেন্ট অফ রেফারেল হসপিটাল-  
ড: সুরিং চৌধুরী, আম্মিএস, বর্ধমান মেডিকেল কলেজ  
এন্ড হসপিটাল।

\* \* \* \* \*

মেম্বো-

তাং-

স্বা: বিশ্বনাথ বিষয়ী  
সভাপতি  
মেম্বারি পৌরসভা

প্রত্যায়িত প্রতিলিপি প্রেরিত হইল-

স্বা: বিশ্বনাথ বিষয়ী  
পৌরপ্রধান  
মেম্বারি পৌরসভা



OFFICE OF THE MUNICIPAL COMMISSIONERS, MEMARI

P.O.--MEMARI : DIST.--Surdwan

From Mr. N. K. Khatkar

Chairman, Memari Municipality

SUDA

Health Officer, Sector III

Memari, Dist. Surdwan

Date: 20.8.66

Subject: Downfall of water supply & other services in 53 Ham-Koh UGs-Imolated. Ref: SUDA-Health/53 UGs/56 dt. 10.8.66.

Sir,

In response to your letter under reference, on the above captioned subject, I am to inform you that the committee of MHPAC in respect of the Memari Municipality has been constituted with the following members, namely :-

- 1) Mr. Govindram Khatkar, Chairman, Memari Municipality.
- 2) Mr. Jai Singh Khatkar, Councilor-in-charge of Health.
- 3) B.D.O., Memari-I Block, Representative of DM : Member.
- 4) Mr. Sushant Das, Member of Government Health Home, Memari, Member.
- 5) Mr. Anil Kumar, Member of Block, Memari, Member.
- 6) Mr. Sushant Das, Health Officer, Memari Rural Hospital, (Representative of MHPAC), Member.
- 7) Mr. Jai Singh Khatkar, Health Officer, Memari Municipality.
- 8) Mr. Jai Singh Khatkar, Health Officer, Memari Municipality, (Representative of MHPAC), Member.
- 9) Representative of MHPAC, Memari, Member.
- 10) Mr. Jai Singh Khatkar, Superintendent, Memari Hospital.

A copy of the resolution passed at the meeting on 20.8.66 constituting the said committee is distributed herewith.

I am also to inform that a separate MHPAC in the name of "Ham-Koh, Memari Municipality" has been opened with the Surdwan General Co-operative Bank, Memari Branch, S.S. A.C. No. being 10118, which will be operated by the said Bank, Chairman and Executive Officer of said Municipality.

You are therefore, requested to take up the next stage for implementation of the programme.

Yours faithfully,

(Signature)

Chairman, Memari Municipality

## STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

SUDA-Health/63 ULBs/06/ 27(5)

10.08.2006

Ref No. \_\_\_\_\_  
From : Director, SUDA

Date \_\_\_\_\_

To : The Chairman  
Kulti / Memari / Gushkara /  
Dainhat / Raniganj / Jamuria Municipality  
Dist. : BurdwanBURDWAN  
o/cSub. : Community based primary health care services in 63 Non-KMA ULBs –  
Implementation of.

Sir / Madam,

You may be aware that with the approval of Dept. of Health & Family Welfare, community based primary health care services in 63 Non-KMA ULBs has been launched in February, 2006. Dept. of Municipal Affairs has been vested with the responsibility of implementation of the said programme through SUDA. In this connection, a sensitization session with the chairperson of the ULBs concerned had been organized at SUDA on 16.06.2006 to discuss the programme and preliminary actions to be undertaken by the ULBs. Following to the said discussion session, a few information had been received from some of the ULBs. But the required information are still pending from a good no. of ULBs.

Pursuant to it you are requested to submit the following information to the undersigned by 24<sup>th</sup> August, 2006 :

- a) List of ward-wise BPL population.
- b) Municipal map showing ward boundary along with no. of BPL population.
- c) Constitution of Municipal Level Health & Family Welfare Committee (MHFWC) with the following members :
  - (1) Chairman of the Municipality : President
  - (2) Councillor-in-Charge of Health : Member
  - (3) Representative of District Magistrate : Member
  - (4) Representatives of local NGOs : Member
  - (5) ACMOH of Sub-Divisional Hospital : Member
  - (6) Health Officer of Municipality : Member - Secretary
  - (7) President, Community Development Society: Specially Co-opted
  - (8) Representative of SUDA : Specially Co-opted
  - (9) Superintendent of referral hospital : Invitee

A copy of the resolution constituting the said Committee is to be forwarded.

Contd. to P-2.



d) Opening of a separate Bank A/C in the name of "HHW Scheme, ..... Municipality" where the joint signatory will be Chairman / Vice-Chairman and Finance Officer / Executive Officer.

After opening the Bank A/C, A/C No. & Name of the Bank is to be forwarded.

From this office record, status on information already submitted by the ULBs is tabulated hereunder :

ULBs	List of ward-wise BPL population (a)	Municipal map showing ward boundary along with no. of BPL population (b)	Constitution of MHFWC (c)	Opening of a separate Bank A/C (d)	Remarks
Kulti	No	No	No	No	To submit (a),(b),(c) & (d)
Memari	Yes	Yes	No	No	To submit (c) & (d)
Gushkara	No	Yes	No	Yes	To submit (a) & (c)
Dainhat	No	No	No	No	To submit (a),(b),(c) & (d)
Raniganj	Yes	Yes	No	No	To submit (c) & (d)
Jamuria	Yes	No	No	No	To submit (b),(c) & (d)

On receipt of the required information of your ULB as detailed in the Remarks Column of the above Table, the next stage for implementation of the programme will be taken up consequently.

Thanking you.

Yours faithfully,

*[Signature]*  
Director, SUDA

10.08.2006

SUDA-Health/63 ULBs/06/27(6)/111

Copy forwarded for kind information to :

District Magistrate, Burdwan

*[Signature]*  
Director, SUDA

10.08.2006

SUDA-Health/63 ULBs/06/27(6)/120

Copy forwarded for kind information to :

CMOH, Burdwan

*[Signature]*  
Director, SUDA

10.08.2006

## STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. SUDA-Health/63 ULBs/06/07

Date 07.08.2006

From : Director, SUDA

To : The Chairman

Memari Municipality

Sub. : Grass root level manpower & health facilities under Community Based  
Primary Health Care Service in 63 Non-KMA ULBs.

Sir / Madam,

Apropos project proposal with regard to community based primary health care service in 63 Non-KMA ULBs, approved by the Dept. of Health & Family Welfare, the grass root level manpower & health facilities admitted for your ULB is indicated in the table below :

No. of HHWs (Regular)	1 <sup>st</sup> Panel for replacement of HHWs to be upgraded to FTSS	2 <sup>nd</sup> Panel for filling of the vacancies, if required in future (10% of regular HHWs)	Total No. of HHWs to be selected and trained	No. of regular HHWs to be engaged after completion of training	No. of Sub-Centres	No. of FTSS
16	4	2	22	16	4	4

N.B. : HHW = Honorary Health Worker,

FTS = First Tier Supervisor

- During selection of HHWs, no. of regular candidates & both the 1<sup>st</sup> & 2<sup>nd</sup> panel candidates are to be strictly adhered to. The list of both the panel candidates are to be prepared serially on merit basis. Guideline for selection of HHWs is enclosed.
- Total no. of regular HHWs and the panel candidates should undergo job orientation training.
- After completion of training only the regular HHWs are to be engaged.
- No. of Sub-Centres as specified in the table are to be identified more or less centrally to the BPL population to be served under that particular Sub-Centre to facilitate easy access.
- FTSSs for Sub-Centre are to be selected for amongst the HHWs working at least for six (6) months. Detail guideline will be issued in due course.
- Working hours of grass root level manpower will be from 12 Noon to 4 P.M.

Contd. to P-2.

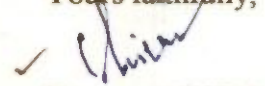


- Honorarium for grass root level manpower are as under :

Grass root level manpower	HHW	FTS
Honorarium per person per month (Amount in Rs.)	1,000/-	1,170/-

You are requested kindly to take necessary action with regard to selection of HHWs and identification of accommodation for Sub-Centres.

Yours faithfully,

  
Director, SUDA  
07.08.2006

SUDA-Health/63 ULBs/06/07/1(1)

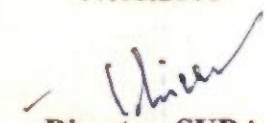
Copy forwarded for kind information to :

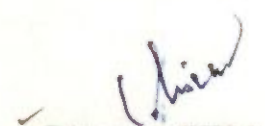
District Magistrate, Burdwan

SUDA-Health/63 ULBs/06/07/2(1)

Copy forwarded for kind information and necessary action to :

Dy. DLB, Burdwan

  
Director, SUDA  
07.08.2006

  
Director, SUDA

## 1. Ward wise Population &amp; BPL Population based on Survey under SJSRY

Ward No.	No. of House hold	Male Population	Female Population	Total Population	BPL Population
1				3332	1898
2				2478	1319
3				2016	740
4				2112	594
5				1845	913
6				1649	737
7				2641	603
8				2187	377
9				1810	603
10				2573	509
11				2097	746
12				2158	427
13				2172	1059
14				2355	1397
15				2806	1407
16				1976	1385
Total				36207	14714

## 2. Whether there is any Infrastructure facilities available for Sub Centre to provide Health Care?

Yes	4Nos	1) Memari Gramin Hospital	2) Kharo Sub Centre	3) Ichapur Mondal Para	4) Dutta Para
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## 3. Location of Community Centre in the ULB

Yes	12 Nos	1) Ward No: 2 , Kharo Madrasa Para	2) Ward No: 3 , Suitanpur Roypara	3) Ward No: 3 , Sultanpur Ashrampara	4) Ward No: 4, Harijanpara
		5) Ward No: 5 , Math Para	6) Ward No: 9 , Bhumijpara	7) Ward No: 10 , Talpara	8) Ward No: 10, Chaktipara
		9) Ward No: 11 , Kasiara	10) Ward No: 12 , Durlavpara	11) Ward No: 15 , Ichapur Dulepara	12) Ward No: 16, Sasterpar

## 4. Whether Family &amp; Health Care Committee has been formed ? Whether committee functions regularly ?

No	Remarks :Committee formed, meeting held thrice, attendance was very poor, presently dissolved.
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## 5. Whether any standing committee formed in the ULB for health, education and Poverty alleviation?

## 6. Whether map showing ward demarcation with ward population has been prepared?

## 7. Is there any post of Health Officer/Medical Officer/Sanitary Inspector? Presently Filled or Vacant?

Health Officer	No
Medical Officer	No
Sanitary Inspector	Yes Filled (Consolidated Pay)







ওয়ার্ডনঃ

কেন্দ্র

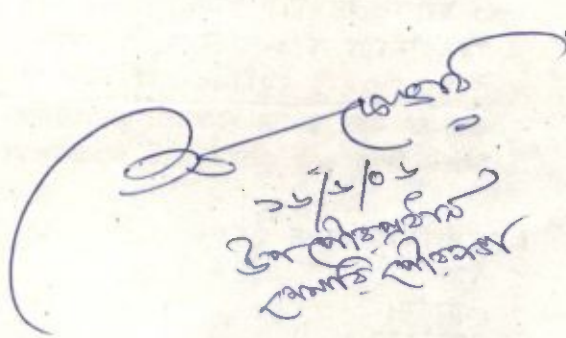
- ৯
- ১০
- ১১
- ১২
- ১৫
- ১৬

- ১। উম্মিছ পাড়া
- ২। ঢালপাড়া ও চাঁচাণ্ডি পাড়া
- ৩। কাশিয়াড়া
- ৪। দুর্নভ পাড়া
- ৫। ইছাপুর দুর্নে পাড়া ও ~~অবশ্যের পল্লী~~
- ৬। ~~স্বস্তিক পল্লী~~

- ✓ ৪। স্বাস্থ্য ও পরিবার কল্যান কমিটি গঠন ও তার সভা :- ~~স্ব স্বস্তিক পল্লী~~ / ~~অবশ্যের পল্লী~~
- ✓ ৫। পৌরসভাতে স্বাস্থ্য শিক্ষা ও দারিদ্র সংক্রান্ত বিষয়ে স্ট্যান্ডিং কমিটি গঠিত হয়েছে।
- ✓ ৬। ওয়ার্ডের জনসংখ্যাসহ পৌরসভার ওয়ার্ডের সীমানা চিত্রিত করা যান চিত্র-  
অঙ্গ দেওয়া হয়েছে।

৭। পৌরসভাতে স্বাস্থ্য । মেডিক্যাল অফিসার পদ দুটি নেই ।  
স্যানিটারি ইন্সপেক্টর পদ টি -এটি সরকার অনুমোদিত আমন থাকাসেত্রেও যা  
বর্তমানে 'কনসোলিডেটেড' হিসাবে পূরণ করা হয়েছে । যার পুণ্ডখান পুণ্ডখ  
বিবরণ নিম্নরূপ :-

৩৭২-ডি এল বি-বি-১১৪-১৫-১৬ ডাঃ-১৬.১২.১৬- প্রথমে পদটি এস.টি. সংরক্ষিত  
ছিল । কিন্তু কোন প্রথম দপ্তর উপরিউক্ত পদ পূরণ করার মত যোগ্য প্রার্থী দিতে  
পারে নি । পরবর্তীকালে পশ্চিমবঙ্গ সরকার এস.টি. পরিবর্তন করে এস.সি. সংরক্ষিত  
করেন তবুও পদটি উপযুক্ত প্রার্থী না পাওয়ার জন্য পরবর্তীকালে পদটি সাধারণ প্রার্থীর  
জন্য ঘোষনা করেন । আমরা সেই নিয়ম অনুযায়ী 'কর্ম বিনিয়োগ কেন্দ্র' যারফত  
প্রার্থী নিয়ে পুরোপুরি সরকারি নিয়ম মাসিক লিখিত পরীক্ষা, মৌখিক পরীক্ষা করার  
পর আমরা যখন প্রার্থীর নাম অনুমোদন এর জন্য সরকারের কাছে পাঠাই পরবর্তীকালে  
সরকার ~~সম্মতি~~ পদটি 'কনসোলিডেটেড' স্কেল- মেমো-১৬০১১-১(৫)-ডি এল বি-বি-১১১-  
১৫-১৬ ডাঃ- ১৫.৬.০৫ এ পূরণ করেন । ব্যাপারটি খুবই দঃখজনক । পরবর্তীকালে  
পদটি যাতে স্থায়ীভাবে অনুমোদন করা হয়- তার জন্য আবেদন রাখছি ।

  
 ১৬/১/০৫  
 সৌভাগ্যবান  
 সেক্রেটারি



মেমো- 715(6)/3/3 : মেমোরি পৌরসভা  
মেমোরি বর্ধমান



প্রতি,

- ১। জেলা শাসক, বর্ধমান
- ২। অ্যাসিস্ট্যান্ট চীফ মেডিকেল অফিসার জেব হেলথ, বর্ধমান
- ৩। সম্পাদক, বিজ্ঞানমন্ডল, *মেমোরি*
- ৪। সম্পাদক, বঙ্গীয় স্বাস্থ্যসেবা প্রসার সমিতি, মেমোরি শাখা
- ৫। ~~সম্পাদক, স্টুডেন্ট হেলথসোসাইটি, বর্ধমান~~ মেমোরি শাখা
- ৬। প্রকল্প অধিকর্তা, স্টেট জারবান ডেভেলপমেন্ট এজেন্সী, ইলগাম ডবল, এইচ সি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা

মাননীয় মহাশয় । মহাশয়া,

পশ্চিমবঙ্গ সরকারের পৌর বিষয়ক দপ্তর এর নির্দেশ মতো মেমোরি পৌরসভা স্তরে স্বাস্থ্য ও পরিবার কল্যাণ কমিটি গঠন করতে হবে । ঐ নির্দেশিকা অনুসারে এই কমিটিতে সদস্য হিসাবে আপনার । আপনার সংস্থার একজন প্রতিনিধি থাকার দরকার । আপনি সত্তর আপনার । আপনার সংস্থার প্রতিনিধির নাম, ঠিকানা ও যোগাযোগের ফোন নম্বর জানালে ধুণী হবো ।

ধন্যবাদান্তে-

উপ-পৌরপ্রধান  
মেমোরি পৌরসভা  
মেমোরি, বর্ধমান

*Handwritten notes:*  
৭১৭  
২৪.৭.০৫