

7. Immunization & Prophylaxis :

	During the month	Cumulative since April _____
No. of Sessions planned		
No. of Sessions held		
No. of outreach Sessions held		

		During the month				Cumulative since April _____					
		Under - 1 Yr.		Above - 1 Yr.		Under - 1 Yr.			Above - 1 Yr.		
		Male	Female	Male	Female	Male	Female	Total	Male	Female	Total
BCG											
DPT	DPT-1										
	DPT-2										
	DPT-3										
OPV	OPV-0										
	OPV-1										
	OPV-2										
	OPV-3										
Hepatitis B	Hep -1										
	Hep -2										
	Hep -3										
Measles											
Fully Immunized Children under 1 year	Having BCG+3 doses of OPV & DPT +Measles										
VITAMIN - A	Dose - 1										
Children more than 18 months	DPT Booster										
	OPV Booster										
VITAMIN - A	Dose - 2										
	Dose - 3										
	Dose - 4										
	Dose - 5										
Children more than 5 yrs.	DT - 1										
	DT - 2										
Children more than 10 yrs.	TT - 1										
	TT - 2										
Children more than 16 yrs.	TT - 1										
	TT - 2										
No. of Children received IFA											
UNTOWARD REACTION											
1. Reported deaths associated with immunization											
2. Number of abscesses											
3. Other Complications											



Sl. No.	Services	Performance in the reporting month			Cumulative performance since April		
		M	F	T	M	F	T
8.	<b>Vaccine preventable diseases for under- 5 Years children</b>						
	a) Diphtheria	M	F	T	M	F	T
	i) Cases						
	ii) Deaths						
	b) Poliomyelitis						
	i) Cases						
	ii) Deaths						
	c) Neo Natal Tetanus						
	i) Cases						
	ii) Deaths						
	d) Tetanus other than Neo Natal						
	i) Cases						
	ii) Deaths						
	e) Whooping Cough						
	i) Cases						
	ii) Deaths						
	f) Measles						
	i) Cases						
ii) Deaths							
8.1	<b>Other specified communicable diseases</b>						
	a) Malaria						
	i) Cases						
	ii) Deaths						
	b) Tuberculosis						
	i) Cases						
	ii) Deaths						
	c) Leprosy						
	i) Cases						
ii) Deaths							
9.	<b>ARI under 5 years (Pneumonia)</b>						
	a) Cases						
	b) Treated with Co-trimoxazole						
	c) Deaths						
10.	<b>Acute Diarrhoeal Diseases under 5 years</b>						
	a) Cases						
	b) Treated with ORS						
	c) Deaths						
11.	<b>Child Deaths</b>						
	a) under 1 week						
	b) 1 week to under 1 month						
	c) 1 month to under 1 year						
	d) 1 year to under 5 years						



Sl. No.	Services	No. of Eligible Couple already protected (as existing on 31 <sup>st</sup> March preceding year)	Performance in the reporting month		Cumulative performance Since April _____ including carried over performance (a + b - c)
			No. of New Acceptors	Nos. Discontinued OR taken off for crossing Eligible age	
		(a)	(b)	(c)	
<b>12</b>	<b>Contraceptive Services</b>				
12.1	Male Sterilisation				
	a) Conventional				
	b) No Scalpel				
12.2	Female Sterilisation				
	a) Abdominal				
	b) Laparoscopic				
12.3	Total IUD insertions				
12.3.1	Cases followed up				
12.3.2	Complications				
12.4	No. of CC users				
	a) No. of OP users				
	b) No. of Condom users				
12.5	Total Nos. protected by all methods (12.1+12.2+12.3+12.4)				
12.6	No. of Eligible Couples accepted sterilization		Performance in the reporting month		Cumulative performance Since April _____
12.6.1	Having 2 living children				
12.6.2	Having 3 or more living children				
12.7	No. of CC distributed				
12.7.1	No. of OP Cycle distributed				
12.7.2	No. of Condoms distributed				
<b>13.</b>	<b>Abortions</b>				
	a) Spontaneous				
	b) No. of MTPs done				
	c) Deaths				
<b>14</b>	<b>Deaths</b>				
	a) Maternal Deaths (as in Sl. No. 5)				
	b) Child Deaths (as in Sl. No. 11)				
	c) Other Death except Sl. No. 5 & 11				
14.1	Total Death = Sl. No.14 (a + b+ c)				

15.	IEC Activities	Held		Attendance	
		Topics	No. Held	Male	Female
	1. Group Discussion				
	2. Deployment of Folk Media				
	3. Others (Specify)				

Signature of HO / AHO  
Date :



## সাব-সেন্টারের মাসিক রিপোর্ট

সি.ইউ.ডি.পি.-৩ / সি.এস.আই.পি. / আইপি.পি.-৮ / আইপি.পি.-৮(সম্প্রসারণ) /

আর.সি.এইচ.-আসানসোল / স্বেচ্ছাসেবী স্বাস্থ্যকর্মী স্কীম

রিপোর্টের মাস..... সাল .....

মিউনিসিপ্যালিটি / কর্পোরেশনের নাম .....

সাব-সেন্টার নং ....., এইচ. এ. ইউ. নং .....

১লা এপ্রিল এর গণনা অনুযায়ী বিবরণ :

১. মোট পরিবার ..... ২. মোট জনসংখ্যা ..... ৩. মোট প্রজননশীল দম্পতির সংখ্যা .....
৪. মোট শিশু ..... ৫. মোট শিশু .....  
(১ বছরের নীচে) (১ থেকে < ৫ বছর)

ক্রমিক নং	পরিষেবা	সম্পাদিত কার্যাবলী	
		কেবল মাত্র উল্লিখিত মাসে	মোট সংখ্যা (এপ্রিল, ..... থেকে)
১.	গর্ভবতীর পরিষেবা		
১.১	কতজন গর্ভবতী মায়ের নাম নথিভুক্ত করা হয়েছে		
	ক) নতুন (i) ১২ সপ্তাহের আগে		
	(ii) ১২ সপ্তাহের পরে		
	(খ) পুরানো		
১.২	কতজন গর্ভবতী মায়ের অন্ততপক্ষে ৩ বার চেক-আপ হয়েছে		
১.৩	কতজন গর্ভবতী মা ঝুঁকি সম্পন্ন নির্ণীত হয়েছেন		
	ক) কতজন পরিষেবা পেয়েছেন		
	খ) কতজনকে রেফারেল কেন্দ্রে পাঠানো হয়েছে		
১.৪	কতজন গর্ভবতী মাকে টি. টি. দেওয়া হয়েছে		
	ক) টি. টি. - ১ম ডোজ		
	খ) টি. টি. - ২য় ডোজ		
	গ) বৃষ্টির ডোজ		
১.৫	কতজন গর্ভবতী মা অ্যানিমিয়ার চিকিৎসা পেয়েছেন		
১.৬	কতজন গর্ভবতী মা অ্যানিমিয়া নিবারক ফলিফার বড়ি পেয়েছেন		
২.	প্রসব সংক্রান্ত পরিষেবা		
২.১	মোট প্রসবের সংখ্যা		
	ক) স্বাভাবিক		
	খ) ফরসেপস		
	গ) সিজার		
২.২	কোথায় প্রসব হয়েছে		
	ক) বাড়িতে প্রসবের সংখ্যা		
	খ) হাসপাতালে প্রসবের সংখ্যা		
২.৩	প্রসবের সময় মায়ের বয়স		
	ক) ২০ বছরের নীচে		
	খ) ২০ বছর ও উর্ধ্বে		
২.৪	প্রসবকালীন জটিলতার জন্য কতজনকে সরকারী / বেসরকারী হাসপাতাল / নার্সিংহোমে / মাতৃসদনে পাঠানো হয়েছে		



ক্রমিক নং	পরিষেবা	সম্পাদিত কার্যাবলী			
		কেবল মাত্র উল্লিখিত মাসে		মোট সংখ্যা (এপ্রিল, ..... থেকে)	
		ছেলে	মেয়ে	ছেলে	মেয়ে
৩.	গর্ভের পরিণতি				
৩.১	প্রসবের সংখ্যা				
	ক) কয়টি জীবিত সন্তান হয়েছে				
	খ) কয়টি মৃত সন্তান হয়েছে				
৩.২	জন্মক্রম অনুযায়ী প্রসবের সংখ্যা (৩.১ এর ক)				
	ক) ১ম				
	খ) ২য়				
	গ) ৩য় ও উর্ধ্বে				
৩.৩	নবজাতকের জন্মকালীন ওজনের হিসাব (৩.১ এর ক)				
	ক) কতজন ২.৫ কেজির নীচে				
	খ) কতজন ২.৫ কেজি ও তার বেশি				
	গ) কতজন নবজাতকের জন্মকালীন ওজন নেওয়া হয়নি				
৩.৪	বুঁকি সম্পন্ন নবজাতক				
	ক) কতজন পরিষেবা পেয়েছে				
	খ) কতজনকে রেফারেল কেন্দ্রে পাঠানো হয়েছে				
৪	প্রসূতির পরিষেবা				
৪.১	কতজন প্রসূতির ৩ বার চেক আপ হয়েছে				
৪.২	জটিলতার জন্য কতজন প্রসূতিকে রেফার করা হয়েছে				
৫.	মাতৃ (প্রসূতি) মৃত্যুর সংখ্যা				
	ক) গর্ভবতী অবস্থায়				
	খ) প্রসবকালে				
	গ) প্রসবের পর ৬ সপ্তাহের মধ্যে				
৬.	আর. টি. আই. / এস. টি. আই.	ছেলে	মেয়ে	ছেলে	মেয়ে
৬.১	কতজন সনাক্তকরণ হয়েছে				
৬.২	কতজনকে চিকিৎসা দেওয়া হয়েছে				



পরিষেবা	সম্পাদিত কার্যাবলী										
	কেবল মাত্র উল্লিখিত মাসে				মোট সংখ্যা (এপ্রিল, ..... থেকে)						
৭. টীকাকরণ ও রোগ নিবারক											
পরিকল্পিত সেশনের সংখ্যা											
রূপায়িত সেশনের সংখ্যা											
অন্যান্য জায়গায় টীকাকরণ সেশনের সংখ্যা											
		১ বছরের নীচে		১ বছরের উর্দ্ধে		১ বছরের নীচে		মোট	১ বছরের উর্দ্ধে		মোট
		ছেলে	মেয়ে	ছেলে	মেয়ে	ছেলে	মেয়ে		ছেলে	মেয়ে	
বি. সি. জি.											
ডি. পি. টি.	ডি. পি. টি. ১ম ডোজ										
	ডি. পি. টি. ২য় ডোজ										
	ডি. পি. টি. ৩য় ডোজ										
ও. পি. ভি.	ও. পি. ভি. '০' ডোজ										
	ও. পি. ভি. ১ম ডোজ										
	ও. পি. ভি. ২য় ডোজ										
	ও. পি. ভি. ৩য় ডোজ										
হেপাটাইটিস বি	হেপা ১ম ডোজ										
	হেপা ২য় ডোজ										
	হেপা ৩য় ডোজ										
হামের টীকা											
পূর্ণটীকাপ্রাপ্ত শিশু (১ বছরের নীচে)	(বি.সি.জি. + ৩য় ডোজের ও.পি.ভি. ও ডি.পি.টি. + হাম)										
ভিটামিন 'এ'	১ম ডোজ										
১৮ মাস-এর বেশী বাচ্চা	ক) ডি. পি. টি. বুঃ										
	খ) ও. পি. ভি. বুঃ										
ভিটামিন 'এ'	২য় ডোজ										
	৩য় ডোজ										
	৪র্থ ডোজ										
	৫ম ডোজ										
৫ বছরের বেশী বাচ্চা	ক) ডি. টি. - ১										
	খ) ডি. টি. - ২										
১০ বছরের বেশী বাচ্চা	ক) টি. টি. - ১										
	খ) টি. টি. - ২										
১৬ বছরের বেশী বাচ্চা	ক) টি. টি. - ১										
	খ) টি. টি. - ২										
আই এফ. এ. পেয়েছে এমন ৫ বছরের নীচে বাচ্চার সংখ্যা											
টীকাকরণের প্রতিকূল প্রতিক্রিয়া											
১) টীকাকরণের জন্য মৃত্যুর সংখ্যা											
২) টীকা দেওয়ার জায়গায় অ্যাবসেস হওয়ার সংখ্যা											
৩) অন্যান্য জটিলতার সংখ্যা											



ক্রমিক নং	পরিষেবা	সম্পাদিত কার্যাবলী					
		কেবল মাত্র উল্লিখিত মাসে			মোট সংখ্যা (এপ্রিল, ..... থেকে)		
৮.	শৈশবকালীন (৫ বছরের নীচে) টিকা প্রতিরোধক রোগের পরিসংখ্যান						
	(১) ডিপথেরিয়া	ছেলে	মেয়ে	মোট	ছেলে	মেয়ে	মোট
	ক) আক্রান্ত						
	খ) মৃত						
	(২) পোলিও ময়েলাইটিস						
	ক) আক্রান্ত						
	খ) মৃত						
	(৩) নিওনেটাল টিটেনাস (০ - ২৮ দিন বয়স)						
	ক) আক্রান্ত						
	খ) মৃত						
	(৪) টিটেনাস (নিওনেটাল ব্যতীত)						
	ক) আক্রান্ত						
	খ) মৃত						
	(৫) ছপিং কাশি						
	ক) আক্রান্ত						
খ) মৃত							
(৬) হাম							
ক) আক্রান্ত							
খ) মৃত							
৮.১	অন্যান্য বিশেষ সংক্রামক ব্যাধির পরিসংখ্যান						
	(১) ম্যালেরিয়া						
	ক) আক্রান্ত						
	খ) মৃত						
	(২) টি. বি.						
	ক) আক্রান্ত						
খ) মৃত							
৯.	৩) কুষ্ঠ						
	ক) আক্রান্ত						
	খ) মৃত						
৯.	এ. আর. আই. - ৫ বছরের নীচে ( নিউমোনিয়া)						
	ক) আক্রান্ত						
	খ) কোর্টাইমস্ফাজোল দ্বারা চিকিৎসিত						
	গ) মৃত						
১০.	ডাইরিয়া - ৫ বছরের নীচে						
	ক) আক্রান্ত						
	খ) ও. আর. এস. দ্বারা চিকিৎসিত						
	গ) মৃত						
১১.	বাচ্চার মৃত্যুর পরিসংখ্যান						
	ক) ১ সপ্তাহ বয়সের নীচে						
	খ) ১ সপ্তাহ থেকে ১ মাস বয়সের নীচে						
	গ) ১ মাস থেকে ১ বছরের বয়সের নীচে						
	ঘ) ১ থেকে ৫ বছর বয়সের নীচে						



ক্রমিক নং	পরিষেবা	প্রজননশীল দম্পতি যাঁরা আগেই সুরক্ষিত হয়েছেন তার সংখ্যা (পূর্ববর্তী বছরের ৩১শে মার্চ পর্যন্ত)	সম্পাদিত কার্যাবলী		মোট সংখ্যা (এপ্রিল, ..... থেকে, পূর্ববর্তী বছরের সংখ্যা সহ)  (ক + খ - গ)
			নতুন গ্রহণকারীর সংখ্যা	যাঁরা ব্যবহার করা ছেড়ে দিয়েছেন অথবা যেসব প্রজননশীল দম্পতির বয়স পেরিয়ে গেছে তার সংখ্যা	
		(ক)	(খ)	(গ)	(ক + খ - গ)
১২.	জন্ম নিয়ন্ত্রণ পদ্ধতি গ্রহণের পরিষেবা				
১২.১	পুরুষের স্থায়ী পদ্ধতি				
	ক) কনডেনশনাল				
	খ) নো স্ক্যালপেল				
১২.২	মহিলার স্থায়ী পদ্ধতি				
	ক) অ্যাবডোমিনাল				
	খ) ল্যাপারোস্কপিক				
১২.৩	আই ইউ ডি. পরানোর মোট সংখ্যা				
১২.৩.১	এরূপ কতজনকে ফলো-আপ করা হয়েছে তার সংখ্যা				
১২.৩.২	জটিলতার সংখ্যা				
১২.৪	প্রচলিত জন্ম নিয়ন্ত্রণ পদ্ধতি ব্যবহারের সংখ্যা				
	ক) ওরাল পিল কতজন ব্যবহার করেছেন				
	খ) নিরোধ কতজন ব্যবহার করেছেন				
১২.৫	বিভিন্ন পরিকল্পনা পদ্ধতি ব্যবহার দ্বারা সংরক্ষিতের মোট সংখ্যা (১২.১ + ১২.২ + ১২.৩ + ১২.৪)				
১২.৬	কতজন প্রজননশীল দম্পতি পরিবার স্থায়ী পরিকল্পনা পদ্ধতি গ্রহণ করেছেন		কেবল মাত্র উল্লিখিত মাসে		মোট সংখ্যা (এপ্রিল, ..... থেকে)
১২.৬.১	যাদের জীবিত দুটি সন্তান আছে তার সংখ্যা				
১২.৬.২	যাদের জীবিত তিন ও উর্ধ্বে সন্তান আছে তার সংখ্যা				
১২.৭	প্রচলিত পরিবার পরিকল্পনা পদ্ধতির বিতরণের সংখ্যা				
১২.৭.১	ওরাল পিল বিতরণের সংখ্যা				
১২.৭.২	কন্ডোম বিতরণের সংখ্যা				
১৩.	গর্ভপাত (অ্যাবোরশন)				
	ক) স্বতঃস্ফূর্ত অ্যাবোরশন				
	খ) এম. টি. পির সংখ্যা				
	গ) মৃত্যু				
১৪.	মৃত্যুর পরিসংখ্যান				
	ক) মাতৃ (প্রসূতি) মৃত্যুর সংখ্যা (ক্রমিক নং - ৫)				
	খ) বাচ্চার মৃত্যুর পরিসংখ্যান (ক্রমিক নং - ১১)				
	গ) অন্যান্য মৃত্যু (ক্রমিক নং ৫ ও ১১ ছাড়া)				
১৪.১	মোট মৃত্যুর সংখ্যা = ক্রমিক নং ১৪ (ক + খ + গ)				
১৫.	আই. সি. সি.-র কার্যক্রম	অনুষ্ঠিত হয়েছিল		উপস্থিতি	
		বিষয়	সংখ্যা	হেলে	থেয়ে
	ক) দলভিত্তিক আলোচনা				
	খ) জনশিক্ষা প্রচলিত পদ্ধতি				
	গ) অন্যান্য (বিশেষভাবে উল্লেখ করুন)				

প্রথম সারির পরিদর্শিকার স্বাক্ষর  
তারিখ :





A.H.: Mr. M.N. Saha  
U.H.10

KOLKATA URBAN SERVICES FOR THE POOR  
C H A N G E M A N A G E M E N T U N I T

Memo No. CMU-94/2004(Pt. IV)/596(40)

Dt. .. 08.06.2006

From : A.K. Matilal  
Project Manager, CMU

To : The Mayor / Chairman

..... Municipal Corporation / Municipality

**Sub. : Re-orientation training for grass root level health functionaries i.e. HHWs, FTSs and STSs on re-designed Family Schedule and HMIS under Health component of KUSP.**

Sir,

You may be aware that retraining of the grass root level health functionaries is one of the approved activities to strengthen the existing community based health care programmes at your ULB.

With the completion of trainers training for Health Officer &/or Asstt. Health Officer of your ULB, the re-orientation training for grass root level health functionaries on re-designed Family Schedule and HMIS are to be organized at each HAU level, which is to be completed by July, 2006.

**Unit cost for each HAU level training is as under :**

Description	Unit Cost Per Head (Amount in Rs.)	Estimated Total Expenditure (In Rs.)
Training material i.e. folder, pen, writing pad and Xerox copy of the training material.	30.00	Rs. 30/- x (Not exceeding) 50 participants * = Rs. 1500/-
Tea & tiffin	30.00	Rs. 30/- x (Not exceeding) 50 participants* x 3 days = Rs. 4500/-
Fee to internal faculty member (HO / AHO / MO and others)	200.00	Rs. 200/- x 2 faculties x 3 days = Rs. 1200/-
Contingency i.e. hiring of Overhead projector, cost of transparency sheet and OH marker, etc.	-	Rs. 200/- per day x 3 days = Rs. 600/-
	<b>TOTAL</b>	<b>Rs. 7,800/-</b>

\* Participants will be based on actual no. but not exceeding 50 nos. per HAU at a time.

Contd. to P-2.





The Planning and Implementation of the re-training programme are to be done by the Health Officer & / or Asst. Health Officer of your ULB with prior intimation to the undersigned so that an Expert from CMU be detailed to attend the training at each HAU level for monitoring and supervision time to time.

On the basis of above, you may please arrange to start the programme at the earliest. The implementation of activities under Health component of KUSP is of vital importance and will be considered as one of the indicators towards good initiative of the ULB for assessment of overall performance.

Expenditure incurred for the purpose may be met out of KUSP fund already available with you. The expenditure may be booked under the A/C head "Support to Health sector – Re-training of grass root level health functionaries".

HAU-wise Pre & Post evaluation compiled sheet for each of the participants and a Report on the said training is to be forwarded to this office by 10<sup>th</sup> of the following month.

You are requested to submit the Statement of Expenditure (SOE) and Utilisation Certificate (UC) at monthly interval through the Accounting Support Agency.

Yours faithfully,  
*Arup L. Mandal*  
Project Manager, CMU

Memo No. CMU-94/2003(Pt. IV)/ 596 (40) / 1 (40)

Dt. .. 08.06.2006

Copy forwarded for information and necessary action to :

1. Health Officer &/or Asstt. Health Officer,

..... Municipality.

Project Manager, CMU

Memo No. CMU-94/2003(Pt. IV)/ 596 (40) / 2 (7)

Dt. .. 08.06.2006

Copy forwarded for kind information to :

1. Secretary, MA Dept.
2. PS to MIC, MA & UD
3. Directorate of Local Bodies
4. Financial Advisor, CMU
5. Accounts Officer, CMU
6. Health Expert, CMU
7. Accounting Support Agency

Project Manager, CMU

Memo No. CMU-94/2003(Pt. IV)/ 596 (40) / 3 (2)

Dt. .. 08.06.2006

Copy forwarded for information to :

1. OSD, UHIP, KMDA
2. Dy. Chief of Health, UHIP, KMDA

Project Manager, CMU



Attn: HO, Madhyamgram Mpl.



KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

**Memo No. CMU-94/2003(Pt. IV)/926**

**Dt. .. 07.07.2006**

**From : Arnab Roy  
Project Director, CMU**

**To : The Chairman  
Madhyamgram Municipality**

**Sir,**

You may be aware that training programme for grass root level health functionaries on re-designed Family Schedule and HMIS are in progress in different ULBs.

It will be appreciated if you could allow Smt. Alo Bose, STS of your municipality to impart training to grass root level functionaries of Rajarhat Gopalpur Municipality during 10-12 July, 2006.

Thanking you.

Yours faithfully,

**Project Director, CMU**

**Memo No. CMU-94/2003(Pt. IV)/926/1(1)**

**Dt. .. 07.07.2006**

**Copy forwarded for kind information to :  
Health Officer, Madhyamgram Municipality.**

**Project Director, CMU**





KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. IV)/587(11)

Dt. .. 06.06.2006

From : A.K. Matilal  
Project Manager, CMU

To : The Mayor / Chairman

..... Municipal Corporation / Municipality

Sub. : Work Plan for FY 2006-07 in connection with training, IEC & procurement under Health component of KUSP.

Sir,

Enclosed kindly find herewith the work plan for FY 2006-07 in connection with training, IEC & procurement under Health component of KUSP.

For each of the training programme, necessary approval will be accorded by this office in due course time to time.

With regard to IEC, necessary approval has been accorded through this office memo no. CMU-94/2003(Pt. IV)/588(11) dt. 06.06.2006.

Work plan for 2006 - 07 with regard to procurement will be applicable to those ULBs who could not yet submit proposal for refurbishment of Sub-Centres including essential furniture & equipment and procurement of computer.

You are requested kindly to look into the matter towards implementation of the said work plan in schedule time.

Yours faithfully,

Enclo. : As stated.

Project Manager, CMU

Memo No. CMU-94/2003(Pt. IV)/587(11)/1(11)

Dt. .. 06.06.2006

Copy forwarded for information and necessary action to :

1. Project Director, IPP-VIII (Extn.) / RCH Sub-Project, Asansol

..... Municipal Corporation / Municipality.

Project Manager, CMU

Contd. to P-2.





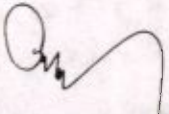
Memo No. CMU-94/2003(Pt. IV)/587(11)/2(11)

Dt .. 06.06.2006

Copy forwarded for information and necessary action to :

1. Health Officer / Asstt. Health Officer,

..... Municipal Corporation / Municipality.

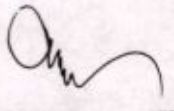
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Project Manager, CMU

Memo No. CMU-94/2003(Pt. IV)/587(11)/3(4)

Dt .. 06.06.2006

Copy forwarded for kind information to :

1. Directorate of Local Bodies
2. Director, SUDA
3. Financial Advisor, CMU
4. Accounts Officer, CMU

✓   
Project Manager, CMU



**Work Plan for FY 2006 - 2007 for HHW Programme under Health Component - KUSP  
For 10 IPP-VIII (Extn.) and 1 RCH Sub-Project, Asansol, Non-KMA ULBs**

Sl. No.	Work Details	Brief description of objective	Process for implementation	Time Plan
1.	Training			
i)	Training on STDs / HIV / AIDS	<ul style="list-style-type: none"> <li>• Decentralizing STD / HIV / AIDS control programme to field level.</li> <li>• Integration with National Programmes.</li> <li>• Preventing socially weaker groups for becoming vulnerable to HIV infection.</li> <li>• Promoting better understanding of HIV infection among people.</li> </ul>	<ul style="list-style-type: none"> <li>• Training of grass root level functionaries will be imparted by HO / AHO at HAU level for two days.</li> <li>• Monitoring &amp; supervision of training by CMU.</li> </ul>	July - Sept., 06
ii)	Training on HMIS & Family Schedule	Strengthening capacity of health functionaries in respect of systematic data collection, entry, compilation and preparation of fortnightly and monthly report.	Training of trainers (Medical Professionals) by CMU.	May - June, 06
iii)	Training on RCH & Family Planning	Strengthening of services for reproductive & child health and family planning.	<ul style="list-style-type: none"> <li>• Training of grass root level functionaries will be imparted by trainers (HO / AHO) at HAU / HP level for three days.</li> <li>• Monitoring &amp; supervision of training by CMU.</li> <li>• Training of grass root level functionaries will be imparted by trainers (HO / AHO) at HAU / HP level for three days.</li> <li>• Monitoring &amp; supervision of training by CMU.</li> </ul>	June - July, 06  Aug. - Sept., 06
iv)	On National Health Programmes	<ul style="list-style-type: none"> <li>• Updating knowledge on National Health Programmes.</li> <li>• Strengthening capacity for implementation of National Health Programmes at grass root level, data compilation and reporting.</li> </ul>	Trainers training for 1 day by CMU  3 days training at each HAU / HP level by CMU and ULB.	Sept. - Oct., 06  Oct., 06 - Jan., 07

Contd. to P-2.



Sl. No.	Work Details	Brief description of objective	Process for implementation	Time Plan
2.	<b>I.E.C.</b>			
i)	Group discussion at block level with female and male members of the community.	<ul style="list-style-type: none"> <li>Enhancing awareness on different health issues, availability and accessibility of primary health care services.</li> <li>Community participation.</li> </ul>	<ul style="list-style-type: none"> <li>Group discussion will be organised at block level by the HHW concerned bi-monthly.</li> <li>Will be facilitated by FTS and supervision &amp; monitoring by HO / AHO.</li> <li>No. of participants per group not exceeding 30.</li> </ul>	April, 06 - March, 07
ii)	Baby Show	<ul style="list-style-type: none"> <li>Making every child count.</li> <li>Healthy and fully immunized baby.</li> <li>Sensitising mother / family towards better rearing of child.</li> </ul>	One show per HAU / HP per year - be organised by the ULB.	Nov., 06 - Feb., 07
iii)	Awareness through deployment of folk media.	Promoting awareness of community on preventive health care, safe behaviour, attitude and practice.	2 programmes per HAU / HP per year be organised by ULB.	June, 06 - Jan, 07
3.	<b>Procurement</b>			
i)	Refurbishment of Sub-Centre (SC) for 5 Non-KMA ULBs who could not yet submit the proposal.	<ul style="list-style-type: none"> <li>Providing better services.</li> <li>Strengthening of primary health care services.</li> </ul>	By ULB.	Apr. - Sept., 06





KOLKATA URBAN SERVICES FOR THE POOR  
C H A N G E M A N A G E M E N T U N I T

Memo No. CMU-94/2003(Pt. IV)/586(11)

Dt. .. 06.06.2006

From : A.K. Matilal  
Project Manager, CMU

To : The Mayor / Chairman

..... Municipal Corporation / Municipality

10 IPP-VIII ULBs, 2 IRCH ULB

**Sub. : Trainers training for Health Officer, Asst. Health Officer & one other resource person on re-designed Family Schedule and HMIS under Health component of KUSP.**

Sir,

You may be aware that different Family Schedule and HMIS format are being used for various community based Health programmes like CUDP III, IPP-VIII implemented in KMA ULBs. To maintain uniformity, Family Schedule and HMIS format have been re-designed in consultation with HO & AHO of some of the ULBs and KMDA, taking into consideration of the report required by the Dept. of Health & Family Welfare. You have already received the said Family Schedule and HMIS format.

For this purpose, a Trainers training programme for Health Officer / Asst. Health Officer and one other resource person who is directly dealing with the preparation of HMIS monthly report (not exceeding 2 participants from each ULB), is scheduled on **15.06.2006 at 12-00 noon** at the conference hall, SUDA, ILGUS Bhavan, Salt Lake. The participants may be requested to go through the already available re-designed Family Schedule and HMIS formats so that they are ready with the queries, if any, for discussions in the said session.

The trainers of the ULB will impart three days training on the same subject to the HHWs, FTSS and STSS at each HAU / HP level which will be monitored and supervised by an Expert from CMU time to time.

Hence, you are requested to instruct your HO / AHO & one other resource person to participate in the said Trainers training programme. The training for grass-root level functionaries be completed for all the HAUs / HPs by July, 2006.

The approved rate for the said training along with item wise break up for training at each HAU level will be communicated to you shortly.

Dr. Shibani Goswami, Health Expert, CMU & Project Officer, Health, SUDA may be contacted for further information, if necessary.

You are requested to confirm the participation of HO / AHO and other resource person through Fax (033 2337 7318) by 12<sup>th</sup> June, 2006. If any accommodation for the participants is required at ILGUS hostel, is also to be intimated.

Contd. to P-2.





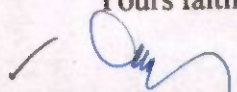
o/c

- 2 -

The expenditure for TA & DA of the participants is to be incurred from the KUSP fund (if available with you), in case of non-availability of fund the expenditure may be incurred by the ULB and reimbursement claim be submitted to this office. The expenditure is to be booked under the A/C head "Support to Health sector – Retraining".

Thanking you.

Yours faithfully,

  
Project Manager, CMU

Memo No. CMU-94/2003(Pt. IV)/586(11)/1(11)

Dt .. 06.06.2006

Copy forwarded for information and necessary action to :

1. Project Director, IPP-VIII (Extn.) / RCH Sub-Project, Asansol

..... Municipal Corporation / Municipality.

  
✓  
Project Manager, CMU

Memo No. CMU-94/2003(Pt. IV)/586(11)/2(11)

Dt .. 06.06.2006

Copy forwarded for information and necessary action to :

1. Health Officer / Asstt. Health Officer,

..... Municipal Corporation / Municipality.

  
✓  
Project Manager, CMU

Memo No. CMU-94/2003(Pt. IV)/586(11)/3(4)

Dt .. 06.06.2006

Copy forwarded for kind information to :

1. Directorate of Local Bodies
2. Director, SUDA
3. Financial Advisor, CMU
4. Accounts Officer, CMU

  
✓  
Project Manager, CMU





KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. IV)/584 (40)

Dt. .. 05.06.2006

From : A.K. Matilal  
Project Manager, CMU

OK

To : The Mayor / Chairman

..... Municipal Corporation / Municipality

**Sub. : Work Plan for FY 2006-07 in connection with training, IEC & procurement under Health component of KUSP.**

Sir,

Enclosed kindly find herewith the work plan for FY 2006-07<sup>\*</sup> in connection with training, IEC & procurement under Health component of KUSP.

Regarding restructuring of blocks at ULB, necessary guideline will be issued later on.

For each of the training programme, necessary approval will be accorded by this office in due course time to time.

With regard to IEC, necessary approval has been accorded through this office memo no. CMU-94/2003(Pt. IV)/559(40) dt. 05.06.2006.

Work plan for 2006 ~~to~~ 2007 with regard to procurement<sup>will be</sup> applicable to those ULBs who could not yet submit proposal for refurbishment of Sub-Centres including essential furniture & equipment and procurement of computer.

You are requested kindly to look into the matter towards implementation of the said work plan in schedule time.

Yours faithfully,

Encls: \*

✓  
Project Manager, CMU

Memo No. CMU-94/2003(Pt. IV)/584 (40)/1(40)

Dt. .. 05.06.2006

Copy forwarded for information and necessary action to :

1. Health Officer &/or Asstt. Health Officer,

..... Municipality.

✓  
Project Manager, CMU

Contd. to P-2.





**Memo No. CMU-94/2003(Pt. IV)/584 (40) / 2 (7)**

**Dt. .. 05.06.2006**

**Copy forwarded for kind information to :**

- 1. Secretary, MA Dept.**
- 2. Directorate of Local Bodies**
- 3. Director, SUDA**
- 4. Financial Advisor, CMU**
- 5. Accounts Officer, CMU**
- 6. Health Expert, CMU**
- 7. Accounting Support Agency**


  
**Project Manager, CMU**

**Dt. .. 05.06.2006**

**Memo No. CMU-94/2003(Pt. IV)/584 (40) / 3 (2)**

**Copy forwarded for information to :**

- 1. OSD, UHIP, KMDA**
- 2. Dy. Chief of Health, UHIP, KMDA**

  
**Project Manager, CMU**



## Work Plan for FY 2006 - 2007 for HHW Programme under Health Component - KUSP

Sl. No.	Work Details	Brief description of objective	Process for implementation	Time Plan
1.	Re-structuring of blocks at ULBs		<ul style="list-style-type: none"> <li>Guideline will be issued by CMU.</li> <li>Re-structuring by ULB</li> </ul>	May - Dec., 06
2.	<b>Training</b>			
i)	Training on STDs / HIV / AIDS	<ul style="list-style-type: none"> <li>Decentralizing STD / HIV / AIDS control programme to field level.</li> <li>Integration with National Programmes.</li> <li>Preventing socially weaker groups for becoming vulnerable to HIV infection.</li> <li>Promoting better understanding of HIV infection among people.</li> </ul>	<ul style="list-style-type: none"> <li>Training of grass root level functionaries will be imparted by HO / AHO at HAU level for two days.</li> <li>Monitoring &amp; supervision of training by CMU.</li> </ul>	June - Aug., 06
ii)	Training on HMIS & Family Schedule	Strengthening capacity of health functionaries in respect of systematic data collection, entry, compilation and preparation of fortnightly and monthly report.	<ul style="list-style-type: none"> <li>Training of trainers (Medical Professionals) by CMU - in two batches, one day for each batch.</li> <li>Training of grass root level functionaries will be imparted by trainers (HO / AHO) at HAU level for three days.</li> <li>Monitoring &amp; supervision of training by CMU.</li> </ul>	May - June, 06
iii)	Training on RCH & Family Planning	<ul style="list-style-type: none"> <li>Strengthening of services for reproductive &amp; child health and family planning.</li> </ul>	<ul style="list-style-type: none"> <li>Training of grass root level functionaries will be imparted by trainers (HO / AHO) at HAU level for three days.</li> <li>Monitoring &amp; supervision of training by CMU.</li> </ul>	July - Aug., 06
iv)	On National Health Programmes	<ul style="list-style-type: none"> <li>Updating knowledge on National Health Programmes.</li> <li>Strengthening capacity for implementation of National Health Programmes at grass root level, data compilation and reporting.</li> </ul>	<ul style="list-style-type: none"> <li>Trainers training for 1 day by CMU</li> <li>3 days training at each HAU level by CMU and ULB.</li> </ul>	Sept. - Oct., 06
v)	Training on Adolescent care.	Capacity building of health functionaries for providing support to adolescents in respect of knowledge on physiological, emotional changes, reproductive health, hygiene and sanitation - Piloting at 10 ULBs.	<ul style="list-style-type: none"> <li>Training of Medical Professionals of 10 ULBs by AIIH &amp; PH.</li> <li>Training of grass root level functionaries by trainers concerned and CMU, supervised by AIIH &amp; PH.</li> </ul>	May - Oct., 06

Contd. to P-2.



Sl. No.	Work Details	Brief description of objective	Process for implementation	Time Plan
vi)	Training on vector control measures	<ul style="list-style-type: none"> <li>Prevention of vector borne communicable diseases</li> </ul>	<ul style="list-style-type: none"> <li>Module be developed and training be imparted by AIHH &amp; PH</li> </ul>	July - Dec., 06
vii)	Re-orientation for PTMOs & Urban Health Improvement Organisers (UHIOs)	<ul style="list-style-type: none"> <li>Re-orientation in KUSP objectives, health components, community based primary health care.</li> </ul>	1 day training in 5 batches by CMU.	Aug. - Sept., 06
<b>3.</b>	<b>I.E.C.</b>			
i)	Group discussion at block level with female and male members of the community.	<ul style="list-style-type: none"> <li>Enhancing awareness on different health issues, availability and accessibility of primary health care services.</li> <li>Community participation.</li> </ul>	<ul style="list-style-type: none"> <li>Group discussion will be organised at block level by the HHW concerned bi-monthly.</li> <li>Will be facilitated by FTS and supervision &amp; monitoring by HO / AHO.</li> <li>No. of participants per group not exceeding 30.</li> <li>Total blocks 4750 - KMA ULBs and 1476 - Non-KMA ULBs.</li> </ul>	April, 06 - March, 07
ii)	Baby Show	<ul style="list-style-type: none"> <li>Making every child count.</li> <li>Healthy and fully immunized baby.</li> <li>Sensitising mother / family towards better rearing of child.</li> </ul>	<ul style="list-style-type: none"> <li>One show per HAU per year - be organised by the ULB.</li> </ul>	Nov., 06 - Feb., 07
iii)	Awareness through deployment of folk media.	<ul style="list-style-type: none"> <li>Promoting awareness of community on preventive health care, safe behaviour, attitude and practice.</li> </ul>	<ul style="list-style-type: none"> <li>2 programmes per HAU per year be organised by ULB.</li> </ul>	June, 06 - Jan., 07
<b>4.</b>	<b>Procurement</b>			
i)	Printing of training manual.	<ul style="list-style-type: none"> <li>Same as above.</li> <li>Enhancing capacity building of grass root level health functionaries.</li> </ul>	By CMU.	July - Sept., 06
ii)	Refurbishment of Sub-Centre (SC) for 13 KMA & 5 Non-KMA ULBs	<ul style="list-style-type: none"> <li>Providing better services.</li> <li>Strengthening of primary health care services.</li> </ul>	By ULB.	Apr. - Sept., 06
iii)	Procurement of Computer	<ul style="list-style-type: none"> <li>To computerise health data received from the grass root level health functionaries compilation &amp; preparation of monthly reports.</li> </ul>	By ULB.	By Aug., 06





KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. IV)/ 584(40)

Dt. .. 05.06.2006

From : A.K. Matilal  
Project Manager, CMU

To : The Mayor / Chairman

..... Municipal Corporation / Municipality

**Sub. : Work Plan for FY 2006-07 in connection with training, IEC & procurement under Health component of KUSP.**

Sir,

Enclosed kindly find herewith the work plan for FY 2006-07<sup>\*</sup> in connection with training, IEC & procurement under Health component of KUSP.

Regarding restructuring of blocks at ULB, necessary guideline will be issued later on.

For each of the training programme necessary approval will be accorded by this office in due course time to time.

With regard to IEC necessary approval has been accorded through this office memo no. CMU-94/2003(Pt. IV)/559(40) dt. 05.06.2006.

Work plan for 2006 & 2007 with regard to procurement applicable to those ULBs who could not yet submit proposal for refurbishment of Sub-Centres including essential furniture & equipment and procurement of computer.

You are requested kindly to look into the matter towards implementation of the said work plan in schedule time.

Encl: \*

Yours faithfully, e

*A.K. Matilal*  
Project Manager, CMU

Dt. .. 05.06.2006

Memo No. CMU-94/2003(Pt. IV)/ 584(40) / 1 (40)

Copy forwarded for information and necessary action to :

1. Health Officer &/or Asstt. Health Officer,

..... Municipality.

1  
Project Manager, CMU

Contd. to P-2.



**Work Plan for FY 2006 - 2007 for HHW Programme under Health Component - KUSP**

Sl. No.	Work Details	Brief description of objective	Process for implementation	Time Plan
1.	Re-structuring of blocks at ULBs		<ul style="list-style-type: none"> <li>Guideline will be issued by CMU.</li> <li>Re-structuring by ULB</li> </ul>	May - Dec., 06
2.	<b>Training</b>			
i)	Training on STDs / HIV / AIDS	<ul style="list-style-type: none"> <li>Decentralizing STD / HIV / AIDS control programme to field level.</li> <li>Integration with National Programmes.</li> <li>Preventing socially weaker groups for becoming vulnerable to HIV infection.</li> <li>Promoting better understanding of HIV infection among people.</li> </ul>	<ul style="list-style-type: none"> <li>Training of grass root level functionaries will be imparted by HO / AHO at HAU level for two days.</li> <li>Monitoring &amp; supervision of training by CMU.</li> </ul>	June - Aug., 06
ii)	Training on HMIS & Family Schedule	Strengthening capacity of health functionaries in respect of systematic data collection, entry, compilation and preparation of fortnightly and monthly report.	<ul style="list-style-type: none"> <li>Training of trainers (Medical Professionals) by CMU - in two batches, one day for each batch.</li> <li>Training of grass root level functionaries will be imparted by trainers (HO / AHO) at HAU level for three days.</li> <li>Monitoring &amp; supervision of training by CMU.</li> </ul>	May - June, 06
iii)	Training on RCH & Family Planning	<ul style="list-style-type: none"> <li>Strengthening of services for reproductive &amp; child health and family planning.</li> </ul>	<ul style="list-style-type: none"> <li>Training of grass root level functionaries will be imparted by trainers (HO / AHO) at HAU level for three days.</li> <li>Monitoring &amp; supervision of training by CMU.</li> </ul>	July - Aug., 06
iv)	On National Health Programmes	<ul style="list-style-type: none"> <li>Updating knowledge on National Health Programmes.</li> <li>Strengthening capacity for implementation of National Health Programmes at grass root level, data compilation and reporting.</li> </ul>	<ul style="list-style-type: none"> <li>Trainers training for 1 day by CMU</li> <li>3 days training at each HAU level by CMU and ULB.</li> </ul>	Sept. - Oct., 06
v)	Training on Adolescent care.	Capacity building of health functionaries for providing support to adolescents in respect of knowledge on physiological, emotional changes, reproductive health, hygiene and sanitation - Piloting at 10 ULBs.	<ul style="list-style-type: none"> <li>Training of Medical Professionals of 10 ULBs by AIH &amp; PH.</li> <li>Training of grass root level functionaries by trainers concerned and CMU, supervised by AIH &amp; PH.</li> </ul>	May - Oct., 06

Contd. to P-2.

Memo No. CMU-77/2003 (P.11) / 281-1)



Sl. No.	Work Details	Brief description of objective	Process for implementation	Time Plan
vi)	Training on vector control measures	<ul style="list-style-type: none"> <li>Prevention of vector borne communicable diseases</li> </ul>	<ul style="list-style-type: none"> <li>Module be developed and training be imparted by AIIH &amp; PH</li> </ul>	July - Dec., '06
vii)	Re-orientation for PTMOs & Urban Health Improvement Organisers (UHIOs)	<ul style="list-style-type: none"> <li>Re-orientation in KUSP objectives, health components, community based primary health care.</li> </ul>	1 day training in 5 batches by CMU.	Aug. - Sept., '06
<b>3. I.E.C.</b>				
i)	Group discussion at block level with female and male members of the community.	<ul style="list-style-type: none"> <li>Enhancing awareness on different health issues, availability and accessibility of primary health care services.</li> <li>Community participation.</li> </ul>	<ul style="list-style-type: none"> <li>Group discussion will be organised at block level by the HHW concerned bi-monthly. Will be facilitated by FTS and supervision &amp; monitoring by HO / AHO.</li> <li>No. of participants per group not exceeding 30.</li> <li>Total blocks 4750 - KMA ULBs and 1476 - Non-KMA ULBs.</li> </ul>	April, '06 - March, '07
ii)	Baby Show	<ul style="list-style-type: none"> <li>Making every child count.</li> <li>Healthy and fully immunized baby.</li> <li>Sensitising mother / family towards better rearing of child.</li> </ul>	<ul style="list-style-type: none"> <li>One show per HAU per year - be organised by the ULB.</li> </ul>	Nov., '06 - Feb., '07
iii)	Awareness through deployment of folk media.	<ul style="list-style-type: none"> <li>Promoting awareness of community on preventive health care, safe behaviour, attitude and practice.</li> </ul>	<ul style="list-style-type: none"> <li>2 programmes per HAU per year be organised by ULB.</li> </ul>	June, '06 - Jan., '07.
<b>4. Procurement</b>				
i)	Printing of training manual.	<ul style="list-style-type: none"> <li>Same as above.</li> <li>Enhancing capacity building of grass root level health functionaries.</li> </ul>	By CMU.	July - Sept., '06
ii)	Refurbishment of Sub-Centre (SC) for 13 KMA & 5 Non-KMA ULBs	<ul style="list-style-type: none"> <li>Providing better services.</li> <li>Strengthening of primary health care services.</li> </ul>	By ULB.	Apr. - Sept., '06
iii)	Procurement of Computer	<ul style="list-style-type: none"> <li>To computerise health data received from the grass root level health functionaries compilation &amp; preparation of monthly reports.</li> </ul>	By ULB.	By Aug., '06





KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. IV)/558(20)

Dt. .. 05.06.2006

From : A.K. Matilal  
Project Manager, CMU

To : The Mayor / Chairman

..... Municipal Corporation / Municipality

**Sub. : Trainers training for Health Officer, Asst. Health Officer & one other resource person on re-designed Family Schedule and HMIS.**

Sir,

You may be aware that different Family Schedule and HMIS format are being used for various community based Health programmes like CUDP III, IPP-VIII implemented in KMA ULBs. To maintain uniformity, Family Schedule and HMIS format have been re-designed in consultation with HO & AHO of some of the ULBs and KMDA, taking into consideration of the report required by the Dept. of Health & Family Welfare. You have already received the said Family Schedule and HMIS format.

For this purpose, a Trainers training programme for Health Officer, Asst. Health Officer and one other resource person who is directly dealing with the preparation of HMIS monthly report (not exceeding 3 participants from each ULB), is scheduled on **09.06.2006 at 2-00 pm** at the conference hall, SUDA, ILGUS Bhavan, Salt Lake. The participants may be requested to go through the already available re-designed Family Schedule and HMIS formats so that they are ready with the queries, if any, for discussions in the said session.

The trainers of the ULB will impart three days training on the same subject to the HHWs, FTSs and STSs at each HAU level which will be monitored and supervised by an Expert from CMU time to time.

Hence, you are requested to instruct your HO, AHO & one other resource person to participate in the said Trainers training programme. The training for grass-root level functionaries be completed for all the HAUs by July, 2006.

The approved rate for the said training along with item wise break up for training at each HAU level will be communicated to you shortly.

Dr. Shibani Goswami, Health Expert, CMU may be contacted for further information, if necessary.

Thanking you.

Yours faithfully,

Project Manager, CMU

Contd. to P-2.





- 2 -

Memo No. CMU-94/2003(Pt. IV)/558( 20 )/1( 20 )

Dt. .. 05.06.2006

Copy forwarded for information and necessary action to :

1. Health Officer &/or Asstt. Health Officer,  
..... Municipality.

*Arun S. Manalal*  
Project Manager, CMU

Memo No. CMU-94/2003(Pt. IV)/558( 20 )/2(5)

Dt. .. 05.06.2006

Copy forwarded for kind information to :

1. Secretary, MA Dept.
2. PS to MIC, MA & UD
3. Directorate of Local Bodies
4. Director, SUDA
5. Health Expert, CMU

*Arun S. Manalal*  
Project Manager, CMU

Memo No. CMU-94/2003(Pt. IV)/558( 20 )/3(1)

Dt. .. 05.06.2006

Copy forwarded for kind information to :

1. OSD, UHIP , KMDA with the request to intimate Dr. S.K. Ghosh , Dy. COH, UHIP,  
KMDA accordingly for his participation in the said training programme.

*Arun S. Manalal*  
Project Manager, CMU



Letter bearing memo no. CMU-94/2003(Pt. IV)/558(20) dt. 05.06.2006 with regard to trainers training to be held on 09.06.2006 at 2.00 P.M. at ILGUS Bhavan.

1. ✓ Bhatpara
2. ✓ Garulia
3. ✓ Kamarhati
4. ✗ New Barrackpore ✗
5. ✓ North Barrackpore
6. ✓ Baruipur
7. ✓ Pujali
8. ✓ Bally
9. ✗ Howrah ✗
10. ✓ Uluberia
11. ✓ Gayeshpur
12. ✓ Kalyani ✓
13. ✗ Baidyabati ✓
14. ✓ Bansberia
15. ✗ Bhadreswar ✓ ✗
16. ✓ Chandannagar
17. ✓ Champdani
18. ✓ Hooghly Chinsurah
19. ✓ Konnagar ✓
20. ✓ Uttarpara Kotrung ✓





KOLKATA URBAN SERVICES FOR THE POOR  
C H A N G E M A N A G E M E N T U N I T

Memo No. CMU-94/2003(Pt. IV)/557(20)

Dt. .. 05.06.2006

From : A.K. Matilal  
Project Manager, CMU

To : The Mayor / Chairman

..... Municipal Corporation / Municipality

**Sub. : Trainers training for Health Officer, Asst. Health Officer & one other resource person on re-designed Family Schedule and HMIS.**

Sir,

You may be aware that different Family Schedule and HMIS format are being used for various community based Health programmes like CUDP III, IPP-VIII implemented in KMA ULBs. To maintain uniformity, Family Schedule and HMIS format have been re-designed in consultation with HO & AHO of some of the ULBs and KMDA, taking into consideration of the report required by the Dept. of Health & Family Welfare. You have already received the said Family Schedule and HMIS format.

For this purpose, a Trainers training programme for Health Officer, Asstt. Health Officer and one other resource person who is directly dealing with the preparation of HMIS monthly report (not exceeding 3 participants from each ULB), is scheduled on **08.06.2006 at 2-00 pm** at the conference hall, SUDA, ILGUS Bhavan, Salt Lake. The participants may be requested to go through the already available re-designed Family Schedule and HMIS formats so that they are ready with the queries, if any, for discussions in the said session.

The trainers of the ULB will impart three days training on the same subject to the HHWs, FTSs and STSs at each HAU level which will be monitored and supervised by an Expert from CMU time to time.

Hence, you are requested to instruct your HO, AHO & one other resource person to participate in the said Trainers training programme. The training for grass-root level functionaries be completed for all the HAUs by July , 2006.

The approved rate for the said training along with item wise break up for training at each HAU level will be communicated to you shortly.

Dr. Shibani Goswami, Health Expert, CMU may be contacted for further information, if necessary.

Thanking you.

Yours faithfully,

Project Manager, CMU

Contd. to P-2.





- 2 -

Memo No. CMU-94/2003(Pt. IV)/557(20)/1(20)

Dt. .. 05.06.2006

Copy forwarded for information and necessary action to :

1. Health Officer &/or Asstt. Health Officer,  
..... Municipality.

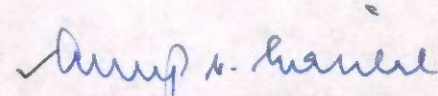
  
Project Manager, CMU

Memo No. CMU-94/2003(Pt. IV)/557(20)/2(5)

Dt. .. 05.06.2006

Copy forwarded for kind information to :

1. Secretary, MA Dept.
2. PS to MIC, MA & UD
3. Directorate of Local Bodies
4. Director, SUDA
5. Health Expert, CMU

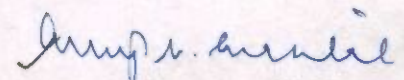
  
Project Manager, CMU

Memo No. CMU-94/2003(Pt. IV)/557(20)/3(1)

Dt. .. 05.06.2006

Copy forwarded for kind information to :

1. OSD, UHIP , KMDA with the request to intimate Dr. S.K. Ghosh , Dy. COH, UHIP,  
KMDA accordingly for his participation in the said training programme.

  
Project Manager, CMU



2557  
8.388  
Dum Dum

Letter bearing memo no. CMU-94/2003(Pt. IV)/557(20) dt. 05.06.2006 with regard to trainers training to be held on 08.06.2006 at 2.00 P.M. at ILGUS Bhavan.

1. ✓ Barrackpore
2. ✓ Bidhannagar
3. ✓ Baranagar
4. ✓ Barasat
5. ✓ Dum Dum ✓
6. ✓ Halisahar ✓
7. ✓ Kanchrapara ✓
8. ✓ Khardah ✓
9. ✓ Madhyamgram ✓
10. ✓ Naihati ✓
11. ✓ North Dum Dum ✓
12. ✓ Panihati ✓
13. ✗ Rajarhat Gopalpur ✗
14. ✗ South Dum Dum ✗
15. ✓ Titagarh ✓
16. ✓ Budge Budge ✓
17. ✓ Maheshtala ✓
18. ✓ Rajpur Sonarpur ✓ NO FAX
19. ✓ Rishra ✓
20. ✓ Serampore ✓



Work Plan & Budget for 06-07

IA, CMU  
 22.03.06

Sl. No.	Head of Accounts	Action	Total of 2005-2006		2006-2007					2007-2008	Total Provision for Project Period
			Expenditure	Provision in Project	1st. Qtr.	Upto 2nd. Qtr.	Upto 3rd. Qtr.	Upto 4th. Qtr.	Provision in Project	Provision in Project	
<b>C. Health</b>											
<b>5 Support to Health Sector</b>											
a.	Training on HMIS and Family Schedule for grass root level functionaries	KMA			11.93			11.93			
		Non-KMA			1.86	3.74		3.74			
b.	Training on Adolescent care	KMA			5.78	11.63		11.63			
		Non-KMA			0.00	0.00		0.00			
c.	On community mobilization and gender empowerment	KMA			15.00			15.00			
		Non-KMA			0.00	0.00		0.0			
d.	Training on STD / HIV / AIDS for grass root level functionaries	KMA			1.50	5.51		5.51			
		Non-KMA			0.00	1.73		1.73			
e.	On National Health Programmes	KMA				3.50	11.93	11.93			
		Non-KMA					2.00	3.74			
f.	Orientation on Urban Health	KMA				10.00		10.00			
		Non-KMA									
g.	Training on Vector Control Measures	KMA				10.00	20.00	20.00			
		Non-KMA									
<b>h. Re-training for HO, AHO, PTMO and others</b>											
i.	On National Health Programmes	KMA				0.05	0.10	0.10			
		Non-KMA					0.05	0.05			
ii.	Re-orientation for PTMOs and AHOs					0.12		0.12			
iii.	For HO and AHO on Family Schedule & HMIS	KMA			0.10			0.10			
		Non-KMA			0.10			0.10			
<b>i. I.E.C.</b>											
i.	Group discussion at block level with female and male members community - 1 such discussion per block by monthly	KMA			10.68	21.36	32.04	42.72			
		Non-KMA			3.33	6.66	9.99	13.32			
ii.	Baby Show - 1 show per HAU per year	KMA					7.65	15.30			
		Non-KMA					2.40	4.80			
iii.	Awareness through deployment of folk media - 2 programmes per HAU per year	KMA			2.45			4.90			
		Non-KMA			0.78			1.56			
iv.	Development of IEC materials by CMU i.e leaflet, pictorial, calendar, etc					20.00		50.00			
<b>j. Procurement</b>											
i.	Compilation & printing of training manual	KMA				1.60		1.60			
		Non-KMA				0.60		0.60			
ii.	Reimbursement of Sub-centre (of 50,000)	KMA			75.00	120.00		120.00			
		Non-KMA				24.50		24.50			
iii.	Procurement of Computer	KMA			19.60	23.60		23.60			
		Non-KMA									
iv.	Hiring charges for professionals of CMU (Dietitian - 6, Nutritionist - 6, Statistician - 2 & Computer Assst - 1) for monitoring & supervision of health activities at 40 KMA and 11 Non-KMA U.I.I.s				1.53	6.12	10.71	15.30			
<b>Sub TOTAL</b>			<b>5</b>		<b>140.6</b>	<b>270.7</b>	<b>96.9</b>	<b>413.88</b>			



## Training need in connection with Health Component of KUSP for the period January, 06 to June, 06

Sl. No.	Training Details	Brief description of objective	Training for	Trainer	Time Plan
1.	Training on STDs / HIV / AIDS	<ul style="list-style-type: none"> <li>Decentralizing STD / HIV / AIDS control programme to field level.</li> <li>Integration with National Programmes.</li> <li>Preventing socially weaker groups for becoming vulnerable to HIV infection.</li> <li>Promoting better understanding of HIV infection among people.</li> </ul>	Medical Professionals of ULBs.	State AIDS Cell, Dept. of Health & Family Welfare.	Jan. - Mar., 06
2.	Training on Community mobilization and gender empowerment.	<ul style="list-style-type: none"> <li>Capacity building of health functionaries, slum based natural leaders, community organizer, members of CDS / NHC / NHG in communication skills towards community mobilization.</li> <li>Enhancing capacity in respect of social mapping, resources mapping, identification of potentials and recognition, group formation and activation, self esteem arousal, participatory planning and implementation by community - Piloting at 5 slums.</li> </ul>	Grass root level functionaries i.e. HHWs, FTSS, STSS. Health functionaries, slum based natural leaders, community organizer, members of CDS / NHC / NHG.	Medical Professionals of ULBs and CMU. Consultant engaged by DFID and CMU.	Feb. - Mar., 06 Jan. - June, 06
3.	Training on HIMS & Family Schedule	Strengthening capacity of health functionaries in respect of systematic data collection, entry, compilation and preparation of fortnightly and monthly report.	Medical Professionals.	CMU.	Feb. - Mar., 06
4.	Training on National Health Programmes	<ul style="list-style-type: none"> <li>Updating knowledge on National Health Programmes.</li> <li>Strengthening capacity for implementation of National Health Programmes at grass root level, data compilation and reporting.</li> </ul>	Grass root level functionaries i.e. HHWs, FTSS, STSS. Medical Professionals.	Medical Professionals of ULBs and CMU. Dept. of Health & Family Welfare.	Mar. - May, 06 Apr. - May, 06
5.	Re-orientation in KUSP objectives, health components, community based primary health care	Strengthening of primary health care services.	Grass root level functionaries i.e. HHWs, FTSS, STSS. PTMOs and UHIOs.	Medical Professionals of ULBs and CMU. CMU.	Apr. - June, 06 Apr. - May, 06
6.	Training on Adolescent care.	Capacity building of health functionaries for providing support to adolescents in respect of knowledge on physiological, emotional changes, reproductive health, hygiene and sanitation - Piloting at 10 ULBs.	Medical Professionals of 10 ULBs. Grass root level functionaries i.e. HHWs, FTSS, STSS of 10 ULBs.	ALL India Institute of Hygiene & Public Health (AIHH & PH) Medical Professionals concerned & CMU and supervised by AIHH & PH.	May - June, 06 June, 06 .....



## Work Plan for FY 2006 - 2007 for HHW Programme under Health Component - KUSP

Sl. No.	Work Details	Brief description of objective	Process for implementation	Time Plan	Unit Cost Break up (Amount in Rs.)	Total Cost (Amount in lakhs)
1.	Training on STDs / HIV / AIDS	<ul style="list-style-type: none"> <li>Decentralizing STD / HIV / AIDS control programme to field level.</li> <li>Integration with National Programmes.</li> <li>Preventing socially weaker groups for becoming vulnerable to HIV infection.</li> <li>Promoting better understanding of HIV infection among people.</li> </ul>	<ul style="list-style-type: none"> <li>Training of grass root level functionaries will be imparted by HO / AHO at HAU level for one day.</li> <li>Monitoring &amp; supervision of training by CMU.</li> </ul>	<ul style="list-style-type: none"> <li>June-Aug., 06 - 40 KMA ULBs.</li> <li>July-Sept., 06 - 11 Non-KMA ULBs.</li> </ul>	<ul style="list-style-type: none"> <li>Training material @ Rs. 30/- x 50 participants = Rs. 1500/-</li> <li>Tea &amp; tiffin @ Rs. 30/- x 50 x 1 day = Rs. 1500/-</li> <li>Faculty Fees @ Rs. 200/- x 2 nos. x 1 day = Rs. 400/-</li> <li>Contingency @ Rs. 200/-</li> <li>Total Unit cost 3600/-</li> </ul>	<ul style="list-style-type: none"> <li>Cost for KMA 153 HAUs = 5.51</li> <li>Cost for NKMA 48 HAUs = 1.73</li> <li>Total cost = 7.24</li> </ul>
2.	Training on HMIS & Family Schedule	Strengthening capacity of health functionaries in respect of systematic data collection, entry, compilation and preparation of fortnightly and monthly report.	<ul style="list-style-type: none"> <li>Training of trainers (Medical Professionals) by CMU - in two batches, one day for each batch.</li> <li>Training of grass root level functionaries will be imparted by trainers (HO / AHO) at HAU level for three days.</li> <li>Monitoring &amp; supervision of training by CMU.</li> </ul>	<ul style="list-style-type: none"> <li>April-May, 06</li> <li>Apr.-June, 06 - 40 KMA ULBs.</li> <li>May-July, 06 - 11 Non-KMA ULBs.</li> </ul>	<ul style="list-style-type: none"> <li>Training material @ Rs. 30/- x 50 participants = Rs. 1500/-</li> <li>Tea &amp; tiffin @ Rs. 30/- x 50 x 3 days = Rs. 4500/-</li> <li>Faculty Fees @ Rs. 200/- x 2 nos. x 3 days = Rs. 1200/-</li> <li>Contingency @ Rs. 200/- x 3 days = 600/-</li> <li>Total Unit cost 7800/-</li> </ul>	<ul style="list-style-type: none"> <li>Cost for KMA &amp; Non-KMA 0.10 each</li> <li>Total 0.20</li> <li>Cost for KMA 153 HAUs = 11.93</li> <li>Cost for NKMA 48 HAUs = 3.74</li> <li>Total Cost = 15.67</li> </ul>



Sl. No.	Work Details	Brief description of objective	Process for implementation	Time Plan	Unit Cost Break up (Amount in Rs.)	Total Cost (Amount in lakhs)
3.	On National Health Programmes	<ul style="list-style-type: none"> <li>Updating knowledge on National Health Programmes.</li> <li>Strengthening capacity for implementation of National Health Programmes at grass root level, data compilation and reporting.</li> </ul>	<ul style="list-style-type: none"> <li>Trainers training for 1 day by CMU</li> <li>3 days training at each HAU level by CMU and ULB.</li> </ul>	<ul style="list-style-type: none"> <li>Sept.-Oct., 06</li> <li>Sept.-Dec., 06 - 40 KMA ULBs.</li> <li>Oct.-Jan., 07 - 11 Non-KMA ULBs</li> </ul>	<ul style="list-style-type: none"> <li>@ Rs. 5000 per batch</li> <li>Faculty Fee @ Rs. 200/- x 2 x 3 days = 1200/-</li> <li>Training material @ Rs. 30/- x 50 = 1500/-</li> <li>Tea &amp; tiffin @ Rs. 30/- x 50 x 3 = 4500/-</li> <li>Contingency @ Rs. 200/- x 3 days = 600/-</li> <li>Total Unit cost 7800/-</li> </ul>	<ul style="list-style-type: none"> <li>Cost for KMA &amp; Non-KMA 0.05 each</li> <li>Total 0.15</li> <li>Cost for KMA 153 HAUs = 11.93</li> <li>Cost for Non-KMA 48 HAUs = 3.74</li> <li>Total Cost = 15.67</li> </ul>
4.	Orientation on Urban Health	First hand knowledge on urban health matters, roles & responsibilities.	<ul style="list-style-type: none"> <li>Orientation for elected representatives, Ward Committee members, CDS Members, Sanitary Inspectors &amp; others by AIIH &amp; PH.</li> <li>Module on urban health matter be developed by AIIH &amp; PH.</li> </ul>	<ul style="list-style-type: none"> <li>July - Aug, 06</li> <li>- 40 KMA ULBs.</li> </ul>	<ul style="list-style-type: none"> <li>Total Unit cost 7800/-</li> </ul>	<ul style="list-style-type: none"> <li>Total Cost = 10.00</li> </ul>



Sl. No.	Work Details	Brief description of objective	Process for implementation	Time Plan	Unit Cost Break up (Amount in Rs.)	Total Cost (Amount in lakhs)
5.	Training on Adolescent care.	Capacity building of health functionaries for providing support to adolescents in respect of knowledge on physiological, emotional changes, reproductive health, hygiene and sanitation - Piloting at 10 ULBs.	<ul style="list-style-type: none"> <li>• Training of Medical Professionals of 10 ULBs by AIIH &amp; PH.</li> <li>• Training of grass root level functionaries by trainers concerned and CMU, supervised by AIIH &amp; PH.</li> </ul>	May - Oct., 06		<ul style="list-style-type: none"> <li>• Total Cost = 11.63</li> </ul>
6.	Training on vector control measures	<ul style="list-style-type: none"> <li>• Prevention of vector borne communicable diseases</li> </ul>	<ul style="list-style-type: none"> <li>• Module and training be imparted by AIIH &amp; PH</li> </ul>	July-Dec., 06		<ul style="list-style-type: none"> <li>• Total Cost = 20.00</li> </ul>
7.	Training on Community mobilization and gender empowerment.	<ul style="list-style-type: none"> <li>• Capacity building of health functionaries, slum based natural leaders, community organizer, members of CDS / NHC / NHG in communication skills towards community mobilization.</li> <li>• Enhancing capacity in respect of social mapping, resources mapping, identification of potentials and recognition, group formation and activation, self esteem arousal, participatory planning and implementation by community - Piloting at 5 slums.</li> </ul>	<ul style="list-style-type: none"> <li>• Training for health functionaries, slum based natural leaders, members of CDS &amp; others functionaries.</li> </ul>	Contd. upto June, 06		<ul style="list-style-type: none"> <li>• Total Cost = 15.00</li> </ul>
8.	Re-orientation for PTMOs & Urban Health Improvement Organisers (UHIOs)	<ul style="list-style-type: none"> <li>• Re-orientation in KUSP objectives, health components, community based primary health care.</li> </ul>	<ul style="list-style-type: none"> <li>• 1 day training in 5 batches by CMU.</li> </ul>	<ul style="list-style-type: none"> <li>• Aug.-Sept., 06 - 3 batches of KMA ULBs</li> </ul>	<ul style="list-style-type: none"> <li>• Faculty Fee @ Rs. 500/- x 2 = 1000/-</li> <li>• Training material @ Rs. 40/- x 40 = 1600/-</li> <li>• Tea &amp; tiffin @ Rs. 30/- x 40 = 1200/-</li> <li>• Contingency Rs. 200/-</li> <li>• Total Unit cost 4000/-</li> </ul>	<ul style="list-style-type: none"> <li>• Cost for KMA ULBs = 0.12</li> <li>• Total Cost = 0.12</li> </ul>



Sl. No.	Work Details	Brief description of objective	Process for implementation	Time Plan	Unit Cost Break up (Amount in Rs.)	Total Cost (Amount in lakhs)
9.	I.E.C.					
(i)	Group discussion at block level with female and male members of the community.	<ul style="list-style-type: none"> <li>Enhancing awareness on different health issues, availability and accessibility of primary health care services.</li> <li>Community participation.</li> </ul>	<ul style="list-style-type: none"> <li>Group discussion will be organised at block level by the HHW concerned bi-monthly.</li> <li>Will be facilitated by FTS and supervision &amp; monitoring by HO / AHO.</li> <li>No. of participants per group not exceeding 30. Total blocks 4750 - KMA ULBs and 1476 - Non-KMA ULBs.</li> </ul>	<ul style="list-style-type: none"> <li>April - March.</li> </ul>	<ul style="list-style-type: none"> <li>5/- each for 30 participants = 150/- per group</li> </ul>	<ul style="list-style-type: none"> <li>For KMA ULBs = 42.72</li> <li>For Non-KMA ULBs = 13.32</li> <li>Total Cost = 56.04</li> </ul>
(ii)	Baby Show	<ul style="list-style-type: none"> <li>Making every child count.</li> <li>Healthy and fully immunized baby.</li> <li>Sensitising mother / family towards better rearing of child.</li> </ul>	<ul style="list-style-type: none"> <li>One show per ULB per year - be organised by the ULB.</li> </ul>	<ul style="list-style-type: none"> <li>Nov. - Jan. for both 153 KMA HAUs and 48 Non-KMA HAUs.</li> </ul>	<ul style="list-style-type: none"> <li>Rs. 10,000/- per show.</li> </ul>	<ul style="list-style-type: none"> <li>Cost for KMA = 15.30</li> <li>Cost for Non-KMA = 4.80</li> <li>Total Cost = 20.10</li> </ul>
(iii)	Awareness through deployment of folk media.	<ul style="list-style-type: none"> <li>Promoting awareness of community on preventive health care, safe behaviour, attitude and practice.</li> </ul>	<ul style="list-style-type: none"> <li>2 programmes per HAU per year be organised by ULB.</li> </ul>	<ul style="list-style-type: none"> <li>June - Jan. both KMA &amp; Non-KMA HAUs.</li> </ul>	<ul style="list-style-type: none"> <li>Fee for each folk group - Rs. 900/-</li> <li>Contingency i.e. hiring of mike, dari etc. - Rs 700/-</li> <li>Total unit cost Rs. 1600/-</li> </ul>	<ul style="list-style-type: none"> <li>Cost for KMA = 4.90</li> <li>Cost for Non-KMA = 1.56</li> <li>Total Cost = 6.46</li> </ul>

Sl. No.	Work Details	Brief description of objective	Process for implementation	Time Plan	Unit Cost Break up (Amount in Rs.)	Total Cost (Amount in lakhs)
(iv)	Development of I.E.C. materials i.e. leaflet, pictorial calendar, transit box, exhibition set etc.	<ul style="list-style-type: none"> <li>Enhancing awareness on health, gender, HIV / AIDS issues.</li> </ul>	<ul style="list-style-type: none"> <li>By CMU.</li> </ul>	<ul style="list-style-type: none"> <li>July - Jan.</li> </ul>	<ul style="list-style-type: none"> <li>Cost will involve Professional fees for development of materials, field testing, printing &amp; distribution to the community through ULB.</li> </ul>	<ul style="list-style-type: none"> <li>Total cost for KMA &amp; Non-KMA = 50.00</li> </ul>
<b>10. Procurement</b>						
(i)	Printing of training manual.	<ul style="list-style-type: none"> <li>Same as above.</li> <li>Enhancing capacity building of grass root level health functionaries.</li> </ul>	<ul style="list-style-type: none"> <li>By CMU.</li> </ul>	<ul style="list-style-type: none"> <li>July - Sept.</li> </ul>	<ul style="list-style-type: none"> <li>Rs. 20/- per book (Requirement for KMA &amp; Non-KMA are 8000 &amp; 3000 respectively)</li> </ul>	<ul style="list-style-type: none"> <li>Cost for KMA = 1.60</li> <li>Cost for Non-KMA = 0.60</li> <li>Total Cost = 2.20</li> </ul>
(ii)	Refurbishment of Sub-Centre (SC)	<ul style="list-style-type: none"> <li>Providing better services.</li> <li>Strengthening of primary health care services.</li> </ul>	<ul style="list-style-type: none"> <li>By ULB.</li> </ul>	<ul style="list-style-type: none"> <li>Apr. - Sept.</li> </ul>	<ul style="list-style-type: none"> <li>@ Rs. 50000/- per sub-centre</li> </ul>	<ul style="list-style-type: none"> <li>KMA = 120.00</li> <li>Non-KMA = 24.50</li> <li>Total Cost = 144.50</li> </ul>
(iii)	Procurement of Computer	<ul style="list-style-type: none"> <li>To computerise health data received from the grass root level health functionaries compilation &amp; preparation of monthly reports.</li> </ul>	<ul style="list-style-type: none"> <li>By ULB.</li> </ul>	<ul style="list-style-type: none"> <li>By Aug., 06</li> </ul>	<ul style="list-style-type: none"> <li>@ Rs. 59000/- per ULB</li> </ul>	<ul style="list-style-type: none"> <li>Total Cost = 23.60</li> </ul>
(iv)	Hiring charges for professional for CMU	<ul style="list-style-type: none"> <li>For monitoring and supervision of activities under health component of KUSP</li> </ul>	<ul style="list-style-type: none"> <li>By CMU</li> </ul>	<ul style="list-style-type: none"> <li>June -Mar</li> </ul>	<ul style="list-style-type: none"> <li>@ 12000/- per month per head for 6 Doctors</li> <li>@ 10000/- per month per head for 6 Nutritionist</li> <li>@ 8000/- per month per head for 2 health Statistician</li> <li>@ 5000/- per month per head for 1 Computer Asst.</li> <li>Cost involvement per month Rs.1.53 lakhs</li> </ul>	<ul style="list-style-type: none"> <li>Total Cost = 15.30</li> </ul>
<b>GRAND TOTAL</b>						<b>413.88</b>





Memo No. CMU- 168/2004/3337 (12)

Date: 15-03-2006

To:

- 1) Project Manager, CMU
- 2) Shri T K Mitra, CMU
- 3) Shri G C Sarker, CMU
- 4) Shri Saikat Sengupta, CMU
- 5) Shri Jayanta Kr Chakrabarti, CMU
- 6) Shri Atanusasan Mukhopadhyay, CMU
- 7) Shri Saibal Thakurata, CMU
- 8) Shri Samir Kumar Pal, CMU
- 9) Shri D K Dutta, CMU
- 10) Shri Sujay Mitra, CMU
- 11) Shri Subir Bhattacharyya, CMU
- ✓ 12) Dr S Goswami, CMU

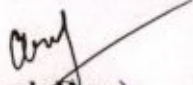
**Sub: Work Plan and Budget for 2006-07**

Sir/Madam,

As you might be aware we have to finalise our Work Plan and Budget for 2006-07. Accordingly, I am enclosing a format which was used last year for preparing the Work Plan and Budget. You are requested to fill up the format for your area of work and submit it to Shri Subir Bhattacharyya, Financial Adviser, within 22<sup>nd</sup> March 2006. Shri Subir Bhattacharyya is requested to compile the Work Plan and Budget and forward it to the Project Manager for further action.

If there are omissions and additions to the format, please alter the format as required.

Yours faithfully,

  
( Arnab Roy )  
Project Director, CMU, KUSP

**Encl: As stated above**

# Work Plan & Budget for 06-07

Sl. No.	Head of Accounts	Action	2006-2007												Provision in Project	Total Provision for Project Period			
			Total of 2005-2006																
			Expenditure	Apr.	May	June	1st Qtr.	July	Aug.	Sept.	2nd Qtr.	Oct.	Nov.	Dec.			3rd Qtr.	Jan.	Feb.
<b>A. Capacity Building</b>																			
<b>1 GIS &amp; MIS</b>																			
a.	Preparation of Base Map & GIS by Survey of India	ISC CMU																	
b.	Payment to eGov. Foundation	ISC CMU																	
<b>SUB-TOTAL... I</b>			0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
<b>2.i. Capacity Building for ULBs</b>																			
a.	Appointment of Engineers	OD CMU				0.0												0.0	
b.	Placement of Professional in ULBs (CA inter or M. Con)	ULB				0.0												0.0	
c.	Placement of Urban Planner in ULBs					0													
d.	Placement of Computer Professional in ULBs					0													
e.	Providing Software & Hardware	ISC CMU				0.0												0.0	
f.	Grievance Management					0.0												0.0	
g.	Strengthening UPE Cell					0.0												0.0	
h.	Capacity Building for CDS and NHC					0.0												0.0	
i.	Exposure programme for Ward Committee members					0.0												0.0	
j.	Support for Display Board at own ward office					0.0												0.0	
k.	Support for data entry under resource mobilization					0.0												0.0	
l.	Development of Citizen's Charter					0.0												0.0	
m.	Organization of study visit within KMA ULBs for capacity building					0.0												0.0	
n.	Organization of study visit to AFJSP for the elected representative of ULBs and support organizations.					0.0												0.0	
o.	Strengthening Standing Committees (including Municipal Accounts Committee)					0.0												0.0	



Sl. No.	Head of Accounts	Action	2005-2006												2006-2007	2007-2008	Total Provision Project Period					
			Total of 2005-2006																			
			Expenditure	Apr.	May	June	Jul. Qtr.	July	Aug.	Sept.	2nd. Qtr.	Oct.	Nov.	Dec.	3rd. Qtr.	Jan.	Feb.	Mar.	Apr. Qtr.	Provision in Project	Provision in Project	
p.	Improved inter departmental coordination and procedural development : Study to be undertaken						0.0				0.0				0.0					0.0		
q.	Capacity Building for Municipal Functionaries						0.0				0.0				0.0					0.0		
r.	Support for office equipments for better communication under Capacity Building						0.0				0.0				0.0					0.0		
s.	Capacity Building for Municipal personnel on basic computer skill development						0.0				0.0				0.0					0.0		
t.	Equipment support for attendance management under Capacity building						0.0				0.0				0.0					0.0		
u.	Sponsoring CMU and other officials for attending seminars and training programmes within India & abroad for Capacity Building						0.0				0.0				0.0					0.0		
v.	Construction of ward offices						0.0				0.0				0.0					0.0		
w.	Training						0.0				0.0				0.0					0.0		
x.	Competition among ULBs						0.0				0.0				0.0					0.0		
y.	Purchase of Equipments for Support Organisations						0.0				0.0				0.0					0.0		
i.	Capacity Building for Support Agencies Car (SUDA-1, MED-4, ILGUS-1, DLB-1)	000 CMU					0.0				0.0				0.0					0.0		
SUB-TOTAL_2				0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
3	Development & Implementation Accounting System																					
a.	Preparation of Draft Manual	ISC					0.0				0.0				0.0					0.0		
b.	Approval for draft manual by MA Department	ISC					0.0				0.0				0.0					0.0		
c.	Engagement of Agency to programme manage the entire implementation process	ISC CMU					0.0				0.0				0.0					0.0		
d.	Supply of Hardware	CMU					0.0				0.0				0.0					0.0		
d.	Preparation of Accounting Software	CMU					0.0				0.0				0.0					0.0		
e.	Start Accrual Based Double Entry System	CMU					0.0				0.0				0.0					0.0		
SUB-TOTAL_3							0.0				0.0				0.0					0.0		
Sub TOTAL...A				0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0



Sl. No.	Head of Accounts	Action	2006-2007												Total Provision in Project Period					
			Total of 2005-2006																	
			Expenditure	Provision in Project											2007-2008					
				Apr.	May	June	Jul. Qtr.	July	Aug.	Sept.	1 <sup>st</sup> Qtr.	Oct.	Nov.	Dec.	1 <sup>st</sup> Qtr.	Feb.	Mar.	Apr. Qtr.	Provision in Project	
<b>B. Economic Development</b>																				
4 Economic Development																				
a.	Assessment of SISKY	ISC DFID					0.0								0.0				0.0	
b.	Local Economic Development Intervention	ISC CMU					0.0								0.0				0.0	
<b>Sub TOTAL B</b>				0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	
<b>C. Health</b>																				
5 Support to Health Sector																				
a.	Constitution of Municipal Level Health & PW Committee						0.0								0.0				0.0	
b.	Restructuring of Blocks of ULBs						0.0								0.0				0.0	
c.	Re-orientation training for HHWs, FTSs, STSs / ANMs						0.0								0.0				0.0	
d.	Trainers training by CMU on food & nutrition and growth monitoring of under 5 children						0.0								0.0				0.0	
e.	Training at HAU level by trainers on food & nutrition and growth monitoring of under 5 children	KMA					0.0								0.0				0.0	
		Non-KMA					0.0								0.0				0.0	
f.	Training on STD / HIV / AIDS	KMA					0.0								0.0				0.0	
		Non-KMA					0.0								0.0				0.0	
g.	Training on Adolescent care	KMA					0.0								0.0				0.0	
		Non-KMA					0.0								0.0				0.0	
h.	On community mobilisation and gender empowerment	KMA					0.0								0.0				0.0	
		Non-KMA					0.0								0.0				0.0	
i.	HMIS and Family Schedule	KMA					0.0								0.0				0.0	
		Non-KMA					0.0								0.0				0.0	
j.	On National Health Programmes	KMA					0.0								0.0				0.0	
		Non-KMA					0.0								0.0				0.0	

*change Management Unit*







Sl. No.	Head of Accounts	Action	2006-2007												Total Provision in Project						
			Total of 2005-2006 Expenditure in Project																		
			Apr.	May	June	1st Qtr.	July	Aug.	Sept.	2nd Qtr.	Oct.	Nov.	Dec.	3rd Qtr.	Jan.	Feb.	Mar.	4th Qtr.	Provision in Project	Total Provision in Project	
vi.	Printing of training manual	KMA				0.0													0.0		
		Non-KMA				0.0													0.0		
vii.	Development of Family Schedule & HMIS format by CMU					0.0													0.0		
		KMA				0.0													0.0		
		Non-KMA				0.0													0.0		
ix.	Refurnishment of Sub-Centre @ 25,000					0.0													0.0		
		KMA				0.0													0.0		
		Non-KMA				0.0													0.0		
x.	Provision of furniture & equipment (if required) for Sub-Centres					0.0													0.0		
		KMA				0.0													0.0		
		Non-KMA				0.0													0.0		
xi.	Hiring charges for professionals of CMU (Doctor - 6, Nutritionist - 3, Statistician - 2 & Computer Asst. - 1) for monitoring & supervision of health activities at 40 KMA and 11 Non-KMA ULBs					0.0													0.0		
<b>Sub TOTAL...5</b>			0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0		
<b>D. Infrastructure</b>																					
6	Intra-Municipal Infrastructure					0.0													0.0		
7	Incentive Fund for intra-municipal infrastructure & community needs	ISC CMU				0.0													0.0		
8	Slum level infrastructure with necessary augmentation in city system																				
a.	Developing manual for infrastructure works	ISC CMU				0.0													0.0		
b.	Slum Level Infrastructure	CMU				0.0													0.0		
<b>SUB-TOTAL...8</b>			0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0		
9	Trans-municipal infrastructure (WB Municipal Development Fund)																				
a.	Design of inter-municipal infrastructure works	KMDA				0.0													0.0		
10	Innovative / Challenge Fund	ISC CMU				0.0													0.0		
<b>Sub TOTAL...D</b>			0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
<b>E. Management</b>																					











**SUDA****STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/DFID/04/23(22)**Date ...**19.05.2006****From : Dr. Shibani Goswami  
Project Officer  
Health Wing, SUDA****To : The Mayor / Chairman  
Alipurduar / Balurghat / Burdwan / Darjeeling / Durgapur / English Bazar /  
Jalpaiguri / Kharagpur / Raiganj / Siliguri / Asansol / Cooch Behar / Jangipur /  
Berhampur / Suri / Bolpur / Krishnagar / Kalna / Purulia / Bankura / Bishnupur /  
Medinipur Municipal Corporation / Municipality****Sub : Spreading message against Practice of Sex Selection and Female Foeticide.****Sir / Madam,**

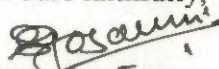
You may be aware that female ratio in the age group of 0 – 6 years is declining fast. This is more severe in urban areas of majority of States and in the relatively affluent regions like Punjab, Haryana, Himachal Pradesh, Gujrat, Maharashtra, Delhi, Chandigarh etc. The Govt. of India has expressed great concern in the matter. In this connection, a Brief Note on Prenatal Sex Determination & Female Foeticide is enclosed for your kind perusal.

As desired by the Ministry of Health & Family Welfare and Ministry of Urban Employment & Poverty Alleviation, GOI, you are requested to help spread the message against the Practice of Sex Selection and Female Foeticide in whatever manner is feasible, particularly through the health programmes being implementing in your ULB and take further necessary action to stop the menace.

This issue may also be highlighted during group discussion conducted at various level under IEC Programme towards dissemination of message.

A feed back in this regard may kindly be granted.

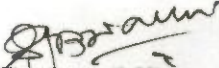
Thanking you.

Yours faithfully,  
  
Project Officer  
19.05.2006

Encl. : As stated.

**SUDA-Health/DFID/04/23(22)/1(22)  
CC  
Health Officer / Asstt. Health Officer,**

..... **Municipal Corporation / Municipality.**

  
Project Officer

- 2 -

SUDA-Health/DFID/04/23(22)/2(22)

19.05.2006

CC

Project Director, ..... Municipal Corporation / Municipality.

  
Project Officer

SUDA-Health/DFID/04/23(22)/3(2)

19.05.2006

CC

1. Jt. Secretary, Dept. of Municipal Affairs.
2. Director, SUDA

  
Project Officer



## Brief Note on Prenatal Sex Determination and Female Foeticide

The era of technology for prenatal sex determination (SDT) is traced back to 1970. But the initial method gave way to relatively safer non-invasive technique i.e. Ultrasonography. Very soon Ultrasound Clinics mushroomed all over India particularly in North India, leading to female foeticide in great number. Eventually, there was public outcry against the deplorable practice for female foeticide. 1991 census showed further decline in female : male ratio i.e. 927 females to 1000 males. Govt. of India enacted PNDT (Prenatal Diagnostic Techniques – Regulation and Prevention of Misuse) Act. 1994. This Act provided for regulation of the use of Prenatal Diagnostic Techniques for the purpose of detecting genetic disorder and for prevention of misuse of such technique for the purpose of Prenatal Sex Determination leading to Female Foeticide.

Ban on sex determination technique could not pull the rein on occurrence of female foeticide as would be seen in the results of 2001 census which revealed a sex ratio of 933 females : 1000 Males, which indicated failure to improve much above the previous census data of 1991 in this respect. The situation in North India was the worst where the ratio was 727 : 1000. To control the situation strict enforcement of PNDT Act. was contemplated by the State Govts. in North India with numerous raids on Ultrasound Clinics and cancellation of registration of many such clinics.

A study on Sex Determination Test and Practice of Female Foeticide was conducted in North India during 2002 – 2003. Overall 1162 women aged between 15 years – 29 years were screened in 11 villages having a population of 16475. The salient findings of the study are as under :

- 200 women (17.2%) were enlisted as pregnant. Of them 59% were aged 21 – 25 years. 13% were aged less than 20 years.
- Literacy rate was 73%.
- Living in joint family 74%.
- Caste-wise, 1/4<sup>th</sup> were Hindu high caste, 65% were Hindu-backward or low caste.
- 134 cases (67%) reported test done during pregnancy. 45 cases had Ultrasound test done.
- 23 cases (13%) confessed test done for sex determination.
- 95% had knowledge of Ultrasound test is being done for sex determination.
- 83% opined Sex Determination Test (SDT) practice is not good.
- Two cases of female foeticide was done out of three cases where sex of foetus was declared as female.

### **Some observations on response about status of daughter in the family :**

- Problems of parents for going out at night leaving behind the daughter at home.
- Daughters need more careful rearing – lest they go astray.

Contd. to P-2.

- d) To ensure that all the States / UT appropriate authorities furnish quarterly returns to CSB (Central Supervisory Board) giving a report on the implementation and working of the Act.

**From all above, it can be concluded that –**

- i) Female / male ratio is fast declining.
- ii) If this trend persists it is likely to cause social crisis in due to imbalance in female : male ratio in the population profile.
- iii) Prenatal Sex Determination and Sex Selection is a crime punishable under law.
- iv) 'Son Syndrome' is a misconception and the idea should be discouraged and totally discarded. Proper education should be given and people should be motivated for the purpose.
- v) Do not neglect female child. They are valuable assets of the society.
- vi) Now a days every one is equal. Sons and daughters have equal rights in eyes of law.
- vii) Realisation of value of daughters by their own families is the need for the hour.
- viii) Inhuman attitude and behaviour of some section of public society towards girl child should be removed and a change should be brought in through KABP exercise.
- ix) Strict enforcement of PNDT Act. 1994 should be ensured at all levels.
- x) Adequate supervision and vigilance on Ultrasound Clinics, nursing home, private institutions etc. be carried out by the competent authorities / ULBs to prevent illegal prenatal sex determination and female foeticide.
- xi) Errant doctors and clients be punished as per law.
- xii) Public awareness campaign against practice on prenatal determination of sex and female foeticide be organized by ULBs through suitable advertisement in the print, leaflets, hoardings, electronic media etc.
- xiii) Various IEC programmes on the subject be organized under overall supervision of HO / AHO of the ULBs under the ongoing community based health programmes at different levels like at project block level by HHWs in group meetings; at Sub-Centre level by FTSs and MOs; at different Ward levels by Ward Councillors, members of the Ward Committees and UHIOs.
- xiv) CDS of the ULBs be involved in awareness campaign.
- xv) Suitable local NGOs & CBOs be also entrusted for wide publicity in the matter.
- xvi) Chairpersons of ULBs may also organize several public meetings in groups involving both APL & BPL population for effective generation of awareness on dangerous practice of Prenatal Sex Determination and Female Foeticide keeping in view the provisions of PNDT Act. and directions of the Supreme Court.

**Reference :**

1. Indian Journal of Community Medicine, Jan. to March, 2006
2. Journal of Indian Medical Association, Kolkata, Jan., 02, Dec., 03 & May, 05.



# বর্তমান

কলকাতা, রবিবার ২৩ এপ্রিল ২০০৬, ৯ বৈশাখ ১৪১৩

## দেশজুড়ে পুরুষের তুলনায় নারীর সংখ্যা দ্রুত কমছে

সমৃদ্ধ দত্ত, নয়াদিল্লি, ২২ এপ্রিল: দেশে নারী ও পুরুষের সংখ্যার অনুপাতের ফারাক উদ্বেগজনকভাবে বেড়ে চলেছে। দেশজুড়ে নারীর সংখ্যা পুরুষের তুলনায় কমছে দ্রুতহারে। কন্যাসন্তানের সংখ্যা এভাবে কমে যাওয়ার প্রবণতা বিহার, উত্তরপ্রদেশ, রাজস্থান, পাঞ্জাবে সবচেয়ে বেশি হলেও কোনও রাজ্যকেই সার্বিক ক্রিনচিট দেওয়া যাচ্ছে না। ফলে সমস্যাটা দেশজুড়েই। কেন্দ্রীয় স্বাস্থ্যমন্ত্রক সমস্ত রাজ্যকে বিশেষ সতর্কবার্তা দিয়ে জানিয়েছে এই সমস্যা ঠেকাতে প্রত্যেক রাজ্যকেই উদ্যোগী হতে হবে। স্বাস্থ্যমন্ত্রকের নির্দেশ, রাজ্যের রোগনির্ণয় কেন্দ্র এবং বেসরকারি নার্সিং হোমগুলির রিভিউ করা হোক এবং শুধু 'লিঙ্গ নির্ধারণ নিষিদ্ধ' এই নির্দেশ জারির মধ্য সীমাবদ্ধ না থেকে রাজ্য সরকার বিশেষ নজরদারিরও ব্যবস্থা চালু করুক।

স্বাস্থ্যমন্ত্রক সূত্রে জানা গিয়েছে, ৬ বছর বয়স পর্যন্ত শিশুকন্যার সংখ্যা গত বছরগুলিতে পুত্রসন্তানের তুলনায় অত্যন্ত দ্রুতহারে কমে গিয়েছে। ১৯৯০ সালের হিসেবে দেশে নারী ও পুরুষের আনুপাতিক হার ছিল এক হাজার পুরুষ প্রতি ৯২৭জন নারী। এই সংখ্যা পরবর্তী সময়ে কিছুটা বাড়লেও ২০০১ সালের হিসেবে কন্যাসন্তান কমে যাওয়ার প্রবণতা ফের ধরা পড়ে। এবং তারপর থেকে নিয়মিত রিভিউতে দেখা যাচ্ছে সেই প্রবণতার কোনও পরিবর্তন তো হচ্ছেই না, উলটে কয়েকটি রাজ্যে পরিস্থিতি উদ্বেগজনক। স্বাস্থ্যমন্ত্রক সূত্রে জানা গিয়েছে, ন্যাশনাল ইমপেকশন অ্যান্ড মনিটরিং কমিটিকে নির্দেশ দেওয়া হয়েছে বিভিন্ন রাজ্যে বিশেষ পরিদর্শন এবং জেলাভিত্তিক তদন্ত করার জন্য। পাশাপাশি রাজ্য সরকারকে বলা হচ্ছে যেসব জেলায় নারী-পুরুষের অনুপাতের বৈষম্য অস্বাভাবিক, সেখানে স্থানীয় প্রশাসনের সাহায্যে নার্সিং হোম এবং রোগনির্ণয় কেন্দ্রগুলির উপর জেরদার নজরদারি চালু করতে। জেলাশাসকদের আলাদা করে বলা হয়েছে তাঁরা নিজেদের জেলায় লিঙ্গ নির্ধারণ সংক্রান্ত আইন রোগনির্ণয় কেন্দ্রগুলি ঠিকঠাক মেনে চলছে কিন তা নিয়মিত খতিয়ে দেখার একটি পরিকাঠামো তৈরি করুক। সেইমতো রিপোর্ট পাঠানো হোক রাজ্য সরকারের কাছে।

স্বাস্থ্যমন্ত্রক থেকে জানানো হয়েছে, দেশে লক্ষ্যণীয়ভাবে নারী নাগরিক তথা শিশুকন্যার সংখ্যা এভাবে কমে থাকলে সামাজিক ভারসাম্যে সংকট উপস্থিত হবে। তাই কন্যাক্রম হত্যা রোধ করতে এবং কন্যাসন্তানের প্রতি সমাজের কিছু অংশের অনৈতিক মনোভাব দূর করার জন্য নারী ও শিশুকল্যাণ মন্ত্রক, জাতীয় মহিলা কমিশন এবং ইন্ডিয়ান কাউন্সিল অব মেডিকেল রিসার্চকে একযোগে প্রকল্প রচনার দায়িত্ব দেওয়া হয়েছে।



911-5/5  
22.3.06

8396-D  
23/3/06



नमिस्वर मन्त्र  
नगर विकास विभाग  
21 MAR 2006  
नदी रोड 1756

Pr. Secy

# K O L K A T A

हाउसिंग एण्ड अर्बन डेवलपमेंट कॉर्पोरेशन लिमिटेड (भारत सरकार का उपक्रम)

15 एन, लिन्डसे स्ट्रीट, कोलकाता - 700 087, Tele. : 2252-6140 / 0774 / 0775, फैक्स : 033-2252-5511, ई-मेल : kro@hudco.org  
**Housing & Urban Development Corporation Ltd. (A Govt. of India Enterprise)**  
15N, Lindsay Street, Kolkata - 700 087, Tele. : 2252-6140 / 0774 / 0775, Fax : 033-2252-5511, E-mail : kro@hudco.org

NO.: KRO-HQ/Guide-P(H)/6972

March 16, 2006



The Secretary to the  
Government of West Bengal  
Urban Development Department  
"NAGARAYAN",  
DF-8, Sector-I (behind Bikash Bhawan),  
Salt Lake City  
Kolkata - 700 064.

JS(SB)  
AQ

P.O. (Health), SCDA  
Awareness campaign  
through leaflet may  
be arranged.  
23.3.06

Madam,

The Secretary, Ministry of Urban Employment & Poverty Alleviation (UE&PA), Government of India through her letter dt.14.02.2006 addressed to HUDCO had expressed her concern regarding declining female ratio in the age group of 0-6 years. It was indicated in her letter that the problem was more severe in urban areas of majority of the states and in the relatively affluent regions like Punjab, Haryana, Himachal Pradesh, Gujarat, Maharashtra, Delhi, Chandigarh etc.

As desired by the Ministry of Health & Family Welfare through the Ministry of Urban Employment & Poverty Alleviation, it is requested to help spread the message against the practice of sex selection in whatever manner is feasible through programmes being implemented by your organisation.

Thanking you,

Yours faithfully,

(Ritabrata Ghosh)  
Assistant Chief (Projects)

Secretary (MA) may please  
like to advise municipalities  
which are implementing  
parentine health programs.

Urban Development Dept  
U/O No. 319  
22.3.06

2/3/06

ACP(R)AOC/18032006



91/3/15  
22.3.06



पंजीकृत कार्यालय  
21 MAR 2006  
कॉपी नं. 1256

Pr. Secy

**K O L K A T A**

हाउसिंग एण्ड अर्बन डेवलपमेंट कॉर्पोरेशन लिमिटेड (भारत सरकार का उपक्रम)  
15 एन, लिंसाय स्ट्रीट, कोलकाता - 700 087, Tele. : 2252-6140 / 0774 / 0775, फ़ैक्स : 033-2252-5511, ई-मेल : kro@hudco.org  
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NO.: KRO-HQ/Guide-P(H)/ 6972.

March 16, 2008

The Secretary to the  
Government of West Bengal  
Urban Development Department  
"NAGARAYAN",  
DF-8, Sector-I (behind Bikash Bhawan),  
Salt Lake City  
Kolkata - 700 064.

*JS(SB)*  
*JS*

Madam,

The Secretary, Ministry of Urban Employment & Poverty Alleviation (UE&PA), Government of India through her letter dt.14.02.2006 addressed to HUDCO had expressed her concern regarding declining female ratio in the age group of 0-8 years. It was indicated in her letter that the problem was more severe in urban areas of majority of the states and in the relatively affluent regions like Punjab, Haryana, Himachal Pradesh, Gujarat, Maharashtra, Delhi, Chandigarh etc.

As desired by the Ministry of Health & Family Welfare through the Ministry of Urban Employment & Poverty Alleviation, it is requested to help spread the message against the practice of sex selection in whatever manner is feasible through programmes being implemented by your organisation.

Thanking you,

Yours faithfully,

*[Signature]*  
(Ritabrata Ghosh)  
Assistant Chief (Projects)

*Secretary (MA) may please  
like to advise Municipalities  
which are implementing  
parentine health programs.  
[Signature]  
21/3/08*

**HUDCO Offers Lowest Cost Individual Housing Loans**

Memo No. CMU-94/2003(Pt. IV)/3307

From : Arnab Roy  
Project Director, CMU

Dt. .. 13.03.2006  
Auth: Dr. Raut, Prof. & Head,  
Dept. of Epidemiology

To : Prof. Indira Chakraborty, Director  
All India Institute of Hygiene & Public Health  
110, C.R. Avenue  
Kolkata - 700 073.

Sub. : Training of Elected Representatives, Ward Committee Members & Sanitary Inspectors of 40 Urban Local Bodies of Kolkata Metropolitan Area on Urban Health matters under KUSP.

Dear Madam,

You may be aware that Kolkata Urban Service for the Poor (KUSP) is being implemented in 38 municipalities and in two Municipal Corporations of greater Kolkata Metropolitan Area (KMA) excepting Kolkata Municipal Corporation. The KUSP is aiming to reach urban services to 2.5 million BPL populations living in the slums of these municipalities. Apart from strengthening physical infrastructure, KUSP is also focusing on municipal capacity building. The component of health is also a major intervention aiming towards strengthening of existing health care services of the Urban Local Bodies.

The Urban Local Bodies at present provide primary health care services through a band of community based female honorary health workers at the door-step of the beneficiaries which is being supported by clinic services run through Sub-Centres. One Sub-Centre covers 5,000 BPL population. This primary health care service delivery is supported by referral services either from the municipal maternity home or nearest Govt. hospitals. The ULBs also take care of implementation of National Health Programmes along with Deptt. of Health & Family Welfare as well as public health issues.

As one of the objectives of KUSP is to support the Urban Local Bodies, it has been decided that the elected Representatives, Ward Committee Members, the Sanitary Inspectors & staff will be sensitized and oriented on Urban Health matters. We feel that your esteemed Institute may help in designing the course curriculum and conducting the sessions. There are 1033 nos. of elected Representatives and the total nos. of Ward Committee Members may be taken as 10370 while the total no. of Sanitary Inspectors & staff in 40 KMA ULBs is around 100.

In this regard Preliminary discussion was held amongst Shri D.K. Dutta, Adviser, KUSP and Dr. S. Goswami, Health Expert, CMU and Dr. D.K. Raut, Prof. & Head, Deptt. of Epidemiology, AIHH & PH on 23.02.2006. It may be mentioned here that the training of Health Officer & Asstt. Health Officer of Urban Local Bodies in Public Health & Management had already been conducted by your Institute in three batches where Dr. D.K. Raut was the course Co-ordinator. The whole programmes were highly appreciated by the participants.

Contd. to P-2.





You are requested kindly to look into the matter for further necessary action. We are accordingly looking forward for a detail proposal in this regard from your end, both technical & financial.

Thanking you.

Yours faithfully,

Project Director, CMU

Dt. .. 13.03.2006

**Memo No. CMU-94/2003(Pt. IV)/3307/1(1)**

**Copy forwarded for kind information and necessary action to :**

**Dr. D.K. Raut, Prof. & Health, Deptt. of Epidemiology, AIHH & PH.**

Project Director, CMU

Dt. .. 13.03.2006

**Memo No. CMU-94/2003(Pt. IV)/3307/2(1)**

**Copy forwarded for kind information to :**

**Shri D.K. Dutta, Training Advisor, KUSP.**

Project Director, CMU



We may go ahead with preparatory works.  
The file may be placed again in May

Amf  
8/3

Sri D.K. Datta

Talked with P.D. Joshi. He said to go ahead with the programme save & except SCs 3 & 14

Hence a copy of this note along with a copy of Training plan are sent to Sri Atanurshan Mukhopadhyay, Sri Santal Guhathakur, Sri Jayant Chakraborty, Dr S. Goswami, Sri Susang Mitra, Sri Gopal Sarkar & Sri Ratan Chaudhary, all of CMU and J.D. Joshi for favour & necessary actions. A copy also is given to P.M. of CMU.

Amf  
- 13/03/06

To  
Dr S. Goswami





Note

A training plan under KUSP for this year has been worked out in consultation with the key persons of CMU including the PM as well as the JD. ILGUS. That is placed below.

Preliminary discussions have already been with some of the organisations viz. AIIHPH, IPHE etc. On approval the calendar etc. are to be finalized.

It is further to suggest in this connection that in respect of training on 'Accounting' etc. the trainers may be selected from out of the officers of CA firms so long engaged in updating municipal accounts.

X As regards the training of Ward Committee members (se-4) engaging Shri Amal Kumar Das, recently retired as the DDLB may be thought of within the parameters of TAG recommendations.

PM

*[Signature]*  
7/03/06

P.D. may kindly see for approval.

*[Signature]*  
21/2/06

*[Signature]*

may be approved except for Nos 9 & 14. This will be given by Agency engaged by CMU for GIS & e-governance.

Regarding '11' we may get the training done by shortlisted firms who have done the basic training at ULBs. The same module may be followed.

'x' - Faculty may be decided when the training is organised.

Discussed with PD KUSP. This may be placed in May.

Secretary  
M.A. Datta

*[Signature]*  
7/3/06.  
modification as suggested above may be approved for the now.

U.O. NO.: CMU-44/2003 (P.E-II) 1252  
Date: 07-03-06

*[Signature]*  
7/3



Memo No.CMU-146/2004(Pt-II)/2080(40).

Date: 16-02-2006

**Sub: Proposed allocation of funds in KUSP ULBs from 2007-2008 to 2011-2012**

Sir/Madam,

As you are aware, the KUSP programme design conceives of centrally driven programme implementation for the first three years and thereafter implementation of the programme by the ULBs as per their Draft Development Plan.

It has been felt necessary to inform all the ULBs about the fund which will be available to them from KUSP from the 4<sup>th</sup> year (2007-08 onwards) so that financial planning in the Draft Development Plan can be made accordingly.

For this purpose, Govt. of West Bengal and DFID have agreed on principles of allocation of available fund to the KUSP ULBs from 2007-08 onwards.

I am enclosing the availability of funds under 7 heads namely:

- 1) Intra Municipal Infrastructure
- 2) Economic Development
- 3) Capacity Building
- 4) Slum Level
- 5) Support to Health Centre
- 6) Technical Expertise
- 7) Poverty and Impact Study.

These funds will be available from 2007-08 onwards provided the Funding Block for KUSP programme is removed by DFID India.

For each of these heads, the majority of the funds will be allotted on the basis of population according to 2001 Census. A portion of the fund has been kept aside for allotment to a limited number of ULBs according to performance in some specific areas which is detailed in the enclosed proposed allotment.

-continued-



Training Plan under KUSP for the year 2006-07

Sl. No.	Topic	Target Group	Duration	No. of Courses Batches	Expected No. of Participants	To be organised by
1	Orientation on KUSP & other Dev. Programmes & Draft Development Plan	Officials from support organisations	3 days x 2	3 x 2	100	CMU ILGUS / ATI
2	Introduction to New Accounting Manual & Double Entry Accounting.	Personnel engaged in Accounts of the ULBs including Cashier (except Accountant)	3 days	20	200	CMU (Atanussasan Mukhupadhyay)/ILGUS
3	Computer training- Application of GIS/Autocad/ Surveying System	Technical Personnel of ULBs as also of Support Organisations who have basic knowledge in Computer.		5	120	ATI CMU/ILGUS
4	Duties, responsibilities of including basics of Municipal function, Capacity Building	Ward Members Committee	1 day	60	6000	CMU & ILGUS (Jayanta Chakrabarti)
5	Urban Health & Sanitation.	Councillors, Committee/CDS Ward Members.	½ day		8000	AIHPPH CMU/ILGUS (Dr. S. Goswami)
6	Awareness & Community Construction works with basics of Accounting	CDS Members & RCVs	6 days	40	1600	IPHE ILGUS/CMU (E.E.)
7	Orientation on duties & responsibilities, attitude development, expectations - Motivations.	NHG/SHG/RCVs			12000	Lok Siksha Parishad, R.K. Mission ILGUS/CMU

Sl. No.	Topic	Target Group	Duration	No. of Courses Batches	Expected No. of Participants	To be organised by
8.	P.H. Engg. Project (Water Supply, Sewerage, Drainage, Solid Waste Management - Engg. & Management)	Engineers of ULBs & those upto E.E. of Support Organisations	2 days	6	150	IPHE/ CMU/ILGUS (Ratan Chaudhury)
9.	Office maintenance including Budget & Plan	Secy/OS/H.C./Accountant & Sectional Heads of ULBs	1 day	8	200	CMU/ILGUS
10.	Resource mobilisation including assessment of tax, License & Service charges, maintenance of record, issue of processes, etc.	Standing Committee Members and staff of relevant Deptt. of the ULBs	2 days	8	200	CVB CMU/ILGUS
11.	Basic Computer Training	Sr. A,B, & C staff of Support Organisations	2 x 3 days	8	200	CMU/ILGUS ATI
12.	Access to Urban Services & Poverty Alleviation Programme	TPO & CO	2 days	5	150	CMU/ILGUS (SujoyMitra)
13.	Training on Urban Plans, Admn. & Management (Financial)	CMU key persons				ATI CMU/ILGUS
14.	Training on GIS and Satellite Imaging	CMU key persons				CMU/ILGUS ATI
15.	Urban Health & Sanitation	Sanitary Inspectors and Paramedical staff	1	8	200	CMU (Dr. S.Goswami)/ILGUS Centrally at AIJHPH





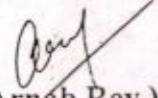
It is important to note that this allotment will be available only if Funding Block is removed by DFID after the mid term evaluation. The mid term evaluation criteria has already been intimated to you vide CMU Memo No.CMU-164/2004(Pt-II)/827(40) dated 20-09-2005 (copy enclosed).

Even if Funding Block for the KUSP programme is removed, an individual ULB has to meet the mid term evaluation criteria before funds are released to the individual ULB.

You are requested to now take necessary action for preparation of DDPs taking into account the expected fund flow from KUSP. Municipal Affairs Department has been approached for letting ULBs know the approximate funds which can be made available to them from the Government from 2007-08 onwards for helping ULBs in preparing the financial plan for DDP. You may also contact Municipal Affairs Department for an idea of the fund flow from Government of West Bengal expected from 2007-08 onwards.

Thanking you,

Yours faithfully,

  
( Arnab Roy )  
Project Director, CMU, KUSP

Encl: (1) A copy of letter No.CMU-164/2004(Pt-II)/827(40) dt.20-09-2005  
(2) Allotment of funds (7 Nos.)

Memo No.CMU-146/2004(Pt-II)/2080(40)/1(20).

Date: 16-02-2006

Copy (along with copy of enclosures) for kind information to:

- 1) Secretary, Municipal Affairs Dept.
- 2) PS to MIC, Municipal Affairs Dept.
- 3) Director of Local Bodies
- 4) Director, SUDA
- 5) Chief Engineer, MED
- 6) Joint Director, ILGUS
- 7) Project Manager, CMU
- 8) Financial Adviser, CMU
- 9) Engineering Expert-1, CMU
- 10) Engineering Expert-2, CMU
- 11) Municipal Finance Expert, CMU
- 12) Urban Planner, CMU
- 13) OD Expert. CMU

-continued-



Page No.3

- 14) Poverty Monitoring Expert, CMU
- 15) Health Expert, CMU
- 16) Procurement Expert, CMU
- 17) Training Adviser, CMU
- 18) Economist, CMU
- 19) Accounts Officer, CMU
- 20) Consultant (HDRP), CMU

Project Director, CMU, KUSP

Memo No.CMU-146/2004(Pt-II)/2080(40)/2(3).

Date: 16-02-2006

Copy (along with copy of enclosures) for kind information to:

- 1) Mr Andrew Kenningham, DFID India
- 2) Shri Shouvik Dutta, DFID India
- 3) Ms. Debashree Mukherjee, DFID India

Project Director, CMU, KUSP





**Sub: KUSP 3<sup>rd</sup> Year Funding Review – Indicators for External Evaluation in April 2007**

Sir/Madam,

As you might be aware there is a funding block in the KUSP programme at the end of 3 years. An evaluation will be held in April 2007. The findings of the evaluation team will determine whether funding in the KUSP programme continues after 2007.

I am enclosing the indicators for the external evaluation in April 2007 which have been jointly agreed by Government of West Bengal and DFID India. You are requested to take all possible steps to ensure that the indicators are satisfactorily implemented in your ULBs before December 2006. I would request you to pay special attention on the following:

- 1) Preparation of good quality DDP latest by December 2006.
- 2) Introduction of accrual based double entry accounting system within December 2006.
- 3) Increasing spending for service delivery to the poor and maintenance of assets in slums to be reflected in your budgets for the year 2005-06 and 2006-07.
- 4) In the slums taken up for infrastructure work, please ensure the following:
  - a) Access from all houses by all weather roads.
  - b) Drainage to reduce water logging.
  - c) Water supply of good regularity and quality.
  - d) Increasing number of house connections for water supply in the slums taken up for infrastructure development.
  - e) Total sanitation i.e. access to toilets for all slum dwellers.
  - f) Satisfactory maintenance of public toilets wherever constructed.

-continued-





- 5) Own source of revenue by total revenue should show at least 10% improvement each year from 2004-05.
- 6) DDPs should incorporate local economic development plan.
- 7) Fully resourced asset management plan and maintenance arrangements should be in place for all slums taken up under KUSP programme before December 2006.

I hope you will give particular attention to the above so that the Mid Term Indicators are satisfactorily met during the external evaluation.

If you require any clarification please contact the undersigned.

Yours faithfully,

( Arnab Roy )

Project Director, CMU, KUSP

*Encl: As stated above.*

Memo No.CMU- 164/2004 (Pt-11)/827(40)/1(14)

Date: 20-09-2005

Copy (along with enclosures) to:

1. Secretary, Municipal Affairs Dept.
2. PS to MIC, Municipal Affairs Dept.
3. Director of Local Bodies
4. Chief Engineer, MED
5. Director, SUDA
6. Joint Director, ILGUS
7. Project Manager, CMU
8. Engineering Expert, CMU
9. Municipal Finance Expert, CMU
10. OD Expert, CMU
11. Health Expert, CMU
12. Urban Planner, CMU
13. Economist, CMU
14. Financial Adviser, CMU

Project Director, CMU, KUSP



**KUSP third year funding review**  
**Indicators for external evaluation April 2007**

## A Background

1. At design stage GoWB and DFID agreed to an externally evaluated funding review being carried out on the programme and on the slum infrastructure works. The outcome of both reviews will determine whether DFID will recommend to the DFID Director of Asia that funding continues. The extracts from the Project Memorandum below refer.

*"3.3.11 In addition to funds linked to DDPs, ULBs would be eligible for funds for slum infrastructure (with limited rehabilitation of municipal networks). After the third year of implementation, to receive such funds, ULBs will have to demonstrate, through an external evaluation, that they meet a minimum standard relating to the **management of slum infrastructure**. KUSP will also support an incentive fund recently started by GoWB that seeks to reward ULBs for improved performance. After the initial stages of implementation, the incentive fund facility would be further refined on the basis of lessons learnt, including from well known good practices such as the "citizens report card system" in Bangalore. Allocations for slum level infrastructure and support to the incentive fund represent about 33% and 6% of the project budget.*

*3.3.12 GoWB and DFID have agreed to a "**funding review**" at the end of three years from the start of the programme. At this stage the project's performance will be evaluated by an external agency against indicators to be developed by CMU and agreed between GoWB and DFID during the first six months of implementation. The preparation of good quality DDPs for at least 12 municipalities will be a key indicator. Subject to a satisfactory outcome of the evaluation, DFID will recommend funding of the remainder of the project to Director Asia. If the outcome of the evaluation is not satisfactory, funding for all items will cease except for slum level infrastructure (and associated supervision costs). Approximately, disbursement of 75% of project funds will depend on the satisfactory outcome of the "**funding review**" and slum infrastructure management evaluations."*

2. The purpose of setting goals and having an external review and possible spending block is to help ensure that the programme lives up to its potential and strives to deliver. It should not be seen as a way of setting impossible targets that aim to crush the programme.

3. To this end, detailed discussions were held with CMU officials and within the DFID KUSP team leading to agreement over the following set of indicators. The aim was to use indicators that are close to those that have previously been agreed, are easily measurable and cover items that KUSP is providing resources towards during the first 3 years.

## B. Agreed Indicators

4. The indicators below have been agreed between the DFID Task team and the CMU and are based on Log-frame indicators.



*(i) Funding Review indicators*

Indicator FR1 - At least 12 ULBs prepare good quality draft development plans as per guidelines by no later than December 2006 and are approved by KMPC by March 2007.

Indicator FR2 - Modern accounting systems introduced in 30 ULBs by March 2007. Updated accounts and balance sheets available in at least 30 ULBs by April 2007.

Indicator FR3 - ULBs' actual expenditures reflect increased spending for service delivery to the poor and maintenance of assets in slums in at least 30 ULBs by April 2007.

Indicator FR4 - Slums prioritised before the next set of slums are chosen in all ULB's, with respect to infrastructure deficiency indicators and poverty indicators and determine allocation accordingly.

Indicator FR5 - Infrastructure needs (in slums taken up under KUSP) met as indicated below in 50% of slums by April 07:

- (i) Access from house to local roads by all weather roads.
- (ii) Reduced incidence of water logging caused by local drainage problems
- (iii) Potable water supplied to the satisfaction (appropriate regularity and quantity) of slum dwellers (of quality as available in the local aquifer unless it is served by surface supply water).
- (iv) An increasing number of households supplied water through house connections.
- (v) Total sanitation (complete access to toilets – no open defecation).
- (vi) All public toilets adjacent to slum settlements maintained to the satisfaction of users

Indicator FR6 – All demonstrate increasing financial viability as evidenced by Own source/Total revenue (in revenue account), improving by at least a 10% improvement by the end of year 3.

Indicator FR7 - DDPs of ULBs incorporate local economic development plan in at least 12 ULBs by December 2006.

*(ii) Review of Management of Slum Infrastructure*

Indicator MS1 Fully resourced ULB level asset management plans and corresponding local management structures in place and functioning in at least 50% of settlements covered under SIP. Plans to be in place by 12 months from completion of construction works for respective projects. Evidence should be provided of implementation of such plans in slum works that took place in the first two years of the programme.



# Allocation of Funds to ULBs from 4th Year 2007-2008 to 2011-2012

## I. Intra-Municipal Infrastructure

### Principle of allotment

- i. 80% of total fund available on the basis of population (2001 census) : Assured Allotment
- ii. 10% of total fund equally available to first 12 ULBs whose DDPs are approved : shown as 'A'
- iii. 10% of total fund equally available to first 12 ULBs who switchover to accrual based accounting : shown as 'B'

(Rs. in Lakh)

Sl. No.	Name of ULB	Population 2001	Allotment of Fund in Year 2007-2008 to 2011-2012		
	Total Fund Available		Rs. 9730 lakh		
	Allotment Type	Assured (Rs. in Lakh)	A (available to 12 ULBs as per ii above)	B (available to 12 ULBs as per iii above)	
1	Baidyabati	108231	107.92	81.08	81.08
2	Bally	261575	260.82	81.08	81.08
3	Bansberia	104453	104.15	81.08	81.08
4	Baranagar	250615	249.90	81.08	81.08
5	Barasat	231515	230.85	81.08	81.08
6	Barrackpore	144331	143.92	81.08	81.08
7	Baruipur	44964	44.84	81.08	81.08
8	Bhadreswar	105944	105.64	81.08	81.08
9	Bhatpara	441956	440.69	81.08	81.08
10	Bidhannagar	167848	167.37	81.08	81.08
11	Budge Budge	75465	75.25	81.08	81.08
12	Chandani	103232	102.94	81.08	81.08
13	Chandannagar MC	162166	161.70	81.08	81.08
14	Dum Dum	101319	101.03	81.08	81.08
15	Garulia	76309	76.09	81.08	81.08
16	Gayeshpur	55028	54.87	81.08	81.08
17	Halisahar	124479	124.12	81.08	81.08
18	Hooghly-Chinsurah	170201	169.71	81.08	81.08
19	Howrah M. C.	1008704	1005.81	81.08	81.08
20	Kalyani	81984	81.75	81.08	81.08
21	Kamarhati	314334	313.43	81.08	81.08
22	Kanchrapara	126118	125.76	81.08	81.08
23	Khardah	116252	115.92	81.08	81.08
24	Konnagar	72211	72.00	81.08	81.08
25	Madhyangram	155503	155.06	81.08	81.08
26	Maheshwala	389214	388.10	81.08	81.08
27	Naihati	215432	214.81	81.08	81.08
28	New Barrackpur	43183	42.94	81.08	81.08
29	North Barrackpur	123523	123.17	81.08	81.08
30	North Dum Dum	220032	219.40	81.08	81.08
31	Pandura	348379	347.38	81.08	81.08
32	Pujali	33863	33.77	81.08	81.08
33	Rajarhat Gopalpur	271781	271.00	81.08	81.08
34	Rajpur-Sonarpur	336390	335.42	81.08	81.08
35	Rishra	113259	112.93	81.08	81.08
36	Serampur	197955	197.39	81.08	81.08
37	South Dum Dum	392150	391.02	81.08	81.08
38	Titagarh	124198	123.84	81.08	81.08
39	Uluberia	202095	201.52	81.08	81.08
40	Uttarpara-Kotrang	150204	149.77	81.08	81.08
	<b>TOTAL</b>	<b>7806395</b>	<b>7784.00</b>	<b>973.00</b>	<b>973.00</b>

*Disclaimer : a. Funds will be available as above only if Funding - Block is removed by DFID  
i.e. Mid term evaluation criteria is successfully met*

*b. For a particular ULB, even if Funding Block for KUSP is removed, the ULB has to fulfil Mid term evaluation criteria by itself to be eligible for funds*



# Allocation of Funds to ULBs from 4th Year 2007-2008 to 2011-2012

## 2.- Economic Development

### Principle of allotment

- i. 80% of total fund available on the basis of population (2001 census) : Assured Allotment
- ii. 10% of total fund equally available to first 10 ULBs in whose budget for 2005-06 and 2006-07 there is maximum amount earmarked for service delivery to the poor and maintenance of assets in slums : shown as 'A'
- iii. 10% of total fund equally available to first 10 ULBs in formation of SHGs : shown as 'B'

(Rs. in Lakh)

Sl. No.	Name of ULB	Population 2001	Allotment of Fund in Year 2007-2008 to 2011-2012		
	Total Fund Available		Rs. 2828 lakh		
	Allotment Type	Assured (Rs. in Lakh)	A (available to 10 ULBs as per ii above)	B (available to 10 ULBs as per iii above)	
1	Bardiyabati	108231	31.37	28.28	28.28
2	Bally	261575	75.81	28.28	28.28
3	Bansberia	104453	30.27	28.28	28.28
4	Baranagar	250615	72.63	28.28	28.28
5	Barasat	231515	67.10	28.28	28.28
6	Barrackpore	144331	41.83	28.28	28.28
7	Baruipur	44964	13.93	28.28	28.28
8	Bhadreswar	105944	30.70	28.28	28.28
9	Bhatpara	441956	128.08	28.28	28.28
10	Bidhannagar	167848	48.64	28.28	28.28
11	Budge Budge	75465	21.87	28.28	28.28
12	Chandani	103232	29.92	28.28	28.28
13	Chandadannagar MC	162166	47.00	28.28	28.28
14	Dum Dum	101319	29.36	28.28	28.28
15	Garulia	76309	22.12	28.28	28.28
16	Gayeshpur	55028	15.95	28.28	28.28
17	Halisahar	124479	36.08	28.28	28.28
18	Hooghly-Chinsurah	170201	49.33	28.28	28.28
19	Howrah M. C.	1008704	292.34	28.28	28.28
20	Kalyani	81984	23.76	28.28	28.28
21	Kamarhati	314334	91.10	28.28	28.28
22	Kanchrapara	126118	36.55	28.28	28.28
23	Khardah	116252	33.69	28.28	28.28
24	Konnagar	72211	20.93	28.28	28.28
25	Madhyamgram	155503	45.07	28.28	28.28
26	Maheshtala	389214	112.80	28.28	28.28
27	Naihati	215432	62.44	28.28	28.28
28	New Barrackpur	83183	24.11	28.28	28.28
29	North Barrackpur	123523	35.80	28.28	28.28
30	North Dum Dum	220032	63.77	28.28	28.28
31	Panihati	348379	100.96	28.28	28.28
32	Pujali	33863	9.81	28.28	28.28
33	Rajarhat Gopalpur	271781	78.77	28.28	28.28
34	Rajpur-Sonarpur	336390	97.49	28.28	28.28
35	Rishra	113259	32.82	28.28	28.28
36	Serampur	197955	57.37	28.28	28.28
37	South Dum Dum	392150	113.65	28.28	28.28
38	Titagarh	124198	35.99	28.28	28.28
39	Uluberia	202095	58.57	28.28	28.28
40	Uttarpara-Kotrang	150204	43.53	28.28	28.28
	<b>TOTAL</b>	<b>7806395</b>	<b>2262.40</b>	<b>282.80</b>	<b>282.80</b>

**Disclaimer :** a. Funds will be available as above only if Funding - Block is removed by DFID i.e. Mid term evaluation criteria is successfully met

b. For a particular ULB, even if Funding Block for KUSP is removed, the ULB has to fulfil Mid term evaluation criteria by itself to be eligible for funds



## Allocation of Funds to ULBs from 4th Year 2007-2008 to 2011-2012

### 3. Capacity Building

#### Principle of allotment

- i. 20% of total fund kept earmarked for Capacity Building of Support Organisations
- ii. 70% of total fund available on the basis of population (2001 census) : Assured Allotment
- iii. 10% of total fund equally available to the first 10 ULBs (or lower) who have increased own source of revenue by more than 10% in each of last of 2 years i.e. 2005-06 and 2006-07 : shown as 'A'

(Rs. in Lakh)

Sl. No.	Name of ULB	Population 2001	Allotment of Fund in Year 2007-2008 to 2011-2012	
	Total Fund : Rs.2940.00 lakh		Fund Available : Rs. 2352 lakh	
	Allotment Type	Assured (Rs. in Lakh)	A (available to 10 ULBs as per iii above)	
1	Baidyabati	108231	28.53	29.40
2	Baily	261575	68.96	29.40
3	Bansberia	104453	27.54	29.40
4	Baranagar	250615	66.07	29.40
5	Barasat	231515	61.03	29.40
6	Barrackpore	144331	38.05	29.40
7	Baruipur	44964	11.85	29.40
8	Bhadreswar	105944	27.93	29.40
9	Bhatpara	441956	116.51	29.40
10	Bidhannagar	167848	44.25	29.40
11	Budge Budge	75465	19.89	29.40
12	Champdani	103232	27.22	29.40
13	Chandadannagar MC	162166	42.75	29.40
14	Dum Dum	101319	26.71	29.40
15	Garulia	76309	20.12	29.40
16	Gayeshpur	55028	14.51	29.40
17	Halisahar	124479	32.82	29.40
18	Hooghly-Chinsurah	170201	44.87	29.40
19	Howrah M. C.	1008704	265.92	29.40
20	Kalyani	81984	21.61	29.40
21	Kamarhati	314334	82.87	29.40
22	Kanchrapara	126118	33.25	29.40
23	Khardah	116252	30.65	29.40
24	Konnagar	72211	19.04	29.40
25	Madhyamgram	155503	41.00	29.40
26	Mahehtala	389214	102.61	29.40
27	Naihati	215432	56.79	29.40
28	New Barrackpur	83183	21.93	29.40
29	North Barrackpur	123523	32.56	29.40
30	North Dum Dum	220032	58.01	29.40
31	Panihati	348379	91.84	29.40
32	Patali	33863	8.93	29.40
33	Rajarhat Gopalpur	271781	71.65	29.40
34	Rajpur-Sonarpur	336390	88.68	29.40
35	Rishra	113259	29.86	29.40
36	Serampur	197955	52.19	29.40
37	South Dum Dum	392150	103.38	29.40
38	Tatagarh	124198	32.74	29.40
39	Tiluberia	202095	53.28	29.40
40	Tarpara-Kotrang	150204	39.60	29.40
	<b>TOTAL</b>	<b>7806395</b>	<b>2058.00</b>	<b>294.00</b>

*Disclaimer : a. Funds will be available as above only if Funding - Block is removed by DFID i.e. Mid term evaluation criteria is successfully met*

*b. For a particular ULB, even if Funding Block for KUSP is removed, the ULB has to fulfil Mid term evaluation criteria by itself to be eligible for funds*



# Allocation of Funds to ULBs from 4th Year 2007-2008 to 2011-2012

## 4. Slum Level Infrastructure

### Principle of allotment

- i. 43% to 'A' category slums
- ii. 32% to 'B' category slums
- iii. 15% to 'C' category slums
- iv. 8% to 'D' category slums
- v. 2% to 'E' category slums

Assured (Approximate)

Actual Fund allotment will be made calculating the no. of families in each category in each ULB discounting the slums covered in first three years

Sl. No.	Name of ULB	Allotment of Fund in Year 2007-2008 to 2011-2012
	Total Fund Available	Rs. 11907 lakh
	Allotment Type	Assured (Rs. in Lakh) (Approximate)
1	Baidyabati	56.31
2	Bally	224.20
3	Bansberia	105.58
4	Bara nagar	320.04
5	Barasat	203.42
6	Barrackpore	352.07
7	Baruipur	49.60
8	Bhadreswar	198.14
9	Bhatpara	672.36
10	Bidhannagar	317.31
11	Budge Budge	40.68
12	Chandani	257.79
13	Chandannagar MC	162.99
14	Dum Dum	121.50
15	Garulia	50.97
16	Gayeshpur	119.16
17	Halisahar	258.49
18	Hooghly-Chinsurah	243.60
19	Howrah M. C.	1369.79
20	Kalyani	436.23
21	Kamarhati	301.97
22	Kanchrapara	120.21
23	Khardah	113.40
24	Konnagar	79.16
25	Madhyamgram	120.73
26	Maheshtala	1543.22
27	Naihati	130.47
28	New Barrackpur	163.97
29	North Barrackpur	31.55
30	North Dum Dum	507.77
31	Panihati	280.09
32	Pujali	42.35
33	Rajarhat Gopalpur	394.83
34	Rajpur-Sonarpur	721.29
35	Rishra	202.43
36	Serampur	181.84
37	South Dum Dum	384.20
38	Titagarh	238.49
39	Uluberia	661.17
40	Uttarpara-Kotrang	127.60
	<b>TOTAL</b>	<b>11907.00</b>

*Disclaimer : a. Funds will be available as above only if Funding - Block is removed by DFID  
i.e. Mid term evaluation criteria is successfully met*

*b. For a particular ULB, even if Funding Block for KUSP is removed, the ULB  
has to fulfil Mid term evaluation criteria by itself to be eligible for funds*



## Allocation of Funds to ULBs from 4th Year 2007-2008 to 2011-2012

### 5. Support to Health Sector

**Principle of allotment**

- i. 90% of total fund available on the basis of population (2001 census) : Assured Allotment
- ii. 10% of total fund equally available to first 10 ULBs in performance in Health Sector to be judged on a few simple parameters : shown as 'A'

(Rs. in Lakh)

Sl. No.	Name of ULB	Population 2001	Allotment of Fund in Year 2007-2008 to 2011-2012	
			Rs. 1750 lakh	
	Allotment Type		Assured (Rs. in Lakh)	A (available to 10 ULBs as per ii above)
1	Badyabati	108231	21.84	17.50
2	Bally	261575	52.77	17.50
3	Bansberia	104453	21.07	17.50
4	Baranagar	250615	50.56	17.50
5	Barasat	231515	46.71	17.50
6	Barrackpore	144331	29.12	17.50
7	Baruipur	44964	9.07	17.50
8	Bhadreswar	105944	21.38	17.50
9	Bhatpara	441956	89.17	17.50
10	Bidhannagar	167848	33.36	17.50
11	Budge Budge	75465	15.23	17.50
12	Chandani	103232	20.83	17.50
13	Chandannagar MC	162166	32.72	17.50
14	Dum Dum	101319	20.44	17.50
15	Garulia	76309	15.40	17.50
16	Gayeshpur	55028	11.10	17.50
17	Halisahar	124479	25.11	17.50
18	Hooghly-Chinsurah	170201	34.34	17.50
19	Howrah M. C.	1008704	203.51	17.50
20	Kalyani	81984	16.54	17.50
21	Kamarhati	314334	63.42	17.50
22	Kanchrapara	126118	25.45	17.50
23	Khardah	116252	23.45	17.50
24	Konnagar	72211	14.57	17.50
25	Madhyamgram	155503	31.37	17.50
26	Maheshtala	389214	78.53	17.50
27	Nahati	215432	43.47	17.50
28	New Barrackpur	83183	16.78	17.50
29	North Barrackpur	123523	24.92	17.50
30	North Dum Dum	220032	44.39	17.50
31	Panihati	348379	70.29	17.50
32	Pujali	33863	6.83	17.50
33	Rajarhat Gopalpur	271781	54.83	17.50
34	Rajpur-Sonarpur	336390	67.87	17.50
35	Risra	113259	22.85	17.50
36	Serampur	197955	39.94	17.50
37	South Dum Dum	392150	79.12	17.50
38	Titagarh	124198	25.06	17.50
39	Uluberia	202095	40.77	17.50
40	Uttarpara-Kotrang	150204	30.30	17.50
	<b>TOTAL</b>	<b>7806395</b>	<b>1575.00</b>	<b>175.00</b>

*Disclaimer : a. Funds will be available as above only if Funding - Block is removed by DFID i.e. Mid term evaluation criteria is successfully met*

*b. For a particular ULB, even if Funding Block for KUSP is removed, the ULB has to fulfil Mid term evaluation criteria by itself to be eligible for funds*



# Allocation of Funds to ULBs from 4th Year 2007-2008 to 2011-2012

## 6. Technical Expertise (Consultancy)

**Principle of allotment**

- i. 50% of total fund kept earmarked for central expenditure
- ii. 40% of total fund available on the basis of population (2001 census) : Assured Allotment
- iii. 10% of total fund equally available to the first 10 ULBs who have increased house water connections in slums : shown as 'A'

(Rs. in Lakh)

Sl. No.	Name of ULB	Population 2001	Allotment of Fund in Year 2007-2008 to 2011-2012		
			Total Fund : Rs. 700.00 lakh		Fund Available : Rs. 350 lakh
			Allotment Type	Assured (Rs. in Lakh)	A (available to 10 ULBs as per iii above)
1	Maityabati	108231	3.88	7.00	
2	Mally	261575	9.38	7.00	
3	Mansberia	104453	3.75	7.00	
4	Mananagar	250615	8.99	7.00	
5	Barasat	231515	8.30	7.00	
6	Barrackpore	144331	5.18	7.00	
7	Baruipur	44964	1.61	7.00	
8	Bhadreswar	105944	3.80	7.00	
9	Bhatpara	441956	15.85	7.00	
10	Bidhannagar	167848	6.02	7.00	
11	Budge Budge	75465	2.71	7.00	
12	Champdani	103232	3.70	7.00	
13	Chandadannagar MC	162166	5.82	7.00	
14	Dum Dum	101319	3.63	7.00	
15	Garulia	76309	2.74	7.00	
16	Gayeshpur	55028	1.97	7.00	
17	Halisahar	124479	4.46	7.00	
18	Hooghly-Chinsurah	170201	6.10	7.00	
19	Howrah M. C.	1008704	36.18	7.00	
20	Kalyani	81984	2.94	7.00	
21	Kamarhati	314334	11.27	7.00	
22	Kanchrapara	126118	4.52	7.00	
23	Khurdah	116252	4.17	7.00	
24	Konnagar	72211	2.59	7.00	
25	Madhyamgram	155503	5.58	7.00	
26	Maheshatala	389214	13.96	7.00	
27	Naihati	215432	7.73	7.00	
28	New Barrackpur	83183	2.98	7.00	
29	North Barrackpur	123523	4.43	7.00	
30	North Dum Dum	220032	7.89	7.00	
31	Panihati	348379	12.50	7.00	
32	Pujali	33863	1.21	7.00	
33	Rajarhat Gopalpur	271781	9.75	7.00	
34	Rajpur-Sonarpur	336390	12.07	7.00	
35	Rishra	113259	4.06	7.00	
36	Serampur	197955	7.10	7.00	
37	South Dum Dum	392158	14.07	7.00	
38	Titagarh	124198	4.45	7.00	
39	Uluberia	202095	7.25	7.00	
40	Uttarpara-Kotrang	150204	5.39	7.00	
	<b>TOTAL</b>	<b>780635</b>	<b>280.00</b>	<b>70.00</b>	

*Disclaimer : a. Funds will be available as above only if Funding - Block is removed by DFID i.e. Mid term evaluation criteria is successfully met*  
*b. For a particular ULB, even if Funding Block for KUSP is removed, the ULB has to fulfil Mid term evaluation criteria by itself to be eligible for funds*



## Allocation of Funds to ULBs from 4th Year 2007-2008 to 2011-2012

### 7. Poverty Survey and Impact Study

(Rs. in Lakh)

**Principle of allotment**

- i. Fund available on the basis of population (2001 census) : Assured Allotment

Sl. No.	Name of ULB	Allotment of Fund in Year 2007-2008 to 2011-2012	
	Total Fund Available		Rs. 35 lakh
	Allotment Type		Assured (Rs. in Lakh)
1	Baidyabati	108231	0.49
2	Bally	261575	1.17
3	Bansberia	104453	0.47
4	Baranagar	250615	1.12
5	Barasat	231515	1.04
6	Barrackpore	144331	0.65
7	Baruipur	44964	0.20
8	Bhadreswar	105944	0.48
9	Bhatpara	441956	1.98
10	Bidhannagar	167848	0.75
11	Budge Budge	75465	0.34
12	Champdani	103232	0.46
13	Chandadannagar MC	162166	0.73
14	Dum Dum	101319	0.45
15	Garulia	76309	0.34
16	Gayeshpur	55028	0.25
17	Halisahar	124479	0.56
18	Hooghly-Chinsurah	170201	0.76
19	Howrah M. C.	1008704	4.52
20	Kalyani	81984	0.37
21	Kamarhati	314334	1.41
22	Kanchrapara	126118	0.57
23	Khardah	116252	0.52
24	Konnagar	72211	0.32
25	Madhyamgram	155503	0.70
26	Maheshtala	389214	1.75
27	Naihati	215432	0.97
28	New Barrackpur	83183	0.37
29	North Barrackpur	123523	0.55
30	North Dum Dum	220032	0.99
31	Panihati	348379	1.56
32	Pujali	33863	0.15
33	Rajarhat Gopalpur	271781	1.22
34	Rajpur-Sonarpur	336390	1.51
35	Rishra	113259	0.51
36	Serampur	197955	0.89
37	South Dum Dum	392150	1.76
38	Titagarh	124198	0.56
39	Uluberia	202095	0.91
40	Uttarpara-Kotrang	150204	0.67
	<b>TOTAL</b>	<b>7806395</b>	<b>35.00</b>

*Disclaimer : a. Funds will be available as above only if Funding - Block is removed by DFID i.e. Mid term evaluation criteria is successfully met*

*b. For a particular ULB, even if Funding Block for KUSP is removed, the ULB has to fulfil Mid term evaluation criteria by itself to be eligible for funds*





Memo No.CMU-94/2003/532(40)

Date..17.01.2005

From : **Arnab Roy**  
Project Director, CMU

To : **Mayor / Chairperson**  
All 40 ULBs under KUSP

Sub : **Activities approved by DFID under**  
**Health component of KUSP in the 1<sup>st</sup> year.**

Sir,

You are aware that activities under KUSP funded by DFID have already been initiated in 40KMA ULBs.

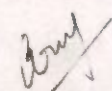
DFID so far has agreed to support the following activities in the 1<sup>st</sup> year under Health component of KUSP in order to strengthen existing HHW services in 40 KMA and 21 Non-KMA ULBs; i.e.

- Provision of uniform to HHWs, FTSs & STSs / ANMs,
- Provision of HHW Kit bag along with contents,
- Re-training of Health care providers,
- I.E.C. activities.

Provision of Uniform and HHW Kit bag may probably be one time supply from DFID fund. The ULBs are required to agree to continue with this type of subsequent supply, if needed from their own resources only. Hence, you are requested to indicate willingness / otherwise to enable this office to process the said activities. Approved samples and necessary fund will be provided to the ULBs to undertake the procurement accordingly from their end.

Details regarding re-training and I.E.C. will be intimated to you in due course.

An early reply will be highly appreciated.


  
(Arnab Roy)  
Project Director, CMU

Memo No.CMU-94/2003/532(40)/(5)

Date..17.01.2005

CC

1. Project Manager, CMU, KUSP
2. Technical Advisor, CMU, KUSP
3. Procurement Expert, CMU, KUSP
4. Financial Advisor, SUDA.
- ✓ 5. Health Expert, CMU, KUSP

  
Project Director, CMU





Memo No.CMU-94/2003/532(40)

Date..17.01.2005

From : Arnab Roy  
Project Director, CMU

To : THE CHAIRMAN  
BOLPUR MUNICIPALITY  
P.O. : BOLPUR  
DIST. : BIRBHUM  
PIN. : 731 123.

Sub : Activities approved by DFID under  
Health component of KUSP in the 1<sup>st</sup> year.

Sir,

You are aware that activities under KUSP funded by DFID have already been initiated in 40KMA ULBs.

DFID so far has agreed to support the following activities in the 1<sup>st</sup> year under Health component of KUSP in order to strengthen existing HHW services in 40 KMA and 21 Non-KMA ULBs; i.e.

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Details regarding re-training and I.E.C. will be intimated to you in due course.

An early reply will be highly appreciated.

  
(Arnab Roy)  
Project Director, CMU

Date..17.01.2005

Memo No.CMU-94/2003/532(40)/(5)

CC

1. Project Manager, CMU, KUSP
2. Technical Advisor, CMU, KUSP
3. Procurement Expert, CMU, KUSP
4. Financial Advisor, SUDA.
5. Health Expert, CMU, KUSP

  
Project Director, CMU

Memo No.CMU-94/2003/532(40)/(5)/(3)

Date..17.01.2005

Copy for kind information

1. Secretary, M.A Department
2. P.S. to M.I.C., M.A Department
3. Mr. Sudipto Mukherjee, DFID

  
Project Director, CMU



Memo No.CMU-94/2003/532(40)

Date..17.01.2005

From : Arnab Roy  
Project Director, CMU

To :  
THE CHAIRMAN  
JANGIPUR MUNICIPALITY  
P.O. : RAGHUNATHPUR  
DIST. : MURSHIDABAD  
PIN. : 742 225.

Sub : Activities approved by DFID under  
Health component of KUSP in the 1<sup>st</sup> year.

Sir,

You are aware that activities under KUSP funded by DFID have already been initiated in 40KMA ULBs.

DFID so far has agreed to support the following activities in the 1<sup>st</sup> year under Health component of KUSP in order to strengthen existing HHW services in 40 KMA and 21 Non-KMA ULBs; i.e.

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Project Director, CMU

Memo No.CMU-94/2003/532(40)/(5)

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4. Financial Advisor, SUDA.
5. Health Expert, CMU, KUSP

  
Project Director, CMU

Memo No.CMU-94/2003/532(40)/(5)/(3)

Date..17.01.2005

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2. P.S. to M.I.C., M.A Department
3. Mr. Sudipto Mukherjee, DFID

  
Project Director, CMU





Memo No.CMU-94/2003/532(40)

Date..17.01.2005

From : **Arnab Roy**  
Project Director, CMU

To : TO  
THE CHAIRMAN  
BISHNUPUR MUNICIPALITY  
P.O. : BISHNUPUR  
DIST. : BANKURA  
PIN. : 722 122.

Sub : **Activities approved by DFID under  
Health component of KUSP in the 1<sup>st</sup> year.**

Sir,

You are aware that activities under KUSP funded by DFID have already been initiated in 40KMA ULBs.


DFID so far has agreed to support the following activities in the 1<sup>st</sup> year under Health component of KUSP in order to strengthen existing HHW services in 40 KMA and 21 Non-KMA ULBs; i.e.

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Project Director, CMU

Memo No.CMU-94/2003/532(40)/(5)

Date..17.01.2005

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Project Director, CMU

Memo No.CMU-94/2003/532(40)/(5)/(3)

Date..17.01.2005

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2. P.S. to M.I.C., M.A Department
3. Mr. Sudipto Mukherjee, DFID

  
Project Director, CMU



Memo No.CMU-94/2003/532(40)

Date..17.01.2005

From : **Arnab Roy**  
Project Director, CMU

To : **THE CHAIRMAN**  
**SURI MUNICIPALITY**  
P.O. : SURI  
DIST. : BIRBHUM  
PIN. : 731 101.

Sub : **Activities approved by DFID under**  
**Health component of KUSP in the 1<sup>st</sup> year.**

Sir,

You are aware that activities under KUSP funded by DFID have already been initiated in 40KMA ULBs.

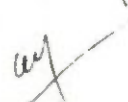
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Project Director, CMU

Memo No.CMU-94/2003/532(40)/(5)

Date..17.01.2005

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5. Health Expert, CMU, KUSP

  
Project Director, CMU

Memo No.CMU-94/2003/532(40)/(5)/(3)

Date..17.01.2005

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1. Secretary, M.A Department
2. P.S. to M.I.C., M.A Department
3. Mr. Sudipto Mukherjee, DFID

  
Project Director, CMU





Memo No.CMU-94/2003/532(40)

Date..17.01.2005

From : Arnab Roy  
Project Director, CMU

To : TO  
THE CHAIRMAN  
BANKURA MUNICIPALITY  
P.O. : BANKURA  
DIST. : BANKURA  
PIN. : 722 101.

Sub : Activities approved by DFID under  
Health component of KUSP in the 1<sup>st</sup> year.

Sir,

You are aware that activities under KUSP funded by DFID have already been initiated in 40KMA ULBs.

DFID so far has agreed to support the following activities in the 1<sup>st</sup> year under Health component of KUSP in order to strengthen existing HHW services in 40 KMA and 21 Non-KMA ULBs; i.e.

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(Arnab Roy)  
Project Director, CMU

Memo No.CMU-94/2003/532(40)/(5)

Date..17.01.2005

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1. Project Manager, CMU, KUSP
2. Technical Advisor, CMU, KUSP
3. Procurement Expert, CMU, KUSP
4. Financial Advisor, SUDA.
5. Health Expert, CMU, KUSP

  
Project Director, CMU

Memo No.CMU-94/2003/532(40)/(5)/(3)

Date..17.01.2005

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1. Secretary, M.A Department
2. P.S. to M.I.C., M.A Department
3. Mr. Sudipto Mukherjee, DFID

  
Project Director, CMU



Memo No.CMU-94/2003/532(40)

Date..17.01.2005

From : **Arnab Roy**  
Project Director, CMU

To :  
THE CHAIRMAN  
KOCHBIHAR MUNICIPALITY  
P.O. : KOCHBIHAR  
DIST. : KOCHBIHAR  
PIN. : 736 101.

Sub : **Activities approved by DFID under  
Health component of KUSP in the 1<sup>st</sup> year.**

Sir,

You are aware that activities under KUSP funded by DFID have already been initiated in 40KMA ULBs.

DFID so far has agreed to support the following activities in the 1<sup>st</sup> year under Health component of KUSP in order to strengthen existing HHW services in 40 KMA and 21 Non-KMA ULBs; i.e.

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Project Director, CMU

Memo No.CMU-94/2003/532(40)/(5)

Date..17.01.2005

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1. Project Manager, CMU, KUSP
2. Technical Advisor, CMU, KUSP
3. Procurement Expert, CMU, KUSP
4. Financial Advisor, SUDA.
5. Health Expert, CMU, KUSP

  
Project Director, CMU

Memo No.CMU-94/2003/532(40)/(5)/(3)

Date..17.01.2005

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1. Secretary, M.A Department
2. P.S. to M.I.C., M.A Department
3. Mr. Sudipto Mukherjee, DFID

  
Project Director, CMU





Memo No.CMU-94/2003/532(40)

Date..17.01.2005

From : **Arnab Roy**  
Project Director, CMU

To :  
THE CHAIRMAN  
BAHARAMPUR MUNICIPALITY  
P.O. : BAHARAMPUR  
DIST. : MURSHIDABAD  
PIN. : 742 149.

Sub : **Activities approved by DFID under  
Health component of KUSP in the 1<sup>st</sup> year.**

Sir,

You are aware that activities under KUSP funded by DFID have already been initiated in 40KMA ULBs.

DFID so far has agreed to support the following activities in the 1<sup>st</sup> year under Health component of KUSP in order to strengthen existing HHW services in 40 KMA and 21 Non-KMA ULBs; i.e.

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(Arnab Roy)  
Project Director, CMU

Date..17.01.2005

Memo No.CMU-94/2003/532(40)/(5)

CC

1. Project Manager, CMU, KUSP
2. Technical Advisor, CMU, KUSP
3. Procurement Expert, CMU, KUSP
4. Financial Advisor, SUDA.
5. Health Expert, CMU, KUSP

  
Project Director, CMU

Memo No.CMU-94/2003/532(40)/(5)/(3)

Date..17.01.2005

Copy for kind information

1. Secretary, M.A Department
2. P.S. to M.I.C., M.A Department
3. Mr. Sudipto Mukherjee, DFID

  
Project Director, CMU



K O L K A T A U R B A N S E R V I C E S F O R T H E P O O R  
C H A N G E M A N A G E M E N T U N I T

Memo No.CMU-94/2003/532(40)

Date..17.01.2005

From : **Arnab Roy**  
Project Director, CMU

To :  
THE CHAIRMAN  
MEDINIPUR MUNICIPALITY  
P.O. : MEDINIPUR  
DIST. : WEST MEDINIPUR  
PIN. : 721 101.

**Sub : Activities approved by DFID under  
Health component of KUSP in the 1<sup>st</sup> year.**

Sir,

You are aware that activities under KUSP funded by DFID have already been initiated in 40KMA ULBs.


DFID so far has agreed to support the following activities in the 1<sup>st</sup> year under Health component of KUSP in order to strengthen existing HHW services in 40 KMA and 21 Non-KMA ULBs; i.e.

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(Arnab Roy)  
Project Director, CMU

Date..17.01.2005

Memo No.CMU-94/2003/532(40)/(5)

CC

1. Project Manager, CMU, KUSP
2. Technical Advisor, CMU, KUSP
3. Procurement Expert, CMU, KUSP
4. Financial Advisor, SUDA.
5. Health Expert, CMU, KUSP

  
Project Director, CMU

Memo No.CMU-94/2003/532(40)/(5)/(3)

Copy for kind information

1. Secretary, M.A Department
2. P.S. to M.I.C., M.A Department
3. Mr. Sudipto Mukherjee, DFID

  
Project Director, CMU

Date..17.01.2005





Memo No.CMU-94/2003/532(40)

Date..17.01.2005

From : **Arnab Roy**  
Project Director, CMU

To :  
**THE CHAIRMAN**  
**PURULIA MUNICIPALITY**  
**P.O. : PURULIA**  
**DIST. : PURULIA**  
**PIN. : 723 101.**

**Sub : Activities approved by DFID under**  
**Health component of KUSP in the 1<sup>st</sup> year.**

Sir,

You are aware that activities under KUSP funded by DFID have already been initiated in 40KMA ULBs.


DFID so far has agreed to support the following activities in the 1<sup>st</sup> year under Health component of KUSP in order to strengthen existing HHW services in 40 KMA and 21 Non-KMA ULBs; i.e.

- Provision of uniform to HHWs, FTSS & STSs / ANMs,
- Provision of HHW Kit bag along with contents,
- Re-training of Health care providers,
- I.E.C. activities.

Provision of Uniform and HHW Kit bag may probably be one time supply from DFID fund. The ULBs are required to agree to continue with this type of subsequent supply, if needed from their own resources only. Hence, you are requested to indicate willingness / otherwise to enable this office to process the said activities. Approved samples and necessary fund will be provided to the ULBs to undertake the procurement accordingly from their end.

Details regarding re-training and I.E.C. will be intimated to you in due course.

An early reply will be highly appreciated.

  
(Arnab Roy)  
Project Director, CMU

Memo No.CMU-94/2003/532(40)/(5)

Date..17.01.2005

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5. Health Expert, CMU, KUSP

  
Project Director, CMU

Memo No.CMU-94/2003/532(40)/(5)/(3)

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3. Mr. Sudipto Mukherjee, DFID

  
Project Director, CMU



Memo No.CMU-94/2003/532(40)

Date..17.01.2005

From : **Arnab Roy**  
Project Director, CMU

To :  
THE CHAIRMAN  
KRISHNAGAR MUNICIPALITY  
P.O. : KRISHNAGAR  
DIST. : NADIA  
PIN. : 741 101.

Sub : **Activities approved by DFID under  
Health component of KUSP in the 1<sup>st</sup> year.**

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Project Director, CMU

Memo No.CMU-94/2003/532(40)/(5)

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Project Director, CMU

Memo No.CMU-94/2003/532(40)/(5)/(3)

Date..17.01.2005

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3. Mr. Sudipto Mukherjee, DFID

  
Project Director, CMU





Memo No.CMU-94/2003/532(40)

Date..17.01.2005

From : **Arnab Roy**  
Project Director, CMU

To :  
THE CHAIRMAN  
KALNA MUNICIPALITY  
P.O. KALNA  
DIST. BURDWAN  
PIN. 713 130.

**Sub : Activities approved by DFID under  
Health component of KUSP in the 1<sup>st</sup> year.**

Sir,

You are aware that activities under KUSP funded by DFID have already been initiated in 40KMA ULBs.

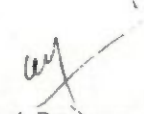
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(Arnab Roy)  
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Date..17.01.2005

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1. Secretary, M.A Department
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3. Mr. Sudipto Mukherjee, DFID

  
Project Director, CMU



KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. III)/1154

Dt. .. 23.11.2005

From : Arnab Roy  
Project Director, CMU

o/c

To : The Mayor  
Howrah Municipal Corporation

**Sub. : Re-training to grass root level functionaries on RCH & Family Planning under Health component of KUSP.**

Sir,

It is seen from the pre- & post evaluation score sheet that two HHWs namely Ruby Das & Begam Husna Banu secured very poor marks in both the evaluation tests.

As the re-orientation training is towards strengthening of service delivery by the grass root level functionary, it is quite necessary that the HHWs should possess adequate knowledge on the subject. Hence it is requested that more close attention should be given to these HHWs by HO / AHO of your ULB so that attain the require standard for effective delivery service, described under job responsibility of HHW.

Thanking you.

Yours faithfully,

Project Director, CMU

Memo No. CMU-94/2003(Pt. III)/1154/1(1)

Dt. .. 23.11.2005

Copy forwarded for information and necessary action to :

1. Health Officer and Asstt. Health Officer, Howrah Municipal Corporation.

Project Director, CMU



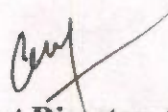


**Memo No. CMU-94/2003(Pt. III)/1155/1(2)**

**Dt. .. 23.11.2005**

**Copy forwarded for information to :**

- 1. Secretary, Municipal Affairs Dept.,**
- 2. PS to MIC, Municipal Affairs Dept.,**

  
**Project Director, CMU**



KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. III)/1155

Dt. .. 23.11.2005

From : Arnab Roy  
Project Director, CMU

To : The Chairman  
Titagarh Municipality

Sub. : Re-training to grass root level functionaries on RCH & Family Planning  
under Health component of KUSP.

Sir,

The above mentioned training have already been conducted at HAU-3 during 17-19.11.2005. It is seen from the pre- & post evaluation score sheet that the following HHWs secured very poor marks in both the evaluation tests.

Total Marks-26

Name of HHW	Pre-evaluation Score	Post-evaluation Score
Krishna Das	00	00
Sadhana Roy	6½	04
Lilabati Devi	02	06
Khusida Begum	04	10
Salaha Khatoon	04	10
Kakoli Sadhukhan	11	10 ½
Supriya Devi	03	04
Putul Singh	00	02
Anita Das	07	3½

As the re-orientation training is towards strengthening of service delivery by the grass root level functionary, it is quite necessary that the HHWs should possess adequate knowledge on the subject. Hence it is requested that more close attention should be given to these HHWs by HO / AHO of your ULB so that they attain the required standard for effective delivery of services, described under job responsibility of HHW.

Thanking you.

Yours faithfully,

  
Project Director, CMU





Memo No. CMU-94/2003(Pt. III)/1155/1(1)

Dt. .. 22.11.2005

Copy forwarded for information and necessary action to :

1. Health Officer and Asstt. Health Officer, ~~Howrah Municipal Corporation.~~ <sup>Titagarh Municipality</sup>

*Alamy*  
Director  
Project Manager, CMU



**Memo No. CMU-94/2003(Pt. III)/1155/1(1)**

**Dt. .. 23.11.2005**

**Copy forwarded for information and necessary action to :**

1. **Health Officer and Asstt. Health Officer, Titagarh Municipality.**

**Project Director, CMU**

**Memo No. CMU-94/2003(Pt. III)/1155/1(2)**

**Dt. .. 23.11.2005**

**Copy forwarded for information to :**

1. **Secretary, Municipal Affairs Dept.,**
2. **PS to MIC, Municipal Affairs Dept.,**

**Project Director, CMU**





KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. III)/1155

Dt. .. 23.11.2005

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Project Director, CMU

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Supriya Devi	03	04
Putul Singh	00	02
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Thanking you.

Yours faithfully,

  
Project Director, CMU



Memo No. CMU-94/2003(Pt. III)/1155/1(1)

Dt. .. 22.11.2005

Copy forwarded for information and necessary action to :

1. Health Officer and Asstt. Health Officer, <sup>Titagarh Municipality,</sup> ~~Howrah~~ Municipal Corporation.

*Abey*  
Director,  
Project Manager, CMU





KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. III)/1154

Dt. .. 23.11.2005

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Project Director, CMU

To : The Mayor  
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Project Director, CMU

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Project Director, CMU