

SUDA

STATE URBAN DEVELOPMENT AGENCY

**HEALTH WING
"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

SUDA-Health/DFID/04/560

Ref No.

Date 21.06.2005
30

o/c

**From : Dr. Shibani Goswami
Project Officer
Health Wing, SUDA**

**To : Shri Rajeev Dube, IAS
Special Secretary (Project) &
Programme Director, SIP & HSDI**

**Sub. : Review of expenditure and requirement of fund in connection with
DFID assisted Honorary Health Worker Scheme.**

Sir,

Reference is invited to our discussion on the above mentioned subject, held at Swasthya Bhavan on 20.06.2005. Apropos instruction, the Statement of Expenditure and further requirement of fund in respect of ULBs and CCC, SUDA is enclosed at Annexure - I * for your kind perusal.

Enclo. : *

Yours faithfully,


Project Officer

SUDA-Health/DFID/04/560(2)/1

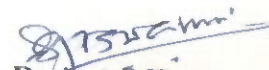
21.06.2005

CC
Dr. A. K. Ghosh, Chief Technical officer, SPSRC, DHFW
Sri N.K. Roy, Deputy Director, SPSRC, DHFW.


Project Officer
21.06.2005

SUDA-Health/DFID/04/560/2

CC
Director, SUDA - for favour of kind information please.


Project Officer

● **DFID assisted Honorary Health Worker Scheme in 11 Non-KMA ULBs**

A. Statement showing release of fund vis-à-vis submission of Statement of Expenditure (SOE) & further requirement of fund in respect of ULBs.

(Rs. in lakhs)					
Name of ULBs	Estimated Project Cost for 12 months for ULBs	Total Fund released to ULB till date	SOE Submitted by ULB upto 31.05.2005	Anticipated Expenditure for June to August, 2005	Further Fund required to meet up the expd. for June to August, 2005
Cooch Behar	17.26	6.42	3.44	11.31	8.33
Jangipur	16.33	9.00	5.08	10.56	6.64
Berhampur	25.55	20.75	12.04	12.29	3.58
Suri	17.10	10.82	7.51	7.81	4.5
Bolpur	13.44	8.50	3.68	8.56	3.74
Krishnagar	22.99	11.47	5.40	15.54	9.47
Kalna	18.75	13.30	9.75	8.42	4.87
Bankura	18.63	8.00	4.94	12.02	8.96
Bishnupur	18.20	3.60	0.00	8.00	4.4
Purulia	21.66	11.52	7.96	10.43	6.87
Medinipur	24.51	8.05	5.63	17.20	14.76
TOTAL	214.42	111.43	65.43	122.14	76.14

B. Statement showing expenditure incurred by CCC, SUDA and anticipated expenditure to be incurred by CCC for June to August, 2005.

(Rs. in lakhs)	
Expenditure incurred by CCC upto 31.05.2005	Anticipated expenditure to be incurred by CCC for June to August, 2005
25.31	24.72

C. Summary on requirement of fund for June to August, 2005.

(Rs. in lakhs)			
Total fund received from DHFW till date	SOE submitted to DHFW upto 31.05.2005	Anticipated expd. for ULBs and SUDA for June to August, 2005	Requirement of fund by SUDA upto August, 2005
162.82	90.74	146.86	74.78

0.514
10,000
10,000
10,000
10,000
10,000

APPROXIMATE ESTIMATE FOR IEC MATERIALS FOR DFID ADAIED HEALTH SCHEME

1. Photographic Exhibition Set

(a) Movable photographic exhibition set each containing of 10 panels , size 5' x 3' iron structure with detouchable iron stand painted, board sunmica pasted 4mm ply , 4 to 5 colour photographs of different size duly laminated to be fitted on the board as per your layout.

27,000.00

for 10 sets

Without Transport

2,50,000.00

(b) Callender type digtaly print on Flex Size 5' x 3' with photographs and message, Each set comprising of 10 pcs. colourful, easy to handle can be fix in any wall or exhibition ground with alluminium and wodden rod on both side.

10 unit contain 10 panels
→ 11,500

Approximate cost for 5' x 3' for 1st set

25000.00

for 10 sets

With packing and Transport

1,15,000.00

the size of the item 1 (b) can the less also

2. Hexagonal Translite Display Unit

Electrical Hexagonal Translite Display Unit consisting of one Rotor, plastic made of Hexagon, 6 pcs of colour translite pixs and 6 pcs copy matter in venyl cutout with backlit arrangement and a iron stool.

Without Packing & Transport

16,200.00

~~25,000~~
11,500 X 11
1,26,500

3. Electronic Scrolling Bill Board

This is a new type of display item by which you can show your message and photographs with visual presentation.

It is very easy to operate .

The Technical specification are as follows:

- i) Sheet metal box with colour painting
- ii) 2 pcs. 12 watt PL lamps
- iii) Heavy duty motor
- iv) 8/10 pcs display items can accommodate
- v) Visible area of each item 16"x10.5"

The approximate price for each unit **Without Packing & Trans.**

20,500.00

4. Folder

4 colour folder size 9"x14.5" two fold on 170 gsm Art Paper

1st 10,000 pcs. **With packing and Transport**

3.30

50,000 pcs "

2.90

1,00,000 pcs "

2.65

5. Flash Card

4 colour sizr 10"x8.25" on 170 gsm Art Paper inside pages 16 both side laminated on each page cover four colour 450 gsm board pasted with printed paper, spiral binding

5000 pcs **Without Packing & Trans.**

@

46.50

10,000 pcs **Without Packing & Trans.**

@

40.75

Statement of Expenditure incurred so far against sanctioned heads under the scheme approved by Govt. of India

(7)

(Amount in Lakhs)

Sl. No.	Item of Expenditure	Budget approved by GOI	Revised Budget by DHFW	SOE till 31st May, 2005
	Non-recurring			
1	Sensitisation / Orientation session	18.00	18.03	1.28
2	Training of trainers	4.50	4.50	0.80
3	Training of HHWs	42.50	32.50	11.08
4	Innovative (Base line by external agency - DHFW)	9.00	9.00	
5	Participatory need assessment	10.00	10.00	0.12
	Procurement			
6	Furniture	59.64	59.60	11.71
7	Equipment	71.28	71.25	13.28
8	IEC training materials	60.20	60.20	5.20
9	Drugs	68.00	68.00	7.20
	Recurring			
10	Salary for MMC	48.00	48.00	15.74
11	Salary for Management Cell at SUDA	20.00	20.00	4.29
12	Honorarium for grass root level functionaries	34.80	34.80	9.45
13(a)	Rent	3.86	3.86	0.95
13(b)	Refurbication		10.00	
14	O & M	38.11	20.00	9.52
15	Consultant of DHFW		25.00	
16(a)	Documentation - Project proposal writing by ULB			0.12
16(b)	Process writing by DHFW		36.30	
17	Dissemination workshop - DHFW		5.00	
	TOTAL	487.89	536.04	90.74

Detailed Headwise break up of Expenditure made and Liabilities to be incurred Directly by Health Wing, SUDA

(Amount in Rs.)

Sl. No.	Item of Expenditure	Expenditure incurred till 31.05.2005	Liabilities to be incurred upto 31st August 2005	
	Non-recurring			
1	Sensitisation / Orientation session	34794	40000	
2	Training of trainers	49383	10000	
3	Training of HHWs	642	0	
4	Innovative (Base line by external agency - DHFW)			
5	Participatory need assessment	4964	0	
	Procurement			
6	Furniture			
7	Equipment	930637	650000	
8	IEC training materials	489164	1500000	
9	Drugs			
	Recurring			
10	Salary for MMC			
11	Salary for Management Cell at SUDA	429330	72000	
12	Honorarium for grass root level functionaries			
13(a)	Rent			
13(b)	Refurbication			
14	O & M	582729	200000	
15	Consultant of DHFW			
16(a)	Documentation - Project proposal writing by ULB	9101	0	
16(b)	Process writing by DHFW			
17	Dissemination workshop - DHFW			
	TOTAL	2530744	2472000	

Cooch Behar Municipality

(Amount in Rs.)

Sl. No.	Item of Expenditure	Estimated Project Budget for 12 months	SOE received till 15.06.2005	Anticipated expenditure upto 31st August, 2005
	Non-recurring			
1	Sensitisation / Orientation session	128000	11506	40000
2	Training of trainers	5000	8424	0
3	Training of HHWs	90000	71128	0
4	Innovative (Base line by external agency - DHFW)			
5	Participatory need assessment	20000		2000
	Procurement			
6	Furniture	269000	31325	200000
7	Equipment	267000	26625	200000
8	IEC training materials			
9	Drugs	470000		400000
	Recurring			
10	Salary for MMC	166000	124329	150000
11	Salary for Management Cell at SUDA			
12	Honorarium for grass root level functionaries	104000	69275	80000
13(a)	Rent	12000		12000
13(b)	Refurbication	110000	103664	7000
14	O & M	85000	31358	40000
15	Consultant of DHFW			
16(a)	Documentation - Project proposal writing by ULB			
16(b)	Process writing by DHFW			
17	Dissemination workshop - DHFW			
	TOTAL	1726000	477634	1131000

Suri Municipality

(Amount in Rs.)

Sl. No.	Item of Expenditure	Estimated Project Budget for 12 months	SOE received till 15.06.2005	Anticipated expenditure upto 31st August, 2005
	Non-recurring			
1	Sensitisation / Orientation session	173000	10788	30000
2	Training of trainers	5000	2655	1500
3	Training of HHWs	80000	65074	0
4	Innovative (Base line by external agency - DHFW)			
5	Participatory need assessment	20000	3196	0
	Procurement			
6	Furniture	252000	246600	20000
7	Equipment	241000	26111	200000
8	IEC training materials			
9	Drugs	377000	192900	180000
	Recurring			
10	Salary for MMC	267000	101899	150000
11	Salary for Management Cell at SUDA			
12	Honorarium for grass root level functionaries	107000	55000	70000
13(a)	Rent			
13(b)	Refurbication	102000	20283	80000
14	O & M	86000	27116	50000
15	Consultant of DHFW			
16(a)	Documentation - Project proposal writing by ULB			
16(b)	Process writing by DHFW			
17	Dissemination workshop - DHFW			
	TOTAL	1710000	751622	781500

Bishnupur Municipality

(Amount in Rs.)

Sl. No.	Item of Expenditure	Estimated Project Budget for 12 months	SOE received till 15.06.2005	Anticipated expenditure upto 31st
	Non-recurring			
1	Sensitisation / Orientation session	71000		50000
2	Training of trainers	5000		3000
3	Training of HHWs	79000	60679	5000
4	Innovative (Base line by external agency - DHFW)			
5	Participatory need assessment	10000		2000
	Procurement			
6	Furniture	252000		200000
7	Equipment	241000		200000
8	IEC training materials		429	
9	Drugs	376000		250000
	Recurring			
10	Salary for MMC	333000		250000
11	Salary for Management Cell at SUDA			
12	Honorarium for grass root level functionaries	241000		120000
13(a)	Rent			
13(b)	Refurbication	110000		110000
14	O & M	102000	12575	50000
15	Consultant of DHFW			
16(a)	Documentation - Project proposal writing by ULB			
16(b)	Process writing by DHFW			
17	Dissemination workshop - DHFW			
	TOTAL	1820000	73683	1240000

Bolpur Municipality

(Amount in Rs.)

Sl. No.	Item of Expenditure	Estimated Project Budget for 12 months	SOE received till 15.06.2005	Anticipated expenditure upto 31st August, 2005
	Non-recurring			
1	Sensitisation / Orientation session	88000	1988	30000
2	Training of trainers	5000		2000
3	Training of HHWs	79000	106970	0
4	Innovative (Base line by external agency - DHFW)			
5	Participatory need assessment	20000		2000
	Procurement			
6	Furniture	252000	69150	125000
7	Equipment	241000		150000
8	IEC training materials		24462	
9	Drugs	376000		300000
	Recurring			
10	Salary for MMC	133000	183719	120000
11	Salary for Management Cell at SUDA			
12	Honorarium for grass root level functionaries	45000	42000	40000
13(a)	Rent	5000		2000
13(b)	Refurbication	55000		55000
14	O & M	45000	8327	30000
15	Consultant of DHFW			
16(a)	Documentation - Project proposal writing by ULB			
16(b)	Process writing by DHFW			
17	Dissemination workshop - DHFW			
	TOTAL	1344000	436616	856000

Bankura Municipality

(Amount in Rs.)

Sl. No.	Item of Expenditure	Estimated Project Budget for 12 months	SOE received till 15.06.2005	Anticipated expenditure upto 31st August, 2005
	Non-recurring			
1	Sensitisation / Orientation session	91390	7869	30000
2	Training of trainers	5000		2000
3	Training of HHWs	126720	113582	0
4	Innovative (Base line by external agency - DHFW)			
5	Participatory need assessment	10000		2000
	Procurement			
6	Furniture	303000	3885	150000
7	Equipment	319000	101263	150000
8	IEC training materials			
9	Drugs	657000	22458	400000
	Recurring			
10	Salary for MMC	133200	139140	150000
11	Salary for Management Cell at SUDA			
12	Honorarium for grass root level functionaries	53850	121889	120000
13(a)	Rent	3750		3750
13(b)	Refurbication	125000		125000
14	O & M	35000	72833	70000
15	Consultant of DHFW			
16(a)	Documentation - Project proposal writing by ULB		1633	0
16(b)	Process writing by DHFW			
17	Dissemination workshop - DHFW			
	TOTAL	1862910	584552	1202750

Berhampore Municipality

(Amount In Rs.)

● Sl. No.	Item of Expenditure	Estimated Project Budget for 12 months	SOE received till 15.06.2005	Anticipated expenditure upto 31st August, 2005
	Non-recurring			
1	Sensitisation / Orientation session	160000	20059	30000
2	Training of trainers	5000	1800	2000
3	Training of HHWs	172000	179980	0
4	Innovative (Base line by external agency - DHFW)			
5	Participatory need assessment	20000		2000
	Procurement			
6	Furniture	337000	437201	0
7	Equipment	371000		250000
8	IEC training materials		6371	
9	Drugs	887000		600000
	Recurring			
10	Salary for MMC	267000	359860	125000
11	Salary for Management Cell at SUDA			
12	Honorarium for grass root level functionaries	208000	150000	150000
13(a)	Rent			
13(b)	Refurbication	20000		20000
14	O & M	108000	48942	50000
15	Consultant of DHFW			
16(a)	Documentation - Project proposal writing by ULB			
16(b)	Process writing by DHFW			
17	Dissemination workshop - DHFW			
	TOTAL	2555000	1204213	1229000

Last submission on 15.05.05

Jangipur Municipality

(Amount In Rs.)

Sl. No.	Item of Expenditure	Estimated Project Budget for 12 months	SOE received till 15.06.2005	Anticipated expenditure upto 31st August, 2005
	Non-recurring			
1	Sensitisation / Orientation session	132000	2912	50000
2	Training of trainers	5000	2000	1000
3	Training of HHWs	96000	82270	0
4	Innovative (Base line by external agency - DHFW)			
5	Participatory need assessment	20000		2000
	Procurement			
6	Furniture	269000	62833	200000
7	Equipment	267000	90183	150000
8	IEC training materials			
9	Drugs	470000	35970	400000
	Recurring			
10	Salary for MMC	166000	167434	90000
11	Salary for Management Cell at SUDA			
12	Honorarium for grass root level functionaries	89000	121560	90000
13(a)	Rent	9000	3000	3000
13(b)	Refurbication	30000		30000
14	O & M	80000	32754	40000
15	Consultant of DHFW			
16(a)	Documentation - Project proposal writing by ULB			
16(b)	Process writing by DHFW			
17	Dissemination workshop - DHFW			
	TOTAL	1633000	600916	1056000

Last submission on 13.6.05

Krishnagar Municipality

(Amount In Rs.)

● Sl. No.	Item of Expenditure	Estimated Project Budget for 12 months	SOE received till 15.06.2005	Anticipated expenditure upto 31st August, 2005
	Non-recurring			
1	Sensitisation / Orientation session	149000	23615	80000
2	Training of trainers	5000		2000
3	Training of HHWs	155000	131984	0
4	Innovative (Base line by external agency - DHFW)			
5	Participatory need assessment	20000		2000
	Procurement			
6	Furniture	320000	106580	225000
7	Equipment	345000	24705	300000
8	IEC training materials			
9	Drugs	751000		600000
	Recurring			
10	Salary for MMC	233000	184730	120000
11	Salary for Management Cell at SUDA			
12	Honorarium for grass root level functionaries	193000	191816	130000
13(a)	Rent			
13(b)	Refurbication	45000		45000
14	O & M	83000	42067	50000
15	Consultant of DHFW			
16(a)	Documentation - Project proposal writing by ULB			
16(b)	Process writing by DHFW			
17	Dissemination workshop - DHFW			
	TOTAL	2299000	705497	1554000

Kalna Municipality

(Amount in Rs.)

● Sl. No.	Item of Expenditure	Estimated Project Budget for 12 months	SOE received till 15.06.2005	Anticipated expenditure upto 31st August, 2005
	Non-recurring			
1	Sensitisation / Orientation session	173000	27100	30000
2	Training of trainers	5000	13950	0
3	Training of HHWs	77000	47450	0
4	Innovative (Base line by external agency - DHFW)			
5	Participatory need assessment	20000		2000
	Procurement			
6	Furniture	252000	227816	30000
7	Equipment	267000	116452	110000
8	IEC training materials			
9	Drugs	398000	86315	250000
	Recurring			
10	Salary for MMC	267000	281100	150000
11	Salary for Management Cell at SUDA			
12	Honorarium for grass root level functionaries	107000	92600	90000
13(a)	Rent			
13(b)	Refurbication	223000	77713	130000
14	O & M	86000	52683	50000
15	Consultant of DHFW			
16(a)	Documentation - Project proposal writing by ULB		855	
16(b)	Process writing by DHFW			
17	Dissemination workshop - DHFW			
	TOTAL	1875000	1024034	842000

Purulia Municipality

(Amount In Rs.)

Sl. No.	Item of Expenditure	Estimated Project Budget for 12 months	SOE received till 15.06.2005	Anticipated expenditure upto 31st August, 2005
	Non-recurring			
1	Sensitisation / Orientation session	142000	7612	50000
2	Training of trainers	5000	1838	2000
3	Training of HHWs	132000	174052	0
4	Innovative (Base line by external agency - DHFW)			
5	Participatory need assessment	20000	4000	0
	Procurement			
6	Furniture	303000	140583	160000
7	Equipment	319000	50192	260000
8	IEC training materials			
9	Drugs	657000	187293	250000
	Recurring			
10	Salary for MMC	267000	97534	80000
11	Salary for Management Cell at SUDA			
12	Honorarium for grass root level functionaries	175000	94690	120000
13(a)	Rent	12000		6000
13(b)	Refurbication	35000	1157	65000
14	O & M	99000	37007	50000
15	Consultant of DHFW			
16(a)	Documentation - Project proposal writing by ULB		500	0
16(b)	Process writing by DHFW			
17	Dissemination workshop - DHFW			
	TOTAL	2166000	796458	1043000

Medinipur Municipality

(Amount in Rs.)

Sl. No.	Item of Expenditure	Estimated Project Budget for 12 months	SOE received till 15.06.2005	Anticipated expenditure upto 31st August, 2005
	Non-recurring			
1	Sensitisation / Orientation session	158000		100000
2	Training of trainers	5000		2000
3	Training of HHWs	166000	134885	0
4	Innovative (Base line by external agency - DHFW)			
5	Participatory need assessment	20000		1500
	Procurement			
6	Furniture	337000		300000
7	Equipment	371000		250000
8	IEC training materials			
9	Drugs	844000	233570	600000
	Recurring			
10	Salary for MMC	200000	30710	170000
11	Salary for Management Cell at SUDA			
12	Honorarium for grass root level functionaries	151000	113088	150000
13(a)	Rent	20000		20000
13(b)	Refurbication	77000		77000
14	O & M	102000	50801	50000
15	Consultant of DHFW			
16(a)	Documentation - Project proposal writing by ULB			
16(b)	Process writing by DHFW			
17	Dissemination workshop - DHFW			
	TOTAL	2451000	563054	1720500

Requirement of fund by SUDA upto August, 2005

3

(Rs. in Lakhs)

Total fund received till date from DHFW	SOE submitted to till date to DHFW	Anticipated liabilities for ULBs and SUDA till 31st August, 2005	Requirement of fund by SUDA upto August, 2005
162.82	90.74	151.28	79.20

Statement of Expenditure incurred so far against sanctioned heads under the scheme approved by Govt. of India

(Amount in Lakhs)

Sl. No.	Item of Expenditure	Budget approved by GOI	Revised Budget by DHFW	SOE till 31st May, 2005
	Non-recurring			
1	Sensitisation / Orientation session	18.00	18.03	1.28
2	Training of trainers	4.50	4.50	0.80
3	Training of HHWs	42.50	32.50	11.08
4	Innovative (Base line by external agency - DHFW)	9.00	9.00	
5	Participatory need assessment	10.00	10.00	0.12
	Procurement			
6	Furniture	59.64	59.60	11.71
7	Equipment	71.28	71.25	13.28
8	IEC training materials	60.20	60.20	5.20
9	Drugs	68.00	68.00	7.20
	Recurring			
10	Salary for MMC	48.00	48.00	15.74
11	Salary for Management Cell at SUDA	20.00	20.00	4.29
12	Honorarium for grass root level functionaries	34.80	34.80	9.45
13(a)	Rent	3.86	3.86	0.95
13(b)	Refurbication		10.00	
14	O & M	38.11	20.00	9.52
15	Consultant of DHFW		25.00	
16(a)	Documentation - Project proposal writing by ULB			0.12
16(b)	Process writing by DHFW		36.30	
17	Dissemination workshop - DHFW		5.00	
	TOTAL	487.89	536.04	90.74

C:\Df Goswami IDP10\Requirement of fund.

Detailed Headwise break up of Expenditure made and Liabilities to be incurred Directly by Health Wing, SUDA

(Amount in Rs.)

Sl. No.	Item of Expenditure	Expenditure incurred till 31.05.2005	Liabilities to be incurred upto 31st August 2005	
	Non-recurring			
1	Sensitisation / Orientation session	34794	40000	
2	Training of trainers	49383	10000	
3	Training of HHWs	642	0	
4	Innovative (Base line by external agency - DHFW)			
5	Participatory need assessment	4964	0	
	Procurement			
6	Furniture			
7	Equipment	930637	650000	
8	IEC training materials	489164	1500000	
9	Drugs			
	Recurring			
10	Salary for MMC			
11	Salary for Management Cell at SUDA	429330	72000	
12	Honorarium for grass root level functionaries			
13(a)	Rent			
13(b)	Refurbication			
14	O & M	582729	200000	
15	Consultant of DHFW			
16(a)	Documentation - Project proposal writing by ULB	9101	0	
16(b)	Process writing by DHFW			
17	Dissemination workshop - DHFW			
	TOTAL	2530744	2472000	

Detailed Municipality wise head wise break up of expenditure made and expenditure to be incurred

Cooch Behar Municipality

(Amount in Rs.)

Sl. No.	Item of Expenditure	Estimated Project Budget for 12 months	SOE received till 15.06.2005	Anticipated expenditure upto 31st August, 2005
	Non-recurring			
1	Sensitisation / Orientation session	128000	11506	40000
2	Training of trainers	5000	8424	0
3	Training of HHWs	90000	71128	0
4	Innovative (Base line by external agency - DHFW)			
5	Participatory need assessment	20000		2000
	Procurement			
6	Furniture	269000	31325	200000
7	Equipment	267000	26625	200000
8	IEC training materials			
9	Drugs	470000		400000
	Recurring			
10	Salary for MMC	166000	124329	150000
11	Salary for Management Cell at SUDA			
12	Honorarium for grass root level functionaries	104000	69275	80000
13(a)	Rent	12000		12000
13(b)	Refurbication	110000	103664	7000
14	O & M	85000	31358	40000
15	Consultant of DHFW			
16(a)	Documentation - Project proposal writing by ULB			
16(b)	Process writing by DHFW			
17	Dissemination workshop - DHFW			
	TOTAL	1726000	477634	1131000

Suri Municipality

(Amount in Rs.)

Sl. No.	Item of Expenditure	Estimated Project Budget for 12 months	SOE received till 15.06.2005	Anticipated expenditure upto 31st August, 2005
	Non-recurring			
1	Sensitisation / Orientation session	173000	10788	30000
2	Training of trainers	5000	2655	1500
3	Training of HHWs	80000	65074	0
4	Innovative (Base line by external agency - DHFW)			
5	Participatory need assessment	20000	3196	0
	Procurement			
6	Furniture	252000	246600	20000
7	Equipment	241000	26111	200000
8	IEC training materials			
9	Drugs	377000	192900	180000
	Recurring			
10	Salary for MMC	267000	101899	150000
11	Salary for Management Cell at SUDA			
12	Honorarium for grass root level functionaries	107000	55000	70000
13(a)	Rent			
13(b)	Refurbication	102000	20283	80000
14	O & M	86000	27116	50000
15	Consultant of DHFW			
16(a)	Documentation - Project proposal writing by ULB			
16(b)	Process writing by DHFW			
17	Dissemination workshop - DHFW			
	TOTAL	1710000	751622	781500

Bishnupur Municipality

(Amount in Rs.)

Sl. No.	Item of Expenditure	Estimated Project Budget for 12 months	SOE received till 15.06.2005	Anticipated expenditure upto 31st
	Non-recurring			
1	Sensitisation / Orientation session	71000		50000
2	Training of trainers	5000		3000
3	Training of HHWs	79000	60679	5000
4	Innovative (Base line by external agency - DHFW)			
5	Participatory need assessment	10000		2000
	Procurement			
6	Furniture	252000		200000
7	Equipment	241000		200000
8	IEC training materials		429	
9	Drugs	376000		250000
	Recurring			
10	Salary for MMC	333000		250000
11	Salary for Management Cell at SUDA			
12	Honorarium for grass root level functionaries	241000		120000
13(a)	Rent			
13(b)	Refurbication	110000		110000
14	O & M	102000	12575	50000
15	Consultant of DHFW			
16(a)	Documentation - Project proposal writing by ULB			
16(b)	Process writing by DHFW			
17	Dissemination workshop - DHFW			
	TOTAL	1820000	73683	1240000

Bolpur Municipality

(Amount in Rs.)

Sl. No.	Item of Expenditure	Estimated Project Budget for 12 months	SOE received till 15.06.2005	Anticipated expenditure upto 31st August, 2005
	Non-recurring			
1	Sensitisation / Orientation session	88000	1988	30000
2	Training of trainers	5000		2000
3	Training of HHWs	79000	106970	0
4	Innovative (Base line by external agency - DHFW)			
5	Participatory need assessment	20000		2000
	Procurement			
6	Furniture	252000	69150	125000
7	Equipment	241000		150000
8	IEC training materials		24462	
9	Drugs	376000		300000
	Recurring			
10	Salary for MMC	133000	183719	120000
11	Salary for Management Cell at SUDA			
12	Honorarium for grass root level functionaries	45000	42000	40000
13(a)	Rent	5000		2000
13(b)	Refurbication	55000		55000
14	O & M	45000	8327	30000
15	Consultant of DHFW			
16(a)	Documentation - Project proposal writing by ULB			
16(b)	Process writing by DHFW			
17	Dissemination workshop - DHFW			
	TOTAL	1344000	436616	856000

Bankura Municipality

(Amount in Rs.)

Sl. No.	Item of Expenditure	Estimated Project Budget for 12 months	SOE received till 15.06.2005	Anticipated expenditure upto 31st August, 2005
	Non-recurring			
1	Sensitisation / Orientation session	91390	7869	30000
2	Training of trainers	5000		2000
3	Training of HHWs	126720	113582	0
4	Innovative (Base line by external agency - DHFW)			
5	Participatory need assessment	10000		2000
	Procurement			
6	Furniture	303000	3885	150000
7	Equipment	319000	101263	150000
8	IEC training materials			
9	Drugs	657000	22458	400000
	Recurring			
10	Salary for MMC	133200	139140	150000
11	Salary for Management Cell at SUDA			
12	Honorarium for grass root level functionaries	53850	121889	120000
13(a)	Rent	3750		3750
13(b)	Refurbication	125000		125000
14	O & M	35000	72833	70000
15	Consultant of DHFW			
16(a)	Documentation - Project proposal writing by ULB		1633	0
16(b)	Process writing by DHFW			
17	Dissemination workshop - DHFW			
	TOTAL	1862910	584552	1202750

Berhampore Municipality

(Amount in Rs.)

Sl. No.	Item of Expenditure	Estimated Project Budget for 12 months	SOE received till 15.06.2005	Anticipated expenditure upto 31st August, 2005
	Non-recurring			
1	Sensitisation / Orientation session	160000	20059	30000
2	Training of trainers	5000	1800	2000
3	Training of HHWs	172000	179980	0
4	Innovative (Base line by external agency - DHFW)			
5	Participatory need assessment	20000		2000
	Procurement			
6	Furniture	337000	437201	0
7	Equipment	371000		250000
8	IEC training materials		6371	
9	Drugs	887000		600000
	Recurring			
10	Salary for MMC	267000	359860	125000
11	Salary for Management Cell at SUDA			
12	Honorarium for grass root level functionaries	208000	150000	150000
13(a)	Rent			
13(b)	Refurbication	20000		20000
14	O & M	108000	48942	50000
15	Consultant of DHFW			
16(a)	Documentation - Project proposal writing by ULB			
16(b)	Process writing by DHFW			
17	Dissemination workshop - DHFW			
	TOTAL	2555000	1204213	1229000

Jangipur Municipality

(Amount in Rs.)

Sl. No.	Item of Expenditure	Estimated Project Budget for 12 months	SOE received till 15.06.2005	Anticipated expenditure upto 31st August, 2005
	Non-recurring			
1	Sensitisation / Orientation session	132000	2912	50000
2	Training of trainers	5000	2000	1000
3	Training of HHWs	96000	82270	0
4	Innovative (Base line by external agency - DHFW)			
5	Participatory need assessment	20000		2000
	Procurement			
6	Furniture	269000	62833	200000
7	Equipment	267000	90183	150000
8	IEC training materials			
9	Drugs	470000	35970	400000
	Recurring			
10	Salary for MMC	166000	167434	90000
11	Salary for Management Cell at SUDA			
12	Honorarium for grass root level functionaries	89000	121560	90000
13(a)	Rent	9000	3000	3000
13(b)	Refurbication	30000		30000
14	O & M	80000	32754	40000
15	Consultant of DHFW			
16(a)	Documentation - Project proposal writing by ULB			
16(b)	Process writing by DHFW			
17	Dissemination workshop - DHFW			
	TOTAL	1633000	600916	1056000

Krishnagar Municipality

(Amount in Rs.)

Sl. No.	Item of Expenditure	Estimated Project Budget for 12 months	SOE received till 15.06.2005	Anticipated expenditure upto 31st August, 2005
	Non-recurring			
1	Sensitisation / Orientation session	149000	23615	80000
2	Training of trainers	5000		2000
3	Training of HHWs	155000	131984	0
4	Innovative (Base line by external agency - DHFW)			
5	Participatory need assessment	20000		2000
	Procurement			
6	Furniture	320000	106580	225000
7	Equipment	345000	24705	300000
8	IEC training materials			
9	Drugs	751000		600000
	Recurring			
10	Salary for MMC	233000	184730	120000
11	Salary for Management Cell at SUDA			
12	Honorarium for grass root level functionaries	193000	191816	130000
13(a)	Rent			
13(b)	Refurbication	45000		45000
14	O & M	83000	42067	50000
15	Consultant of DHFW			
16(a)	Documentation - Project proposal writing by ULB			
16(b)	Process writing by DHFW			
17	Dissemination workshop - DHFW			
	TOTAL	2299000	705497	1554000

Kalna Municipality

(Amount in Rs.)

Sl. No.	Item of Expenditure	Estimated Project Budget for 12 months	SOE received till 15.06.2005	Anticipated expenditure upto 31st August, 2005
	Non-recurring			
1	Sensitisation / Orientation session	173000	27100	30000
2	Training of trainers	5000	13950	0
3	Training of HHWs	77000	47450	0
4	Innovative (Base line by external agency - DHFW)			
5	Participatory need assessment	20000		2000
	Procurement			
6	Furniture	252000	227816	30000
7	Equipment	267000	116452	110000
8	IEC training materials			
9	Drugs	398000	86315	250000
	Recurring			
10	Salary for MMC	267000	281100	150000
11	Salary for Management Cell at SUDA			
12	Honorarium for grass root level functionaries	107000	92600	90000
13(a)	Rent			
13(b)	Refurbication	223000	77713	130000
14	O & M	86000	52683	50000
15	Consultant of DHFW			
16(a)	Documentation - Project proposal writing by ULB		855	
16(b)	Process writing by DHFW			
17	Dissemination workshop - DHFW			
	TOTAL	1875000	1024034	842000

Purulia Municipality

(Amount in Rs.)

Sl. No.	Item of Expenditure	Estimated Project Budget for 12 months	SOE received till 15.06.2005	Anticipated expenditure upto 31st August, 2005
	Non-recurring			
1	Sensitisation / Orientation session	142000	7612	50000
2	Training of trainers	5000	1838	2000
3	Training of HHWs	132000	174052	0
4	Innovative (Base line by external agency - DHFW)			
5	Participatory need assessment	20000	4000	0
	Procurement			
6	Furniture	303000	140583	160000
7	Equipment	319000	50192	260000
8	IEC training materials			
9	Drugs	657000	187293	250000
	Recurring			
10	Salary for MMC	267000	97534	80000
11	Salary for Management Cell at SUDA			
12	Honorarium for grass root level functionaries	175000	94690	120000
13(a)	Rent	12000		6000
13(b)	Refurbication	35000	1157	65000
14	O & M	99000	37007	50000
15	Consultant of DHFW			
16(a)	Documentation - Project proposal writing by ULB		500	0
16(b)	Process writing by DHFW			
17	Dissemination workshop - DHFW			
	TOTAL	2166000	796458	1043000

Medinipur Municipality

(Amount in Rs.)

Sl. No.	Item of Expenditure	Estimated Project Budget for 12 months	SOE received till 15.06.2005	Anticipated expenditure upto 31st August, 2005
	Non-recurring			
1	Sensitisation / Orientation session	158000		100000
2	Training of trainers	5000		2000
3	Training of HHWs	166000	134885	0
4	Innovative (Base line by external agency - DHFW)			
5	Participatory need assessment	20000		1500
	Procurement			
6	Furniture	337000		300000
7	Equipment	371000		250000
8	IEC training materials			
9	Drugs	844000	233570	600000
	Recurring			
10	Salary for MMC	200000	30710	170000
11	Salary for Management Cell at SUDA			
12	Honorarium for grass root level functionaries	151000	113088	150000
13(a)	Rent	20000		20000
13(b)	Refurbication	77000		77000
14	O & M	102000	50801	50000
15	Consultant of DHFW			
16(a)	Documentation - Project proposal writing by ULB			
16(b)	Process writing by DHFW			
17	Dissemination workshop - DHFW			
	TOTAL	2451000	563054	1720500

Requirement of fund by SUDA upto August, 2005

(Rs. in Lakhs)

Total fund received till date from DHFW	SOE submitted to till date to DHFW	Anticipated liabilities for ULBs and SUDA till 31st August, 2005	Requirement of fund by SUDA upto August, 2005
162.82	90.74	151.20 122.14	79.20 74.78

~~151.20~~
 + 24.72

 146.86
 - 72.08

Statement of Expenditure incurred so far against sanctioned heads under the scheme approved by Govt. of India

(Amount in Lakhs)

Sl. No.	Item of Expenditure	Revised Budget by DHFW	SOE till 31st May, 2005	Reasons for less expenditure
	Non-recurring			
1	Sensitisation / Orientation session	18.03	1.28	The scheme was launched in February, 2004. As last Parliamentary election was held during April, 2004 and Municipal election during May, 2005, the progress of work in totality slowed down by almost 6 months. This A/C head also include Capacity building of FTS, HP personnel, NGO involvement and Block level meeting. FTS selection in all the ULBs except Bishnupur will be completed tentatively by August, 2005, following to that capacity building will start. With regard to HP personnel, positioning of Part time MO and ANM is uncertain, PTMOs are reluctant to join because of existing honorarium pattern and ANM is not usually available. Most of the ANMs have recently resigned from the post and joined Govt. sector. NGO could not yet be involved by the ULBs. Block level meeting will get momentum after August, 05.
2	Training of trainers	4.50	0.80	Cost of training materials has been reduced and no expenses incurred for hiring of training venue. Services of external faculties was not hired.
3	Training of HHWs	32.50	11.08	Budget in this head was calculated on the basis of 45% of BPL population. But during implementation the decision had been taken by the appropriate Authority to confine the percentage of BPL population within the limit of 25%. Consequently, required no. of HHWs has been reduced considerably, thus the expenditure towards training became less.
4	Innovative (Base line by external agency - DHFW)	9.00		Expenditure to be incurred by DHFW.
5	Participatory need assessment	10.00	0.12	The budget was prepared with the idea of outsourcing the work. But the need assessment had been done by the ULBs themselves, leading to less expenditure.
	Procurement			
6	Furniture	59.60	11.71	Budget for furniture and equipment was prepared on the basis of no. of SHPs & HPs to be set up for the beneficiary population @ 40 - 45%. With reduction of beneficiary population restricting to 25%, no. of SHPs & HPs reduced proportionately, thus creating less requirement of procurement.
7	Equipment	71.25	13.28	Due to paucity of available time, some ULBs did not procure furniture & equipment for training however, it was managed by availing other sources.
8	IEC training materials	60.20	5.20	Initially, it was thought that the IEC materials will be procured by the SUDA / ULBs. Later on it was decided that the ULBs will implement IEC activities with collaboration of IEC Dept. of DHFW at District level.
9	Drugs	68.00	7.20	Delayed setting up of health facilities due to reasons already cited. None of the ULBs have procured the drug items in bulk at a time for 1 year requirement, though they have floated tender and have kept the tender value alive for 1 year. They are procuring the drug items on installment basis as and when required.

Handwritten notes:
Proposed
Sub...

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Proposed
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Sl. No.	Item of Expenditure	Revised Budget by DHFW	SOE till 31st May, 2005	Reasons for less expenditure
	Recurring			
10	Salary for MMC	48.00	15.74	During project budget preparation the salary of the staff for MMC was taken into consideration as per prevailing market rate. But subsequently the rate of the salary has been reduced to a considerable extent, causing hindrance on the recruitment of the manpower leading to under expenditure. Non availability of PHN, ANM.
11	Salary for Management Cell at SUDA	20.00	4.29	Majority of the approved manpower for CCC could not be engaged due to the reason stated earlier. The staff in position are getting less salaries against the envisaged ones. The Project Officer who is looking after this scheme is not receiving salary from this A/c since December, 2004. Advertisement for the post of 2 Medical Specialists and 1 CD Specialist was floated in the leading dailies, interview called, but none agreed to join because of poor salary and short duration of tenure.
12	Honorarium for grass root level functionaries	34.80	9.45	Low expenditure is due to less no. of HHWs selected apropos the decision of the Authority and late selection, training & engagement.
13(a)	Rent	3.86	0.95	Late starting of health facilities.
13(b)	Refurbication	10.00		Work is in progress, will take some more time to complete the works and finalisation of payment for the bills.
14	O & M	20.00	9.52	Due to overall delay of the whole process, less no. of health facilities, less or no manpower at different tiers starting from block to management cell.
15	Consultant of DHFW	25.00		Expenditure to be incurred by DHFW.
16(a)	Documentation - Project proposal writing by ULB		0.12	
16(b)	Process writing by DHFW	36.30		Expenditure to be incurred by DHFW.
17	Dissemination workshop - DHFW	5.00		Expenditure to be incurred by DHFW.
	TOTAL	536.04	90.74	

(*) Within the short period of this scheme there had been change of Project Director/s who is ADM or SDO, resulting in slowing down the progress. There were also difficulties in financial transaction since the Project Director operates the project fund jointly with the Chairman of the ULB.

GOVERNMENT OF WEST BENGAL
HEALTH AND FAMILY WELFARE DEPARTMENT
STRATEGIC PLANNING AND SECTOR REFORM CELL
SWASTHYA BHAWAN 4TH FLOOR, WING-B
GN-29, SECTOR-V, BIDHANNAGAR,
KOLKATA - 700091
Tel: (033) 23573625, Fax: 23577909

No.HF/SPSRC/HSDI/HHW/101/2004/118

June 15, 2005

From: Rajeev Dube, IAS
Special Secretary &
Director, SPSRC.



16 JUN 2005

✓ **To: Dr. Shibani Goswami**
Project Officer
Health Wing
State Urban Development Agency
ILGUS BHAVAN
H-C Block, Sector-III,
Bidhannagar, Kolkata - 91.
Fax: 23593184, Email: shibani_g@indiatimes.com

Sub: Meeting scheduled to be held on Monday, June 20, 2005 to review the DFID supported Honorary Health Workers' Scheme.

Ref: Your discussions held with Dr. A. K. Ghosh, CTO, Strategic Planning & Sector Reform Cell over phone.

Dear Dr. Goswami,

The following agenda is suggested for our meeting, which is scheduled to be held from 14:30 hrs in the Conference Room of Strategic Planning & Sector Reform Cell on June 20, 2005:

1. Review of latest Status Report of project.
2. Decision about future funding and continuity of the project.
3. Requirement of fund by SUDA upto August 31, 2005, in addition to Rs 25 lac released today as per latest requisition of SUDA.
4. Problems relating to expediting the expenditures.
5. Detailed head wise, municipality wise break up of expenditures made and liabilities incurred.
6. Detailed head wise break up of expenditures made and liabilities incurred directly by SUDA.
7. Statement of expenditure incurred so far against sanctioned heads under the scheme approved by Government of India.
8. Decisions regarding expediting the expenditure.
9. Mainstreaming and integration of scheme implementation with Health and Family Welfare Department.
10. The issue relating to approval of plans of Municipalities.

11. The matter relating to revision of honorarium of different categories of functionaries, particularly Honorary Health Workers.

This is for your kind information and necessary action.

With regards,

Yours sincerely,



(Rajeev Dube)
Special Secretary &
Director, SPSRC