

**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. **SUDA-Health/63 ULBs/Accts./08/336**

Date .....**24.12.2008**

**From : Project Officer  
Health SUDA**

**To : The Chairman  
Dhupguri Municipality**

**Sub. : Payment of Honorarium and Salaries in connection with  
Community Based Primary Health Care Services.**

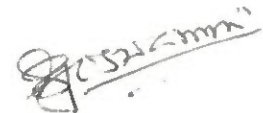
Sir,

Reference is invited to your communication bearing memo no. 445/DPGM/08 dt. 20.12.2008 on the above mentioned subject.

Approval is hereby accorded for incurring the expenditure in respect of payment towards Honorarium to the HHWs and Salaries to the personnel of M & S Cell out of the existing fund of CBPHCS available with you, as sought for. The Statement of Expenditure is to be submitted accordingly.

Thanking you.

Yours faithfully,



**Project Officer**

o/e

# DHUPGURI MUNICIPALITY

P.O. DHUPGURI, DIST-JALPAIGURI

ESTD-2002

Memo No. 495/D.P.G.M./08



To,  
The Director of SUDA  
Health Wing, Ilgus Bhawan  
H-C Block, Sec-III  
Bidhannagar,  
Kol-91

Sub:-Information regarding adjustment of salary for Health Staff and Honorarium HHWs. Under CBPHCS, Dhupguri Municipality.

Sir / Madam,

In reference to the above, I would like to bring your kind notice that due to complete exhaust of fund relating to monthly remuneration of contractual Health Staff officials and honorarium of HHWs, we have to clear the same from the fund amounting Rs. 150,000/- (Rupees on lakh fifty thousand) lying balance for procurement of drugs.

Adjustment of the said fund is being made according. This is for favour of your kind information and necessary action please.

Yours faithfully

Chairman  
Dhupguri Municipality  
Date.....

Memo no.....DPGM/08

Copy forwarded for information and necessary action to.-

- 1) The Project Officer of Health, SUDA, Ilgus Bhawan, H-C Block, Sec-III, Bidhannagar, Kol-91

Chairman  
Dhupguri Municipality

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/328**Date .....**17.12.2008****From : Director, SUDA****To : The Chairman  
Arambag Municipality****Sub. : Release of 3<sup>rd</sup> installment of fund of FY 2008-09 worth Rs. 2,35,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 34/CBPHCS/AM dt. 26.11.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 761059 dt. 16.12.2008, on SBI, Salt Lake for an amount of Rs. 2,35,000/- (Rupees Two lakhs thirty five thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	70,000.00
Salaries	1,13,000.00
Rent	12,000.00
IEC	10,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>2,35,000.00</b>

Fund for procurement of drugs, equipment & furniture as requisitioned by you, will be released on receipt of copy of Work Order issued by you in this regard.

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

**SUDA-Health/63 ULBs/Accts./08/328/1(1)  
Cashier, SUDA**

o/c

**Director, SUDA  
Dt. .. 17.12.2008****Director, SUDA**

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING  
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/329**Date .....**17.12.2008****From : Director, SUDA****To : The Chairman  
Ashokenagar Kalyangarh Municipality****Sub. : Release of 1<sup>st</sup> installment of fund of FY 2008-09 worth Rs. 3,06,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. AKM/967/25A-5/2006  
dt. 03.11.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 761060 dt. 16.12.2008, on SBI, Salt Lake for an amount of Rs. 3,06,000/- (Rupees Three lakhs six thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	1,39,000.00
Salaries	1,13,000.00
Rent	24,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>3,06,000.00</b>

Fund for procurement of drugs, equipment & furniture as requisitioned by you, will be released on receipt of copy of Work Order issued by you in this regard.

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

  
**Director, SUDA****Dt. .. 17.12.2008**  
**Director, SUDA****SUDA-Health/63 ULBs/Accts./08/329/1(1)****Cashier, SUDA**

o/e

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING  
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/330**Date .....**17.12.2008****From : Director, SUDA****To : The Chairman  
Habra Municipality****Sub. : Release of 3<sup>rd</sup> installment of fund of FY 2008-09 worth Rs. 7,25,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. HM/1174/PH/08 dt. 03.12.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 761061 dt. 16.12.2008, on SBI, Salt Lake for an amount of Rs. 7,25,000/- (Rupees Seven lakhs twenty five thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	5,58,000.00
Salaries	1,13,000.00
Rent	24,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>7,25,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

  
**Director, SUDA****Dt. .. 17.12.2008**  
**Director, SUDA****SUDA-Health/63 ULBs/Accts./08/330/1(1)**

Cashier, SUDA

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING  
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/331**Date .....**17.12.2008****From : Director, SUDA****To : The Chairman  
Kandi Municipality****Sub. : Release of 2<sup>nd</sup> installment of fund of FY 2008-09 worth Rs. 2,02,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 2181/J-KM/SOE/HHW/08  
dt. 06.12.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 761062 dt. 16.12.2008, on SBI, Salt Lake for an amount of Rs. 2,02,000/- (Rupees Two lakhs two thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	1,55,000.00
Training	4,000.00
Drug	33,000.00
Operating Cost	10,000.00
<b>Total</b>	<b>2,02,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

  
**Director, SUDA****Dt. .. 17.12.2008**  
**Director, SUDA****SUDA-Health/63 ULBs/Accts./08/331/1(1)****Cashier, SUDA**

o/e

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091****West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/332**Date .....**17.12.2008****From : Director, SUDA****To : The Chairman  
Nabadwip Municipality****Sub. : Release of 2<sup>nd</sup> installment of fund of FY 2008-09 worth Rs. 7,52,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 797/F-33/M & S Cell/NM/07-08  
dt. 01.12.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 761063 dt. 16.12.2008, on SBI, Salt Lake for an amount of Rs. 7,52,000/- (Rupees Seven lakhs fifty two thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	3,77,000.00
Salaries	1,12,000.00
Rent	24,000.00
Drug	1,92,000.00
IEC	17,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>7,52,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

**SUDA-Health/63 ULBs/Accts./08/332/1(1)  
Cashier, SUDA****Director, SUDA  
Dt. .. 17.12.2008****Director, SUDA**

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091****West Bengal**Ref No. **SUDA:Health/63 ULBs/Accts./08/333**Date .....**17.12.2008****From : Director, SUDA****To : The Chairman  
Raniganj Municipality****Sub. : Release of 2<sup>nd</sup> installment of fund of FY 2008-09 worth Rs. 5,99,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. RM/Pri Health Com. Based/  
UC/1/07-08 dt. 03.11.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 761064 dt. 16.12.2008, on SBI, Salt Lake for an amount of Rs. 5,99,000/- (Rupees Five lakhs ninety nine thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :


<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	2,88,000.00
Salaries	2,60,000.00
Rent	21,000.00
Drug	30,000.00
<b>Total</b>	<b>5,99,000.00</b>

Fund for procurement of drugs, equipment & furniture as requisitioned by you, will be released on receipt of copy of Work Order issued by you in this regard.

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

  
**Director, SUDA****Dt. .. 17.12.2008**  
**Director, SUDA****SUDA-Health/63 ULBs/Accts./08/333/1(1)**  
Cashier, SUDA



**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/320**Date .....**05.12.2008****From : Director, SUDA****To : The Chairman  
Egra Municipality****Sub. : Release of 1<sup>st</sup> installment of fund of FY 2008-09 worth Rs. 8,26,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. EM-760/CBPHCS-01/06  
dt. 10.11.2008.****Sir,**


With reference to above, an A/C payee demand draft bearing no. 760925 dt. 04.12.2008, on SBI, Salt Lake for an amount of Rs. 8,26,000/- (Rupees Eight lakhs twenty six thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	4,02,000.00
Salaries	3,78,000.00
Rent	6,000.00
IEC	10,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>8,26,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

  
**Director, SUDA****Dt. .. 05.12.2008**  
**Director, SUDA****SUDA-Health/63 ULBs/Accts./08/320/1(1)****Cashier, SUDA**

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/321**Date .....**05.12.2008****From : Director, SUDA****To : The Chairman  
Kalimpong Municipality****Sub. : Release of 2<sup>nd</sup> installment of fund of FY 2008-09 worth Rs. 5,27,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 2047/KM dt. 17.10.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 760926 dt. 04.12.2008, on SBI, Salt Lake for an amount of Rs. 5,27,000/- (Rupees Five lakhs twenty seven thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	2,81,000.00
Salaries	94,000.00
Rent	32,000.00
Drug	1,20,000.00
<b>Total</b>	<b>5,27,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

Director, SUDA

Dt. .. 05.12.2008

Director, SUDA

**SUDA-Health/63 ULBs/Accts./08/321/1(1)**

Cashier, SUDA

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-63 ULBs/23/08/318**Date .....**03.12.2008****From : Director, SUDA****To : The Chairman  
Cooper's Camp NAA****Sub. : Observation in respect of Statement of Expenditure submitted by your ULB  
for the month of July to September, 2008 in connection with Community  
Based Primary Health Care Services.****Sir,**

Reference is invited to your communication bearing memo no. 130/CCNAA dt. 22.10.2008 submitting SOEs for the month of July to September, 2008 for an amount of Rs. 34,890/-, Rs. 55,300/- and Rs. 2,52,800/- respectively.

The following observation has been made by the Accounts section :

Sl. No.	SOE sent for the month of	SOE submitted for an Amount of (In Rs.)	SOE Amount accepted by A/C Section of SUDA (In Rs.)	Remarks
1.	July, 2008	34,890/-	35,090/-	<ul style="list-style-type: none"><li>• SOE admitted for Rs. 31,500/- for the A/C head "Salaries" taking into consideration of gross booking.</li></ul>
2.	Aug., 2008	55,300/-	55,500/-	<ul style="list-style-type: none"><li>• SOE admitted for Rs. 31,500/- for the A/C head "Salaries" taking into consideration of gross booking.</li></ul>
3.	Sept., 2008	2,52,800/-	66,500/-	<ul style="list-style-type: none"><li>• Rs. 42,000/- under the A/C head "Equipment" not accepted as receipted copy of bills &amp; vouchers not enclosed.</li><li>• SOE admitted for Rs. 31,500/- for the A/C head "Salaries" taking into consideration of gross booking.</li><li>• Out of Rs. 1,77,500/- submitted under the A/C head "Drug" Rs. 32,000/- only has been accepted. SOE for the balance amount of Rs. 1,45,500/- has not been accepted as receipted copy of bills &amp; vouchers not enclosed.</li></ul>

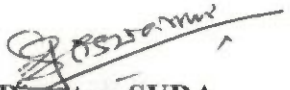
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- 2 -

You are requested kindly to forward the above mentioned receipted copy of bills & vouchers duly authenticated so that the SOEs under observation be accepted by our Accounts section. You may instruct your Accounts personnel to contact Accounts section of this office for further clarification, if necessary.

Thanking you.

Yours faithfully,

  
Director, SUDA

Dt. .. 03.12.2008

**SUDA-63 ULBs/23/08/318/1(2)**

Copy forwarded for information and necessary action to :

Accountants Asstt. / AFC, Cooper's Camp NAA

  
Director, SUDA

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING  
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/301**Date ..... **01.12.2008****From : Director, SUDA****To : The Chairman  
Baduria Municipality****Sub. : Release of 2<sup>nd</sup> installment of fund of FY 2008-09 worth Rs. 3,83,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 580 dt. 07.11.2008.**

Sir,

With reference to above, an A/C payee demand draft bearing no. 760636 dt. 29.11.2008, on SBI, Salt Lake for an amount of Rs. 3,83,000/- (Rupees Three lakhs eighty three thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	2,10,000.00
Salaries	1,25,000.00
Rent	6,000.00
IEC	12,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>3,83,000.00</b>

Fund for procurement of drugs, equipment & furniture as requisitioned by you, will be released on receipt of copy of Work Order issued by you in this regard.

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

Director, SUDA

Dt. .. 01.12.2008

Director, SUDA

SUDA-Health/63 ULBs/Accts./08/301/1(1)

Cashier, SUDA

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING  
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/302**Date ..... **01.12.2008****From : Director, SUDA****To : The Chairman  
Bongaon Municipality****Sub. : Release of 3<sup>rd</sup> installment of fund of FY 2008-09 worth Rs. 9,00,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. BM/1032 dt. 23.10.2008.**

Sir,

With reference to above, an A/C payee demand draft bearing no. 760637 dt. 29.11.2008, on SBI, Salt Lake for an amount of Rs. 9,00,000/- (Rupees Nine lakhs) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	5,13,000.00
Salaries	1,89,000.00
Drug	1,68,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>9,00,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

o/c  
Director, SUDA

Dt. .. 01.12.2008

Director, SUDA

**SUDA-Health/63 ULBs/Accts./08/302/1(1)**

Cashier, SUDA

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING  
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/303**Date .....**01.12.2008****From : Director, SUDA****To : The Chairman  
Contai Municipality****Sub. : Release of 3<sup>rd</sup> installment of fund of FY 2008-09 worth Rs. 1,88,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. CM-712/Genl-290  
dt. 01.11.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 760638 dt. 29.11.2008, on SBI, Salt Lake for an amount of Rs. 1,88,000/- (Rupees One lakh eighty eight thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	13,000.00
Rent	15,000.00
Drug	1,20,000.00
IEC	10,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>1,88,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

Director, SUDA

Dt. .. 01.12.2008

Director, SUDA

**SUDA-Health/63 ULBs/Accts./08/303/1(1)  
Cashier, SUDA**

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**

Ref No. -SUDA-Health/63 ULBs/Accts./08/304

Date .....01.12.2008

From : Director, SUDA

To : The Chairman  
Coopers Camp NAASub. : Release of 2<sup>nd</sup> installment of fund of FY 2008-09 worth Rs. 3,08,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.Ref. : Your requisition submitted under memo no. 129/CCNAAA  
dt. 22.10.2008.

Sir,

With reference to above, an A/C payee demand draft bearing no. 760639 dt. 29.11.2008, on SBI, Salt Lake for an amount of Rs. 3,08,000/- (Rupees Three lakhs eight thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

Item of Expenditure	Amount released (in Rs.)
Honorarium	94,000.00
Salaries	94,000.00
Rent	9,000.00
Drug	72,000.00
IEC	9,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>3,08,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

Director, SUDA

Dt. .. 01.12.2008

Director, SUDA

SUDA-Health/63 ULBs/Accts./08/304/1(1)

Cashier, SUDA



**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/305**Date .....**01.12.2008**From : **Director, SUDA**To : **The Chairman  
Dhuliyon Municipality**Sub. : **Release of 1<sup>st</sup> installment of fund of FY 2008-09 worth Rs. 2,98,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.**Ref. : **Your requisition submitted under memo no. 759 dt. 29.09.2008.**

Sir,

With reference to above, an A/C payee demand draft bearing no. 760640 dt. 29.11.2008, on SBI, Salt Lake for an amount of Rs. 2,98,000/- (Rupees Two lakhs ninety eight thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	1,23,000.00
Salaries	1,25,000.00
Rent	15,000.00
IEC	5,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>2,98,000.00</b>

Fund for procurement of drugs, equipment & furniture as requisitioned by you, will be released on receipt of copy of Work Order issued by you in this regard.

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

Director, SUDA

Dt. .. 01.12.2008

Director, SUDA

SUDA-Health/63 ULBs/Accts./08/305/1(1)

Cashier, SUDA

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/306**Date .....**01.12.2008****From : Director, SUDA****To : The Chairman  
Dubrajpur Municipality****Sub. : Release of 2<sup>nd</sup> installment of fund of FY 2008-09 worth Rs. 3,24,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 916/DM/2008  
dt. 18.11.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 760641 dt. 29.11.2008, on SBI, Salt Lake for an amount of Rs. 3,24,000/- (Rupees Three lakhs twenty four thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	2,28,000.00
Drug	96,000.00
<b>Total</b>	<b>3,24,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

**Director, SUDA**Dt. .. **01.12.2008****Director, SUDA****SUDA-Health/63 ULBs/Accts./08/306/1(1)****Cashier, SUDA**

**SUDA****STATE URBAN DEVELOPMENT AGENCY****HEALTH WING  
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/307**Date .....**01.12.2008****From : Director, SUDA****To : The Chairman  
Jhalda Municipality****Sub. : Release of 2<sup>nd</sup> installment of fund of FY 2008-09 worth Rs. 2,41,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 424/JM dt. 05.11.2008.**

Sir,

With reference to above, an A/C payee demand draft bearing no. 760642 dt. 29.11.2008, on SBI, Salt Lake for an amount of Rs. 2,41,000/- (Rupees Two lakhs forty one thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

Item of Expenditure	Amount released (in Rs.)
Honorarium	1,35,000.00
Salaries	76,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>2,41,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

Director, SUDA

Dt. .. 01.12.2008

Director, SUDA

SUDA-Health/63 ULBs/Accts./08/307/1(1)

Cashier, SUDA

o/c

**SUDA****STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/308**Date ..... **01.12.2008****From : Director, SUDA****To : The Chairman  
Kaliyaganj Municipality****Sub. : Release of 3<sup>rd</sup> installment of fund of FY 2008-09 worth Rs. 5,81,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 1289/HHW/08  
dt. 22.10.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 760643 dt. 29.11.2008, on SBI, Salt Lake for an amount of Rs. 5,81,000/- (Rupees Five lakhs eighty one thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	2,74,000.00
Salaries	1,59,000.00
Rent	12,000.00
Drug	96,000.00
IEC	10,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>5,81,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

  
**Director, SUDA****Dt. .. 01.12.2008**  
**Director, SUDA****SUDA-Health/63 ULBs/Accts./08/308/1(1)****Cashier, SUDA**

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING  
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**

Ref No. SUDA-Health/63 ULBs/Accts./08/309

Date .....01.12.2008

**From : Director, SUDA****To : The Chairman  
Khirpai Municipality****Sub. : Release of 3<sup>rd</sup> installment of fund of FY 2008-09 worth Rs. 3,85,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 104/CBPHCS/KM/08  
dt. 03.11.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 760644 dt. 29.11.2008, on SBI, Salt Lake for an amount of Rs. 3,85,000/- (Rupees Three lakhs eighty five thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

Item of Expenditure	Amount released (in Rs.)
Honorarium	1,40,000.00
Salaries	1,29,000.00
Drug	96,000.00
Operating Cost	20,000.00
<b>Total</b>	<b>3,85,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

Director, SUDA

Dt. .. 01.12.2008

Director, SUDA

SUDA-Health/63 ULBs/Accts./08/309/1(1)

Cashier, SUDA

o/e

**SUDA**

*o/c*

# STATE URBAN DEVELOPMENT AGENCY

**HEALTH WING**

**"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No. ....  
SUDA-63 ULBs/08/23/265

Date .....31:10:2008

**From : Director, SUDA**

**To : The Chairman  
Khirpai Municipality**

**Sub. : Observation on Statement of Expenditure submitted by you  
in respect of CBPHCS.**

**Ref. : Your communication bearing no. 92/CBPHCS/KM/08 dt. 03.10.2008.**

**Sir,**

On scrutiny of SOEs submitted by you, it appears that the receipted copies of vouchers no. 373 to 378 for Rs. 640/- and 407 & 408 for Rs. 625/- in respect of training & drug respectively were not enclosed.

You are requested to forward the said vouchers for acceptance.

Thanking you.

Yours faithfully,



**Director, SUDA**

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/269**Date ..... **06.11.2008****From : Director, SUDA****To : The Chairman  
Taki Municipality****Sub. : Release of 2<sup>nd</sup> installment of fund of FY 2008-09 worth Rs. 5,47,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 748/TM dt. 30.09.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 760320 dt. 05.11.2008, on SBI, Salt Lake for an amount of Rs. 5,47,000/- (Rupees Five lakhs forty seven thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	2,48,000.00
Salaries	1,58,000.00
Drug	96,000.00
IEC	15,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>5,47,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.,

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

**Director, SUDA****Dt. .. 06.11.2008****Director, SUDA****SUDA-Health/63 ULBs/Accts./08/269/1(1)****Cashier, SUDA**

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/270**Date .....**06.11.2008****From : Director, SUDA****To : The Chairman  
Ranaghat Municipality****Sub. : Release of 2<sup>nd</sup> installment of fund of FY 2008-09 worth Rs. 6,95,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 1369/RM dt. 17.10.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 760319 dt. 05.11.2008, on SBI, Salt Lake for an amount of Rs. 6,95,000/- (Rupees Six lakhs ninety five thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Equipment	99,000.00
Furniture	71,000.00
Honorarium	2,46,000.00
Salaries	99,000.00
Drug	1,80,000.00
<b>Total</b>	<b>6,95,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA..

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

  
**Director, SUDA****Dt. .. 06.11.2008**  
**Director, SUDA****SUDA-Health/63 ULBs/Accts./08/270/1(1)****Cashier, SUDA**



**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/271**Date .....**06.11.2008****From : Director, SUDA****To : The Chairman  
Ramjibanpur Municipality****Sub. : Release of 2<sup>nd</sup> installment of fund of FY 2008-09 worth Rs. 1,19,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 526/RM dt. 11.09.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 760318 dt. 05.11.2008, on SBI, Salt Lake for an amount of Rs. 1,19,000/- (Rupees One lakh nineteen thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	70,000.00
Rent	9,000.00
IEC	10,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>1,19,000.00</b>

Fund for procurement of drugs as requisitioned by you, will be released on receipt of copy of Work Order issued by you in this regard.

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.\*

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

  
**Director, SUDA****Dt. .. 06.11.2008**  
**Director, SUDA****SUDA-Health/63 ULBs/Accts./08/271/1(1)**

Cashier, SUDA

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/272**Date .....**06.11.2008**From : **Director, SUDA**To : **The Chairman  
Mathabhanga Municipality**Sub. : **Release of 1<sup>st</sup> installment of fund of FY 2008-09 worth Rs. 4,59,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.**Ref. : **Your requisition submitted under memo no. MM/HHW/UC/46/08  
dt. 13.10.2008.**

Sir,

With reference to above, an A/C payee demand draft bearing no. 760317 dt. 05.11.2008, on SBI, Salt Lake for an amount of Rs. 4,59,000/- (Rupees Four lakhs fifty nine thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :


Item of Expenditure	Amount released (in Rs.)
Honorarium	2,21,000.00
Salaries	1,84,000.00
Rent	27,000.00
IEC	6,000.00
Operating Cost	21,000.00
<b>Total</b>	<b>4,59,000.00</b>

Fund for procurement of drugs as requisitioned by you, will be released on receipt of copy of Work Order issued by you in this regard.

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

  
**Director, SUDA**Dt. .. **06.11.2008**  
**Director, SUDA****SUDA-Health/63 ULBs/Accts./08/272/1(1)**

Cashier, SUDA

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**

Ref No. SUDA-Health/63 ULBs/Accts./08/273

Date .....06.11.2008

**From : Director, SUDA****To : The Chairman  
Katwa Municipality****Sub. : Release of 2<sup>nd</sup> installment of fund of FY 2008-09 worth Rs. 3,98,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 495/AF&C/Acct. dt. 01.10.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 760316 dt. 05.11.2008, on SBI, Salt Lake for an amount of Rs. 3,98,000/- (Rupees Three lakhs ninety eight thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

Item of Expenditure	Amount released (in Rs.)
Honorarium	1,79,000.00
Salaries	1,89,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>3,98,000.00</b>

Fund for procurement of drugs as requisitioned by you, will be released on receipt of copy of Work Order issued by you in this regard.

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

Director, SUDA

Dt. .. 06.11.2008

Director, SUDA

SUDA-Health/63 ULBs/Accts./08/273/1(1)

Cashier, SUDA

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/274**Date .....**06.11.2008****From : Director, SUDA****To : The Chairman  
Haldibari Municipality****Sub. : Release of 2<sup>nd</sup> installment of fund of FY 2008-09 worth Rs. 4,15,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 1105/Com. Health  
dt. 03.10.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 760315 dt. 05.11.2008, on SBI, Salt Lake for an amount of Rs. 4,15,000/- (Rupees Four lakhs fifteen thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	2,13,000.00
Salaries	1,73,000.00
Operating Cost	29,000.00
<b>Total</b>	<b>4,15,000.00</b>

Fund for procurement of drugs & furniture as requisitioned by you, will be released on receipt of copy of Work Order issued by you in this regard.

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

Director, SUDA

Dt. .. 06.11.2008

Director, SUDA

**SUDA-Health/63 ULBs/Accts./08/274/1(1)**

Cashier, SUDA

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING  
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/275**Date .....**06.11.2008****From : Director, SUDA****To : The Chairman  
Gushkara Municipality****Sub. : Release of 1<sup>st</sup> installment of fund of FY 2008-09 worth Rs. 2,91,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 947/GM dt. 03.10.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 760314 dt. 05.11.2008, on SBI, Salt Lake for an amount of Rs. 2,91,000/- (Rupees Two lakhs ninety one thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	2,31,000.00
Salaries	30,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>2,91,000.00</b>

Fund for procurement of drugs, equipment & furniture as requisitioned by you, will be released on receipt of copy of Work Order issued by you in this regard.

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

  
**Director, SUDA****Dt. .. 06.11.2008**  
**Director, SUDA****SUDA-Health/63 ULBs/Accts./08/275/1(1)****Cashier, SUDA**

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**

Ref No. SUDA-Health/63 ULBs/Accts./08/276

Date .....06.11.2008

From : Director, SUDA

To : The Chairman  
Diamond Harbour MunicipalitySub. : Release of 2<sup>nd</sup> installment of fund of FY 2008-09 worth Rs. 2,81,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.Ref. : Your requisition submitted under memo no. Health Care/A 875/DHM  
dt. 05.09.2008.

Sir,

With reference to above, an A/C payee demand draft bearing no. 760313 dt. 05.11.2008, on SBI, Salt Lake for an amount of Rs. 2,81,000/- (Rupees Two lakhs eighty one thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

Item of Expenditure	Amount released (in Rs.)
Honorarium	62,000.00
Salaries	1,89,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>2,81,000.00</b>

Fund for procurement of drugs & equipment as requisitioned by you, will be released on receipt of copy of Work Order issued by you in this regard.

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

Director, SUDA

Dt. .. 06.11.2008

Director, SUDA

SUDA-Health/63 ULBs/Accts./08/276/1(1)

Cashier, SUDA

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/277**Date .....**06.11.2008****From : Director, SUDA****To : The Chairman  
Dalkhola Municipality****Sub. : Release of 2<sup>nd</sup> installment of fund of FY 2008-09 worth Rs. 3,55,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 741 dt. 20.09.2008:****Sir,**

With reference to above, an A/C payee demand draft bearing no. 760312 dt. 05.11.2008, on SBI, Salt Lake for an amount of Rs. 3,55,000/- (Rupees Three lakhs fifty five thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	1,80,000.00
Salaries	1,20,000.00
Rent	25,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>3,55,000.00</b>

Fund for procurement of furniture as requisitioned by you, will be released on receipt of copy of Work Order issued by you in this regard.

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

**Director, SUDA**Dt. .. **06.11.2008****Director, SUDA****SUDA-Health/63 ULBs/Accts./08/277/1(1)**

Cashier, SUDA

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/278**Date .....**06.11.2008****From : Director, SUDA****To : The Chairman  
Chandrakona Municipality****Sub. : Release of 2<sup>nd</sup> installment of fund of FY 2008-09 worth Rs. 3,19,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 376/CHM/HW/08  
dt. 24.09.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 760311 dt. 05.11.2008, on SBI, Salt Lake for an amount of Rs. 3,19,000/- (Rupees Three lakhs nineteen thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	1,82,000.00
Salaries	95,000.00
Rent	6,000.00
IEC	6,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>3,19,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

**Director, SUDA****Dt. .. 06.11.2008****Director, SUDA****SUDA-Health/63 ULBs/Accts./08/278/1(1)****Cashier, SUDA**



**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING  
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**

Ref No. :SUDA-Health/63 ULBs/Accts./08/279

Date .....06.11.2008

**From : Director, SUDA****To : The Chairman  
Chakdah Municipality****Sub. : Release of 2<sup>nd</sup> installment of fund of FY 2008-09 worth Rs. 3,30,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 1041/CM dt. 12.09.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 760310 dt. 05.11.2008, on SBI, Salt Lake for an amount of Rs. 3,30,000/- (Rupees Three lakhs thirty thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	74,000.00
Salaries	95,000.00
Rent	12,000.00
Drug	96,000.00
IEC	12,000.00
Operating Cost	41,000.00
<b>Total</b>	<b>3,30,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA,

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

Director, SUDA

Dt. .. 06.11.2008

Director, SUDA

SUDA-Health/63 ULBs/Accts./08/279/1(1)

Cashier, SUDA

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091****West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/280**Date .....**06.11.2008****From : Director, SUDA****To : The Chairman  
Arambag Municipality****Sub. : Release of 2<sup>nd</sup> installment of fund of FY 2008-09 worth Rs. 2,44,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 14/CBPHC/AM dt. 24.09.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 760309 dt. 05.11.2008, on SBI, Salt Lake for an amount of Rs. 2,44,000/- (Rupees Two lakhs forty four thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	70,000.00
Salaries	1,12,000.00
Rent	12,000.00
IEC	10,000.00
Operating Cost	40,000.00
<b>Total</b>	<b>2,44,000.00</b>

Fund for procurement of drugs, equipment & furniture as requisitioned by you, will be released on receipt of copy of Work Order issued by you in this regard.

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

**Director, SUDA**Dt. .. **06.11.2008****Director, SUDA****SUDA-Health/63 ULBs/Accts./08/280/1(1)****Cashier, SUDA**

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING  
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**

Ref No. SUDA-Health/63 ULBs/Accts./08/281

Date .....06.11.2008

From : Director, SUDA

To : The Chairman  
Joynagar Mazilpur MunicipalitySub. : Release of 2<sup>nd</sup> installment of fund of FY 2008-09 worth Rs. 3,06,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.

Ref. : Your requisition submitted under memo no. JMM/HHW/303 dt. 13.10.2008.

Sir,

With reference to above, an A/C payee demand draft bearing no. 760323 dt. 05.11.2008, on SBI, Salt Lake for an amount of Rs. 3,06,000/- (Rupees Three lakhs six thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

Item of Expenditure	Amount released (in Rs.)
Honorarium	1,42,000.00
Salaries	1,25,000.00
Rent	9,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>3,06,000.00</b>

Fund for procurement of drugs & furniture as requisitioned by you, will be released on receipt of copy of Work Order issued by you in this regard.

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

Director, SUDA

Dt. .. 06.11.2008

Director, SUDA

SUDA-Health/63 ULBs/Accts./08/281/1(1)

Cashier, SUDA

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No. SUDA-Health/63 ULBs/Accts./08/282

Date .....06.11.2008

From : Director, SUDA

To : The Chairman  
Gobardanga MunicipalitySub. : Release of 2<sup>nd</sup> installment of fund of FY 2008-09 worth Rs. 1,84,000.00 towards expenditure in connection with Community Based Primary Health Care Service.

Ref. : Your requisition submitted under memo no. 411/GM/HHW/08 dt. 20.10.2008.

Sir,

With reference to above, an A/C payee demand draft bearing no. 760322 dt. 05.11.2008, on SBI, Salt Lake for an amount of Rs. 1,84,000/- (Rupees One lakh eighty four thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

Item of Expenditure	Amount released (in Rs.)
Honorarium	89,000.00
Salaries	95,000.00
<b>Total.</b>	<b>1,84,000.00</b>

Fund for procurement of equipment & furniture as requisitioned by you, will be released on receipt of copy of Work Order issued by you in this regard.

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.'

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

Director, SUDA

Dt. .. 06.11.2008

Director, SUDA

SUDA-Health/63 ULBs/Accts./08/282/1(1)

Cashier, SUDA

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING  
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**

Ref No. SUDA-Health/63 ULBs/Accts./08/283

Date .....06.11.2008

**From : Director, SUDA****To : The Chairman  
Birnagar Municipality****Sub. : Release of 3<sup>rd</sup> installment of fund of FY 2008-09 worth Rs. 4,15,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 985 dt. 13.10.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 760321 dt. 05.11.2008, on SBI, Salt Lake for an amount of Rs. 4,15,000/- (Rupees Four lakhs fifteen thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

Item of Expenditure	Amount released (in Rs.)
Honorarium	2,09,000.00
Salaries	1,93,000.00
Operating Cost	13,000.00
<b>Total</b>	<b>4,15,000.00</b>

Fund for procurement of drugs as requisitioned by you, will be released on receipt of copy of Work Order issued by you in this regard.

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

Director, SUDA

Dt. .. 06.11.2008

Director, SUDA

SUDA-Health/63 ULBs/Accts./08/283/1(1)

Cashier, SUDA

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING  
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/310**Date .....**01.12.2008****From : Director, SUDA****To : The Chairman  
Mekliganj Municipality****Sub. : Release of 3<sup>rd</sup> installment of fund of FY 2008-09 worth Rs. 1,70,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 3123/MM/XI-06/08-09  
dt. 15.10.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 760645 dt. 29.11.2008, on SBI, Salt Lake for an amount of Rs. 1,70,000/- (Rupees One lakh seventy thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	88,000.00
Salaries	48,000.00
Rent	4,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>1,70,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

**Director, SUDA****Dt. .. 01.12.2008**  
**Director, SUDA****SUDA-Health/63 ULBs/Accts./08/310/1(1)****Cashier, SUDA**

o/e

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/311**Date .....**01.12.2008****From : Director, SUDA****To : The Chairman  
Memari Municipality****Sub. : Release of 2<sup>nd</sup> installment of fund of FY 2008-09 worth Rs. 2,64,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 50/CBPHC-9  
dt. 12.11.2008.****Sir,**


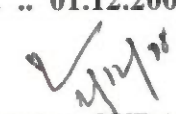
With reference to above, an A/C payee demand draft bearing no. 760646 dt. 29.11.2008, on SBI, Salt Lake for an amount of Rs. 2,64,000/- (Rupees Two lakhs sixty four thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	1,07,000.00
Salaries	1,27,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>2,64,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

  
**Director, SUDA****Dt. .. 01.12.2008**  
**Director, SUDA****SUDA-Health/63 ULBs/Accts./08/311/1(1)**

Cashier, SUDA

o/c

**SUDA****STATE URBAN DEVELOPMENT AGENCY****HEALTH WING  
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/312**Date .....**01.12.2008****From : Director, SUDA****To : The Chairman  
Rampurhat Municipality****Sub. : Release of 2<sup>nd</sup> installment of fund of FY 2008-09 worth Rs. 4,31,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 1101 dt. 12.11.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 760647 dt. 29.11.2008, on SBI, Salt Lake for an amount of Rs. 4,31,000/- (Rupees Four lakhs thirty one thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	1,95,000.00
Salaries	84,000.00
Rent	12,000.00
Drug	1,00,000.00
IEC	10,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>4,31,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

  
Director, SUDADt. .. **01.12.2008**  
Director, SUDA**SUDA-Health/63 ULBs/Accts./08/312/1(1)**

Cashier, SUDA



**SUDA****STATE URBAN DEVELOPMENT AGENCY****HEALTH WING  
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/313**Date .....**01.12.2008****From : Director, SUDA****To : The Chairman  
Sonamukhi Municipality****Sub. : Release of 3<sup>rd</sup> installment of fund of FY 2008-09 worth Rs. 3,33,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 65/HHW/SM dt. 13.09.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 760648 dt. 29.11.2008, on SBI, Salt Lake for an amount of Rs. 3,33,000/- (Rupees Three lakhs thirty three thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	1,19,000.00
Salaries	94,000.00
Rent	9,000.00
Drug	75,000.00
IEC	6,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>3,33,000.00</b>

Fund for procurement of furniture as requisitioned by you, will be released on receipt of copy of Work Order issued by you in this regard.

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

**SUDA-Health/63 ULBs/Accts./08/313/1(1)  
Cashier, SUDA**

o/e

**Director, SUDA  
Dt. .. 01.12.2008****Director, SUDA**

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING  
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/314**Date .....**01.12.2008****From : Director, SUDA****To : The Chairman  
Tarakeshwar Municipality****Sub. : Release of 2<sup>nd</sup> installment of fund of FY 2008-09 worth Rs. 2,43,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. TM/HHW/2008/24  
dt. 10.11.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 760649 dt. 29.11.2008, on SBI, Salt Lake for an amount of Rs. 2,43,000/- (Rupees Two lakhs forty three thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	1,06,000.00
Salaries	98,000.00
Rent	9,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>2,43,000.00</b>

Fund for procurement of drugs as requisitioned by you, will be released on receipt of copy of Work Order issued by you in this regard.

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

  
Director, SUDADt. .. **01.12.2008**  
Director, SUDA**SUDA-Health/63 ULBs/Accts./08/314/1(1)**

Cashier, SUDA

**SUDA****STATE URBAN DEVELOPMENT AGENCY****HEALTH WING  
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/315**Date .....**01.12.2008****From : Director, SUDA****To : The Chairman  
Tufanganj Municipality****Sub. : Release of 3<sup>rd</sup> installment of fund of FY 2008-09 worth Rs. 2,36,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. TM/HHW/03/26/1237/08-09  
dt. 08.11.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 760650 dt. 29.11.2008, on SBI, Salt Lake for an amount of Rs. 2,36,000/- (Rupees Two lakhs thirty six thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	1,48,000.00
Salaries	49,000.00
Rent	9,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>2,36,000.00</b>

Fund for procurement of drugs, equipment & furniture as requisitioned by you, will be released on receipt of copy of Work Order issued by you in this regard.

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

✓  
**Director, SUDA****Dt. .. 01.12.2008***[Signature]*  
**Director, SUDA****SUDA-Health/63 ULBs/Accts./08/315/1(1)****Cashier, SUDA**

**SUDA****STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091****West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/292**Date .....**11.11.2008****From : Director, SUDA****To : The Chairman  
Santipur Municipality****Sub. : Release of 2<sup>nd</sup> installment of fund of FY 2008-09 worth Rs. 5,69,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 2999/4/74  
dt. 04.09.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 760374 dt. 07.11.2008, on SBI, Salt Lake for an amount of Rs. 5,69,000/- (Rupees Five lakhs sixty nine thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	4,37,000.00
Salaries	60,000.00
Rent	27,000.00
Drug	30,000.00
Operating Cost	15,000.00
<b>Total</b>	<b>5,69,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA..

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

o/c

**Director, SUDA****Dt. .. 11.11.2008****SUDA-Health/63 ULBs/Accts./08/292/1(1)****Cashier, SUDA**  
**Director, SUDA**

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/291**Date .....**11.11.2008****From : Director, SUDA****To : The Chairman  
Nalhati Municipality****Sub. : Release of 2<sup>nd</sup> installment of fund of FY 2008-09 worth Rs. 2,22,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 725/Nal/Muni  
dt. 01.11.2008.**

Sir,

With reference to above, an A/C payee demand draft bearing no. 760373 dt. 07.11.2008, on SBI, Salt Lake for an amount of Rs. 2,22,000/- (Rupees Two lakhs twenty two thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

Item of Expenditure	Amount released (in Rs.)
Honorarium	84,000.00
Salaries	76,000.00
Rent	32,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>2,22,000.00</b>

Fund for procurement of drugs & equipment as requisitioned by you, will be released on receipt of copy of Work Order issued by you in this regard.

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

  
**Director, SUDA**Dt. .. **11.11.2008**  
**Director, SUDA****SUDA-Health/63 ULBs/Accts./08/291/1(1)**

Cashier, SUDA

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/290**Date .....**11.11.2008**From : **Director, SUDA**To : **The Chairman  
Jiaganj Azimganj Municipality**Sub. : **Release of 3<sup>rd</sup> installment of fund of FY 2008-09 worth Rs. 4,42,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.**Ref. : **Your requisition submitted under memo no. 81/EN/XXI/CBPHCS  
dt. 21.10.2008.**

Sir,

With reference to above, an A/C payee demand draft bearing no. 760372 dt. 07.11.2008, on SBI, Salt Lake for an amount of Rs. 4,42,000/- (Rupees Four lakhs forty two thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

Item of Expenditure	Amount released (in Rs.)
Honorarium	2,46,000.00
Salaries	1,66,000.00
Rent	5,000.00
Operating Cost	25,000.00
<b>Total</b>	<b>4,42,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

  
**Director, SUDA**Dt. .. **11.11.2008**  
**Director, SUDA****SUDA-Health/63 ULBs/Accts./08/290/1(1)**

Cashier, SUDA

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/289**Date .....**11.11.2008****From : Director, SUDA****To : The Chairman  
Haldia Municipality****Sub. : Release of 1<sup>st</sup> installment of fund of FY 2008-09 worth Rs. 6,20,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 2194/HM/CBPHCS/08  
dt. 29.08.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 760371 dt. 07.11.2008, on SBI, Salt Lake for an amount of Rs. 6,20,000/- (Rupees Six lakhs twenty thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	3,50,000.00
Salaries	2,25,000.00
IEC	15,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>6,20,000.00</b>

Fund for procurement of drugs as requisitioned by you, will be released on receipt of copy of Work Order issued by you in this regard.

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

Director, SUDA

Dt. .. **11.11.2008**

Director, SUDA

SUDA-Health/63 ULBs/Accts./08/289/1(1)

Cashier, SUDA

**SUDA****STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No. SUDA-Health/63 ULBs/Accts./08/288

Date .....11.11.2008

From : Director, SUDA

To : The Chairman  
Dainhat MunicipalitySub. : Release of 2<sup>nd</sup> installment of fund of FY 2008-09 worth Rs. 1,85,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.Ref. : Your requisition submitted under memo no. 25/DM/Health  
dt. 22.09.2008.

Sir,

With reference to above, an A/C payee demand draft bearing no. 760370 dt. 07.11.2008, on SBI, Salt Lake for an amount of Rs. 1,85,000/- (Rupees One lakh eighty five thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

Item of Expenditure	Amount released (in Rs.)
Honorarium	53,000.00
Salaries	87,000.00
Rent	9,000.00
IEC	6,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>1,85,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

Director, SUDA

Dt. .. 11.11.2008

Director, SUDA

SUDA-Health/63 ULBs/Accts./08/288/1(1)

Cashier, SUDA



**SUDA****STATE URBAN DEVELOPMENT AGENCY****HEALTH WING  
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. ...**SUDA-Health/63 ULBs/Accts./08/287**Date .....**11.11.2008****From : Director, SUDA****To : The Chairman  
Beldanga Municipality****Sub. : Release of 1<sup>st</sup> installment of fund of FY 2008-09 worth Rs. 2,75,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 1495/III-9(5)/08/BM  
dt. 11.10.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 760369 dt. 07.11.2008, on SBI, Salt Lake for an amount of Rs. 2,75,000/- (Rupees Two lakhs seventy five thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	1,40,000.00
Salaries	1,25,000.00
Operating Cost	10,000.00
<b>Total</b>	<b>2,75,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

  
**Director, SUDA****Dt. .. 11.11.2008**  
**Director, SUDA****SUDA-Health/63 ULBs/Accts./08/287/1(1)****Cashier, SUDA**

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING  
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/293**Date .....**11.11.2008****From : Director, SUDA****To : The Chairman  
Tamluk Municipality****Sub. : Release of 2<sup>nd</sup> installment of fund of FY 2008-09 worth Rs. 2,91,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 27/Health/TM  
dt. 09.09.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 760375dt. 07.11.2008, on SBI, Salt Lake for an amount of Rs. 2,91,000/- (Rupees Two lakhs ninety one thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	1,52,000.00
Salaries	94,000.00
Rent	15,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>2,91,000.00</b>

Fund for procurement of drugs as requisitioned by you, will be released on receipt of copy of Work Order issued by you in this regard.

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) along with receipted copies of bills & vouchers and quarterly Utilisation Certificate (UC) as laid down in the Financial Guideline.

Yours faithfully,

**Director, SUDA**Dt. .. **11.11.2008****Director, SUDA****SUDA-Health/63 ULBs/Accts./08/293/1(1)**

Cashier, SUDA

**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. **SUDA:Health/63 ULBs/Accts./08/248**

Date ..... **01.10.2008**

**From : Project Officer  
Health, SUDA**

014

**To : The Chairman  
Khirpai Municipality**

**Sub. : Observation in respect of SOEs submitted for the month of August, 2008.**

**Ref. : Your communication bearing no. 76/CBPHCS/KM/08 dt. 05.09.2008.**

**Sir,**

On scrutiny of submitted SOEs by the A/C section, it was found that copies of vouchers in respect of "Drug" for an amount of Rs. 9,273/- were not enclosed. Hence, the SOE admitted for an amount of Rs. 42,828/- instead of Rs. 52,101/-.

You are requested to instruct your office to forward the copy of said vouchers along with stock ledger entry at the earliest so that SOEs could be checked and accepted by the A/C section.

Thanking you.

Yours faithfully,



**Project Officer**

**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. SUDA-Health/63 ULBs/Accts./08/249

Date .....01:10:2008

From : Project Officer  
Health, SUDA

To : The Chairman  
Chandrakona Municipality

Sub. : Observation in respect of SOEs submitted for the month of August, 2008.

Ref. : Your communication bearing no. 367/CH-N/HW/08 dt. 20.09.2008.

Sir,

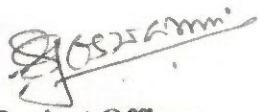
On scrutiny of submitted SOEs by the A/C section, it was found that the receipted copies of bills in respect of "Drug" for an amount of Rs. 53,456/- were not enclosed. Hence, the SOE admitted for an amount of Rs. 1,41,468/- instead of Rs. 1,94,924/-.

Moreover, it was observed that two separate bills have been submitted by the same Firm against one work order.

You are requested to look into this matter.

Thanking you.

Yours faithfully,

  
Project Officer

**SUDA**

# STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No. SUDA-Health/63 ULBs/Accts./08/248

Date .....01:10:2008

From : Project Officer  
Health, SUDA

To : The Chairman  
Khirpai Municipality

Sub. : Observation in respect of SOEs submitted for the month of August, 2008.

Ref. : Your communication bearing no. 76/CBPHCS/KM/08 dt. 05.09.2008.

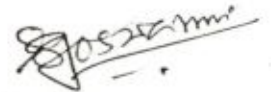
Sir,

On scrutiny of submitted SOEs by the A/C section, it was found that copies of vouchers in respect of "Drug" for an amount of Rs. 9,273/- were not enclosed. Hence, the SOE admitted for an amount of Rs. 42,828/- instead of Rs. 52,101/-.

You are requested to instruct your office to forward the copy of said vouchers along with stock ledger entry at the earliest so that SOEs could be checked and accepted by the A/C section.

Thanking you.

Yours faithfully,



Project Officer

**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. **SUDA-Health/63 ULBs/Accts./08/247**

Date ..... **01.10.2008**

**From : Project Officer  
Health, SUDA**

**To : The Chairman  
Dhupguri Municipality**

**Sub. : Observation in respect of SOEs submitted for the month of August, 2008.**

**Ref. : Your communication bearing no. 417/DPGM/08 dt. 09.09.2008.**

Sir,

On scrutiny of submitted SOEs by the A/C section, it was found that copies of vouchers in respect of "Operating Cost" for an amount of Rs. 2,190/- were not enclosed. Hence, the SOE admitted for an amount of Rs. 50,500/- instead of Rs. 52,690/-.

You are requested to instruct your office to forward the copies of said vouchers at the earliest so that SOEs could be checked and accepted by the A/C section.

Thanking you.

Yours faithfully,



**Project Officer**

**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS BHAVAN"**

**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**

Ref No. **SUDA-Health/63 ULBs/Accts./08/249**

Date .....**01:10:2008**

**From : Project Officer  
Health, SUDA**

**To : The Chairman  
Chandrakona Municipality**

**Sub. : Observation in respect of SOEs submitted for the month of August, 2008.**

**Ref. : Your communication bearing no. 367/CH-N/HW/08 dt. 20.09.2008.**

Sir,

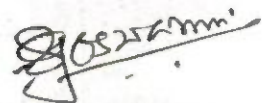
On scrutiny of submitted SOEs by the A/C section, it was found that the receipted copies of bills in respect of "Drug" for an amount of Rs. 53,456/- were not enclosed. Hence, the SOE admitted for an amount of Rs. 1,41,468/- instead of Rs. 1,94,924/-.

Moreover, it was observed that two separate bills have been submitted by the same Firm against one work order.

You are requested to look into this matter.

Thanking you.

Yours faithfully,

  
**Project Officer**



# STATE URBAN DEVELOPMENT AGENCY

HEALTH WING  
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No SUDA-Health/63 ULBs/Accts./08/237

Date .....29.09.2008

From : Director, SUDA

To : The Chairman  
Nabadwip Municipality

Sub. : Release of 1<sup>st</sup> installment of fund of FY 2008-09 worth Rs. 3,09,000.00 towards expenditure in connection with Community Based Primary Health Care Service.

Ref. : Your requisition submitted under memo no. 485 F-33/M & S Cell/NM/07-08 dt. 05.08.2008.

Sir,

With reference to above, an A/C payee demand draft bearing no. 759707 dt. 26.09.2008, on SBI, Salt Lake for an amount of Rs. 3,09,000/- (Rupees Three lakhs nine thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

Item of Expenditure	Amount released (in Rs.)
Honorarium	1,42,000.00
Salaries	1,13,000.00
Rent	24,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>3,09,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) and quarterly Utilisation Certificate (UC) as laid down in the financial guideline.

Yours faithfully,

*o/c*

Director, SUDA

Dt. .. 29.09.2008

Director, SUDA

SUDA-Health/63 ULBs/Accts./08/237/1(1)

Cashier, SUDA



**SUDA****STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No **SUDA-Health/63 ULBs/Accts./08/238**Date .....**29.09.2008****From : Director, SUDA****To : The Chairman  
Sonamukhi Municipality****Sub. : Release of 2<sup>nd</sup> installment of fund of FY 2008-09 worth Rs. 2,52,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 65/HHW/SM dt. 13.09.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 759708 dt. 26.09.2008, on SBI, Salt Lake for an amount of Rs. 2,52,000/- (Rupees Two lakhs fifty two thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	1,19,000.00
Salaries	94,000.00
Rent	9,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>2,52,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) and quarterly Utilisation Certificate (UC) as laid down in the financial guideline.

Yours faithfully,

D/L

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**Director, SUDA****Dt. .. 29.09.2008****SUDA-Health/63 ULBs/Accts./08/238/1(1)****Cashier, SUDA**✓  
29/9/08**Director, SUDA**

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No **SUDA-Health/63 ULBs/Accts./08/239**Date ..... **29:09:2008****From : Director, SUDA****To : The Chairman  
Tarakeshwar Municipality****Sub. : Release of 1<sup>st</sup> installment of fund of FY 2008-09 worth Rs. 1,33,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. TM/HHW/2008/20  
dt. 06.09.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 759709 dt. 26.09.2008, on SBI, Salt Lake for an amount of Rs. 1,33,000/- (Rupees One lakh thirty three thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	55,500.00
Salaries	38,500.00
Rent	9,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>1,33,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) and quarterly Utilisation Certificate (UC) as laid down in the financial guideline.

Yours faithfully,

O/C

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**Director, SUDA****Dt. .. 29.09.2008****SUDA-Health/63 ULBs/Accts./08/239/1(1)****Cashier, SUDA**29/9/08  
**Director, SUDA**

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/240**Date .....**29.09.2008****From : Director, SUDA****To : The Chairman  
Tufanganj Municipality****Sub. : Release of 2<sup>nd</sup> installment of fund of FY 2008-09 worth Rs. 1,50,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. TM/HW/003/16/1038/2008-09  
dt. 12.09.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 759710 dt. 26.09.2008, on SBI, Salt Lake for an amount of Rs. 1,50,000/- (Rupees One lakh fifty thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

Item of Expenditure	Amount released (in Rs.)
Honorarium	70,000.00
Salaries	80,000.00
<b>Total</b>	<b>1,50,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) and quarterly Utilisation Certificate (UC) as laid down in the financial guideline.

Yours faithfully,

D/K

✓

**Director, SUDA****Dt. .. 29.09.2008****SUDA-Health/63 ULBs/Accts./08/240/1(1)**

Cashier, SUDA

✓  
29/9/08**Director, SUDA**

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No **SUDA-Health/63 ULBs/Accts./08/241**Date .....**29.09.2008****From : Director, SUDA****To : The Chairman  
Ranaghat Municipality****Sub. : Release of 1<sup>st</sup> installment of fund of FY 2008-09 worth Rs. 1,00,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 959/RM dt. 21.08.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 759711 dt. 26.09.2008, on SBI, Salt Lake for an amount of Rs. 1,00,000/- (Rupees One lakh) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	45,000.00
Salaries	35,000.00
Operating Cost	20,000.00
<b>Total</b>	<b>1,00,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) and quarterly Utilisation Certificate (UC) as laid down in the financial guideline.

Yours faithfully,

**Director, SUDA****Dt. .. 29.09.2008****SUDA-Health/63 ULBs/Accts./08/241/1(1)**

Cashier, SUDA

  
**Director, SUDA**

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/242**Date .....**29.09.2008****From : Director, SUDA****To : The Chairman  
Nalhati Municipality****Sub. : Release of 1<sup>st</sup> installment of fund of FY 2008-09 worth Rs. 1,05,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 978/Nal/Muni dt. 04.12.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 759712 dt. 26.09.2008, on SBI, Salt Lake for an amount of Rs. 1,05,000/- (Rupees One lakh five thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	32,000.00
Salaries	63,000.00
Operating Cost	10,000.00
<b>Total</b>	<b>1,05,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) and quarterly Utilisation Certificate (UC) as laid down in the financial guideline.

Yours faithfully,

  
**Director, SUDA****Dt. .. 29.09.2008****SUDA-Health/63 ULBs/Accts./08/242/1(1)**

Cashier, SUDA

  
**Director, SUDA**

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/243**Date ..... **29.09.2008****From : Director, SUDA****To : The Chairman  
Dalkhola Municipality****Sub. : Release of 1<sup>st</sup> installment of fund of FY 2008-09 worth Rs. 1,00,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 741 dt. 20.09.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 759713 dt. 26.09.2008, on SBI, Salt Lake for an amount of Rs. 1,00,000/- (Rupees One lakh) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	35,000.00
Salaries	65,000.00
<b>Total</b>	<b>1,00,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) and quarterly Utilisation Certificate (UC) as laid down in the financial guideline.

Yours faithfully,

  
**Director, SUDA****Dt. .. 29.09.2008****SUDA-Health/63 ULBs/Accts./08/243/1(1)**

Cashier, SUDA

  
**Director, SUDA**

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No **SUDA-Health/63 ULBs/Accts./08/232**Date .....**29.09.2008****From : Director, SUDA****To : The Chairman  
Baduria Municipality****Sub. : Release of 1<sup>st</sup> installment of fund of FY 2008-09 worth Rs. 2,43,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 265 dt. 25.07.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 759702 dt. 26.09.2008, on SBI, Salt Lake for an amount of Rs. 2,43,000/- (Rupees Two lakhs forty three thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	1,13,000.00
Salaries	94,000.00
Rent	6,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>2,43,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA. .

You are also requested kindly to submit monthly Statement of Expenditure (SOE) and quarterly Utilisation Certificate (UC) as laid down in the financial guideline.

Yours faithfully,

o/c

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**Director, SUDA****Dt. .. 29.09.2008****SUDA-Health/63 ULBs/Accts./08/232/1(1)****Cashier, SUDA**✓  
29/9/08**Director, SUDA**

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No **SUDA-Health/63 ULBs/Accts./08/233**Date ..... **29.09.2008****From : Director, SUDA****To : The Chairman  
Contai Municipality****Sub. : Release of 2<sup>nd</sup> installment of fund of FY 2008-09 worth Rs. 4,49,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. CM 519/Genl 252  
dt. 05.09.2008.****Sir,**

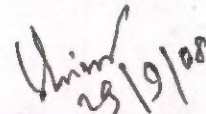

With reference to above, an A/C payee demand draft bearing no. 759703 dt. 26.09.2008, on SBI, Salt Lake for an amount of Rs. 4,49,000/- (Rupees Four lakhs forty nine thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	3,24,000.00
Salaries	80,000.00
Rent	15,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>4,49,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) and quarterly Utilisation Certificate (UC) as laid down in the financial guideline.

Yours faithfully,

  
**Director, SUDA****Dt. .. 29.09.2008****SUDA-Health/63 ULBs/Accts./08/233/1(1)****Cashier, SUDA**  
**Director, SUDA**



**SUDA****STATE URBAN DEVELOPMENT AGENCY****HEALTH WING  
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/233**Date .....**29.09.2008****From : Director, SUDA****To : The Chairman  
Contai Municipality****Sub. : Release of 2<sup>nd</sup> installment of fund of FY 2008-09 worth Rs. 4,49,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. CM 519/Genl 252  
dt. 05.09.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 759703 dt. 26.09.2008, on SBI, Salt Lake for an amount of Rs. 4,49,000/- (Rupees Four lakhs forty nine thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	3,24,000.00
Salaries	80,000.00
Rent	15,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>4,49,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) and quarterly Utilisation Certificate (UC) as laid down in the financial guideline.

Yours faithfully,

**SUDA-Health/63 ULBs/Accts./08/233/1(1)**

Cashier, SUDA

o/c

**Director, SUDA****Dt. .. 29.09.2008****Director, SUDA**

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/234**Date .....**29.09.2008****From : Director, SUDA****To : The Chairman  
Dubrajpur Municipality****Sub. : Release of 1<sup>st</sup> installment of fund of FY 2008-09 worth Rs. 1,06,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 607/DM/2008 dt. 29.07.2008.****Sir,**


With reference to above, an A/C payee demand draft bearing no. 759704 dt. 26.09.2008, on SBI, Salt Lake for an amount of Rs. 1,06,000/- (Rupees One lakh six thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	1,06,000.00
<b>Total</b>	<b>1,06,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

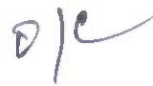
You are also requested kindly to submit monthly Statement of Expenditure (SOE) and quarterly Utilisation Certificate (UC) as laid down in the financial guideline.

Yours faithfully,



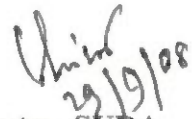
Director, SUDA

Dt. .. 29.09.2008



SUDA-Health/63 ULBs/Accts./08/234/1(1)

Cashier, SUDA



Director, SUDA

**SUDA****STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/235**Date ..... **29.09.2008****From : Director, SUDA****To : The Chairman  
Memari Municipality****Sub. : Release of 1<sup>st</sup> installment of fund of FY 2008-09 worth Rs. 2,04,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 24/CBPHC/2 dt. 12.08.2008.****Sir,**

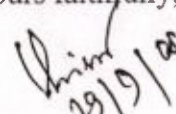

With reference to above, an A/C payee demand draft bearing no. 759705 dt. 26.09.2008, on SBI, Salt Lake for an amount of Rs. 2,04,000/- (Rupees Two lakhs four thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	62,000.00
Salaries	1,10,000.00
Rent	12,000.00
Operating Cost	20,000.00
<b>Total</b>	<b>2,04,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) and quarterly Utilisation Certificate (UC) as laid down in the financial guideline.

Yours faithfully,

  
**Director, SUDA****Dt. .. 29.09.2008****SUDA-Health/63 ULBs/Accts./08/235/1(1)****Cashier, SUDA**  
**Director, SUDA**

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/235**Date .....**29.09.2008****From : Director, SUDA****To : The Chairman  
Memari Municipality****Sub. : Release of 1<sup>st</sup> installment of fund of FY 2008-09 worth Rs. 2,04,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 24/CBPHC/2 dt. 12.08.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 759705 dt. 26.09.2008, on SBI, Salt Lake for an amount of Rs. 2,04,000/- (Rupees Two lakhs four thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	62,000.00
Salaries	1,10,000.00
Rent	12,000.00
Operating Cost	20,000.00
<b>Total</b>	<b>2,04,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) and quarterly Utilisation Certificate (UC) as laid down in the financial guideline.

Yours faithfully,

**Director, SUDA****Dt. .. 29.09.2008****SUDA-Health/63 ULBs/Accts./08/235/1(1)****Cashier, SUDA****Director, SUDA**



# STATE URBAN DEVELOPMENT AGENCY

HEALTH WING  
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. SUDA-Health/63 ULBs/Accts./08/236

Date ..... 29.09.2008

From : Director, SUDA

To : The Chairman  
Kurseong Municipality

Sub. : Release of 2<sup>nd</sup> installment of fund of FY 2008-09 worth Rs. 1,96,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.

Ref. : Your requisition submitted under memo no. 138(2)/M/Gen/08 dt. 06.05.2008.

Sir,

With reference to above, an A/C payee demand draft bearing no. 759706 dt. 26.09.2008, on SBI, Salt Lake for an amount of Rs. 1,96,000/- (Rupees One lakh ninety six thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

Item of Expenditure	Amount released (in Rs.)
Honorarium	74,000.00
Salaries	95,000.00
Rent	12,000.00
Operating Cost	15,000.00
<b>Total</b>	<b>1,96,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA. . .

You are also requested kindly to submit monthly Statement of Expenditure (SOE) and quarterly Utilisation Certificate (UC) as laid down in the financial guideline.

Yours faithfully,

O/C

Director, SUDA

Dt. .. 29.09.2008

SUDA-Health/63 ULBs/Accts./08/236/1(1)

Cashier, SUDA

Director, SUDA

**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. SUDA-Health/63 ULBs/Accts./08/225

Date .....24.09.2008

**From : Project Officer  
Health, SUDA**

**To : The Chairman  
Diamond Harbour Municipality**

*OK*

**Sub. : Observation in respect of SOEs submitted for the period Apr. to Aug., 2008.**

**Ref. : Your communication bearing no. Health Care/A. 875/DHM dt. 05.09.2008.**

**Sir,**

On scrutiny of submitted SOEs by the A/C section, it was found that copies of vouchers were not enclosed. Hence, you are requested to instruct your office to forward the copies of said vouchers at the earliest so that SOEs could be checked and accepted by the A/C section.

Thanking you.

Yours faithfully,

*[Signature]*

**Project Officer**

*Received by  
U. Datta  
24/9/08*

**SUDA****STATE URBAN DEVELOPMENT AGENCY****HEALTH WING  
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref **SUDA-Health/63 ULBs/Accts./08/190**Date .....**25.08.2008****From : Director, SUDA****To : The Chairman  
Birnagar Municipality****Sub. : Release of 2<sup>nd</sup> installment of fund of FY 2008-09 worth Rs. 1,51,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 654 dt. 16.07.2008.****Sir,**

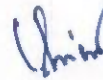
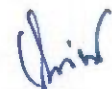
With reference to above, an A/C payee demand draft bearing no. 759138 dt. 22.08.2008, on SBI, Salt Lake for an amount of Rs. 1,51,000/- (Rupees One lakh fifty one thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	42,000.00
Salaries	94,000.00
Operating Cost	15,000.00
<b>Total</b>	<b>1,51,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) and quarterly Utilisation Certificate (UC) as laid down in the financial guideline.

Yours faithfully,

**Director, SUDA****Dt. .. 25.08.2008****Director, SUDA****SUDA-Health/63 ULBs/Accts./08/190/1(1)****Cashier, SUDA**

**SUDA****STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No **SUDA-Health/63 ULBs/Accts./08/192**Date .....**25.08.2008****From : Director, SUDA****To : The Chairman  
Cooper's Camp NAAA****Sub. : Release of 1<sup>st</sup> installment of fund of FY 2008-09 worth Rs. 2,47,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 424/CCNAA dt. 12.04.2008.****Sir,**

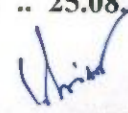
With reference to above, an A/C payee demand draft bearing no. 759140 dt. 22.08.2008, on SBI, Salt Lake for an amount of Rs. 2,47,000/- (Rupees Two lakhs forty seven thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	36,000.00
Salaries	94,000.00
Rent	9,000.00
Drug	72,000.00
IEC	6,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>2,47,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) and quarterly Utilisation Certificate (UC) as laid down in the financial guideline.

Yours faithfully,

  
**Director, SUDA****Dt. .. 25.08.2008**  
**Director, SUDA****SUDA-Health/63 ULBs/Accts./08/192/1(1)****Cashier, SUDA**

OK



**SUDA****STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No **SUDA-Health/63 ULBs/Accts./08/191**Date .....**25.08.2008****From : Director, SUDA****To : The Chairman  
Gangarampur Municipality****Sub. : Release of 1<sup>st</sup> installment of fund of FY 2008-09 worth Rs. 6,77,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 391/CHS/GM/07-08  
dt. 21.07.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 759139 dt. 22.08.2008, on SBI, Salt Lake for an amount of Rs. 6,77,000/- (Rupees Six lakhs seventy seven thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	2,13,000.00
Salaries	2,33,000.00
Rent	12,000.00
Drug	2,00,000.00
IEC	4,000.00
Operating Cost	15,000.00
<b>Total</b>	<b>6,77,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) and quarterly Utilisation Certificate (UC) as laid down in the financial guideline.

Yours faithfully,

  
Director, SUDA

Dt. .. 25.08.2008

  
Director, SUDA**SUDA-Health/63 ULBs/Accts./08/191/1(1)**

Cashier, SUDA

**SUDA****STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**

Ref NSUDA-Health/63 ULBs/Accts./08/193

Date .....25.08.2008

**From : Director, SUDA****To : The Chairman  
Gobardanga Municipality****Sub. : Release of 1<sup>st</sup> installment of fund of FY 2008-09 worth Rs. 3,15,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 246/GM/HHW/08  
dt. 07.08.2008.****Sir,**


With reference to above, an A/C payee demand draft bearing no. 759141 dt. 22.08.2008, on SBI, Salt Lake for an amount of Rs. 3,15,000/- (Rupees Three lakhs fifteen thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Furniture	1,00,000.00
Honorarium	51,000.00
Salaries	94,000.00
Drug	50,000.00
Operating Cost	20,000.00
<b>Total</b>	<b>3,15,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) and quarterly Utilisation Certificate (UC) as laid down in the financial guideline.

Yours faithfully,

  
**Director, SUDA****Dt. .. 25.08.2008**  
**Director, SUDA****SUDA-Health/63 ULBs/Accts./08/193/1(1)****Cashier, SUDA**

**SUDA****STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref: **SUDA-Health/63 ULBs/Accts./08/194**Date ...**25.08.2008****From : Director, SUDA****To : The Chairman  
Jhalda Municipality****Sub. : Release of 1<sup>st</sup> installment of fund of FY 2008-09 worth Rs. 1,60,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 245/JM dt. 07.08.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 759142 dt. 22.08.2008, on SBI, Salt Lake for an amount of Rs. 1,60,000/- (Rupees One lakh sixty thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Honorarium	54,000.00
Salaries	76,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>1,60,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) and quarterly Utilisation Certificate (UC) as laid down in the financial guideline.

Yours faithfully,

  
**Director, SUDA****Dt. .. 25.08.2008****SUDA-Health/63 ULBs/Accts./08/194/1(1)**

Cashier, SUDA

  
**Director, SUDA**

**SUDA**

# STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. ....

SUDA-Health/63 ULBs/Accts./08/180

Date 16.08.2008

From : Director, SUDA

To : The Chairman  
Kandi Municipality

Sub. : Payment of Salary & Honorarium from other A/Cs head of CBPHCS.

Ref. : Your communication bearing memo no. 1148/I-KM/08 dt. 02.08.2008.

Sir,

With reference to above, this is to intimate you that the payment of Honorarium to HHWs may be made from the available fund under the A/C head for Drug, as sought for. The expenditure is to be booked under the A/C head "Honorarium" and Statement of Expenditure is to be submitted accordingly in due course.

Thanking you.

Yours faithfully,

o/c  
Director, SUDA

Dt. .. 16.08.2008

SUDA-Health/63 ULBs/Accts./08/180/1(2)

Copy forwarded for kind information to :

1. Accounts Assistant, Kandi Municipality
2. Finance Officer, SUDA

18/8/08  
Director, SUDA

Office of the Board of Councillors of

**Kandi Municipality**  
**"HEALTH WINGS"**

Kandi, Murshidabad.  
West Bengal.

Memo no. 1148/I-lem/08

Date: 2.8.08

From,  
Chairman/Vice-Chairman,  
Kandi Municipality.



To  
The Project Director,  
HHWs,  
Health Wings, SUDA  
Ilgus Bhaban, HC-Block, Sec-III,  
Salt lake City, Kol- 91.

**Sub:- Seeking approval for expenditure under the head of honorarium to HHW**

Sir,

I like to inform you that the present balance under the head of honorarium to HHW is NIL, but an amount of Rs. 120000.00 under the head of DRUG is lying as balance as on 30.07.2008.

Considering this situation, I like to seek necessary approval for payment of the Honorarium to the HHW from the head of DRUG. Necessary adjustment in this regards will take into account as and when fund available for this purpose.

Thanking you,

Yours faithfully,

  
Chairman,  
Kandi Municipality  
**Chairman**  
Kandi Municipality

**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref SUDA-Health/63 ULBs/Accts./08/179

Date ....16.08.2008

**From : Director, SUDA**

**To : The Chairman  
Raniganj Municipality**

**Sub. : Payment of Salary & Honorarium from other A/Cs head of CBPHCS.**

**Ref. : Your communication bearing memo no. RM/Pri Health Com Base/  
fund/07-08/388 dt. 22.07.2008.**

**Sir,**

With reference to above, this is to intimate you that the payment of Salary & Honorarium to the personnel may be made from other A/Cs head of the existing fund available with you. The expenditure is to be booked under the A/C head "Salaries" & "Honorarium" as the case may be and Statement of Expenditure is to be submitted accordingly in due course.

Thanking you.

Yours faithfully,

o/c  
Director, SUDA

Dt. .. 16.08.2008

SUDA-Health/63 ULBs/Accts./08/179/1(2)

Copy forwarded for kind information to :

1. Accounts Assistant, Raniganj Municipality
2. Finance Officer, SUDA

✓  
16/8/08  
Director, SUDA

PO (H)  
20/7

# Office of Raniganj Municipality

ESTD: 1876

P. O.: Raniganj, Dist.: Burdwan. Pin: 713347

From:  
Sri Runu Dutta  
Chairman  
Raniganj Municipality

Fax NO - 033 23347805

Phone: STD - 0341  
Office: 244 4825, 645 2175  
Fax: (0341) 2447484  
E-mail: raniganj\_mu@yahoo.co.in

Ref. No. RM/ *Pr. Health / fund / 07-08 / 388*  
*com base*

Date: 22/07/2008

To,  
The Director,  
SUDA,  
ILGUS Bhawan,  
HC Block, Sector - 3,  
Bidhannagar,  
Kolkata - 700 106



**Sub: - Sought for permission to make payment of salary & honorarium from other fund making diversion under H.H.W.**

Sir,

The board of councilors is facing much trouble to make payment of Honorarium and Salary for implementing the H.H.W due to shortage of fund received by you under memo no. SUDA/ Health/ 63ULBs/Accts/08/27 dated- 03/05/2008 to the tune of Rs. 1,08,000 +82,000 =1,90,000/- where as monthly requirement for this purpose comes to Rs 68,500/- and in consequence allotment of such fund received only for three months expenditure but it was effected from Oct'07 where as allotment received from Dec'07.

In the circumstances you are requested to issue allotment of fund of Rs. 822,000/- payment of 12 months (one year) at a time. Otherwise we are to divert this other heads fund i.e. Equipment, Furniture, Drug etc.

Please expedite the matter by return mail weather it is permissible to us to make payment Honorarium & Salary diverting other fund.

Yours faithfully

*22.7.08*  
Chairman  
Raniganj Municipality

*22/07/08*

22  
**SUDA**

# STATE URBAN DEVELOPMENT AGENCY

HEALTH WING  
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No **SUDA-Health/63 ULBs/Accts./08/160**

Date .....**30.07.2008**

**From : Director, SUDA**

**To : The Chairman  
Arambag Municipality**

**Sub. : Payment of remuneration to Health Officer engaged under CBPHCS.**

**Ref. : Your communication bearing memo no. 115(2) dt. 14.07.2008.**

**Sir,**

With reference to above, this is to intimate you that the payment of Health Officer is to be met out of the CBPHCS fund available with you. The expenditure is to be booked under the A/C head "Salaries" and Statement of Expenditure is to be submitted accordingly in due course.

Thanking you.

Yours faithfully,

**SUDA-Health/63 ULBs/Accts./08/160/1(1)**

**Copy forwarded for kind information to :**

**Joint Secretary, Dept. of Municipal Affairs**

**Director, SUDA**

**Dt. .. 30.07.2008**

**Director, SUDA**



# OFFICE OF THE COUNCILLORS OF ARAMBAGH MUNICIPALITY

**ARAMBAGH, HOOGLY**

PHONE:(03211) 255-030, Fax : 255-030/ 257476

Ref .....

To  
The Joint Secretary,  
Department of Municipal Affairs,  
Writers' Building, Kolkata-1.

AD (H)  
17/7



Sub:- Appointment of Health Officer under  
Community Based Pry. Health Care Service  
Scheme in Non-K M A Urban Local Bodies.

Ref:- Your Office No.451/1(160)/MA/C-10/3S-35/2005  
dt.22/4/2008.



Dear Sir,

In reference to the Memo cited above this is to mention that we have received the guideline for the appointment of Health Officer under Community Based Pry. Health Care Service Scheme in Non-KMA Urban Local Bodies but the source of payment is not clear for the said Health Officer from the above memo.

So it is requested to intimate the source of fund from which the payment will be made.

An early & reply will be highly appreciated.

Thanking You,

Yours faithfully,

Sd/-

Chairman,  
Arambagh Municipality.

Memo.No. 115 (2)

Date:- 14.7.08

Copy forwarded for information and favour of necessary action to:-

- 1) The Director of Local Bodies, West Bengal, Purta Bhavan( 1st floor) Bidhannagore, Kolkata - 700091.
- ✓ 2) The Director, SUDA, SUDA Bhavan, H.C.Block, Sector-III, Salt Lake, Kolkata-700106.

Cen

Chairman,  
Arambagh Municipality.

39  
**SUDA**

# STATE URBAN DEVELOPMENT AGENCY

HEALTH WING  
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. SUDA-Health/63 ULBs/Accts./08/161

Date .....30.07.2008

From : Director, SUDA

To : The Chairman  
Taherpur NAA

Sub. : Observation in respect of SOE submitted towards payment of remuneration to the Medical Officer engaged under CBPHCS.

Ref. : Your communication bearing memo no. 231/08-09/TNAA dt. 24.06.2008.

Sir,

On scrutiny, the Statement of Expenditure submitted by you for the month of May, 2008 for an amount of Rs. 66,594/-, it is observed that the remuneration paid to the Medical Officer to the tune of Rs. 8,000/- p.m. You may be aware that the remuneration for the Medical Officer at your ULB is @ Rs. 300/- per day for attending the health services subject to a maximum of Rs. 6,000/- in a month. vide the order of Dept. bearing no. 1181/MA/C-10/3S-55/2005 dt. 28.09.2007. Hence the SOE accepted by Accounts Section for an amount of Rs. 24,000/- for payment to Medical Officer during December, 2007 to March, 2008. Therefore, the SOE admitted for an amount of Rs. 58,954/- instead of 66,954/-.

You are requested to instruct A/Cs section of CBPHC to reconcile your office record.

Thanking you.

Yours faithfully,

  
Director, SUDA

**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. SUDA-Health/63 ULBs/Accts./08/162

Date ..... 30.07.2008

**From : Director, SUDA**

**To : The Chairman  
Taki Municipality**

**Sub. : Payment of remuneration to Health Officer engaged under CBPHCS.**

**Ref. : Your communication bearing memo no. 439/1/TM dt. 16.07.2008.**

**Sir,**

With reference to above, this is to intimate you that the payment of Health Officer is to be met out of the CBPHCS fund available with you. The expenditure is to be booked under the A/C head "Salaries" and Statement of Expenditure is to be submitted accordingly in due course.

Thanking you.

Yours faithfully,

  
Director, SUDA

Dt. .. 30.07.2008

SUDA-Health/63 ULBs/Accts./08/162/1(1)

Copy forwarded for kind information to :

Joint Secretary, Dept. of Municipal Affairs

  
Director, SUDA

Fax & ①  
Office : (953217) 234 481 / 233 324  
Resi. : (953217) 233 285  
Guest House : (953217) 233 328  
Night Shelter : (953217) 234 007

# OFFICE OF THE MUNICIPAL COUNCILLORS OF TAKI

P.O. : TAKI \* DIST. : NORTH 24 PARGANAS

No.

Dated, Taki 16-7-2008

From : *Dilip K. Banerjee*  
Chairman  
Taki Municipality



To : The Director,  
State Urban Development Agency,  
ILGUS Bhavan, H. C. Block, Sector III  
Bidhannagar, Kolkata-700016,  
West Bengal.

Sub : Release of fund for Salary of Health Officer  
of Taki Municipality.

Sir,

I am to inform you that Dr. Abir Dutta Joined the post of Health Officer of Taki Municipality w.e.f. 1.7.2008 . Joining report of Dr. Abir Dutta sent to you vide this Office memo no.410/T.M. dated 7.7.2008 and was received by your good office on 8.7.2008.

So, I am to request you to release the fund for salary of Dr. Abir Dutta, Health Officer, Taki Municipality.

Yours faithfully,

*SB*  
( D. K. Banerjee. )  
Chairman,  
Taki Municipality.

Memo No. 439/1/T.M.

Dated 16-7-2008

Copy forwarded to the Project Director, Health Wing, ILGUS Bhavan, H. C. Block, Sector-III, Bidhannagar, Kolkata -700106 with request to release fund at an early date.

*[Signature]*  
( D. K. Banerjee. )  
Chairman,  
Taki Municipality.

*[Signature]*

**SUDA****STATE URBAN DEVELOPMENT AGENCY****HEALTH WING  
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No **SUDA-Health/63 ULBs/Accts./08/155**Date .....**22.07.2008****From : Director, SUDA****To : The Chairman  
Panskura Municipality****Sub. : Release of 1<sup>st</sup> installment of fund of FY 2008-09 worth Rs. 7,22,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. PM/PHC/259 PART-  
II/2008/1451 dt. 07.07.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 044397 dt. 19.07.2008, on SBI, Salt Lake for an amount of Rs. 7,22,000/- (Rupees Seven lakhs twenty two thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

Item of Expenditure	Amount released (in Rs.)
Renovation Works	2,89,000.00
Honorarium	65,000.00
Salaries	1,43,000.00
Rent	3,000.00
Drug	1,92,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>7,22,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) and quarterly Utilisation Certificate (UC) as laid down in the financial guideline.

Yours faithfully,

**Director, SUDA****Dt. .. 22.07.2008****Director, SUDA****SUDA-Health/63 ULBs/Accts./08/155/1(1)****Cashier, SUDA**

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING  
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No. **SUDA-Health/63 ULBs/Accts./08/153**Date .....**22.07.2008****From : Director, SUDA****To : The Chairman  
Chandrakona Municipality****Sub. : Release of 1<sup>st</sup> installment of fund of FY 2008-09 worth Rs. 2,88,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 218/CH-M/HW/08  
dt. 10.07.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 044395 dt. 19.07.2008, on SBI, Salt Lake for an amount of Rs. 2,88,000/- (Rupees Two lakhs eighty eight thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

<b>Item of Expenditure</b>	<b>Amount released (in Rs.)</b>
Equipment	75,000.00
Honorarium	46,000.00
Salaries	94,500.00
Rent	9,000.00
Drug	63,500.00
<b>Total</b>	<b>2,88,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) and quarterly Utilisation Certificate (UC) as laid down in the financial guideline.

Yours faithfully,

Director, SUDA

Dt. .. 22.07.2008

Director, SUDA

**SUDA-Health/63 ULBs/Accts./08/153/1(1)**

Cashier, SUDA

**STATE URBAN DEVELOPMENT AGENCY****HEALTH WING****"ILGUS BHAVAN"**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. ....

SUDA-Health/63 ULBs/Accts./08/159

Date .....22.07.2008

From : Director, SUDA

To : The Chairman  
Jhargram MunicipalitySub. : Release of 1<sup>st</sup> installment of fund of FY 2008-09 worth Rs. 4,05,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.

Ref. : Your requisition submitted under memo no. 795/6 PH-24 dt. 27.06.2008.

Sir,

With reference to above, an A/C payee demand draft bearing no. 044552 dt. 19.07.2008, on SBI, Salt Lake for an amount of Rs. 4,05,000/- (Rupees Four lakhs five thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

Item of Expenditure	Amount released (in Rs.)
Honorarium	54,000.00
Salaries	94,000.00
Rent	12,000.00
Drug	2,00,000.00
Operating Cost	45,000.00
<b>Total</b>	<b>4,05,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) and quarterly Utilisation Certificate (UC) as laid down in the financial guideline.

Yours faithfully,

Director, SUDA

Dt. .. 22.07.2008

Director, SUDA

SUDA-Health/63 ULBs/Accts./08/159/1(1)

Cashier, SUDA

**SUDA****STATE URBAN DEVELOPMENT AGENCY****HEALTH WING  
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**Ref No **SUDA-Health/63 ULBs/Accts./08/158**Date .....**22.07.2008****From : Director, SUDA****To : The Chairman  
Taherpur NAA****Sub. : Release of 2<sup>nd</sup> installment of fund of FY 2008-09 worth Rs. 2,26,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.****Ref. : Your requisition submitted under memo no. 269/07-08/TNAA dt. 09.07.2008.****Sir,**

With reference to above, an A/C payee demand draft bearing no. 044551 dt. 19.07.2008, on SBI, Salt Lake for an amount of Rs. 2,26,000/- (Rupees Two lakhs twenty six thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

Item of Expenditure	Amount released (in Rs.)
Honorarium	49,000.00
Salaries	84,000.00
Drug	72,000.00
IEC	6,000.00
Operating Cost	15,000.00
<b>Total</b>	<b>2,26,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) and quarterly Utilisation Certificate (UC) as laid down in the financial guideline.

Yours faithfully,

**Director, SUDA****Dt. .. 22.07.2008****Director, SUDA****SUDA-Health/63 ULBs/Accts./08/158/1(1)****Cashier, SUDA**



## STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal

Ref No. SUDA-Health/63 ULBs/Accts./08/154

Date .....22.07.2008

From : Director, SUDA

To : The Chairman  
Habra MunicipalitySub. : Release of 2<sup>nd</sup> installment of fund of FY 2008-09 worth Rs. 6,38,000.00  
towards expenditure in connection with Community Based Primary Health  
Care Service.Ref. : Your requisition submitted under memo no. HM/722/P.H./08  
dt. 30.06.2008.

Sir,

With reference to above, an A/C payee demand draft bearing no. 044396 dt. 19.07.2008, on SBI, Salt Lake for an amount of Rs. 6,38,000/- (Rupees Six lakhs thirty eight thousand) only is released to meet up concomitant expenditure in connection with Community Based Primary Health Care service in your ULB. The said fund is released under the following A/C heads :

Item of Expenditure	Amount released (in Rs.)
Furniture	1,60,000.00
Honorarium	1,20,000.00
Salaries	1,12,000.00
Rent	24,000.00
Drug	1,92,000.00
Operating Cost	30,000.00
<b>Total</b>	<b>6,38,000.00</b>

You are requested kindly to send your authorized representative along with money receipt to collect the said draft from the A/C section of SUDA.

You are also requested kindly to submit monthly Statement of Expenditure (SOE) and quarterly Utilisation Certificate (UC) as laid down in the financial guideline.

Yours faithfully,

Director, SUDA

Dt. .. 22.07.2008

Director, SUDA

SUDA-Health/63 ULBs/Accts./08/154/1(1)

Cashier, SUDA