

**MUNICIPAL LEVEL HEALTH & FAMILY WELFARE COMMITTEE**

**UNDER DFID ASSISTED H.H.W. SCHEME**

President : **SRI MILAN KR. SINGHA** ( Chairman, Bolpur Municipality)

Project Director : **SRI TARUN SINHA ROY, W.B.C.S. (Ex.) S.D.O. Bolpur**

Memo No.: 96 (DFID)

Dated 3.1.2006

**To  
The Project Officer  
Health Wing, SUDA  
Kolkata**

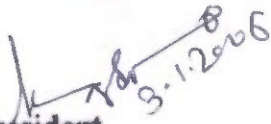


16 JAN 2006

Madam,

I like to draw your attention to the problem to encash to Drafts sent to us in respect of payments of DFID assisted HHW Scheme. The Drafts are issued in favour of Central Bank of India, but we have the S/B Account in State Bank of India and normally 3 weeks time is required to encash the Drafts and payments are delayed thereby. I would therefore request you to please issue the Drafts in favour of SBI, so that they can be encashed within 2 days.

Hope, you will consider our problem and issue the drafts in faovur of S.B.I to overcome the problem.

  
President  
DFID assisted HHW Scheme  
&  
Chairman  
Bolpur Municipality

©

STD Code : 03244  
Office : 252073 / 252591  
Tourist Complex : 252200

# OFFICE OF THE COUNCILLORS OF BISHNUPUR MUNICIPALITY

Memo No.....1666 / XI-8.

Dated, Bishnupur, the 3 / 01 / 2006.

To : The Project Officer,  
Health Wing, SUDA,  
"Ilgus Bhavan", H-C Block, Sector-III,  
Bidhannagar, Cal-91, W.B.




Sub : Request for sending allotment through Bank Draft of S.B.I.,  
Bishnupur Branch.

Ref.:

Madam,

I shall be thankful to you if you please take trouble to send allotment through bank draft of S.B.I., Bishnupur Branch, for speedy encashment of the drafts related to DFID assisted HHWs Scheme.

Sincerely yours,

  
Chairman,  
Bishnupur Municipality.







# Krishnagar Municipality

Krishnagar :-741101

## CHAIRMAN IN COUNCIL

Chairman

**UDAY KUMAR MITRA**

Resi-254111 & 253596

Vice Chairman

**ASHIM SAHA**

224111

Members:-

**SAJAL BIKASH BHADAR**

Offi:- 252240

**DILIP SHARMA**

9434129345(M)

**SUPRAVAT GHOSH**

Resi:-252989

( )

STD	03472
Office:-	252969
Chairman's Resi:-	254111
Water Works:-	252985
Tourist Lodge:	395695

Chairman's Office	
Chamber & FAX No.	252455
DFID Offie & FAX No.	257499

## DFID Assisted HHW Scheme

Memo 34/DFID/18-1(A) 2005 Dated 7.01.2006

To  
Dr. Shibani Goswami  
Project Officer  
SUDA-Health Wing  
Ilgues House, HC Block, Kolkata - 91

**Sub:- Request for sending Draft in favour of SBI payable at Krishnagar Main Branch instead of the Cheque of Central Bank**

Respected Madam,

You are requested to sanction some fund if possible for the payment of the Medicine Bill and for the other purchases and expenditures for the DFID Assisted HHW Scheme.

You are also requested to give the amount in the form of Demand Draft in favour of SBI payable at Krishnagar Main Branch instead of the Cheque of Central Bank as generally it requires around one month to be cleared as well as be cash.

Thanking you

Chairman  
Krishnagar Municipality  
&  
President MLH & FW Committee

Memo 34(A)/DFID/18-1(A) 2005 Dated 7.01.2006

*Copy forwarded for the information and for necessary action to:-*

- 1) Councillor In Charge (Health) Sri Sashi Gopal Sarkar Krishnagar Municipality.
- 2) TPO (SJSRY) Krishnagar Municipality.
- 3) CDO DFID Assisted HHW Scheme, Krishnagar Municipality.
- 4) Accounts' Assistant DFID Assisted HHW Scheme, Krishnagar Municipality.

Chairman  
Krishnagar Municipality  
&  
President MLH & FW Committee



Dept. 2/2/SLT/ No. 2005-06/31/498

Date 09-01-2005

Mr. (Mrs) S. Gornami  
Project Officer,  
HHW Scheme, DFID, SUDA  
State Urban Development Agency,  
Health Wing, ILGUS BHAVAN,  
HC-Block, Sector-III, Bidhan Nagar,  
Kolkata - 700091

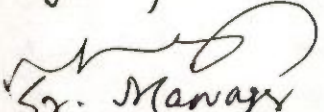
Dear Madam,

Re - Issuance of A/D on the place  
where there is no branch of our  
Bank

Ref:- your letter NO. SUDA-HEALTH/DFID/  
04/697 dated 04.01.2006

As requested by you we tried to  
visit the A/D to be visited by SBI but they are  
disappointed with this as such we requested UBI Mayankh-  
bhatnagar who has agreed to issue the A/D on 4 places  
except Durgapur as such letter was conveyed to Mr.  
Pal who gave his consent to do the same. So we  
will get the A/D issued by UBI soon after the clearance  
of our A/c debit the A/D amount of Rs 1550000/-  
from your ED ac No. 101259. The exchange on A/D has been  
borne by us.  
Thanking you,

Yours faithfully

  
Sr. Manager

## DFID ASSISTED HHW SCHEME

Jangipur Municipality

P.O.: Raghunathganj ★ Dist.: Murshidabad ★ PIN : 742 225

Memo No.: JM/DFID/ 142/05

Dated: 03.01.06

To  
The Project Officer  
Health-Wing, SUDA  
"ILGUS BHAVAN", H-C Block, Sector - III  
Bidhannagar, Kolkata - 700 091



JAN 2006

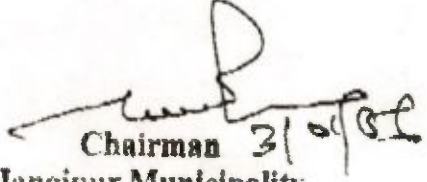
Subject: Demand Draft issue in the name of S.B.I. - Jangipur.

Madam,

You are informed that the Bank Demand Drafts received till today were in name of Central bank of India- Berhampore and a lot of time consumed to bring the cash in the account under DFID assisted HHW Scheme, Jangipur Municipality.

Therefore you are requested to issue the next draft in the name of SBI-Jangipur to avoid above stated inconvenience.

Thanking you.

  
Chairman 31/01/06  
Jangipur Municipality



**Sub. : Closure of current Bank A/C no. 101259 , Central Bank of India, Salt Lake and opening of Bank A/C at State Bank Of India, Sector-I , Salt Lake Branch for DFID assisted Honorary Health Worker Scheme - approval thereof.**

For DFID assisted Honorary Health Worker Scheme HHW scheme a separate Bank A/C was opened in the name of " HHW scheme - DFID, SUDA" at Central Bank Of India, Salt Lake Branch vide communication of Director, SUDA to the Manager , Central Bank Of India bearing no. SUDA-Health / DFID /04/26 dt. 16.03.2004 ( copy enclosed).

DFID assisted Honorary Health Worker Scheme is being implemented in 11 non-KMA ULBs i.e Coochbehar, Berhampore, Jangipur, Krishnagar, Purulia, Bankura , Bishnupur, Medinipur, Kalna , Bolpur and Suri. The ULBs receive advance from Central Co-ordinating Cell, SUDA through Demand Draft on submission of requisition. It has been reported by the some of the ULBs that the clearance of Demand Draft of Central Bank takes a long time ( about 3-4 weeks ) , resulting in difficulty in financial transaction by them as there is no branch of Central Bank is existing.

To solve this emerging problem, the existing current A/C no. 101259 at Central Bank of India , Salt Lake may be closed and a new Bank A/C be opened in the State Bank Of India, Sector-1 , Salt Lake as the said Bank is existing in all the above mentioned towns.

On receipt of approval , necessary formalities for closing the existing A/C at Central Bank and opening of A/C at State Bank , Sector I , Salt Lake would be done.

Submitted for kind consideration and approval.

UO-SUDA-Health/  
DFID/04/172 dt.  
20.12.05  
Director, SUDA

*[Signature]*  
20.12.05



**SUDA**

**STATE URBAN DEVELOPMENT AGENCY**

**HEALTH WING**

**"ILGUS BHAVAN"**

**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091  
West Bengal**

SUDA-Health/DFID/04/26

Ref No. ....

Date ..... 16.03.2004

From : Director, SUDA

To : The Manager  
Central Bank of India  
Salt Lake Branch  
Kolkata - 700 091.

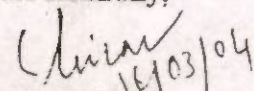
Sub : Opening of Bank A/C for DFID assisted HHW scheme.

Sir,

A joint Bank A/C is to be opened in your bank in the name of "HHW scheme - DFID, SUDA" which will be jointly operated by Dr. S. Goswami, Project Officer, Health Wing, SUDA and Sri S. Pal, Finance Officer, Health Wing, SUDA at the earliest. A copy of the approval from the Competent Authority is enclosed herewith.

One set of specimen signature of Dr. S. Goswami and Sri S. Pal is enclosed herewith duly attested for your necessary action.

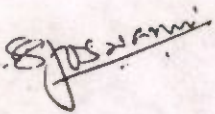
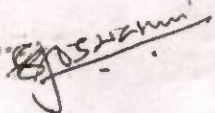
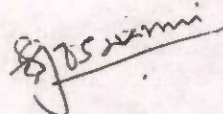
Yours faithfully,

  
16/03/04  
Director, SUDA

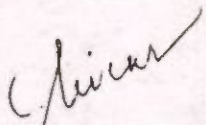
Tel/Fax No.: 359-3184

Specimen Signature of Dr. S. Goswami, Project Officer, Health Wing, SUDA

Signature

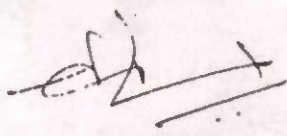
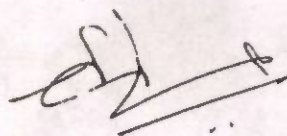
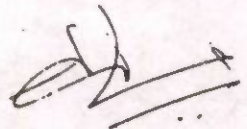
1. 
2. 
3. 

Attested

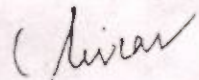
  
Director,  
State Urban Development Agency

Specimen Signature of Sri S. Pal, Finance Officer, Health Wing, SUDA

Signature

1. 
2. 
3. 

Attested

  
Director,  
State Urban Development Agency



Sub : Opening of Separate Bank A/C for the Project -  
DFID assisted HHW Scheme.

The above mentioned Project has been launched wef 01.02.2004. A meeting chaired by MOS, MA Dept. was held at SUDA on 12.02.2004 to discuss the course of actions for implementation of the said project. The participants were the Chairman, Councillor-in-Charge of Health and Health Officers of the 11 ULBs, Secretary, MA Dept., representative from DHFW, Director, SUDA and officials from Health Wing, SUDA.

As the ULBs have started actions apropos guideline forwarded to them, expenditure for the purpose are to be met up. Unless Health Wing, SUDA receive fund from DHFW, advance cannot be released to the ULBs. Apropos decisions arrived during the meeting session of Secretary, MA Dept. and the Special Secretary Project & Programme Director, SIP & HSDI on 13.01.2004, DHFW will arrange for release of 25 % of advance.

This is to mention that the decision on Bank A/C operation jointly by the Project Officer and Finance Officer was taken in the 20<sup>th</sup> meeting of the Governing Body of SUDA. Accordingly, Health Wing, SUDA is already having separate Bank A/Cs for the earlier two projects namely IPP-VIII-(Extn.) O & M and R.C.H. Sub-Project, Asansol.

Now, a separate Bank A/C for DFID project be opened in the name of " HHW Scheme - DFID " by CCC and be jointly operated by Project Officer and Finance Officer of Health Wing, SUDA ( in GO Finance Officer has been re-designated as Accounts Officer ) to facilitate financial transaction at the earliest.

Submitted for favour of kind perusal and approval please.

P-1  
SUDA-Health  
JA/96  
20.2.04  
SUDA  
MOS, MA Dept  
SUDA

MOS, MA Dept  
SUDA  
20.2.04

Notes foregoing.

Permission for opening a separate bank account as proposed at 'x' above may kindly be accorded.

Chait  
13/2/04

15 MAR 2004  
WEST BENGAL

Dr. Goswami, P.D.  
15/3/04

Director SUDA

Approved  
15.3.04