



You are requested to procure the same following DFID procurement rules and the expenditure is to be incurred out of KUSP fund already available with you. The expenditure is to be booked under the A/C Head "SHS - Procurement of Uniform" and Statement of Expenditure is to be submitted through Accounting Support Agency

Thanking you.

Yours faithfully,

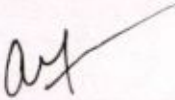
  
Project Director, CMU

**Memo No. CMU-94/2003(Pt. V)/2730(10)/1(1)**

**Dt. .. 12.12.2007**

**Copy forwarded for kind information to :**

**Health Officer, ..... Municipal Corpn. / Municipality.**

  
Project Director, CMU

**Memo No. CMU-94/2003(Pt. V)/2730(10)/1(5)**

**Dt. .. 12.12.2007**

**Copy forwarded to :**

- 1) Project Manager, CMU
- 2) Financial Advisor, CMU
- 3) Procurement Expert, CMU
- 4) Health Expert, CMU
- 5) Accounting Support Agency

  
Project Director, CMU



KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. V)/2816(63)

Dt. .. 17.12.2007

From : Arnab Roy  
Project Director, CMU

To : The Chairperson

..... Municipality

**Sub : Provision of Uniform and umbrella to grass-root level health  
functionaries i.e. HHWs & FTSs of the 63 non-KMA ULBs  
implementing CBPHC Programme.**

Sir / Madam,

It has been decided that KUSP will support provision of uniform and umbrella to grass-root level health functionaries i.e. HHWs & FTSs as a capacity building exercise. AA&FS is hereby accorded for procurement of uniform and umbrella as described below:

a) Provision of Uniform to HHWs & FTSs.

- ◆ Two sets of Uniform are to be provided to each of the HHWs & FTSs.  
Each set of Uniform will consist of 1 saree & 1 blouse.
- ◆ The approved sample of 1 full length saree and 1 mtr. blouse piece are ready for providing to your ULB to maintain the same quality in all the ULBs.
- ◆ Cost of 1 saree and 1 blouse piece shall not exceed Rs 145.00 (Rupees One hundred forty five) only and Rs 40.00 (Rupees Forty) only respectively. The stitching charge of 1 blouse shall not exceed Rs 30.00 (Rupees Thirty) only.
- ◆ This office purchased the sample of saree and blouse piece from M/S Bipra Traders, 12/1, Suren Sarkar Road, Kolkata - 700 010, Tele. No. 2351 2006, as the lowest quotationer in tender process.

Copy of work order issued by this office bearing memo no. CMU-94/2003(Pt.V)/2563 dt. 29.11.2007 are enclosed.

*Contd. to P-2.*



b) Provision of umbrella to HHWs & FTSs:

- ◆ 1 umbrella is to be provided to each of the HHWs and FTSs.
- ◆ Cost of 1 umbrella shall not exceed Rs.100.00 (Rupees One hundred) only including all taxes and delivery charges.

This is one time provision from CMU and fund for such procurement will be provided by CMU out of its health component budget. The procurement is to be completed by February, 2008.

You are requested to send your authorised representative to collect the above mentioned approved sample of uniform from Health Expert, CMU to undertake procurement from your end following DFID norms.

Expenses for such procurement may be incurred from the existing KUSP fund already placed to you. The expenditure is to be booked under the Account Head "SHS – Procurement of Uniform and Umbrella". The Statement of Expenditure in this regard may please be submitted through Accounting Support Agency.

Yours faithfully,

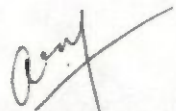
  
Project Director, CMU

Memo No.. CMU-94/2003(Pt. V)/2816(63)/1(2)

Dt. .. 17.12.2007

Copy forwarded to :

1. Finance Officer, ..... Municipality.
2. AFC, ..... Municipality.

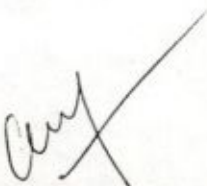
  
Project Director, CMU

Memo No.. CMU-94/2003(Pt. V)/2816(63)/2(5)

Dt. .. 17.12.2007

Copy forwarded to :

1. Project Manager, CMU
2. Financial Advisor, CMU
3. Accounts Officer, CMU
4. Health Expert, CMU
5. Accounting Support Agency

  
Project Director, CMU



Memo No. CMU-94/2003(Pt. V)/2728(3)

Dt. .. 12.12.2007

**From :** Arnab Roy  
Project Director, CMU

**To :** The Chairman  
Uttarpara-Kotrung/Uluberia/Pujali Municipality

**Sub. :** Provision of Uniform to grass root level Health functionaries i.e. HHWs, FTSs and STSs in KMA ULBs.

Sir,

It has been decided that KUSP will support provision of uniform to grass- root level health functionaries as a capacity building exercise as **one time supply** in addition to the allotment of fund during this FY 2007-08 to your ULB.

**Provision of Uniform to HHWs, FTSs and STSs**

- ◆ Two sets of Uniform are to be provided to each of HHWs, FTSs & STSs. Each set of Uniform for female consists of 1 saree & 1 blouse. For male STS, each set of Uniform consists of 1 trouser & 1 shirt.
- ◆ Cost of 1 saree and 1 blouse piece shall not exceed Rs 145.00 (Rupees One hundred forty five) only and Rs 40.00 (Rupees Forty) only respectively. The stitching charge of 1 blouse shall not exceed Rs 30.00 (Rupees Thirty) only.
- ◆ For male STS, 1 set of Uniform shall not exceed Rs 350.00 including stitching charges.
- ◆ The specification of Uniform will be as per sample provided you in previous occasion in the year 2005.

As AA&FS has already been accorded to you for purchase of uniform, you are requested to submit DPR on other Health Activities (provided the item is included in DDP and ADP) for the equivalent amount. This additional fund will be provided by CMU out of its Health component budget.

Thanking you.

Yours faithfully,

  
Project Director, CMU

Contd. to P-2.



KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. V)/2739(10)

Dt. .. 12.12.2007

From : Arnab Roy  
Project Director, CMU

To : The Chairperson  
Jangipur/Berhampore/Suri/Bolpur/Purulia/  
Bankura/Bishnupur/Krishnagar/Kalna/Medinipur Municipality

Sub. : Provision of Umbrella to grass root level Health functionaries i.e. HHWs, FTSs and ANMs of DFID assisted HHW Scheme in non-KMA ULBs.

Sir / Madam,

It has been decided that KUSP will support provision of umbrella to grass- root level health functionaries as a capacity building exercise. AA & FS is hereby accorded for procurement of Umbrella to HHWs, FTSs and ANMs as described below:


- ◆ One umbrella is to be provided to each of the HHWs, FTSs and ANMs.
- ◆ Cost of 1 umbrella shall not exceed Rs 100.00 (Rupees One hundred) only including all taxes and delivery charges.

This is **one time provision** from CMU and fund for such procurement will be provided by CMU out of its Health component budget. The procurement is to be completed by February, 2008.

You are requested to procure the same following DFID procurement rules and the expenditure is to be incurred out of KUSP fund already available with you. The expenditure is to be booked under the A/C Head "SHS - Procurement of umbrella" and Statement of Expenditure is to be submitted through Accounting Support Agency - II.

Thanking you.

Yours faithfully,

  
Project Director, CMU

Contd. to P-2.

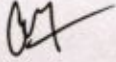


**Memo No. CMU-94/2003(Pt. V)/2739(10)/1(1)**

**Dt. .. 12.12.2007**

**Copy forwarded for kind information to :**

**Health Officer, ..... Municipality.**

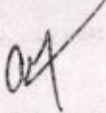
  
**Project Director, CMU**

**Memo No. CMU-94/2003(Pt. V)/2739(10)/1(5)**

**Dt. .. 12.12.2007**

**Copy forwarded to :**

- 1) **Project Manager, CMU**
- 2) **Financial Advisor, CMU**
- 3) **Procurement Expert, CMU**
- ✓ 4) **Health Expert, CMU**
- 5) **Accounting Support Agency**

  
**Project Director, CMU**

Specification of KIT BAG :

- Material : Foam Leather
- Colour : Brown
- Height : 12"
- Horizontal Length : 12.5"
- Width : 5.5"
- Inner hard board container size : 12" (L) x 7" (H) x 5" (W)
- Handle including shoulder strap, Width : 1" , round the bag with hanging position of 14" length .
- Bag is to be fitted with full chain, with good quality lining having inner box made of cloth pasted hard board with three partitions.
- On the outer side of the bag - two pockets, sizes of each : 6.5" (H) x 12" (B) for carrying booklets and exercise book, with velco fitted flap (width of flap 2.5"),
- " HHW KIT " in round shape is to be inscribed centrally on the outer front side of bag.

*E. Goswami*



KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. V)/2736(40)

Dt. .. 12.12.2007

From : Arnab Roy  
Project Director, CMU

To : The Mayor / Chairperson

..... Municipal Corporation / Municipality

Sub. : Provision of (a) Kit Bag without contents to grass root level Health  
functionaries i.e. HHWs and FTSS and (b) Umbrella to grass root level  
Health functionaries i.e. HHWs, FTSS and STSS in KMA ULBs.

Sir / Madam,

It has been decided that KUSP will support provision of kit bag and umbrella to grass-root level health functionaries as a capacity building exercise. AA & FS is hereby accorded for procurement of (a) Kit Bag without contents to HHWs and FTSS and (b) Umbrella to HHWs, FTSS and STSS as described below :

**A) Provision of Kit bag without contents to HHWs and FTSS**

- ◆ One kit bag without contents is to be provided to each of the HHWs and FTSS.
- ◆ Cost of 1 kit bag shall not exceed Rs 180.00 (Rupees One hundred eighty) only including all taxes and delivery charges.
- ◆ The specification of kit bag without content is enclosed at Annexure – I.

**B) Provision of umbrella to grassroots level health functionaries i.e. HHWs, FTSS and STSS**

- ◆ One umbrella is to be provided to each of the HHWs, FTSS and STSS.
- ◆ Cost of 1 umbrella shall not exceed Rs 100.00 (Rupees One hundred) only including all taxes and delivery charges.

This is **one time provision** from CMU in addition to the allotment of fund during this FY 2007-08 to your ULB. Additional fund for such procurement will be provided by CMU out of its Health component budget. The procurement is to be completed by February, 2008.

Contd. to P-2.





You are requested to procure the same following DFID procurement rules and the expenditure is to be incurred out of KUSP fund already available with you. The expenditure is to be booked under the A/C Head "SHS - Procurement of kit bag / umbrella" and Statement of Expenditure is to be submitted through Accounting Support Agency.

Thanking you.

Encl: As stated

Yours faithfully,

**Project Director, CMU**

**Memo No. CMU-94/2003(Pt. V)/2736(40)/1(1)**

**Dt. .. 12.12.2007**

**Copy forwarded for kind information to :**

**Health Officer, ..... Municipal Corpn. / Municipality.**

**Project Director, CMU**

**Memo No. CMU-94/2003(Pt. V)/2736(40)/1(5)**

**Dt. .. 12.12.2007**

**Copy forwarded to :**

- 1) Project Manager, CMU
- 2) Financial Advisor, CMU
- 3) Procurement Expert, CMU
- ✓ 4) Health Expert, CMU
- 5) Accounting Support Agency

**Project Director, CMU**

Specification of KIT BAG :

- Material : Foam Leather
- Colour : Brown
- Height : 12"
- Horizontal Length : 12.5"
- Width : 5.5"
- Inner hard board container size : 12" (L) x 7" (H) x 5" (W)
- Handle including shoulder strap, Width : 1" , round the bag with hanging position of 14" length .
- Bag is to be fitted with full chain, with good quality lining having inner box made of cloth pasted hard board with three partitions.
- On the outer side of the bag - two pockets, sizes of each : 6.5" (H) x 12" (B) for carrying booklets and exercise book, with velco fitted flap (width of flap 2.5"),
- " HHW KIT " in round shape is to be inscribed centrally on the outer front side of bag.

*Goswami*



KOLKATA URBAN SERVICES FOR THE POOR  
C H A N G E M A N A G E M E N T U N I T

Memo No. CMU-94/2003(Pt. V)/2737(10)

Dt. .. 12.12.2007

**From :** Arnab Roy  
Project Director, CMU

**To :** The Mayor / Chairperson  
Siliguri/Durgapur Municipal Corporation  
Darjeeling/Jalpaiguri/Alipurduar/Raiganj/  
Balurghat/Englishbazar/Kharagpur/Burdwan Municipality

**Sub. :** Provision of (a) Kit Bag without contents to grass root level Health functionaries i.e. HHWs and FTSS and (b) Umbrella to grass root level Health functionaries i.e. HHWs, FTSS and ANM of IPP-VIII (Extn.) in non-KMA ULBs.

**Sir / Madam,**

It has been decided that KUSP will support provision of kit bag and umbrella to grass- root level health functionaries as a capacity building exercise. AA & FS is hereby accorded for procurement of (a) Kit Bag without contents to HHWs and FTSS and (b) Umbrella to HHWs, FTSS and STSS as described below :

**A) Provision of Kit bag without contents to HHWs and FTSS**

- ◆ One kit bag without contents is to be provided to each of the HHWs and FTSS.
- ◆ Cost of 1 kit bag shall not exceed Rs 180.00 (Rupees One hundred eighty) only including all taxes and delivery charges.
- ◆ The specification of kit bag without content is enclosed at Annexure - 1

**B) Provision of umbrella to grassroot level health functionaries i.e. HHWs, FTSS and ANMs**

- ◆ One umbrella is to be provided to each of the HHWs, FTSS and ANMs.
- ◆ Cost of 1 umbrella shall not exceed Rs 100.00 (Rupees One hundred) only including all taxes and delivery charges.

This is **one time provision** from CMU and fund for such procurement will be provided by CMU out of its Health component budget. The procurement is to be completed by February, 2008.

Contd. to P-2.



You are requested to procure the same following DFID procurement rules and the expenditure is to be incurred out of KUSP fund already available with you. The expenditure is to be booked under the A/C Head "SHS - Procurement of kit bag / umbrella" and Statement of Expenditure is to be submitted through Accounting Support Agency

Thanking you.

Yours faithfully,

Encls: As stated

Project Director, CMU

Memo No. CMU-94/2003(Pt. V)/2737(10)/1(1)

Dt. .. 12.12.2007

Copy forwarded for kind information to :

Health Officer, ..... Municipal Corpn. / Municipality.

Project Director, CMU

Memo No. CMU-94/2003(Pt. V)/2737(10)/1(5)

Dt. .. 12.12.2007

Copy forwarded to :

- 1) Project Manager, CMU
- 2) Financial Advisor, CMU
- 3) Procurement Expert, CMU
- ✓ 4) Health Expert, CMU
- 5) Accounting Support Agency

Project Director, CMU

Specification of KIT BAG :

- Material : Foam Leather
- Colour : Brown
- Height : 12"
- Horizontal Length : 12.5"
- Width : 5.5"
- Inner hard board container size : 12" (L) x 7" (H) x 5" (W)
- Handle including shoulder strap, Width : 1" , round the bag with hanging position of 14" length .
- Bag is to be fitted with full chain, with good quality lining having inner box made of cloth pasted hard board with three partitions.
- On the outer side of the bag - two pockets, sizes of each : 6.5" (H) x 12" (B) for carrying booklets and exercise book; with velco fitted flap (width of flap 2.5"),
- " HHW KIT " in round shape is to be inscribed centrally on the outer front side of bag.

*Goswami*



KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. V)/2738

Dt. .. 12.12.2007

**From :** Arnab Roy  
Project Director, CMU

**To :** The Mayor  
Asansol Municipal Corporation

**Sub. :** Provision of (a) Kit Bag without contents to grass root level Health functionaries i.e. HHWs and FTSS and (b) Umbrella to grass root level Health functionaries i.e. HHWs, FTSS and STSS/ANMs of RCH Sub-Project Asansol.

Sir,

It has been decided that KUSP will support provision of kit bag and umbrella to grass- root level health functionaries as a capacity building exercise. AA & FS is hereby accorded for procurement of (a) Kit Bag without contents to HHWs and FTSS and (b) Umbrella to HHWs, FTSS and STSS as described below :

**A) Provision of Kit bag without contents to HHWs and FTSS**

- ◆ One kit bag without contents is to be provided to each of the HHWs and FTSS.
- ◆ Cost of 1 kit bag shall not exceed Rs 180.00 (Rupees One hundred eighty) only including all taxes and delivery charges.
- ◆ The specification of kit bag without content is enclosed at Annexure – I.

**B) Provision of umbrella to grassroots level health functionaries i.e. HHWs, FTSS and STSS/ANMs**

- ◆ One umbrella is to be provided to each of the HHWs, FTSS and STSS/ANMs.
- ◆ Cost of 1 umbrella shall not exceed Rs 100.00 (Rupees One hundred) only including all taxes and delivery charges.

This is **one time provision** from CMU and fund for such procurement will be provided by CMU out of its Health component budget. The procurement is to be completed by February, 2008.

Contd. to P-2.

EADR: Goswami\KUSP\Letter Head ULBs.doc




You are requested to procure the same following DFID procurement rules and the expenditure is to be incurred out of KUSP fund already available with you. The expenditure is to be booked under the A/C Head "SHS - Procurement of kit bag / umbrella" and Statement of Expenditure is to be submitted through Accounting Support Agency

Thanking you.

Encls: As stated

Yours faithfully,

  
Project Director, CMU

Dt. .. 12.12.2007

Memo No. CMU-94/2003(Pt. V)/2738/1(1)

Copy forwarded for kind information to :

Health Officer, ..... Municipal Corpn. / Municipality.


  
Project Director, CMU

Dt. .. 12.12.2007

Memo No. CMU-94/2003(Pt. V)/2738/1(5)

Copy forwarded to :

- 1) Project Manager, CMU
- 2) Financial Advisor, CMU
- 3) Procurement Expert, CMU
- ✓ 4) Health Expert, CMU
- 5) Accounting Support Agency

  
Project Director, CMU

Specification of KIT BAG :

- Material : Foam Leather
- Colour : Brown
- Height : 12"
- Horizontal Length : 12.5"
- Width : 5.5"
- Inner hard board container size : 12" (L) x 7" (H) x 5" (W)
- Handle including shoulder strap, Width : 1" , round the bag with hanging position of 14" length .
- Bag is to be fitted with full chain, with good quality lining having inner box made of cloth pasted hard board with three partitions.
- On the outer side of the bag - two pockets, sizes of each : 6.5" (H) x 12" (B) for carrying booklets and exercise book, with velco fitted flap (width of flap 2.5"),
- " HHW KIT " in round shape is to be inscribed centrally on the outer front side of bag.

*Goswami*





KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. V)/2732(10)

Dt. .. 12.12.2007

**From :** Arnab Roy  
Project Director, CMU

**To :** The Chairperson  
Jangipur/Berhampore/Suri/Bolpur/Purulia/  
Bankura/Bishnupur/Krishnagar/Kalna/Medinipur Municipality

**Sub. :** Provision of Uniform to grass root level Health functionaries i.e. HHWs, FTSs and ANM of DFID assisted HHW Scheme under Health Component of KUSP.

Sir,

It has been decided that KUSP will support provision of uniform to grass- root level health functionaries as a capacity building exercise. AA & FS is hereby accorded for procurement of Uniform for HHWs, FTSs and STSs as described below :

**Provision of Uniform to HHWs, FTSs and ANM**

- ◆ Two sets of Uniform are to be provided to each of HHWs, FTSs & ANM. Each set of Uniform for female consists of 1 saree & 1 blouse. For male STS, each set of Uniform consists of 1 trouser & 1 shirt.
- ◆ Cost of 1 saree and 1 blouse piece shall not exceed Rs 145.00 (Rupees One hundred forty five) only and Rs 40.00 (Rupees Forty) only respectively. The stitching charge of 1 blouse shall not exceed Rs 30.00 (Rupees Thirty) only.
- ◆ For male STS, 1 set of Uniform shall not exceed Rs 350.00 including stitching charges.
- ◆ The specification of Uniform will be as per sample provided you in previous occasion in the year 2005.

This is **one time provision** from CMU and fund for such procurement will be provided by CMU out of its Health component budget. The procurement is to be completed by February, 2008.

Contd. to P-2.



You are requested to procure the same following DFID procurement rules and the expenditure is to be incurred out of KUSP fund already available with you. The expenditure is to be booked under the A/C Head "SHS - Procurement of Uniform" and Statement of Expenditure is to be submitted through Accounting Support Agency

Thanking you.

Yours faithfully,

**Project Director, CMU**

**Memo No. CMU-94/2003(Pt. V)/2732/1(1)**

**Dt. .. 12.12.2007**

**Copy forwarded for kind information to :**

**Health Officer, ..... Municipal Corpn. / Municipality.**

**Project Director, CMU**

**Memo No. CMU-94/2003(Pt. V)/2732/1(5)**

**Dt. .. 12.12.2007**

**Copy forwarded to :**

- 1) Project Manager, CMU
- 2) Financial Advisor, CMU
- 3) Procurement Expert, CMU
- ✓ 4) Health Expert, CMU
- 5) Accounting Support Agency

**Project Director, CMU**



KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. V)/2731

Dt. .. 12.12.2007

From : Arnab Roy  
Project Director, CMU

To : The Mayor  
Asansol Municipal Corporation

Sub. : Provision of Uniform to grass root level Health functionaries i.e. HHWs, FTSs and STS/ANM of RCH Sub-Project, Asansol under Health Component of KUSP.

Sir,

It has been decided that KUSP will support provision of uniform to grass- root level health functionaries as a capacity building exercise. AA & FS is hereby accorded for procurement of Uniform for HHWs, FTSs and STSs as described below :

**Provision of Uniform to HHWs, FTSs and STSs/ANM**

- ◆ Two sets of Uniform are to be provided to each of HHWs, FTSs & STSs/ANM. Each set of Uniform for female consists of 1 saree & 1 blouse. For male STS, each set of Uniform consists of 1 trouser & 1 shirt.
- ◆ Cost of 1 saree and 1 blouse piece shall not exceed Rs 145.00 (Rupees One hundred forty five) only and Rs 40.00 (Rupees Forty) only respectively. The stitching charge of 1 blouse shall not exceed Rs 30.00 (Rupees Thirty) only.
- ◆ For male STS, 1 set of Uniform shall not exceed Rs 350.00 including stitching charges.
- ◆ The specification of Uniform will be as per sample provided you in previous occasion in the year 2005.

This is **one time provision** from CMU and fund for such procurement will be provided by CMU out of its Health component budget. The procurement is to be completed by February, 2008.

Contd. to P-2.



You are requested to procure the same following DFID procurement rules and the expenditure is to be incurred out of KUSP fund already available with you. The expenditure is to be booked under the A/C Head "SHS - Procurement of Uniform" and Statement of Expenditure is to be submitted through Accounting Support Agency

Thanking you.

Yours faithfully,

Project Director, CMU

Memo No. CMU-94/2003(Pt. V)/2731/1(1)

Dt. .. 12.12.2007

Copy forwarded for kind information to :

Health Officer, ..... Municipal Corpn. / Municipality.

Project Director, CMU

Memo No. CMU-94/2003(Pt. V)/2731/1(5)

Dt. .. 12.12.2007

Copy forwarded to :

- 1) Project Manager, CMU
- 2) Financial Advisor, CMU
- 3) Procurement Expert, CMU
- ✓ 4) Health Expert, CMU
- 5) Accounting Support Agency

Project Director, CMU



KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. V)/2727(37)

Dt. .. 12.12.2007

From : Arnab Roy  
Project Director, CMU

To : The Mayor / Chairperson.

..... Municipal Corporation / Municipality

Sub. : Provision of Uniform to grass root level Health functionaries i.e.  
HHWs, FTSs and STSs in KMA ULBs.

Sir / Madam,

It has been decided that KUSP will support provision of uniform to grass- root level health functionaries as a capacity building exercise. AA & FS is hereby accorded for procurement of Uniform for HHWs, FTSs and STSs as described below :

**Provision of Uniform to HHWs, FTSs and STSs**

- ◆ Two sets of Uniform are to be provided to each of HHWs, FTSs & STSs.  
Each set of Uniform for female consists of 1 saree & 1 blouse.  
For male STS, each set of Uniform consists of 1 trouser & 1 shirt.
- ◆ Cost of 1 saree and 1 blouse piece shall not exceed Rs 145.00 (Rupees One hundred forty five) only and Rs 40.00 (Rupees Forty) only respectively. The stitching charge of 1 blouse shall not exceed Rs 30.00 (Rupees Thirty) only.
- ◆ For male STS, 1 set of Uniform shall not exceed Rs 350.00 including stitching charges.
- ◆ The specification of Uniform will be as per sample provided you in previous occasion in the year 2005.

This is **one time provision** from CMU and is in addition to the allotment of fund during this FY 2007-08 to your ULB. Additional fund for such procurement will be provided by CMU out of its Health component budget. The procurement is to be completed by February, 2008.

Contd. to P-2.

E:\Dr. Gorwami\KUSP\Letter Head ULBs.doc



You are requested to procure the same following DFID procurement rules and the expenditure is to be incurred out of KUSP fund already available with you. The expenditure is to be booked under the A/C Head "SHS - Procurement of Uniform" and Statement of Expenditure is to be submitted through Accounting Support Agency.

Thanking you.

Yours faithfully,

**Project Director, CMU**

**Memo No. CMU-94/2003(Pt. V)/2727(37)/1(1)**

**Dt. .. 12.12.2007**

**Copy forwarded for kind information to :**

**Health Officer, ..... Municipal Corpn. / Municipality.**

**Project Director, CMU**

**Memo No. CMU-94/2003(Pt. V)/2727(37)/1(5)**

**Dt. .. 12.12.2007**

**Copy forwarded to :**

- 1) **Project Manager, CMU**
- 2) **Financial Advisor, CMU**
- 3) **Procurement Expert, CMU**
- ✓ 4) **Health Expert, CMU**
- 5) **Accounting Support Agency**

**Project Director, CMU**



KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. .. CMU-94/2003(Pt. V)/2563

Dt. .. 29.11.2007

From : Arnab Roy  
Project Director, CMU

To : M/S Bipra Traders  
12/1, Suren Sarkar Road  
Kolkata 700 010.

Sub. : Work order for supply of Uniform under Health component of KUSP.

Ref. : This office earlier Work Order No. CMU-232/2005/678 dt. 19.02.2005  
in respect of NIQ No. CMU-32/2005/606 dt. 03.02.2005

Sir,

You are requested to supply the Uniform as per approved sample supplied earlier by you to the office of the Change Management Unit, KUSP at ILGUS Bhavan, HC Block, Salt Lake, Kolkata - 700 106 by 13<sup>th</sup> December, 2007.

Sl. No.	Item	Quantity No.	Unit Rate Rs.	Total Amount Rs.
1.	Sky Blue Saree, 5.50 mtr. length and standard width not less than 108 cm., texture - mixed synthetic as per sample.	63	142.00	8,946.00
2.	Navy Blue Blouse Piece of 1 mtr. length and standard width 90 cm., texture 2/2 as per sample.	63	36.00	2,268.00
<b>TOTAL</b>				<b>11,214.00</b>
<b>(Rupees Eleven thousand two hundred fourteen) only</b>				

*Received*  
*30.11.07*

Contd. to P-2.

**Terms and Conditions :**

- 1) Security Deposit : @ 2% to be deducted from the bill refundable after warranty period of 2 (two) months is over.
- 2) Delivery : Within a period of 15 ( Fifteen) days from the date of this order
- 3) Payment : After delivery and submission of the bill.
- 4) Taxes /Charges : The above rate is inclusive of all taxes / charges
- 5) Delivery : Free
- 6) Warranty : 2 (Two) months
- 7) I.T. Deduction at Source : As per rules.

The total value of the order is Rs. 11,214/- (Rupees Eleven thousand two hundred fourteen) only inclusive of all charges, taxes and delivery charges.

After the supply is complete, the claim may be preferred through bill (in triplicate) raised in favour of Project Director, Change Management Unit, along with receipted copy of Challan. The payment will be made through account payee cheque.

Yours faithfully,

  
Project Director

Memo No. .. CMU-94/2003(Pt. V)/2563 /1(3)

Dt. .. 29.11.2007

Copy forwarded for information and necessary action to :

1. Procurement Expert, CMU
2. Financial Adviser, CMU
3. Health Expert, CMU

  
Project Director



**Sub. : Provision of Uniform and Umbrella for grass root level Health functionaries of 40 KMA and 85 Non-KMA ULBs under Health component of KUSP.**

As per decision in the DFID Review Meeting held on 20.11.2007 at the Conference Hall, SUDA, it was decided that Uniform and Umbrella would be provided to grass root level Health functionaries i.e. HHWs, FTSs, STSs / ANMs of 40 KMA and 85 Non-KMA ULBs, out of KUSP fund available with CMU. The Uniform for female will consist of one sari and one blouse. The Uniform for male STS will consist of one trouser and one shirt. Two sets of Uniform are to be provided to each of the grass root level Health functionaries. The estimated budget for one sari is Rs. 145/-, one blouse piece is Rs. 40/- and stitching charge for one blouse is Rs. 30/-; thus totaling Rs. 215/- per Uniform per female grass root level Health workers. The cost of male Uniform shall not exceed Rs. 350/- . Two sets of uniform are to be provided to each of the grass-root level health functionaries.

**A) Required quantity of Uniform and estimated budget**

Required Qty. of Uniform	Estimated Cost (Rs. in lakhs)	Remarks
<b>A. For 40 KMA ULBs</b>		ULBs for whom AA & FS was already accorded on Uniform on the basis of DPR, may be asked to submit further DPR for other health initiatives for the same value. As the sample of uniform already provided to the ULBs in last occasion, further sample need not to be provided. Only AA& FS is to be accorded.
6163 x2 sets= 12326	26.50	
<b>B. For IPP VIII(Extn.) in 10 non-KMA ULBs</b>		As the sample of uniform already provided to the ULBs in last occasion, further sample need not to be provided. Only AA& FS is to be accorded.
1410 x 2 = 2820	6.06	
<b>C. For RCH Sub-Project Asansol</b>		
410 x 2 = 820	1.76	Sample of uniform is to be provided to each of the 63 ULBs, so that uniformity could be maintained in all the ULBs.
<b>D. For HHW scheme in 11 non-KMA ULBs</b>		
342 x 2 = 684	1.47	
<b>E. For CBPHC in 63 non-KMA ULBs</b>		Sample of uniform is to be provided to each of the 63 ULBs, so that uniformity could be maintained in all the ULBs.
1528 x 2 = 3056	6.57	
<b>Total</b>	<b>42.36</b>	

To procure sample of Uniform for providing to 63 ULBs implementing CBPHC, work order for supply may be issued to the previous supplier M/S Bipra Traders, 12/1 Suren Sarkar Rd., Kolkata – 700 010 at the previous approved rate. Draft work order is placed herewith which may be issued, if approved.

Contd. to P-2.

**B) Required quantity of Umbrella and estimated budget**

As discussed, the Umbrella will be provided to each of the grass root level Health functionaries @ 1 each. The estimated cost for one Umbrella shall not exceed Rs. 100/-.

Required Qty. of Umbrella	Estimated Cost (Rs. in lakhs)
<b>A. For 40 KMA ULBs</b>	
6163 Nos.	6.16
<b>C. For IPP VIII(Extn.) in 10 non-KMA ULBs</b>	
1410 Nos.	1.41
<b>C. For RCH Sub-Project Asansol</b>	
410 Nos.	0.41
<b>D. For HHW scheme in 11 non-KMA ULBs</b>	
342 Nos.	0.34
<b>E. For CBPHC in 63 non-KMA ULBs</b>	
1528 Nos.	1.53
<b>Total</b>	<b>9.85</b>

AA & FS may be accorded to the ULBs for such procurement at their level through Procurement Committee.

Submitted.

*P.D, CMU*

*29.11.07*

*Approved as proposed*

*30/11/2007*

Fozz uniform

Draft letter on AA & FS bearing no. CMU-94/2003(05V)/2727 (37) dated 12.12.07 for 37 KMA ULBs, 12728 (3) dt. 12.12.07 for KMA ULBs ie. Utharpur, Kotsuwoy, Uluboua & Pujali, 12730 dt. 12.12.07 to 10 non-KMA ULBs of IPA VIII Extn, 12731 dt. 12.12.07 to Asansol of RCH SP and 12732 (10) dt. 12.12.07 to 11 non-KMA ULBs of HHW scheme.



For umbrella

Draft letter on AA2 FS bearing no CMU-94/2003/  
 (PT V) / 2736 (40) dt. 12.12.07 to 40 KMA ULB's  
 / 2737 (10) dt. 12.12.07 to 10 Non-KMA ULB's  
 of SPA-VM B&M, / 2738 dt. 12.12.07 to  
 Asansol of RCMSP and / 2739 dt. 12.12.07  
 to 11 non-KMA ULB's of HAW scheme  
 are enclosed for signature and issuance,  
 if approved.

*[Signature]*  
 12.12.07

P.D. / CMU

*[Signature]*  
 12/12



KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. V)/2739(10)

Dt. .. 12.12.2007

From : Arnab Roy  
Project Director, CMU

To : The Chairperson  
Jangipur/Berhampore/Suri/Bolpur/Purulia/  
Bankura/Bishnupur/Krishnagar/Kalna/Medinipur Municipality

**Sub. : Provision of Umbrella to grass root level Health functionaries i.e. HHWs, FTSs and ANMs of DFID assisted HHW Scheme in non-KMA ULBs.**

Sir / Madam,

It has been decided that KUSP will support provision of umbrella to grass- root level health functionaries as a capacity building exercise. AA & FS is hereby accorded for procurement of Umbrella to HHWs, FTSs and ANMs as described below:


- ◆ One umbrella is to be provided to each of the HHWs, FTSs and ANMs.
- ◆ Cost of 1 umbrella shall not exceed Rs 100.00 (Rupees One hundred) only including all taxes and delivery charges.

This is **one time provision** from CMU and fund for such procurement will be provided by CMU out of its Health component budget. The procurement is to be completed by February, 2008.

You are requested to procure the same following DFID procurement rules and the expenditure is to be incurred out of KUSP fund already available with you. The expenditure is to be booked under the A/C Head "SHS - Procurement of umbrella" and Statement of Expenditure is to be submitted through Accounting Support Agency - II.

Thanking you.

Yours faithfully,

  
Project Director, CMU

Contd. to P-2.

E:\Dr. Gorwani\KUSP\Letter Head ULBs.doc



- 2 -

**Memo No. CMU-94/2003(Pt. V)/2739(10)/1(1)**

**Dt. .. 12.12.2007**

**Copy forwarded for kind information to :**

**Health Officer, ..... Municipality.**


  
**Project Director, CMU**

**Memo No. CMU-94/2003(Pt. V)/2739(10)/1(5)**

**Dt. .. 12.12.2007**

**Copy forwarded to :**

- 1) Project Manager, CMU**
- 2) Financial Adviser, CMU**
- 3) Procurement Expert, CMU**
- 4) Health Expert, CMU**
- 5) Accounting Support Agency**

  
**Project Director, CMU**



Memo No. CMU-94/2003(Pt. V)/2732(10)

Dt. .. 12.12.2007

**From :** Arnab Roy  
Project Director, CMU

**To :** The Chairperson  
Jangipur/Berhampore/Suri/Bolpur/Purulia/  
Bankura/Bishnupur/Krishnagar/Kalna/Medinipur Municipality

**Sub. :** Provision of Uniform to grass root level Health functionaries i.e. HHWs, FTSS and ANM of DFID assisted HHW Scheme under Health Component of KUSP.

Sir,

It has been decided that KUSP will support provision of uniform to grass- root level health functionaries as a capacity building exercise. AA & FS is hereby accorded for procurement of Uniform for HHWs, FTSS and STSs as described below :

**Provision of Uniform to HHWs, FTSS and ANM**

- ◆ Two sets of Uniform are to be provided to each of HHWs, FTSS & ANM. Each set of Uniform for female consists of 1 saree & 1 blouse. For male STS, each set of Uniform consists of 1 trouser & 1 shirt.
- ◆ Cost of 1 saree and 1 blouse piece shall not exceed Rs 145.00 (Rupees One hundred forty five) only and Rs 40.00 (Rupees Forty) only respectively. The stitching charge of 1 blouse shall not exceed Rs 30.00 (Rupees Thirty) only.
- ◆ For male STS, 1 set of Uniform shall not exceed Rs 350.00 including stitching charges.
- ◆ The specification of Uniform will be as per sample provided you in previous occasion in the year 2005.

This is **one time provision** from CMU and fund for such procurement will be provided by CMU out of its Health component budget. The procurement is to be completed by February, 2008.

Contd. to P-2.



You are requested to procure the same following DFID procurement rules and the expenditure is to be incurred out of KUSP fund already available with you. The expenditure is to be booked under the A/C Head "SHS - Procurement of Uniform" and Statement of Expenditure is to be submitted through Accounting Support Agency.

Thanking you.

Yours faithfully,

Project Director, CMU

Memo No. CMU-94/2003(Pt. V)/2732/1(1)

Dt. .. 12.12.2007

Copy forwarded for kind information to :

Health Officer, ..... Municipal Corpn. / Municipality.

Project Director, CMU

Memo No. CMU-94/2003(Pt. V)/2732/1(5)

Dt. .. 12.12.2007

Copy forwarded to :

- 1) Project Manager, CMU
- 2) Financial Advisor, CMU
- 3) Procurement Expert, CMU
- 4) Health Expert, CMU
- 5) Accounting Support Agency-

Project Director, CMU



Memo No. CMU-94/2003(Pt. V)/2731

Dt. .. 12.12.2007

From : Arnab Roy  
Project Director, CMU

To : The Mayor  
Asansol Municipal Corporation

Sub. : Provision of Uniform to grass root level Health functionaries i.e.  
HHWs, FTSs and STS/ANM of RCH Sub-Project, Asansol  
under Health Component of KUSP.

Sir,

It has been decided that KUSP will support provision of uniform to grass- root level health functionaries as a capacity building exercise. AA & FS is hereby accorded for procurement of Uniform for HHWs, FTSs and STSs as described below :

**Provision of Uniform to HHWs, FTSs and STSs/ANM**

- ◆ Two sets of Uniform are to be provided to each of HHWs, FTSs & STSs/ANM. Each set of Uniform for female consists of 1 saree & 1 blouse. For male STS, each set of Uniform consists of 1 trouser & 1 shirt.
- ◆ Cost of 1 saree and 1 blouse piece shall not exceed Rs 145.00 (Rupees One hundred forty five) only and Rs 40.00 (Rupees Forty) only respectively. The stitching charge of 1 blouse shall not exceed Rs 30.00 (Rupees Thirty) only.
- ◆ For male STS, 1 set of Uniform shall not exceed Rs 350.00 including stitching charges.
- ◆ The specification of Uniform will be as per sample provided you in previous occasion in the year 2005.

This is **one time provision** from CMU and fund for such procurement will be provided by CMU out of its Health component budget. The procurement is to be completed by February, 2008.

Contd. to P-2.





You are requested to procure the same following DFID procurement rules and the expenditure is to be incurred out of KUSP fund already available with you. The expenditure is to be booked under the A/C Head "SHS - Procurement of Uniform" and Statement of Expenditure is to be submitted through Accounting Support Agency -

Thanking you.

Yours faithfully,

Project Director, CMU

Memo No. CMU-94/2003(Pt. V)/2731/1(1)

Dt. .. 12.12.2007

Copy forwarded for kind information to :

Health Officer, ..... Municipal Corpn. / Municipality.

Project Director, CMU

Memo No. CMU-94/2003(Pt. V)/2731/1(5)

Dt. .. 12.12.2007

Copy forwarded to :

- 1) Project Manager, CMU
- 2) Financial Advisor, CMU
- 3) Procurement Expert, CMU
- 4) Health Expert, CMU
- 5) Accounting Support Agency-

Project Director, CMU



Memo No. CMU-94/2003(Pt. V)/2730(10)

Dt. .. 12.12.2007

**From :** Arnab Roy  
Project Director, CMU

**To :** The Mayor / Chairperson  
Siliguri/Durgapur Municipal Corporation  
Darjeeling/Jalpaiguri/Alipurduar/Raiganj/  
Balurghat/Englishbazar/Kharagpur/Burdwan Municipality

**Sub. :** Provision of Uniform to grass root level Health functionaries i.e. HHWs, FTSs and ANM of IPP-VIII (Extn.) in non-KMA ULBs under Health Component of KUSP.

Sir / Madam,

It has been decided that KUSP will support provision of uniform to grass- root level health functionaries as a capacity building exercise. AA & FS is hereby accorded for procurement of Uniform for HHWs, FTSs and STSs as described below :

**Provision of Uniform to HHWs, FTSs and ANM**

- ◆ Two sets of Uniform are to be provided to each of HHWs, FTSs & ANM. Each set of Uniform for female consists of 1 saree & 1 blouse. For male STS, each set of Uniform consists of 1 trouser & 1 shirt.
- ◆ Cost of 1 saree and 1 blouse piece shall not exceed Rs 145.00 (Rupees One hundred forty five) only and Rs 40.00 (Rupees Forty) only respectively. The stitching charge of 1 blouse shall not exceed Rs 30.00 (Rupees Thirty) only.
- ◆ For male STS, 1 set of Uniform shall not exceed Rs 350.00 including stitching charges.
- ◆ The specification of Uniform will be as per sample provided you in previous occasion in the year 2005.

This is **one time provision** from CMU and fund for such procurement will be provided by CMU out of its Health component budget. The procurement is to be completed by February, 2008.

Contd. to P-2.



You are requested to procure the same following DFID procurement rules and the expenditure is to be incurred out of KUSP fund already available with you. The expenditure is to be booked under the A/C Head "SHS - Procurement of Uniform" and Statement of Expenditure is to be submitted through Accounting Support Agency -

Thanking you.

Yours faithfully,

Project Director, CMU

Memo No. CMU-94/2003(Pt. V)/2730(10)/1(1)

Dt. .. 12.12.2007

Copy forwarded for kind information to :

Health Officer, ..... Municipal Corpn. / Municipality.

Project Director, CMU

Memo No. CMU-94/2003(Pt. V)/2730(10)/1(5)

Dt. .. 12.12.2007

Copy forwarded to :

- 1) Project Manager, CMU
- 2) Financial Advisor, CMU
- 3) Procurement Expert, CMU
- 4) Health Expert, CMU
- 5) Accounting Support Agency--

Project Director, CMU



KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. V)/2728(3)

Dt. .. 12.12.2007

From : Arnab Roy  
Project Director, CMU

To : The Chairman  
Uttarpara-Kotrung/Uluberia/Pujali Municipality

Sub. : Provision of Uniform to grass root level Health functionaries i.e.  
HHWs, FTSs and STSs in KMA ULBs.

Sir,

It has been decided that KUSP will support provision of uniform to grass- root level health functionaries as a capacity building exercise as **one time supply** in addition to the allotment of fund during this FY 2007-08 to your ULB.

**Provision of Uniform to HHWs, FTSs and STSs**

- ◆ Two sets of Uniform are to be provided to each of HHWs, FTSs & STSs.  
Each set of Uniform for female consists of 1 saree & 1 blouse.  
For male STS, each set of Uniform consists of 1 trouser & 1 shirt.
- ◆ Cost of 1 saree and 1 blouse piece shall not exceed Rs 145.00 (Rupees One hundred forty five) only and Rs 40.00 (Rupees Forty) only respectively. The stitching charge of 1 blouse shall not exceed Rs 30.00 (Rupees Thirty) only.
- ◆ For male STS, 1 set of Uniform shall not exceed Rs 350.00 including stitching charges.
- ◆ The specification of Uniform will be as per sample provided you in previous occasion in the year 2005.

As AA&FS has already been accorded to you for purchase of uniform, you are requested to submit DPR on other Health Activities (provided the item is included in DDP and ADP) for the equivalent amount. This additional fund will be provided by CMU out of its Health component budget.

Thanking you.

Yours faithfully,

**Project Director, CMU**

Contd. to P-2.



**Memo No. CMU-94/2003(Pt. V)/2728(3)/1(1)**

**Dt. .. 12.12.2007**

**Copy forwarded for kind information to :**

**Health Officer, ..... Municipality.**

A handwritten signature in black ink, appearing to be 'Anil', is written over the printed name of the Project Director.

**Project Director, CMU**

**Memo No. CMU-94/2003(Pt. V)/2728(3)/1(5)**

**Dt. .. 12.12.2007**

**Copy forwarded to :**

- 1) Project Manager, CMU**
- 2) Financial Advisor, CMU**
- 3) Procurement Expert, CMU**
- 4) Health Expert, CMU**
- 5) Accounting Support Agency**

A handwritten signature in black ink, appearing to be 'Anil', is written over the printed name of the Project Director.

**Project Director, CMU**



Memo No. CMU-94/2003(Pt. V)/2727(37)

Dt. .. 12.12.2007

From : Arnab Roy  
Project Director, CMU

To : The Mayor / Chairperson

..... Municipal Corporation / Municipality

**Sub. : Provision of Uniform to grass root level Health functionaries i.e. HHWs, FTSS and STSS in KMA ULBs.**

Sir / Madam,

It has been decided that KUSP will support provision of uniform to grass- root level health functionaries as a capacity building exercise. AA & FS is hereby accorded for procurement of Uniform for HHWs, FTSS and STSS as described below :

**Provision of Uniform to HHWs, FTSS and STSS**

- ◆ Two sets of Uniform are to be provided to each of HHWs, FTSS & STSS. Each set of Uniform for female consists of 1 saree & 1 blouse. For male STS, each set of Uniform consists of 1 trouser & 1 shirt.
- ◆ Cost of 1 saree and 1 blouse piece shall not exceed Rs 145.00 (Rupees One hundred forty five) only and Rs 40.00 (Rupees Forty) only respectively. The stitching charge of 1 blouse shall not exceed Rs 30.00 (Rupees Thirty) only.
- ◆ For male STS, 1 set of Uniform shall not exceed Rs 350.00 including stitching charges.
- ◆ The specification of Uniform will be as per sample provided you in previous occasion in the year 2005.

This is **one time provision** from CMU and is in addition to the allotment of fund during this FY 2007-08 to your ULB. Additional fund for such procurement will be provided by CMU out of its Health component budget. The procurement is to be completed by February, 2008.

Contd. to P-2.

E:\Dr. Gorwami\KUSP\Letter Head ULBs.doc



You are requested to procure the same following DFID procurement rules and the expenditure is to be incurred out of KUSP fund already available with you. The expenditure is to be booked under the A/C Head "SHS - Procurement of Uniform" and Statement of Expenditure is to be submitted through Accounting Support Agency.

Thanking you.

Yours faithfully,

Project Director, CMU

Dt. .. 12.12.2007

**Memo No. CMU-94/2003(Pt. V)/2727(37)/1(1)**

**Copy forwarded for kind information to :**

**Health Officer, ..... Municipal Corpn. / Municipality.**

Project Director, CMU

Dt. .. 12.12.2007

**Memo No. CMU-94/2003(Pt. V)/2727(37)/1(5)**

**Copy forwarded to :**

- 1) Project Manager, CMU
- 2) Financial Advisor, CMU
- 3) Procurement Expert, CMU
- 4) Health Expert, CMU
- 5) Accounting Support Agency

Project Director, CMU

Provision of Uniform & Umbrella to grass root level Health functionaries

List of HHWs, FTSs, STSs / ANMs under different Health Programmes  
both in KMA & Non-KMA ULBs

Sl. No.	ULBs	Grass root Health functionaries			Total	Health Project
		HHWs	FTSs	STSs/ ANMs		
1	Alipurduar	39	7	2	48	IPP-VIII (Extn.)
2	Balurghat	65	12	4	81	IPP-VIII (Extn.)
3	Burdwan	136	27	10	173	IPP-VIII (Extn.)
4	Darjeeling	78	16	4	98	IPP-VIII (Extn.)
5	Durgapur MC	229	57	16	302	IPP-VIII (Extn.)
6	English Bazar	71	14	4	89	IPP-VIII (Extn.)
7	Jalpaiguri	46	12	2	60	IPP-VIII (Extn.)
8	Kharagpur	112	30	8	150	IPP-VIII (Extn.)
9	Raiganj	70	14	4	88	IPP-VIII (Extn.)
10	Siliguri MC	244	61	16	321	IPP-VIII (Extn.)
	<b>Sub - Total</b>	<b>1090</b>	<b>250</b>	<b>70</b>	<b>1410</b>	
1	Arambag	18	4		22	CBPHC Scheme
2	Ashokenagar	37	8		45	CBPHC Scheme
3	Baduria	17	4		21	CBPHC Scheme
4	Basirhat	38	8		46	CBPHC Scheme
5	Beldanga	14	3		17	CBPHC Scheme
6	Birnagar	14	3		17	CBPHC Scheme
7	Bongaon	34	7		41	CBPHC Scheme
8	Chakdah	20	4		24	CBPHC Scheme
9	Chandrakona	12	3		15	CBPHC Scheme
10	Contai	26	5		31	CBPHC Scheme
11	Coopers Camp	12	3		15	CBPHC Scheme
12	Dainhat	14	3		17	CBPHC Scheme
13	Dalkhola	14	3		17	CBPHC Scheme
14	Dhulian	19	4		23	CBPHC Scheme
15	Dhupguri	16	4		20	CBPHC Scheme
16	Diamond Harbour	16	4		20	CBPHC Scheme
17	Dinhata	16	4		20	CBPHC Scheme
18	Dubrajpur	16	4		20	CBPHC Scheme
19	Egra	14	3		17	CBPHC Scheme
20	Gangarampur	18	4		22	CBPHC Scheme
21	Ghatal	17	4		21	CBPHC Scheme
22	Gobardanga	17	4		21	CBPHC Scheme
23	Gushkara	16	4		20	CBPHC Scheme
24	Habra	40	8		48	CBPHC Scheme
25	Haldia	45	9		54	CBPHC Scheme
26	Haldibari	11	3		14	CBPHC Scheme
27	Islampur	17	4		21	CBPHC Scheme
28	Jamuria	29	6		35	CBPHC Scheme
29	Jaynagar Mazilpur	14	3		17	CBPHC Scheme
30	Jhalda	12	3		15	CBPHC Scheme
31	Jhargram	18	4		22	CBPHC Scheme
32	Jiaganj- Azimganj	17	4		21	CBPHC Scheme
33	Kaliaganj	17	4		21	CBPHC Scheme
34	Kalimpong	23	5		28	CBPHC Scheme
35	Kandi	17	4		21	CBPHC Scheme
36	Katwa	24	5		29	CBPHC Scheme
37	Kharar	10	2		12	CBPHC Scheme
38	Khirpai	10	2		12	CBPHC Scheme
39	Kulti	76	13		89	CBPHC Scheme
40	Kurseong	20	4		24	CBPHC Scheme
41	Mal	16	4		20	CBPHC Scheme
42	Mathabhanga	12	3		15	CBPHC Scheme
43	Mekhliganj	9	2		11	CBPHC Scheme
44	Memari	16	4		20	CBPHC Scheme
45	Mirik	9	2		11	CBPHC Scheme
46	Murshidabad	16	4		20	CBPHC Scheme
47	Nabadwip	38	8		46	CBPHC Scheme
48	Naihati	16	4		20	CBPHC Scheme
49	Old Malda	20	4		24	CBPHC Scheme
50	Panskura	17	4		21	CBPHC Scheme
51	Raghunathpur	13	2		15	CBPHC Scheme
52	Ranjibanpur	11	3		14	CBPHC Scheme
53	Rampurhat	17	4		21	CBPHC Scheme
54	Ranaghat	19	4		23	CBPHC Scheme
55	Raniganj	36	7		43	CBPHC Scheme
56	Sainthia	16	4		20	CBPHC Scheme
57	Santipur	46	9		55	CBPHC Scheme
58	Sonamukhi	15	3		18	CBPHC Scheme
59	Taberpur	13	3		16	CBPHC Scheme
60	Taki	16	4		20	CBPHC Scheme
61	Tamluk	22	5		27	CBPHC Scheme
62	Tarakeshwar	15	3		18	CBPHC Scheme
63	Tufanganj	12	3		15	CBPHC Scheme
	<b>Sub - Total</b>	<b>1255</b>	<b>273</b>	<b>0</b>	<b>1528</b>	



Provision of Uniform & Umbrella to grass root level Health functionaries

List of HHWs, FTSs, STSs / ANMs under different Health Programmes  
both in KMA & Non-KMA ULBs

Sl. No.	ULBs	Grass root Health functionaries			Total	Health Project
		HHWs	FTSs	STSs / ANMs		
1	Bankura	28	6	3	37	HHW Scheme
2	Berhampur	40	8	3	51	HHW Scheme
3	Bishnupur	14	3	2	19	HHW Scheme
4	Bolpur	14	3	2	19	HHW Scheme
5	Cooch Behar	17	4	2	23	HHW Scheme
6	Jangipur	19	4	2	25	HHW Scheme
7	Kalna	12	3	2	17	HHW Scheme
8	Krishnagar	35	7	3	45	HHW Scheme
9	Medinipur	38	8	3	49	HHW Scheme
10	Purulia	29	6	3	38	HHW Scheme
11	Suri	14	3	2	19	HHW Scheme
	<b>Sub - Total</b>	<b>260</b>	<b>55</b>	<b>27</b>	<b>342</b>	
1	Baidyabati	85	17	5	107	KMA ULBs
2	Bally	127	27	7	161	KMA ULBs
3	Bansberia	99	20	5	124	KMA ULBs
4	Baranagar	60	13	3	76	KMA ULBs
5	Barasat	227	49	15	291	KMA ULBs
6	Barrackpore	85	17	5	107	KMA ULBs
7	Baruipur	24	5	1	30	KMA ULBs
8	Bhadreswar	175	23	6	204	KMA ULBs
9	Bhatpara	191	38	12	241	KMA ULBs
10	Bidhannagar	35	7	2	44	KMA ULBs
11	Budge Budge	84	17	5	106	KMA ULBs
12	Chandernagar MC	94	19	5	118	KMA ULBs
13	Chandernagar MC	85	18	4	107	KMA ULBs
14	Dum Dum	53	10	3	66	KMA ULBs
15	Garulia	95	19	4	118	KMA ULBs
16	Gayeshpur	58	13	3	74	KMA ULBs
17	Halisahar	99	20	5	124	KMA ULBs
18	Hooghly Chinsurah	148	27	8	183	KMA ULBs
19	Howrah MC	423	71	24	518	KMA ULBs
20	Kalyani	35	13	2	50	KMA ULBs
21	Kamarhati	137	28	8	173	KMA ULBs
22	Kanchrapara	93	19	5	117	KMA ULBs
23	Khardah	135	27	7	169	KMA ULBs
24	Konnagar	65	13	3	81	KMA ULBs
25	Madhyamgram	94	19	6	119	KMA ULBs
26	Maheshtala	204	41	12	257	KMA ULBs
27	Naihati	129	20	5	154	KMA ULBs
28	New Barrackpore	95	15	5	115	KMA ULBs
29	North Barrackpore	169	24	6	199	KMA ULBs
30	North Dum Dum	126	22	7	155	KMA ULBs
31	Panihati	198	40	10	248	KMA ULBs
32	Pujali	35	7	2	44	KMA ULBs
33	Rajarhat Gopalpur	186	32	12	230	KMA ULBs
34	Rajpur Sonarpur	158	34	9	201	KMA ULBs
35	Rishra	121	24	7	152	KMA ULBs
36	Serampore	156	31	9	196	KMA ULBs
37	South Dum Dum	198	41	12	251	KMA ULBs
38	Titagarh	105	20	6	131	KMA ULBs
39	Uluberia	130	26	7	163	KMA ULBs
40	Uttarpara Kotrung	127	26	6	159	KMA ULBs
	<b>Sub - Total</b>	<b>4943</b>	<b>952</b>	<b>268</b>	<b>6163</b>	
1	Asansol MC	287	97	26	410	RCH
	<b>Sub - Total</b>	<b>287</b>	<b>97</b>	<b>26</b>	<b>410</b>	
	<b>Grand - Total</b>	<b>7835</b>	<b>1627</b>	<b>391</b>	<b>9853</b>	



**Sub. : Provision of Kit bag without contents for grass root level Health functionaries of 40 KMA and 85 Non-KMA ULBs under Health component of KUSP.**

As per decision in the DFID Review Meeting held on 20.11.2007 at the Conference Hall, SUDA, it was decided that Kit bag without contents would be provided to grass root level Health functionaries i.e. HHWs & FTSS of 40 KMA and 85 Non-KMA ULBs, out of KUSP fund available with CMU.

This is to state that Approval for procurement of Kit bag has already been accorded to 11 Non-KMA ULBs under HHW Scheme and Kit bag had already been supplied to 63 Non-KMA ULBs under CBPHC recently. Hence, provision of Kit bag to those 74 ULBs will not be required at present.

Unit rate of Kit bag without contents is Rs. 180/- (Rs. 160/- + 12.4% VAT).

Requirement of Kit bag without contents and estimated budget for the remaining ULBs are as under :

Required Qty. of Kit bag without contents	Estimated Cost (Rs. in lakhs)
<b>A. For 40 KMA ULBs</b>	
5895 Nos.	10.61
<b>B. For IPP VIII(Extn.) in 10 non-KMA ULBs</b>	
1340 Nos.	2.41
<b>C. For RCH Sub-Project Asansol</b>	
384 Nos.	0.69
<b>Total</b>	<b>13.71</b>
<b>(Rupees Thirteen lakhs seventy one thousand) only</b>	

Specification of Kit bag used in the ULBs under HHW scheme and CBPHC is enclosed herewith.

AA & FS may be accorded to the above mentioned ULBs for such procurement at their level through Procurement Committee.

Submitted.

*PD, CMU*

*13/12*

*30.11.07*

*on AA & FS  
Draft letter bearing no CMU-94/2003 (ATV)/2736 (10)  
dt. 12.12.07 to 40 KMA ULBs, 12737 (10) dt.  
12.12.07 to 10 Non-KMA ULBs of 8 AP-VII Bch.  
and /2738 dt. 12.12.07 to Asansol and  
RCH SP are enclosed for signature and  
issuance, if approved*

*12.12.07*

*13/12*



Memo No. CMU-94/2003(Pt. V)/2738

Dt. .. 12.12.2007

From : Arnab Roy  
Project Director, CMU

To : The Mayor  
Asansol Municipal Corporation

**Sub. : Provision of (a) Kit Bag without contents to grass root level Health functionaries i.e. HHWs and FTSs and (b) Umbrella to grass root level Health functionaries i.e. HHWs, FTSs and STSs/ANMs of RCH Sub-Project Asansol.**

Sir,

It has been decided that KUSP will support provision of kit bag and umbrella to grass- root level health functionaries as a capacity building exercise. AA & FS is hereby accorded for procurement of (a) Kit Bag without contents to HHWs and FTSs and (b) Umbrella to HHWs, FTSs and STSs as described below :

**A) Provision of Kit bag without contents to HHWs and FTSs**

- ◆ One kit bag without contents is to be provided to each of the HHWs and FTSs.
- ◆ Cost of 1 kit bag shall not exceed Rs 180.00 (Rupees One hundred eighty) only including all taxes and delivery charges.
- ◆ The specification of kit bag without content is enclosed at Annexure – I.

**B) Provision of umbrella to grassroot level health functionaries i.e. HHWs, FTSs and STSs/ANMs**

- ◆ One umbrella is to be provided to each of the HHWs, FTSs and STSs/ANMs.
- ◆ Cost of 1 umbrella shall not exceed Rs 100.00 (Rupees One hundred) only including all taxes and delivery charges.

This is **one time provision** from CMU and fund for such procurement will be provided by CMU out of its Health component budget. The procurement is to be completed by February, 2008.

Contd. to P-2.

EADf. Goswami\KUSP\Letter Head ULBe.doc



KOLKATA URBAN SERVICES FOR THE POOR  
C H A N G E M A N A G E M E N T U N I T

- 2 -

You are requested to procure the same following DFID procurement rules and the expenditure is to be incurred out of KUSP fund already available with you. The expenditure is to be booked under the A/C Head "SHS - Procurement of kit bag / umbrella" and Statement of Expenditure is to be submitted through Accounting Support Agency

Thanking you.

Encls: As stated

Yours faithfully,

  
Project Director, CMU

Memo No. CMU-94/2003(Pt. V)/2738/1(1)

Dt. .. 12.12.2007

Copy forwarded for kind information to :

Health Officer, ..... Municipal Corpn. / Municipality.

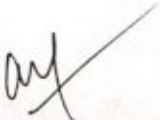
  
Project Director, CMU

Memo No. CMU-94/2003(Pt. V)/2738/1(5)

Dt. .. 12.12.2007

Copy forwarded to :

- 1) Project Manager, CMU
- 2) Financial Advisor, CMU
- 3) Procurement Expert, CMU
- 4) Health Expert, CMU
- 5) Accounting Support Agency

  
Project Director, CMU

EADy. Gorwami\KUSP\Letter Head ULBs.doc



Memo No. CMU-94/2003(Pt. V)/2737(10)

Dt. .. 12.12.2007

From : Arnab Roy  
Project Director, CMU

To : The Mayor / Chairperson  
Siliguri/Durgapur Municipal Corporation  
Darjeeling/Jalpaiguri/Alipurduar/Raiganj/  
Balurghat/Englishbazar/Kharagpur/Burdwan Municipality

Sub. : Provision of (a) Kit Bag without contents to grass root level Health functionaries i.e. HHWs and FTSs and (b) Umbrella to grass root level Health functionaries i.e. HHWs, FTSs and ANM of IPP-VIII (Extn.) in non-KMA ULBs.

Sir / Madam,

It has been decided that KUSP will support provision of kit bag and umbrella to grass- root level health functionaries as a capacity building exercise. AA & FS is hereby accorded for procurement of (a) Kit Bag without contents to HHWs and FTSs and (b) Umbrella to HHWs, FTSs and STSs as described below :

**A) Provision of Kit bag without contents to HHWs and FTSs**

- ◆ One kit bag without contents is to be provided to each of the HHWs and FTSs.
- ◆ Cost of 1 kit bag shall not exceed Rs 180.00 (Rupees One hundred eighty) only including all taxes and delivery charges.
- ◆ The specification of kit bag without content is enclosed at Annexure – I.

**B) Provision of umbrella to grassroot level health functionaries i.e. HHWs, FTSs and ANMs**

- ◆ One umbrella is to be provided to each of the HHWs, FTSs and ANMs.
- ◆ Cost of 1 umbrella shall not exceed Rs 100.00 (Rupees One hundred) only including all taxes and delivery charges.

This is **one time provision** from CMU and fund for such procurement will be provided by CMU out of its Health component budget. The procurement is to be completed by February, 2008.

Contd. to P-2.



You are requested to procure the same following DFID procurement rules and the expenditure is to be incurred out of KUSP fund already available with you. The expenditure is to be booked under the A/C Head "SHS - Procurement of kit bag / umbrella" and Statement of Expenditure is to be submitted through Accounting Support Agency ..

Thanking you.

Encls: As stated

Yours faithfully,

Project Director, CMU

Memo No. CMU-94/2003(Pt. V)/2737(10)/1(1)

Dt. .. 12.12.2007

Copy forwarded for kind information to :

Health Officer, ..... Municipal Corpn. / Municipality.

Project Director, CMU

Memo No. CMU-94/2003(Pt. V)/2737(10)/1(5)

Dt. .. 12.12.2007

Copy forwarded to :

- 1) Project Manager, CMU
- 2) Financial Advisor, CMU
- 3) Procurement Expert, CMU
- 4) Health Expert, CMU
- 5) Accounting Support Agency

Project Director, CMU



Memo No. CMU-94/2003(Pt. V)/2736(40)

Dt. .. 12.12.2007

From : Arnab Roy  
Project Director, CMU

To : The Mayor / Chairperson

..... Municipal Corporation / Municipality

Sub. : Provision of (a) Kit Bag without contents to grass root level Health functionaries i.e. HHWs and FTSS and (b) Umbrella to grass root level Health functionaries i.e. HHWs, FTSS and STSS in KMA ULBs.

Sir / Madam,

It has been decided that KUSP will support provision of kit bag and umbrella to grass-root level health functionaries as a capacity building exercise. AA & FS is hereby accorded for procurement of (a) Kit Bag without contents to HHWs and FTSS and (b) Umbrella to HHWs, FTSS and STSS as described below :

**A) Provision of Kit bag without contents to HHWs and FTSS**

- ◆ One kit bag without contents is to be provided to each of the HHWs and FTSS.
- ◆ Cost of 1 kit bag shall not exceed Rs 180.00 (Rupees One hundred eighty) only including all taxes and delivery charges.
- ◆ The specification of kit bag without content is enclosed at Annexure – I.

**B) Provision of umbrella to grassroot level health functionaries i.e. HHWs, FTSS and STSS**

- ◆ One umbrella is to be provided to each of the HHWs, FTSS and STSS.
- ◆ Cost of 1 umbrella shall not exceed Rs 100.00 (Rupees One hundred) only including all taxes and delivery charges.

This is **one time provision** from CMU in addition to the allotment of fund during this FY 2007-08 to your ULB. Additional fund for such procurement will be provided by CMU out of its Health component budget. The procurement is to be completed by February, 2008.

Contd. to P-2.

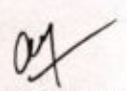


You are requested to procure the same following DFID procurement rules and the expenditure is to be incurred out of KUSP fund already available with you. The expenditure is to be booked under the A/C Head "SHS - Procurement of kit bag / umbrella" and Statement of Expenditure is to be submitted through Accounting Support Agency.

Thanking you.

Encls: As stated

Yours faithfully,

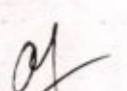
  
Project Director, CMU

Memo No. CMU-94/2003(Pt. V)/2736(40)/1(1)

Dt. .. 12.12.2007

Copy forwarded for kind information to :

Health Officer, ..... Municipal Corpn. / Municipality.

  
Project Director, CMU

Memo No. CMU-94/2003(Pt. V)/2736(40)/1(5)

Dt. .. 12.12.2007

Copy forwarded to :

- 1) Project Manager, CMU
- 2) Financial Advisor, CMU
- 3) Procurement Expert, CMU
- 4) Health Expert, CMU
- 5) Accounting Support Agency

  
Project Director, CMU



# Government of West Bengal

Department of Municipal Affairs

Writers' Buildings

Kolkata - 700 001

From: *The Joint Secretary  
to the Govt. of West Bengal.*

To: *The Director,  
SUDA, West Bengal.*



13 AUG 2007

No.: 908/WA/C-10/35-28/2007

Dated, Kolkata the 3rd August, 2007.

Subject: Procurement of Kit bag for Health Workers engaged  
under DFID assisted Honorary Health Worker Scheme.

Ref : SUDA-55/2003/35 dated 24.04.2007.

Madam,

*o/h)*  
*10/8/07*

I am directed to refer to your U.O. No. quoted above and to convey approval of the Govt. to the proposal of procurement of 315 nos. of Kit bags as per approved specifications @ Rs.160/- each for the Health Workers namely HHWs and FTS engaged under DFID assisted HHW Scheme in 11, Non-KMA ULBs and to incur the expenditure amounting to Rs.50,400/- from DFID fund provided by DHFW Department.

Yours faithfully,

*6.8.07*  
Joint Secretary

Specification of KIT BAG :

- Material : Foam Leather
- Colour : Brown
- Height : 12"
- Horizontal Length : 12.5"
- Width : 5.5"
- Inner hard board container size : 12" (L) x 7" (H) x 5" (W)
- Handle including shoulder strap, Width : 1", round the bag with hanging position of 14" length .
- Bag is to be fitted with full chain, with good quality lining having inner box made of cloth pasted hard board with three partitions.
- On the outer side of the bag - two pockets, sizes of each : 6.5" (H) x 12" (B) for carrying booklets and exercise book, with velco fitted flap ( width of flap 2.5"),
- " HHW KIT " in round shape is to be inscribed centrally on the outer front side of bag.



Phone : 2350-0878  
Fax : 23531433  
Email : pkbcnl @ vsnl.net

# ELECTRICAL MEASURING INSTRUMENTS

MANUFACTURERS ● EXPORTERS ● IMPORTERS  
12/1, SUREN SARKAR ROAD, KOLKATA-700 010

EMI/L/12(02)/2006

21-02-2006

To  
The Project Director,  
CMU, ILGUS BHAVAN,  
HC -Block, Sector- 3,  
Bidhannagar, Kolkata- 700106

Sub:- Increase of price of Kit Bag with contents

Ref:- Your Memo No. CMU-232/2005/606 dated 03-02-2005

Dear Sir,

With reference to your above noted letter we like to draw your kind attention that few more Municipalities are placing order for Kit Bag with contents as per previous price @ 305.76 Each, but at present the VAT is imposed @12.5% on the all articles. So, we are bound to increase the price of Kit bag with contents and now our price will be Rs. 330.75 per Kit bag with contents.

So, we are requesting you to please do the needful for the effect of the current price.

Thanking you,

Yours faithfully,  
For ELECTRICAL MEASURING INSTRUMENTS.

AUTHORISED SIGNATORY

✓ Copy forwarded to : Project Officer, CMU, Ilgus Bhawan, Salt Lake. For information and necessary action.

For ELECTRICAL MEASURING INSTRUMENTS.

AUTHORISED SIGNATORY

330.75  
305.00  
-----  
24.75

Unit price enhanced  
to Rs. 330.75/- and  
intimated to the URB  
vide memo no. CMU-94/2005(P7IV)/  
3094(51) dt. 24.02.2006.



# ELECTRICAL MEASURING INSTRUMENTS

MANUFACTURERS ● EXPORTERS ● IMPORTERS  
12/1, SUREN SARKAR ROAD, KOLKATA-700 010

Phone : 2350-0878  
Fax : 23531433  
Email : pkbcsl @ vsnl.net

EMI/L/12(02)/2006



21-02-2006

To  
The Project Director,  
CMU, ILGUS BHAVAN,  
HC -Block, Sector- 3,  
Bidhannagar, Kolkata- 700106

*Dr. Goswami*  
*[Signature]*  
*2/2*

Sub:- Increase of price of Kit Bag with contents

Ref:- Your Memo No. CMU-232/2005/606 dated 03-02-2005

Dear Sir,

With reference to your above noted letter we like to draw your kind attention that few more Municipalities are placing order for Kit Bag with contents as per previous price @ 305.76 Each, but at present the VAT is imposed @12.5% on the all articles. So, we are bound to increase the price of Kit bag with contents and now our price will be Rs. 330.75 per Kit bag with contents.

So, we are requesting you to please do the needful for the effect of the current price.

Thanking you,

Yours faithfully,  
For ELECTRICAL MEASURING INSTRUMENTS.

*[Signature]*  
AUTHORISED SIGNATORY

necessary action.

For ELECTRICAL MEASURING INSTRUMENTS

AUTHORISED SIGNATORY



*Dr. Goswami*  
*22/2/06*

Pipulpati  
P.O. Dist. : Hooghly.  
Phone : CNS 2319, 3166

No... 909 .../H PKB

Dated the... 22/2/06 ... Feb '06

From: The Chairman, HCM

To: The Project Director, CMU, KUSF  
ILGUS BHAWAN, H C BLOCK, SECTOR III  
BIDHANNAGAR-700 106.

SUB: RECTIFICATION OF SANCTIONED PRICE IN RESPECT OF  
PROCUREMENT OF KIT BAGS WITH CONTENTS.

Sir,

I like to inform you that we are going to procure the kit bags with contents for NHW and PTS. The lowest quotation received for the same is from M/S. ELECTRICAL MEASURING INSTRUMENTS, OF 12/1, Suren Sankar Road, Kolkata- 700010 @ Rs. 343.00 including all which is excess by Rs. 37.24 per kit bag with contents from your sanctioned price. We have consulted with M/S. Electrical Measuring Instruments and they have denied to reduce the rate because of rise in the present market price.

So, I am requesting you to please sanction the excess amount @ Rs. 37.24x157 nos = Rs. 5846.68 from your end and if not possible from the Health support Fund then kindly allow it from the SLIF contingency fund.

Thanking you,

Yours faithfully,

*(Signature)*  
22.2.06

Chairman

--- Chairman

*(Signature)*  
2006

Enclo: quotation of above stated supplier.

Memo no. \_\_\_\_\_ /H PKB dt \_\_\_\_\_  
Copy to-

- 1) Project Officer (Health) / CMU / KUSF for information.
  - 2. Chairman in council (H) HCM
  - 3) The finance officer, HCM
  - 4. The Health officer, HCM
  - 5. The Finance & Accounts coordinator, KUSF, HCM
  - 6. The Acctt., HCM
- for information.

Chairman

---

Pratulla



# ELECTRICAL MEASURING INSTRUMENTS

MANUFACTURERS • EXPORTERS • IMPORTERS

12/1, SUREN SARKAR ROAD, KOLKATA-700 010

Phone : 2350-0878, Fax : 23531433, Email : pkbcsl@vsnl.net

14/2/06  
 EMU/Q/02(08)/2006  
 14/2/06  
 14/2/06  
 14/2

07-02-2006

To  
 The Chairman,  
 Hooghly Chinsurah Municipality,  
 Dist. Hooghly.

Sub:- Quotation for supply of Kit Bag with contents and Blouse piece

Ref:- Your memo no.369/17/II-PKIB dt. 24-01-2006

Dear Sir,

With reference to your above noted memo we are pleased to quote herewith the price for below mentioned articles as per your requirements. The prices are net and VAT will be charged extra @ 12.5% as per Govt. rules. Delivery will be made within 3 weeks on receipt of your formal order. Payment should be made within 7 days after delivery.

- |    |   |  |
|----|---|--|
| 1. | Kit Bag with contents.                                      | Rs. 305.00 + 12.5% (Rs. 38.00) Each<br>= Rs. 343.00 (Rupees Three hundred forty three) |
| 2. | Blouse Piece (Navy blue) 1 mtr. 1 length,<br>as per sample. | Rs. 38.00 Per piece (No VAT will be<br>(Rupees Thirty eight) charged for blouse piece) |

So, we are requesting you to please place your valued order for the same and we are assuring you that we will supply the same as per your approved sample along with the contents

Thanking you,

Yours faithfully,

For ELECTRICAL MEASURING INSTRUMENTS

*Suren Sarkar*  
 AUTHORIZED SIGNATORY



KOLKATA URBAN SERVICES FOR THE POOR  
C H A N G E M A N A G E M E N T U N I T

Memo No. CMU-94/2003(Pt. IV)/3014

Dt. .. 20.02.2006

From : A.K. Matilal  
Project Manager, CMU

To : The Dy. Mayor  
Howrah Municipal Corporation

O/C

Sub. : Provision of Uniform to HHWs, FTSS, STSs & Kit bag to HHWs, FTSSs under Health component of KUSP.

Sir,

With reference to your communication bearing no. 346(H) dt. 17.02.2006 approval is hereby accorded for extension of the time period upto February, 2006, for the above mentioned procurement, as sought for.

Thanking you.

Yours faithfully,

Project Manager, CMU

Dt. .. 20.02.2006

Memo No. CMU-94/2003(Pt. IV)/3014/1(1)

CC

HO, Howrah Municipal Corporation

Project Manager, CMU

Dt. .. 20.02.2006

Memo No. CMU-94/2003(Pt. IV)/3014/2(2)

Copy forwarded for kind information to :

1. Finance Advisor, CMU
2. Accounting Support Agency, CMU

Project Manager, CMU



Phone : 2660 3211-3  
Fax : 91-33-2660 3214

# HOWRAH MUNICIPAL CORPORATION

## HEALTH DEPARTMENT

4, MAHATMA GANDHI ROAD, HOWRAH - 711 101

Ref. No. 346 (4)

Date 17.02.2006.

From: **Deputy Mayor,**  
**Howrah Municipal Corporation,**  
**Howrah.**

To  
**A.K. Matilal,**  
**Project Manager, CMI,**

*Jr. G. Swami Be-  
Am  
17/2/06*

Ref: Your letter dated 9.11.06  
Memo No. CMU 94/2003(Pt.II)/1066

Sir,

Regarding provision of uniforms to HHMs, FTs, STSS and Kit bags to HHWS & FTs under Health Component of KUSP, we have already procured all materials and distributed to all HHWS. But the procurement was slightly delayed due to delay in delivery of the supplier, so please extend the procurement approval time upto February, 2006.

Thanking you,

Yours faithfully,

*Manika Borina*

17.02.06

**Deputy Mayor,**  
**Howrah Municipal Corporation**



Phone : 2660 3211-3  
Fax : 91-33-2660 3214



# HOWRAH MUNICIPAL CORPORATION

## HEALTH DEPARTMENT

4, MAHATMA GANDHI ROAD, HOWRAH - 711 101

Ref. No. 346 (H)

Date 17.02.2006.

**From:■**  
Deputy Mayor,  
Howrah Municipal Corporation,  
Howrah.

To  
The A.K. Matilal,  
Project Manager, CMI,

Ref: Your letter dated 9.11.06  
Memo No.CMU 94/2003(Pt.II)/1066

Sir,

Regarding provision of uniforms to HHMS, FTs, STSS and Kit bags to HHWS & FTs under Health Component of KUSP, we have already procured all materials and distributed to all HHWS. But the procurement was slightly delayed due to delay in delivery of the supplier, so please extend the procurement approval time upto February, 2006.

Thanking you,

Yours faithfully,

*Manika Biswas,*  
17.02.06

Deputy Mayor,  
Howrah Municipal Corporation



Phone : 2660 3211-3  
Fax : 91-33-2660 3214

# HOWRAH MUNICIPAL CORPORATION

**HEALTH DEPARTMENT**  
4, MAHATMA GANDHI ROAD, HOWRAH - 711 101

Ref. No. 346 (H)

Date 17.02.2006.

**From: &**  
**Deputy Mayor,**  
**Howrah Municipal Corporation,**  
**H o w r a h.**

**To**  
**The A.K. Matilal,**  
**Project Manager, CMI,**

**Ref: Your letter dated 9.11.06**  
**Memo No.CMU 94/2003(Pt.II)/1066**

**Sir,**

Regarding provision of uniforms to HHMS, FTs, STSs and Kit bags to HHMS & FTs under Health Component of KUSP, we have already procured all materials and distributed to all HHMS. But the procurement was slightly delayed due to delay in delivery of the supplier, so please extend the procurement approval time upto February, 2006.

Thanking you,

Yours faithfully,

*Manika Biswas*

**Deputy Mayor,**  
**Howrah Municipal Corporation**



KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. III)/1771

Dt. .. 25.01.2006

From : Arnab Roy  
Project Director, CMU

To : The Chairman  
Hooghly Chinsurah Municipality

Sub. : Extension of procurement period for Uniform etc. for grass root level  
functionaries under Health component of KUSP.

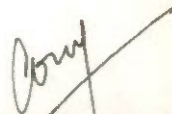
Ref. : Your communication under memo no. 272/H PKB dt. 17.01.2006.

Sir,

The period for procurement of Uniform to HHWs, FTSs & STSs and Kit bag to HHWs & FTSs under Health component of KUSP is extended upto February, 2006, as requested.

You are requested to ensure submission of Statement of Expenditure (SOE) and Utilisation Certificate (U.C.) in this regard through Support Accounting Agency by 15<sup>th</sup> March, 2006 positively.

Yours faithfully,

  
Project Director, CMU

Memo No. CMU-94/2003(Pt. III)/1771(1)

Dt. .. 25.01.2006

Copy forwarded for kind information to :

Health Officer, Hooghly Chinsurah Municipality.

  
Project Director, CMU



Pipulpati  
P.O. & DIST : Hooghly

Phone : 2680 2319

2680 3166

STD : 033

No 272 /H PKB

From :

THE CHAIRMAN, HCM

To :

SRI ARNAB ROY  
PROJECT DIRECTOR, CMU  
KUSP, ILGUS BHAVAN  
SALT LAKE, KOLKATA-700106

Dated the 17/12 - Jan '06

*Dr. Grossweil*  
*any*  
*19/1*

SUB: Extension of procurement period for Uniform etc.  
for H H W

REF: Your letter no. CMU-94/2003 (Pt III)/

Dt. 16.11.05.

Sir,

Due to some unavoidable circumstances we could not procure the materials within the due date as mentioned in your letter under reference (November 2005) and I request you to extend the procurement period to complete by February, 2006.

Yours faithfully,

*Prafulla*

17.1.06

Chairman

-----

Prafulla

1771



Memo No. CMU-94/2003(Pt. III)/

Dt. .. 16.11.2005

From : Arnab Roy  
Project Director, CMU

To : ✓ The Chairman  
Hooghly Chinsurah Municipality

Subj: Provision of Uniform to HHWs, FTSs & STSs and Kit bag to HHWs & FTSs under Health component of KUSP.

Ref: This office earlier communication under memo no. CMU-94/2003(Pt. II)/755(16) dt: 04.03.2005 and CMU-94/2003(Pt. III)/894(51) dt. 30.09.2005.

Sir,

You may be aware that the procurement of Uniform for HHWs, FTSs & STSs and Kit bag to HHWs & FTSs was approved during the financial year 2004 - 05.

It has been learnt that the said procurement is still pending from your end. You are requested kindly to expedite the process of procurement so that it could be completed by November, 2005.

Expenses for such procurement may be incurred from the existing KUSP fund already placed to you. The expenditure is to be booked under the A/C head "Health Component - Procurement of Uniform" and "Health Component - Procurement of Kit bag" respectively.

The Statement of Expenditure and Utilisation Certificate in this regard is to be submitted through Support Accounting Agency at the earliest.

Yours faithfully,

  
Project Director, CMU

Memo No. CMU-94/2003(Pt. III)/

Dt. .. 16.11.2005

Copy forwarded for information and necessary action to :

1. Health Officer, Hooghly Chinsurah municipality.

  
Project Director, CMU



Pipulpati  
P.O. & DIST : Hooghly  
Phone : 2680 2319  
2680 3166  
STD : 033  
No \_\_\_\_\_ /H-KKS

From : THE CHAIRMAN, HCM

Dated the \_\_\_\_\_ /2006

To : M/S BIBHUTI BHUSAN DAS  
NETAJI SUBHAS ROAD  
CHINSURAH, HOOGHLY.

Sub : Work order for supply of Uniform under Health component of K U S P.

S i r,

I am directed to State that the rate offered by you for supply of the following material has been accepted.

So you are requested to supply the following Material to this office within 7 days from the date of receipt of the letter.

Sl. no.	Item	Quantity	Unit Rate Rs.	Total amount Rs.
1.	Saree	314	142/-	44,588/-
2.	Shirt	6	75/-	450/-
3.	Touser	6	140/-	840/-

The total value of the order is Rs. 45,878/- (Rupees forty five thousand and eight hundred seventy eight only) inclusive of all charges, taxes and delivery charges. You are also requested to submit your bill alongwith challan after delivery in our central store for Health Projects controlled by Sri Pradip Biswas Pharmasist/Store Keeper at our S S O P D Building, Karbala, Hooghly.

Yours faithfully,

Chairman

Memo No. 433/14 H-KKS Dt. 30/01/2006.

Copy to : 1) Mr. Arnab Roy, Project Director, CMU-KUSP, Ilgus Bhavan, H C Block, Sector-3, Bidhannagore, Kol-700 106.

2) Dr. Shibani Goswami, Health Expert, CMU-KUSP, Ilgus Bhavan, H C Block, Sector-3, Bidhannagore, Kol-106.

(3) The Secretary, M A Deptt. Writers Building, Kol-1

(4) The Director of Local Bodies, Purta Bhaban, Salt lake city Kolkata-91. (5) The Technical Advisor, C M U-KUSP, Ilgus Bhavan

H C Block, Sector-3, Bidhannagore, Kol-106. (6) The Accounts Officer, CMU, KUSP, Ilgus bhavan, H C Block, sector-3, Bidhannagore, Kol-106. (7) Smt. Arati Mallick, C I C(H). (8) Sri H. Chakraborty,

S I, HCM. (9) Dr. P K Bose, H.O., HCM. (10) Pradip Biswas, Pharmasist/store keeper to receive the materials as stated above.

(11) Financial Advisor, CMU, KUSP. Ilgus Bhavan, H C Block, Sector-3

Bidhannagore, Kol-106. Hooghly Chinurah Municipality.

(12) Finance Co-Ordinator, KUSP, H.C.M.

*[Signature]*  
Chairman 18-1-06

# I. P. P - VIII (EXTN)

## KHARAGPUR MUNICIPALITY

Memo No. : 257 I.P.P. VIII (Extn) -I-55/05

Date 27.12.05.

To,

M/S Electrical Measuring Instruments,  
12/1, Suren Sarkar Road,  
Kolkata-700010.

Sub: Kit Bag for F.T.S.

Ref: Your letter dt.17.12.05.



*Dr. Groment*  
*31/12*

Sirs,

Your Proposal to add prescribed Vat charges in place of 4% Sales Tax is accepted.

Please note that F.T.S. should be superscribed on the bag in place of H.H.W.


please take early steps for the supply of kit bag

yours faithfully,

*sd/-*  
( R. S. Pandey )  
Chairman  
Kharagpur Municipality.

NO:-257/1(1) IPP-VIII(Extn)-I-55/05 dt.27.12.05.

Copy forwarded to the Project Director, C M U, KUSP, ILCUS Bhavan  
Sector-III, Bidhannagar, Kolkata-700106.

  
Chairman  
Kharagpur Municipality.



HOOGHLY CHINSURAH MUNICIPALITY

NOTICE INVITING QUOTATION



Sealed quotations are hereby invited from the bonafide suppliers, /manufacturers /Retailers /Cloth shop etc for supplying the following articles-

SN	NAME AND DETAILS OF ARTICLES	QUANTITY
1.	SAREE (FOR HHW / FIS / UNIFORM)	157 pcs/Each pair
2.	SHIRTS / TROUSER (FOR STS UNIFORM)	03 pcs/ do
03.	Kits Bag (For HHWs)	141 " "

The rates for the same should be quoted inclusive of all taxes, carrying charges etc. The sealed quotation for the same should be submitted to the office of the undersigned latest by 9.1.06. between 11.00 am to 3.00 p.m. on any working day (except sunday, Saturday).

The undersigned reserves the right to accept or reject any quotation or all the quotations, without assigning any reason thereof whatsoever.

Sample lying at Health Administrative Unit, MA HAT.

VISITING HOURS: \* 1 p.m. to 4 p.m. Phone no. 26 2680-4528.

*Chairman*  
Chairman 26.12.05

Hooghly chinsurah Municipality

Memo no. 54991A /H HCM at 26/12/2005

Copy forwarded for vide circulation through the office notice Board to-

1. D.M. Hooghly.
2. Sabhadhipati, Zila Parishad.
3. District Medical officer, Imambarah Sadar Hospital.
4. The Sub divisional officer, (S) Hooghly
5. Project Director, KUSP IGGUS BHAVAN, SALT LAKE, KOLKATA-
6. Project Director, Health Project, KUSP, IGGUS BHAVAN, Salt Lake, Kolkata-
7. Sri/Smt

*Chairman*  
Chairman 26.12.05

Hooghly chinsurah Municipality



5698  
21/9/05  
Memo No. CMU-94/2003(Pt. III)/ 894(51)

Dt. .. 30.09.2005

From : Arnab Roy  
Project Director, CMU

To : The Chairman  
Barasat Municipality  
73, Rishi Bankim Ch. Road  
PO..Barasat, Dist..North 24 Pgs.  
Pin..743 201

A/O.  
H. Take n.a.  
19.10.05

Sub. : Provision of Kit bag to First Tier Supervisors (FTSs) of your ULB under Health Component of KUSP.

Ref. : This office earlier communication under memo no. CMU-94/2003(Pt.II)/755(16) dt. 04/08.03.2005.

Sir / Madam,

I am to inform you that in addition to HHWs, each FTS will also be provided with the Kit bag as per the sample already provided to you in connection with procurement of Kit bag for HHWs.

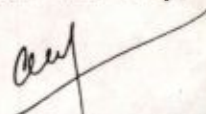
Procurement for such is to be done by the ULB observing the same norms followed in case of procurement of Kit bag for HHWs.

Expenses for such procurement may be incurred from the existing KUSP fund already placed to you. The expenditure is to be booked for procurement of Kit bag under the head of "Health Component – Procurement Kit bag".

The Statement of Expenditure and UC in this regard may please be submitted in due course.

Thanking you.

Yours faithfully,

  
Project Director, CMU

Contd. to P-2.



- 2 -

Memo No. CMU-94/2003(Pt. III)/ 294(51)1(2)

Dt. .. 30.09.2005

Copy forwarded for information to :

1. Project Manager, CMU
2. Financial Adviser, CMU

  
Project Director, CMU

MEMO NO.

memo no - 111/BM/16/9.P.F.-VIII & C.U.D.P.-III

2005 - 2006

DT - 28/11/2005

2552-3211

2562-3535

# Office of the Municipal Councillors of Barasat

Rishi Bankim Chandra Chatterjee Street

Barasat, Kolkata - 700 124

From : Sri P.Chakraborty,

Chairman / ~~President~~, Barasat Municipality

To Sri Arnab Roy,  
Project Director, CMU

Ilgus Bhavan, HC Block, Sector-3,  
Bidhannagar, Kolkata-700106.



Dated Barasat the 29th October, 2005.

Sir,

With reference to your Memo No.CMU-94/2003(Pt.III)/894 (51) Dt.30/09/2005 this is to inform you that, there are 48 Nos. of First Tier Supervisor in various Health Unit at this Municipality. List of F.T.S are furnished hereunder.

This is for your information and necessary action.

1. CUDP-II Health Programme		06 Nos. F.T.S.
2. IPP-VIII	HAU-I	07 Nos. F.T.S.
3. "	HAU-II	06 Nos. F.T.S.
4. "	HAU-III	06 Nos. F.T.S.
5. "	HAU-IV	05 Nos. F.T.S.
6. "	HAU-V	06 Nos. F.T.S.
7. "	HAU-VI	06 Nos. F.T.S.
8. "	HAU-VII	06 Nos. F.T.S.

Total 48 Nos. of F.T.S.

*P. Chakraborty*  
Chairman,  
BARASAT MUNICIPALITY.  
Barasat Municipality

*D.S. Goswami*  
*20/11*



**KOLKATA URBAN SERVICES FOR THE POOR**  
**C H A N G E M A N A G E M E N T U N I T**

**Memo No. .. CMU-94/2003(Pt. II)/160**

**Dt. .. 25.05.2005**

**From : Arnab Roy**  
**Project Director, CMU**


**To : The Chairman**  
**Bhadreswar Municipality**

**Ref. : Your office memo no. Health . 426 dt. 4<sup>th</sup> May, 2005.**

**Sir,**

It is regretted that there is no provision for providing Uniform to Clerk, GDA & Sweeper under KUSP as per project decision.

Yours faithfully,

  
**Project Director, CMU**



STD Code : 033  
Phone : 633-5283  
633-5264

# Office of the Municipal Councillors

BHADRÉSWAR, DIST. HOOGHLY

From : Sri Debagopal Chakrabarti  
Chairman/Vice-Chairman/Councillor, Bhadreswar Municipality

Dated, Bhadreswar the...4th May.....2005

Memo No. Health. 426

To  
The Project Director  
CMU, KUSP

*Dr. Goswami*  
*ay*  
*13/5*

Sir,  
We have received uniform (2 sets each) for HHW/FTS/STS and already they are attending Units with uniform. But, it is seen that, only Clerk, GDA (2), Sweeper are left out in the said Units. So I request you to allow uniform for them and for our Municipality requirement is 4 HAU X 4 personnel X 2 setsie. 32 uniform.

I would expect your help Co-operation.

Yours faithfully,

*Debagopal Chakrabarti*  
Chairman. 4.5.2005.

Bhadreswar Municipality.

Memo No.

Dated, Bhadreswar the 4th May 05

Copy to Health Expert C.M.U for information and necessary action.

Copy to Health Officer Bhadreswar Municipality for information.

Chairman.  
Bhadreswar Municipality.

*Uniform is for grass-root level health functionaries.  
Uniform for clerk, GDA & Sweeper not yet approved by DPID.*

*NOT in the project decision.*



**KOLKATA URBAN SERVICES FOR THE POOR**  
**C H A N G E M A N A G E M E N T U N I T**

Memo No. .. CMU-94/2003(Pt. II)/161

Dt. .. 25.05.2005

**From : Arnab Roy**  
**Project Director, CMU**

**To : The Chairman**  
**Barrackpore Municipality**

**Sub. : Supply of Uniform and Kit bag to Health Workers.**

**Ref. : Your office memo no. 164/KUSP dt. 17.05.2005.**

Sir,

The approved rate of CMU for procurement of Uniform and Kit bag for Honorary Health Workers may kindly be adhered to.

If required, the vendors who supplied these materials to other ULBs at the CMU approved rate may be contacted for procurement.

In case procurement has already been done by your ULB, the expenditure as per CMU approved rate is to be met out of KUSP fund and the rest amount from ULB source.

Yours faithfully,

  
**Project Director, CMU**

Memo No. .. CMU-94/2003(Pt. II)/161(1)/2

Dt. .. 25.05.2005

Copy forwarded for information to :

1. F.A., CMU
2. A.O., CMU

**Project Director, CMU**



**KOLKATA URBAN SERVICES FOR THE POOR**  
**C H A N G E M A N A G E M E N T U N I T**

Memo No. .. CMU-94/2003(Pt. II)/161

Dt. .. 25.05.2005

**From : Arnab Roy**  
**Project Director, CMU**

**To : The Chairman**  
**Barrackpore Municipality**

**Sub. : Supply of Uniform and Kit bag to Health Workers.**

**Ref. : Your office memo no. 164/KUSP dt. 17.05.2005.**

Sir,

The approved rate of CMU for procurement of Uniform and Kit bag for Honorary Health Workers may kindly be adhered to.

If required, the vendors who supplied these materials to other ULBs at the CMU approved rate may be contacted for procurement.

In case procurement has already been done by your ULB, the expenditure as per CMU approved rate is to be met out of KUSP fund and the rest amount from ULB source.

Yours faithfully,

  
**Project Director, CMU**

# BARRACKPORE MUNICIPALITY

B.T. Road, P.O. Talpukur, North 24 Parganas

Memo No.

164/KUSP

Dated

17.05.05

From :

MAHADEB GHOSH

Chairman

Sri Arnab Roy,  
Project Director, CMU,  
K U S P  
ILGUS Bhavan,  
HC Block, Sector 3,  
Bidhannagar,  
Kolkata - 700106.

Dr. Goswami  
17/5/05

Dear Sir,

Sub : Supply of uniform and kit bag to health workers

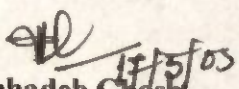
This refers to your Memo No. CMU-94/2003(Pt. II)/105(19) dated 04.05.2005 in respect to above. The rate approved for procurement of the uniforms and kit bags for the health workers seems to inappropriate as we are unable to procure them at your approved price. We append below the comparative prices of the concerned articles for your perusal.

Name of the article	KUSP approved price	Minimum available price
Kit Bag with contents	Rs.306.00	Rs.352.00
Saree	Rs.142.00	Rs.142.00
Blouse including stitch	Rs.66.00	Rs.70.00

Please approve the minimum available prices of the articles as mentioned above to enable us to supply the articles to the health workers working under the authority of our Municipality.

Thanking you,

Yours faithfully,

  
Mahadeb Ghosh  
Chairman

> M/S Electronic Measuring Instruments supplied the kit bags to this office at a unit rate of Rs. 306/- vide this office work order no. CMU-231/2005/608 dt. 3.2.05 & 679 dt. 19.2.2005

> M/S Bipon Traders supplied saree & blouse pc. @ 142/- and 36/- resp. vide work order no. CMU-232/2005/678 dt. 19.2.05.





Phone No. : 2661-0274

Fax No. : 2661-1395

# ULUBERIA MUNICIPALITY

ULUBERIA. :-: HOWRAH.

Memo No. UM/.....

.Dated, the .....2005.

To

M/S Electrical Measuring Instruments,  
12/1, Suren Sarkar Road,  
Kolkata - 700 010.

Subject : Work Order for supply of Kit Bag with contents  
for F.T.S. of Uluberia Municipality.

Sir,

You are requested to supply the KIT BAGS with contents as per sample, offered by you and as per your Bid No. EML/Q/03(22)/2005 dated 22.03.2005, and specification and contents, as per letter of CMU No. CMU-231/2005/679 dated 19.02.2005 and CMU/231/2005/606 dated 03.02.2005.

Total No. of KIT BAG with contents : 20 Nos.

UNIT RATE : Rs. 294.00 + Taxes as per Govt. Rules.

**: TERMS & CONDITIONS :**

- (1) Security Deposit : @ 10% to be deducted from the bill, refundable after warranty period of 3 (three) months over.
- (2) Delivery : Within 2 (two) weeks from the date of this Order.
- (3) Payment : After Delivery and submission of Bill.
- (4) Taxes : As per Govt. Rules.
- (5) Delivery Charges : Free
- (6) Warranty : 3 (three) months.
- (7) I.T. Deduction at Source : As per Rules.

After the supply in complete, the claiming be preferred through Bill in triplicate, raised in favour of Chairman, Uluberia Municipality.

The payment will be made through Account payee cheque.

Yours faithfully,

CHAIRMAN,  
ULUBERIA MUNICIPALITY

Memo No. UM/ 2976/1/10 Dated, the 15.12. 2005.

Copy forwarded for information and necessary action to :-

- (1) The Project Director, CMU, ILGUS Bhavan, HC-Block, Sector-3, Bidhannagar, Kolkata-700 106.
- (2) The Health Officer, Uluberia Municipality, Uluberia, Howrah.
- (3) The Finance & Accounts Co-ordinator, Uluberia Municipality, Uluberia, Howrah.

CHAIRMAN,  
ULUBERIA MUNICIPALITY

TS:101205/H.& FW(PM)/P-4:

*Mu*  
10.12.05

*Dr. Gueswant*  
*any*  
*19/12*

*Mu*  
10.12.05



KOLKATA URBAN SERVICES FOR THE POOR  
C H A N G E M A N A G E M E N T U N I T

Memo No. CMU-94/2003(Pt. III)/1210

Dt. .. 01.12.2005

**From :** Arnab Roy  
Project Director, CMU

**To :** The Chairman  
Barasat Municipality

**Sub. :** Provision of Kit Bag to First Tier Supervisors of your ULB  
under Health component of KUSP

**Ref :** Your communication under memo no. 111/BM/16/IPP-VIII &  
CUDP III 2005-2006 dt. 28.11.2005

Sir,

Procurement of Kit Bag for First Tier Supervisors is to be done by your ULB observing the norms followed in case of such procurement for HHWs.

Expenses for such procurement may be incurred from the existing KUSP fund already placed to you. The expenditure is to be booked for procurement of Kit bag under the head of "Health Component – Procurement Kit bag".

The Statement of Expenditure and UC in this regard may please be submitted in due course.

Thanking you.

Yours faithfully,

Project Director, CMU



*Dr. Grewani*  
*20/7*

416 /KUSP

14th June '05

To  
M/s. Electrical Measuring Instruments,  
12/1, Suren Sarkar Road,  
Kolkata - 10.

Sub : Work order for supply of KIT Bag with Contents.

S i r, Ref : CMU Memo No.94/2003(ptII)/755(16)dt.4/8.03.05

You are requested to supply 83(Eighty three)nos. of KIT Bag with Contents as per specification approved by the Change Management unit under K U S P at a unit rate of Rs. 306=00.while executive the order the terms and conditions etc. as prescribed hereunder should be adhered to.

The total value of order is Rs. 25,398=00(Rupees Twenty five thousand three hundred ninety eight)only inclusive of all charges,taxes and delivery charges.

After the supply is complete the Claim may be preferred through bill raised in favour of Chairman,Baidyabati Municipality along with the receipted Copy of challan out of the said sum of money 10% of it will remain deposited with this office for two months of Security money as per guideline of this CMU referred to above. Thus a Cheque for Rs. 22,850=00(Rupees Twenty two thousand eight hundred fifty)only is issued in favour of his Concern subject to fulfilment of above conditions.The payment will be made through A/C. payee Cheque.

*cheque no '633439' dated 20/6/05 of Rs 22850/- drawn on SBI*  
*Serampore in favour of Electrical Measuring Instruments*

Yours faithfully,

sd/-  
Chairman  
Baidyabati Municipality

HC/JC

Copy forwarded for information with the Director to :

The Health Officer, - He is requested to check the quality and quantity of Kit Bag along with all articles as per specification handed over to you by the Change Management unit before making payment by A/C. payee cheque no.633439 dt. 20.06.2005 drawn on S.B.I.Serampore amounting to Rs. 22,850/- to the supplier.

Copy forwarded for information to :  
The Project Director,  
Change Management unit,KUSP,  
ILGUS Bhawan,HC Block,Sector-III,  
Kolkata-91.

*Dr. Grewani*  
Chairman



*Dr. Grosvari*  
*WJ*

44/KUSD

9th June '05.  
 147H

To  
 M/S. Mitra Traders,  
 12/1, Suren Sarkar Road,  
 Kolkata - 10.

Sub. : Work Order for supply of uniform under Health Component of K.U.S.P.

Ref. : C.M.U.'s Ref. no. '94/2003 (Pt. - II) / 755 (16) dt. 4/5.3.2005.

S i r,

You are requested to supply the uniform as per sample approved by the Change Management Unit under K.U.S.P. Programme to the Health Officer of this Municipality.

Sl. No.	Item	Quantity No.	Unit Rate (Rs)	Total Amount (Rs)
1.	Sky Blue Sarco 3.50 str. length and standard width not less than 100 cm, texture mixed synthetic as per sample.	190	142.00	28,116.00
2.	Navy Blue Breeze piece of 1 str. length and standard width 96 cm, texture 2/2 as per sample including stitching charge.	190	66.00	13,668.00
3.	Sky Blue Shirt of texture mixed synthetic as per sample and Navy Blue Trouser as per approve sample including stitching charges.	4	350.00	1,400.00
<b>Total Rs.</b>				<b>42,584.00</b>

Terms and Condition :-

- (1) Stitching Charges :- The above mentioned amount including the stitching charges in respect of each item bearing no. (2) and (3) subject to the condition that if stitching is not possible from your end then you will pay Health Officer, the authorized representative of this municipality an amount of Rs. 7568.00 prior to hand over the cheque no. 633438 dt. 07-06-05 drawn on S.B.I., Serampore for an amount of Rs. 7,568.00.
- (2) Security Deposit :- Despite the fact of stitching charges you have to pay a sum of Rs. 852/- on account of Security deposit calculated @ 2% on bill value which will be released after two month from the delivery of the uniform stated above.
- (3) Delivery :- Within 24 hours from the date of this order.
- (4) Payment :- On delivery of the article and submission of the bill.
- (5) Warranty :- 2 (two) months.
- (6) I.T. deduction at source :- No. I.T. has been deducted at source.

*cheque no/633440/ of Rs 41732/- dt 5*  
*20/6/05 drawn on SBI, Serampore in favor of Mitra Traders.*

414 / KU SP

14.6.05

- : ( 2 ) : -

After the supply being completed the claim will be preferred through bill raised in favour of Chairman, Balysabati Municipality along with the receipted copy of challan. The payment will be made through A/c. payee cheque.

Yours faithfully,

*DZ. ault*

Chairman

Balysabati Municipality

copy forwarded for information to :-

1) The Project Director,  
Charge management unit, MISP,  
KLNIS Bhawan, HC, Block,  
Bichasnagar, Kolkata-196.

2) The Health Officer,  
HAJ under IPA-VIII-

he is requested to check the quality and quantity of cloths of uniform before making any payment of cheque no. 637438 dt. 7.6.05 drawn on S.B.I., Baranpore for an amount of Rs. 41,732/- to the supplier and also take the cost of stacking charges from the supplier in cash if it is not possible from his end.

C.C. to : Chairman/HC/File/M.File/

*DZ. ault*

Chairman

**I. P. P - VIII (EXTN)**  
**KHARAGPUR MUNICIPALITY**

File 25.11.05  
FAX No.-  
03222-255347.

Memo No. : 226 I.P.P. VIII (Extn) -I-55/05

Date 9.11.05.

To,  
M/S Electrical Measuring Instruments,  
12/1 Suren Sarkar Road,  
Kolkata-700010.



16 NOV 2005

Sub: Work order for supply of Kit Bag with Contents under Health  
Component of K U S P.

Sirs,

You are requested to supply 30 (Thirty) Nos. of Kit Bags with Contents in the light of work order conveyed to you under memo no.- CMU-231/2005/606 dated 03.02.2005 of procurement Expert, CMU, KUSP, to the undersigned at Jhapetapur, Kharagpur Municipality, Pin-721301 within 25.11.2005. PTS should be superscribed on the bag in place of HHW.

SL.	I T E M	QUANTITY	UNIT RATE	TOTAL AMOUNT	REMARKS
1.	Kit Bag with Contents.	30(Thirty)	Rs.305.76	Rs. 9172.80 say.9173.00	Free delivery

Terms & Conditions as in above memo of Procurement, Expert, CMU, KUSP shall remain in force. Prescribed T.D.S. will be deducted.

Kindly convey your acceptance by FAX.

Thanking you,

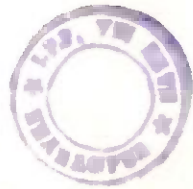
yours faithfully,

( R. S. Pandey )  
Chairman  
Kharagpur Municipality.

NO:-226/1(2) IPP-VIII(Extn)-I-55/05 dt.9.11.05.

Copy forwarded for favour of information and necessary action to:-

1. The Project Director, CMU, KUSP in ref. to memo no. CMU-94/2003(Pt-III)/894(51) dt.30.9.05.
2. Dr. S. Goswami, Project Officer(Health)SUDA.



Chairman  
Kharagpur Municipality.

Office of the Municipal Councillors  
Rishra, Hooghly, West Bengal



Phone : 2672 1373

Ref. No. 6301A/16

Dated Rishra the 23/11/2005

From : Dilip Sarkar  
Chairman  
Rishra Municipality.

To  
M/S Bipra Traders  
12/1, Suren Sarkar Road,  
Kolkata - 700 010

*Dr. Goswami*  
*20/5*

Sub : Work order for supply of uniform under Health Component of KUSP.

Ref : This office NIQ No. CMU - 32/2005/606 dt. - 03-02-2005

Sir,

I am directed to State that your quotation submitted under memo No. BT - 42/09/04-05 dt. 15/02/2005 has been accepted by the appropriate authority.

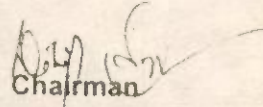
You are now requested to supply the uniform as per sample enclosed with your quotation to the office of the change Management Unit, KUSP at IL GUS Bhavan, HG Block, Salt Lake, Kolkata - 700 106 by 07/03/2005. municipal councillors, Rishra, Hooghly.

SL No.	Item	Quantity No.	Unit Rate Rs.	Total Amount Rs.
1.	Sky Blue saree, 550 mtr. Legth and Standard width not less than 108 c.m. texture mixed synthetic as per sample.	310 Pic.	142.00 (each)	44020.00
2.	Navy Blue Blouse Piece of 1 mtr. Legth and standard width 90 c.m., texture 2/2 as per sample.	310 Pic.	36.00 (each)	11160.00
3.	Trouser and shirt Piece Nevy blue, Skyblue.	4 Pic.	350.00 (each)	900.00
	Total Rs.			55880.00

Contd.....p/2

4. Taxes Charges : The above rate is inclusive of all taxes charges.
5. Delivery : Free.
6. Warranty : 3 ( Three) Months.
7. I. T. Deduction at sources : As per rules.

Yours faithfully,

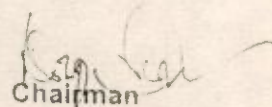
  
Chairman

Rishra Municipality

Memo No. 630/B/17, Dt. 23/4/2005

Copy forwarded for information and necessary action to :

1. Project Directors, C.M.U.
2. Financial adviser C.M.U.
3. Health Expert. C.M.U.

  
Chairman

Rishra Municipality



Office of the Municipal Councillors  
Rishra, Hooghly, West Bengal



Phone : 2672 1373

Ref. No. 630/A/16

Dated Rishra the 23/4/2005

From : Dilip Sarkar  
Chairman  
Rishra Municipality.

To  
M/S Bipra Traders  
12/1, Suren Sarkar Road,  
Kolkata - 700 010

Sub : Work order for supply of uniform under Health  
Component of KUSP.

Ref : This office NIQ No. CMU - 32/2005/606 dt. - 03-02-2005

Sir,

I am directed to State that your quotation submitted under memo No. BT - 42/09/04-05 dt. 15/02/2005 has been accepted by the appropriate authority.

You are now requested to supply the uniform as per sample enclosed with your quotation to the office of the change Management Unit, KUSP at IL-GUS Bhavan, HC Block, Salt Lake, Kolkata - 700 106 by 07/03/2005. municipal councillors, Rishra, Hooghly.

SL No.	Item	Quantity No.	Unit Rate Rs.	Total Amount Rs.
1.	Sky Blue saree, 550 mtr. Legth and Standard width not less than 108 c.m. texture mixed synthetic as per sample.	310 Pic.	142.00 (each)	44020.00
2.	Navy Blue Blouse Piece of 1 mtr. Legth and standard width 90 c.m., texture 2/2 as per sample.	310 Pic.	36.00 (each)	11160.00
3.	Trouser and shirt Piece Nevy blue, Skyblue.	4 Pic.	350.00 (each)	900.00
	Total Rs.			55880.00

Contd.....p/2

Office of the Municipal Councillors  
Rishra, Hooghly, West Bengal



Ref. No. 630/13/1x

Dated Rishra the 23/4/2005.

From : Dilip Sarkar  
Chairman  
Rishra Municipality.

To  
M/S Electrical Measuring Instruments.  
12/1, Suren Sarkar Road.  
Kolkata - 700 010.

Sub : Work order for supply of Kit Bag with contents.

Sir,

In continuation to the previous work order of Health wing, SUDA bearing memo No. SUDA - Health / DFID / 04/225 Dt. 14-09-2004, you are requested to supply 130 nos of kit bags with contents as per enclosed specification to the office of Charge Management Unit, KUSP at II-GUS Bhavan, HC Council Block, Salt Lake, Kolkata - 700 106 at a unit rate of Rs.305.76 (Rs.294.00 + 4% ST). While executing the order, the terms and conditions etc. as provided in the previous work order should be adhered to.

The total value of the order is Rs. 39,748.80 ( Thirty Nine thousand Seven Hundred Forty Eight & Eighty Paise only) inclusive of all charges, taxes and delivery charges.

After the supply is complete, the claim may be preferred through bill ( in triplicate ) raised in favour of Chairman, Rishra Municipality, along with receipted copy of challan. The payment will be made through account payee cheque.

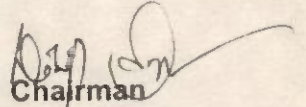
This order issues with the approval of project Director, CMU.

**Terms and Conditions :**

1. Security Deposit : @ 10% to be deducted from the bill refundable after warranty period of 3 ( Three ) months is over.
2. Delivery : Within a period of 30 ( thirty) days from the date of the order, i.e. 03 - 02 - 2005.
3. Payment : After delivery and submission of the bill.

4. Taxes Charges : The above rate is inclusive of all taxes charges.
5. Delivery : Free.
6. Warranty : 3 ( Three) Months.
7. I. T. Deduction at sources : As per rules.

Yours faithfully,



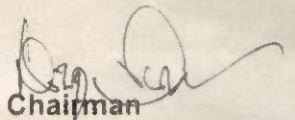
Chairman

Rishra Municipality

Memo No. 680/B/10, Dt. 23/4/2005

Copy forwarded for information and necessary action to :

1. Project Directors, C.M.U.
2. Financial adviser C.M.U.
3. Health Expert. C.M.U.



Chairman

Rishra Municipality

**Terms and Conditions**


- (1) Security Deposit : @ 2 % to be deducted from the bill refundable after warranty period of 2 (Two) months is over.
- (2) Delivery : Within a Period of 15 ( Fifteen ) days from the date of this order.
- (3) Payment : After delivery and submission of the bill.
- (4) Taxes / charges : The above rate is inclusive of all taxes / charges.
- (5) Delivery : Free
- (6) Warranty : 2 (Two) months.
- (7) I.T. Deduction at source : As per rules.

The total value of the order is Rs. 55880.00 ( Rupees Fifty Five Thousand Eight Hundred Eighty Only) inclusive of all charges taxes and delivery charges.

After the supply is completed the claim may be preferred through bill raised in favour of Chairman, Rishra Municipality along with receipt copy of challan. The payment will be made through account payee cheque.

The order is issued with the approval of Project Director, CMU.

Yours faithfully

  
Chairman

Rishra Municipality

Memo No. 630/A/10 Dt. 23/4/2005

Copy forwarded for information and necessary action to :-

- (1) Project Director, CMU
- (2) Financial Adviser, CMU
- (3) Health expert, CMU

  
Chairman  
Rishra Municipality

Phone No. : 26610274

Fax No. : 26611395

# ULUBERIA MUNICIPALITY

ULUBERIA \* HOWRAH

Ref. No.....

Date.....

মাননীয়/মাননীয়া,

*Dr. Goswami*  
*ay*  
*7/6*

স্বাস্থ্য/স্বাস্থ্যা,

আগামী ৭ই জুন ২০০৫ খ্রিস্টাব্দে বেলা ১১:০০ টায়  
উলুবেড়িয়া পৌরসভার কর্মরত স্বাস্থ্যকর্মীদের ইউনিফর্ম ও কিটব্যাগ  
বিতরণ করা হইবে। "কোলেসতা আরবান আরভিএম এর দি  
পুওর"-র সৌজন্যে এবং উলুবেড়িয়া পৌরসভার ব্যবস্থাপনায় এই  
উপলক্ষে এক অনুষ্ঠানের আয়োজন করা হইবে।

উক্ত অনুষ্ঠানে আপনার উপস্থিতি একান্তভাবে  
কামনা করি।

*PD*

স্বা:

পৌরপিতা

পত্র সংখ্যা: *১০০/১১/০৫*; *০৩/০৬/০৫* উলুবেড়িয়া পৌরসভা

প্রতিনিধি প্রেরিত হলে আপনারাও স্যুতার্থে এবং প্রয়োজনীয় ব্যবস্থা গ্রহণের  
জন্য -

১। শ্রী অর্নব রায়, প্রজন্ম ডাঃ রেকর্ডার্ট, সি. এম. ইন্ড, ইলগাম ভবন,  
বিধাননগর, কলকাতা-৭০০১০৬।

২। শ্রী মিরানী গোস্বামী, মেম্বার প্রকম্পার্ট, সি. এম. ইন্ড, ইলগাম ভবন,  
বিধাননগর, কলকাতা-৭০০১০৬।

*৫/৩১/০৫*  
*2/3/05*

*৩/৬/০৫*

পৌরপিতা

উলুবেড়িয়া পৌরসভা

Phone No. 26610274  
Fax No. 26611395

# ULUBERIA MUNICIPALITY

ULUBERIA \* HOWRAH

Ref. No.....

Date.....

মাননীয়/মাননীয়া,

*D.S. Chowdhury*  
*ay*  
*7/6*

স্বাস্থ্য/স্বাস্থ্যমা,

আগামী ৭ই জুন ২০০৫ সালের মাসে ১১:০০ টায়  
উলুবেড়িয়া পৌরসভার কর্মসূচী আয়োজকদের ইউনিফর্ম ও কিটবাগ  
বিতরণ করা হইবে। "কোলেসতা আরবান আরডিয়েস ২০০৫  
পুওর"-র সৌজন্যে এবং উলুবেড়িয়া পৌরসভার ব্যবস্থাপনায় এই  
উপলক্ষে এবং অনুষ্ঠানের আয়োজন করা হয়েছে।

উক্ত অনুষ্ঠানে আপনার উপস্থিতি একান্তভাবে  
কামনা করি।

স্বা:

পৌরপিতা

উলুবেড়িয়া পৌরসভা

পত্র সংখ্যা/উলুবেড়িয়া/৫৪৪/১১/১৩; ০৩/০৬/০৫

প্রতিলিপি প্রেরিত হলে আপনারা সজ্ঞাতার্থে এবং প্রয়োজনীয় ব্যবস্থা গ্রহণের  
জন্য -

১। স্ত্রী অননর রায়, প্রজন্ম ডাঃ রবার্টসোর্ট, সি. এম. ইন্ট, ইলগাম ভবন,  
বিধাননগর, কলকাতা-৭০০১০৬।

২। ডাঃ শিবানী গোস্বামী, মেডিক্যাল এক্সপার্ট, সি. এম. ইন্ট, ইলগাম ভবন,  
বিধাননগর, কলকাতা-৭০০১০৬।

*০৩/০৬/০৫*

পৌরপিতা

উলুবেড়িয়া পৌরসভা

*৫/৬/০৫*  
*২/১/০৫*



Dial : { 6835297  
6835068  
6836706  
(STD 033)

## Chandernagore Municipal Corporation, 712 136

No. IA/T/Ord/2005/ 117

Dated. 17.06.2005

From : Chief Executive Officer.

To,  
M/S Electrical Measuring Instruments  
12/1, Suren Sarkar Road  
Kolkata-700010

Sub :- Supply order of Kit Bag with contents,  
required for HHWs of this Corporation  
under the head of "Health Component-  
Procurement Kit Bag" (A/C KUSP) vide  
Memo No. CMU-94/2003 (Pt. II)/755(16)  
dated. 04/08.03.2005 issued by the  
Health Expert, CMU

Ref :- Your quotation No. EMU/Q/03(22)/2005  
dated. 21.03.2005

Sir,

With reference to the above it is to inform you that the rate of Kit Bag with contents quoted by you, has been accepted by this Corporation.

You are therefore requested to please arrange for supply the same as follow at an earliest (i.e. within 2/3 weeks from the date of receipt this supply order).

<u>Sl. No.</u>	<u>Description</u>	<u>Quantity required</u>	<u>Rate</u>
1.	Kit Bag with Contents	113 pieces	@ Rs.305.76 each

Please treat the matter an urgent.

Thanking you,


Yours faithfully,

Sd/-D. Banerjee.

Chief Executive Officer  
Chandernagore Municipal  
Corporation.

Copy for inf. & n/a to :-

1. Dr. Shibani Goswami,  
Health Expert, CMU, KUSP  
Ilgus Bhaban, H.C. Block,  
Sector-3, Bidhannagore  
Kolkata-700106
2. M, MIC (Health)
3. H.C.
4. A.O.
5. Clerk, Store Deptt.
6. R/file

  
Chief Executive Officer

pa/



Dial : { 6835297  
6835068  
6836706  
(STD 033)

## Chandernagore Municipal Corporation, 712 136

No. IA/T/Ord/2005/118

Dated.17.06.2005

From : Chief Executive Officer

To,  
The Manager  
M/S. Bipra Traders  
12/1, Suren Sarkar Road  
Kolkata-700010

Sub :- Supply order of Sky Blue Saree required for HHWs of this Corporation under the head of "Health Component-Procurement Uniform" (A/C KUSP) vide Memo No. CMU-94/2003 (Pt-II)/755(16) dated.04./08.03.2005 issued by the Health Expert, CMU

Ref :- Your quotation No. BT-51/Q/04-05 dated.21.03.2005.

Sir,

With reference to the above it is to inform you that the rate of Sky Blue Saree quoted by you has been accepted by this Corporation.

You are therefore requested to please arrange for supply the same as follows at an earliest (i.e. within 15 days from from the date of receipt hereof.

Sl. No.	Description	Quantity required	Rate
1.	Sky Blue Saree, 5.50 mtr. length and standard width not less than 108 cm. Texture-mixed synthetic, as per sample.	111 pieces	@ Rs.142/each

Please treat the matter an urgent.

Thanking you,

Yours faithfully,  
Sd/-D. Banerjee.

Chief Executive Officer  
Chandernagore Municipal Corporation.

Copy for inf. & na to :-

1. Dr. Shibani Goswami, Health Expert, CMU, KUSP, Ilgus Bhaban, H.C. Block Sector-3, Bidhannagore Kolkata-700106
2. M, MIC (Health)
3. H.O.
4. A.O.
5. St Clerk, Store. Deptt.
6. R/file

  
Chief Executive Officer.





## Chandernagore Municipal Corporation, 712 136

No. IA/T/Ord/2005/121

Dated.09.07.2005

From : Chief Executive Officer

To,  
The Manager,  
M/S Bipra Traders,  
12/1, Suren Sarkar Road  
Kolkata-700010

Sub :- Supply order of uniform required for HHWs, F.T.s & STs of this Corporation under the Head of "Health Component Procurement uniform"(A/C KUSP), vide memo No.CMU-94/2003(Pt-II)/755(16) dated.04/08.03.2005 issued by the Health Expert,CMU

Ref :- This office supply order  
No.IA/T/Ord/2005/118 dt.17.06.2005.

Sir,

In cancellation of this office supply order, vide above reference, issued in your favour, I am to request you to please arrange for supply the uniform as follows at an earliest (within 7 days from the date of receipt hereof)

Sl. No.	Description of item	Quantity required	Rate
1.	Sky Blue Saree, 5.50 mtr lenth and standard width not less than 108 cm. Texture-mixed sky synthetic (as per sample)	222 pieces	@ Rs.142/- each
2.	Navy Blue Blouse piece of 1 mtr. length & standard width 90 cm texture 2/2 (as per sample)	111 pieces	@ Rs.36/- each
3.	Trouser & Shirt as per sample	4+4 pieces	@ Rs.350/- per set of 1 trouser & 1 shirt

Please treat the matter an urgent.

Thanking you,


Yours faithfully,

Sd/-D.Banerjee

Chief Executive Officer  
Chandernagore Municipal  
Corporation.

Copy for inf. & n/a to :-

1. Dr.Shibani Goswami,  
Health Expert,CMU  
Ilgus Bhaban,H.C.Block,  
Sector-3, Bidhannagore  
Kolkata-700106
2. M,MIC(Health)
3. H.O. 4. A.O.
5. Clerk,Store Deptt.
6. R/file

  
Chief Executive Officer.



Dial : { 6835297  
6835068  
6836706  
(STD 033)

## Chandernagore Municipal Corporation, 712 136

No. IA/T/Ord/2005/122

Dated.09.07.2005

From : Chief Executive Officer

To,  
M/S. Electrical Measuring Instruments,  
12/1, Suren Sarkar Road  
Kolkata-700010

Sub :- Supply order of Kit Bag with contents,  
required for HHWs of this Corporation  
under the head of "Health Component  
Procurement Kit Bag" (A/C KUSP) vide  
memo No. CMU-94/2003(Pt-II)/755(16)  
dated.04/08.03.2005 issued by the  
Health Expert, CMU

Ref :- This office supply order  
No. IA/T/Ord/2005/117 dated.17.06.2005

Sir,

In cancellation of this office supply order issued in your  
favour vide above reference, I am to request you to please  
arrange for supply the Kit Bag with contents as follows at an  
earliest (wh within 7 days from the date of receipt hereof).

<u>Sl. No.</u>	<u>Description of item</u>	<u>Quantity required</u>	<u>Rate</u>
1.	Kit Bag with contents as per sample.	93 pieces	@ Rs.305.76 each

Please treat the matter an urgent.

Thanking you,

Yours faithfully,

Sd/-D. Banerjee.

Chief Executive Officer  
Chandernagore Municipal  
Corporation.

Copy for inf. & n/a to :-

1. Dr. Shibani Goswami,  
Health Expert, CMU, KUSP,  
Ilgus Bhaban, H.C. Block  
Sector-I Bidhannagore  
Kolkata-700106
2. M, MIC(Health)
3. H.O.      4. A.O.
5. Clerk Store Deptt.
6. R/file

Chief Executive Officer.

pa/



KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. III)/ 1066

Dt. .. 09.11.2005

From : A.K. Matilal  
Project Manager, CMU

To : The Mayor  
Howrah Municipal Corporation

Sub. : Provision of Uniform to HHWs, FTSs & STSs and Kit bag to HHWs & FTSs under Health component of KUSP.

Ref. : This office earlier communication under memo no. CMU-94/2003(Pt. II)/755(16) dt. 04.03.2005 and CMU-94/2003(Pt. III)/894(51) dt. 30.09.2005.

Sir,

You may be aware that the procurement of Uniform for HHWs, FTSs & STSs and Kit bag to HHWs & FTSs was approved during the financial year 2004 – 05.

It has been learnt that the said procurement is still pending from your end. You are requested kindly to expedite the process of procurement so that it could be completed by November, 2005.

Expenses for such procurement may be incurred from the existing KUSP fund already placed to you. The expenditure is to be booked under the A/C head "Health Component – Procurement of Uniform" and "Health Component – Procurement of Kit bag" respectively.

The Statement of Expenditure and Utilisation Certificate in this regard is to be submitted through Support Accounting Agency at the earliest.

Yours faithfully,

  
Project Manager, CMU

Memo No. CMU-94/2003(Pt. III)/1066/1(1)

Dt. .. 09.11.2005

Copy forwarded for information and necessary action to :

1. Health Officer, Howrah Municipal Corporation.

  
Project Manager, CMU



KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. CMU-94/2003(Pt. III)/ 1066

Dt. .. 09.11.2005

From : A.K. Matilal  
Project Manager, CMU

To : The Mayor  
Howrah Municipal Corporation

Sub: Provision of Uniform to HHWs, FTSs & STSs and Kit bag to HHWs & FTSs under Health component of KUSP.

Ref. : This office earlier communication under memo no. CMU-94/2003(Pt. II)/755(16) dt. 04.03.2005 and CMU-94/2003(Pt. III)/894(51) dt. 30.09.2005.

Sir,

You may be aware that the procurement of Uniform for HHWs, FTSs & STSs and Kit bag to HHWs & FTSs was approved during the financial year 2004 – 05.

It has been learnt that the said procurement is still pending from your end. You are requested kindly to expedite the process of procurement so that it could be completed by November, 2005.

Expenses for such procurement may be incurred from the existing KUSP fund already placed to you. The expenditure is to be booked under the A/C head "Health Component – Procurement of Uniform" and "Health Component – Procurement of Kit bag" respectively.

The Statement of Expenditure and Utilisation Certificate in this regard is to be submitted through Support Accounting Agency at the earliest.

Yours faithfully,

  
Project Manager, CMU

Memo No. CMU-94/2003(Pt. III)/1066/1(1)

Dt. .. 09.11.2005

Copy forwarded for information and necessary action to :

1. Health Officer, Howrah Municipal Corporation.

  
Project Manager, CMU



KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. .. CMU-94/2003(Pt. III)/1061

Dt. .. 07.11.2005  
०६

**From :** Arnab Roy  
Project Director, CMU

**To :** The Chairman  
Gayeshpur Municipality

**Sub. :** Provision of Kit bag to First Tier Supervisors (FTSs)  
under Health component of KUSP.

**Ref. :** Your communication no. GM/W-24/Pt.-IV/2559/2005 dt. 22.10.2005.

Sir,

Requirement of fund under the above mentioned reference no. for procurement of Kit bag for First Tier Supervisors is approved.

The said procurement is to be done by your ULB observing the same norms followed in case of procurement of Kit bag for HHWs.

Expenses for such procurement may be incurred from the existing KUSP fund already placed to you. The expenditure is to be booked under A/C head "Health Component – Procurement Kit Bag". The Statement of Expenditure (SOE) and Utilisation Certificate (U.C.) is to be submitted within one month after completion of the said procurement through the Accounting Support Agency.

Thanking you.

Yours faithfully,

**Project Director, CMU**

# OFFICE OF THE GAYESHPUR MUNICIPALITY

P. O. KATAGANJ, DIST. NADIA.

From :  
Chairman / Executive Officer  
Gayeshpur Municipality.



*Dr. Choudhury*  
*any*  
*31/10*

Ref. No. ....GM/W-24/ ....Pt.-IV/2559/2005.

Date ... .. 22/10/05

To

The Project Director, CMU,  
ILGIS Bhavan, HC Block, Sector-3.  
Bidhannagar, Kolkata-700106.

Sub: Provision of Kit bag to First Tier Supervisors (FTSs) of Gayeshpur Municipality under Health Component of KUSP.

Ref: Your Office Memo No. CMU-94/2003  
(pt.III)/894(51) dt. 30/09/2005.

Sir,

With reference to the above cited subject, I am sending herewith the list of 12 Nos. FTS. who are presently working in this Municipality and may be provided the Kit bag as per provision laid down under above mentioned memo.

List of FTSs is given below for favour of information.

- |                                |                                 |
|--------------------------------|---------------------------------|
| 1) Smt. Panchali Biswas.       | (7) Smt. Mira Roy.              |
| 2) Smt. Gita Paul.             | (8) Smt. Sadhana Sarkar.        |
| 3) Smt. Sangita Bhattacharjee. | (9) Smt. Rekha Das (Dey).       |
| 4) Smt. Anima Roy Chowdhury.   | (10) Smt. Kalpana Chatterjee.   |
| 5) Smt. Dipali Das.            | (11) Smt. Kalpana Das.          |
| 6) Smt. Sulakshana Chatterjee. | (12) Smt. Putul Das (Majumder). |

Requirement of fund for procurement of kit bags is (12xRs.306) i.e. Rs. 3672/- (Rupees Three thousand six hundred seventy two) only.

You are therefore requested to kindly approve this list so that the process may be done accordingly.

Thanking you,

Yours faithfully,

*(Signature)*  
21.10.05  
Chairman.

**Chairman**  
Gayeshpur Municipality  
P.O. Kataganj, Nadia



CHANDERNAGORE MUNICIPAL CORPORATION, WEST BENGAL (INDIA) PIN-712 136

No. IA/T/Ord/2005/163

Dated. 24.10.2005

From : Chief Executive Officer

To,  
M/S Electrical Measuring Instruments,  
12/1, Suren Sarker Road,  
Kolkata-7



Sub :- Supply order of kit bag with contents, required for First Tier Supervisors (FTSs) of this Corporation under the head of "Health Component Procurement Kit Bag" (A/C KUSP) vide memo No. CMU-94/2003 (Pt. III)/895 (51) dated. 30.09.2005.

*Dr. Goswami*  
*any*  
*31/10*

Ref :- This office supply order  
No. IA/T/Ord/2005/122 dt. 09.07.2005

Sir,

With reference to the above I am to request you to please arrange for supply the kit bag with contents as follows at an earliest (within 7 days from the date of receipt hereof).

- 1) Kit Bag with contents, Quantity- 18 (eighteen) Nos  
(as per sample) @ Rs. 305.76 each

Please treat the matter as urgent.

Thanking you,

Yours faithfully,

Sd/-D. Banerjee.  
Chief Executive Officer  
Chandernagore Municipal  
Corporation.

Copy to :-

1. Project Director, CMU  
Ilgus Bhavan, H.C. Block  
Sector-3, Bidhannagore  
Kolkata-700106
2. M, MIC (Health)
3. A.O.
4. Clerk, Store Dept.

Chief Executive Officer.



Memo No. CMU-231/2005/606

Date.. 03.02.2005

From : Procurement Expert  
CMU, KUSP

To : M/S Electrical Measuring Instruments  
12/1, Suren Sarkar Road  
Kolkata 700 010

Sub : Work order for supply of Kit Bag with contents.

Sirs,

In continuation to the previous work order of Health Wing, SUDA bearing memo no. SUDA-Health/DFID/04/225 dt. 14.09.2004, you are requested to supply 62 (sixty two) nos. of Kit Bag with contents as per enclosed specification to the office of Change Management Unit, KUSP at ILGUS Bhavan, HC Block, Salt Lake, Kolkata - 700 106, at a unit rate of Rs 305.76 (Rs. 294.00 + 4% ST). While executing the order, the terms and conditions etc. as provided in the previous work order should be adhered to.

The total value of the order is Rs. 18,957.12 ( Say Rs 18,957, Rupees Eighteen thousand nine hundred and fifty seven ) only inclusive of all charges, taxes and delivery charges.

After the supply is complete, the claim may be preferred through bill (in triplicate) raised in favour of Project Director, Change Management Unit, along with receipted copy of Challan. The payment will be made through account payee cheque.

This order issues with the approval of Project Director, CMU.

Encl. : \*

Yours faithfully,

*V. Mukherjee*  
Procurement Expert

Date.. 03.02.2005

Memo No. CMU-231/2005/606(3)

Copy forwarded for information and necessary action to :

1. Project Director, CMU
2. Financial Adviser, CMU
3. Health Expert, CMU

*V. Mukherjee*  
Procurement Expert

ILGUS BHAVAN, HC BLOCK, SECTOR 3, BIDHANNAGAR, KOLKATA 700106

Ph : 033-2334 2660, 2337 7315, 2358 6403/5767

Fax : 033-2337 7318/2358 5800

email: kuspcmu@vsnl.net

C:\Dr. Goerani\KUSP\KUSP\Letter Head.doc

03.2.05

03



## HHW KIT BAG WITH CONTENTS

### Specification of KIT BAG and Details of contents :

- Material : Foam Leather
- Height : 14"
- Horizontal Length : 13"
- Width : 4"
- Handle including shoulder strap, Width : 1" , round the bag with hanging position of 13" length .
- Bag is to be fitted with full chain, with good quality lining.
- One (1) inside pocket with full chain - size : 9" (L) x 11" (B) in one side of bag, two (2) small inside pockets with bellow system , -size 2½" (B) x 6" (L) ( approx.) in other inner side of the bag .
- Inside the bag, one pocket on both the lateral sides , utilising maximum length to carry smaller articles and properly secured.
- On the backside of the bag -one outer pocket, size : 10" (L) x 7" (B) for carrying booklets and exercise book, with velco fitted flap ( width of flap 2.5"),
- " HHW KIT " in round shape is to be inscribed on the outer front side of bag .

### List of contents of KIT BAG

1.	Plastic slide box with 5 slides	1
2.	Muslin Cloth for cleaning slides	1
3.	Lancet	2 Dozens
4.	Lead Pencil Soft	1
5.	Clinical Thermometer Oval ( Hicks)	1
6.	Scissors ( S.S both points blunt straight, 14 cm. long)	1
7.	Absorbent Cotton Wool 25 gm	2 Pkts.
8.	Roller Bandage ( 6.25 cm x 4 mtr.)	1 Pkt.
9.	Soap paper	4 pkts. of 25 leaf
10.	Towel ordinary (45 cm x 30 cm)	1
11.	School Exercise Book ( 196 pages) with hard cover ( 7" x 6")	1
12.	Spiral Binding Note Book , size: 8" ( L) x 5 1/2 ( B) , ruled, 100 Pages , with duplex board cover	1

*G. S. D. K. M. M.*  
3.2.05

*V. Mukherjee*

03.2.05



KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. CMU-231/2005/679

Date.. 19.02.2005

From : Procurement Expert  
CMU, KUSP

To : M/S Electrical Measuring Instruments  
12/1, Suren Sarkar Road  
Kolkata 700 010.

Sub : Work order for supply of Kit Bag with contents

Sirs,

In continuation to this office work order bearing memo no. CMU-231/2005/606 dt. 03.02.2005 I am to inform you that the said item is to be supplied as per following terms and conditions:

Terms and Conditions :

- 1) Security Deposit : @ 10% to be deducted from the bill refundable after warranty period of 3 (Three) months is over
- 2) Delivery : Within a period of 30 (Thirty) days from the date of the order ie 03.02.2005
- 3) Payment : After delivery and submission of the bill.
- 4) Taxes /Charges : The above rate is inclusive of all taxes ' charges
- 5) Delivery : Free
- 6) Warranty : 3 (Three) months
- 7) I.T. Deduction at Source : As per rules.

Yours faithfully,

*Mukherjee*  
Procurement Expert

Memo No. CMU-231/2005/

19.2.05  
Date.. 19.02.2005

Copy forwarded for information and necessary action to :

1. Project Director, CMU
2. Financial Adviser, CMU
3. Health Expert, CMU

*Mukherjee*  
Procurement Expert

19.2.05



KOLKATA URBAN SERVICES FOR THE POOR  
CHANGE MANAGEMENT UNIT

Memo No. CMU- 231 /2005 /905

Dt. .. 31.03.2005

From : Dr. Shibani Goswami  
Health Expert, CMU

To : The Chairman  
Rajarhat – Gopalpur Municipality  
P.O. – Rajarhat-Gopalpur  
Dist. – 24 Pgs. (North)  
PIN – 743 518

Office -  
21/04/05

Sub : Issue of Cheque in favour of Rajarhat-Gopalput Municipality  
for purchase of Uniform and Kit Bags for HHW etc.

Sir,

With reference to your letter no. 598/RGM-123/2005 dt. 28.03.2005 this is to inform you that the expenditure incurred on account of purchase of Uniform and Kit bag for HHW should be met from KUSP fund placed with you. If the KUSP fund is exhausted, the same will be placed very soon.

Thanking you.

Yours faithfully.

SD/-

Health Expert, CMU

Memo No. CMU- 231 /2005 /905 (1)

Dt. .. 31.03.2005

Copy forwarded for information to :

✓ Project Manager, CMU

S. Goswami  
Health Expert, CMU



o/c

**KOLKATA URBAN SERVICES FOR THE POOR**  
**C H A N G E M A N A G E M E N T U N I T**

Memo No. CMU-231/2005/c#P

Date.. 19.02.2005

From : Procurement Expert  
CMU, KUSP

To : M/S Bipra Traders  
12/1, Suren Sarkar Road  
Kolkata 700 010.

Sub : Work order for supply of Uniform under Health component of KUSP

Ref: This office NIQ No. CMU-32/2005/606 dt. 03.02.2005

Sirs,

I am directed to state that your quotation submitted under memo no.BT-42/Q/04-05 dt. 15.02.2005. has been accepted by the appropriate Authority.

You are now requested to supply the Uniform as per sample enclosed with your quotation to the office of the Change Management Unit, KUSP at ILGUS Bhavan, HC Block, Salt Lake, Kolkata - 700 106 by 7<sup>th</sup> March, 2005.

Sl. No.	Item	Quantity No.	Unit Rate Rs.	Total Amount Rs.
1.	Sky Blue Saree, 5.50 mtr. length and standard width not less than 108 cm., texture - mixed synthetic as per sample.	70	142.00	9,940.00
2.	Navy Blue Blouse Piece of 1 mtr. length and standard width 90 cm., texture 2/2 as per sample.	70	36.00	2,520.00
<b>TOTAL</b>				<b>12,460.00</b>
<b>(Rupees Twelve thousand four hundred sixty) only</b>				

Contd. to P-2.