

L.19012/40/96-API
Govt.of India
Ministry of Health & Family Welfare
Deptt.of F.W.

Nirman Bhawan, New Delhi
Dated the 3rd July, 2003

To,
✓ Dr.N.G.Gangopadhyay,
Adviser(Health),
State Urban Development Agency,
H-C Block, (ILGUS Bhawan)
Sector III, Salt Lake, Bidhannagar,
CALCUTTA

SUB: RCH Sub-project-ASANSOLE-Action Plan for the year 2003-04 & Procurement Plan for drug Kits A & B.

Sir,

I am directed to refer to your letter No.SUDA/120/96 (ET-IV)/168 dated 25^{3rd} May, 2003 and No. H/SFWD/2 S-3-2000/ 553 dated the 25th April, 2003 from Joint Director of Health Services (FW) and Project Director (RCH), Government of West Bengal on the above mentioned subject and convey approval of the Government of India to the Action Plan as under;

- (i) Proposal for civil works worth Rs.1.01 lakhs is approved.
- (ii) Proposals for procurement of equipment/furniture/vehicles /drugs and supplies and Innovative scheme and NGOs and also operating cost are approved as proposed.
- (iii) Proposal under IEC component are also approved provided the additional requirement is met by diverting savings available under other components of the sub project.
- (iv) Proposal for salaries TA/DA and honorarium is approved subject to the condition that the expenditure is restricted to the originally approved allocation of Rs. 251.84 lakhs for the component.

I am also directed to convey approval of the Government of India for procurement of drug kits 'A' and 'B' for 97 sub centers as proposed by the sub project. It may however please be noted that the procurements may kindly be made strictly in accordance with the Rules and Guidelines approved by the Government of India and the World Bank and the Drug components under both the kits are covered under the list of drug kits 'A' and 'B' approved under the RCH programme.

Yours faithfully,

(R.N. YADAV)
DESK OFFICER (AP.I)

Copy to: (1) Sh.Asim Barman, Secretary, Deptt.of Health & F.W., Government of West Bengal, Writers Building.
(2) Shri D.K. Gorai, Jt. Director (H&FW) and Project Director RCH Sub Project, Govt. of West Bengal State Family Welfare Bureau, CIT Building, 5th floor Kolkata-700 073.

With reference to the communication bearing no. SUDA-120/96(Pt. IV)/168 dt. 23.05.2003 (Flag - A), approval of the RCH-Sub Project Asansol - Action Plan for the year 2003-2004 & Procurement Plan for drug kit A & B has since been received from GOI, MOHFW, Dept. of FW vide their communication no. L.19012/40/96/AP-I dt. 3rd July, 2003 (Flag - B) which is placed below for favour of your information and kind perusal of the Secretary, M.A. Dept.

[Signature]
P.O. I.P. - VII Est.
17.7.03

o no - SUDA 120/96
Pt - W/176
dt. 17.7.03

Director
SUDA

Notes overleaf may kindly be seen and the draft placed may please be approved.

Banji
23/5/03

Banji
23.5.03

Director SUDA

~~Receipt Recd.~~
M. A. Dipth.
2
Chairman SUDA

১০০০
১০০০
১০০০

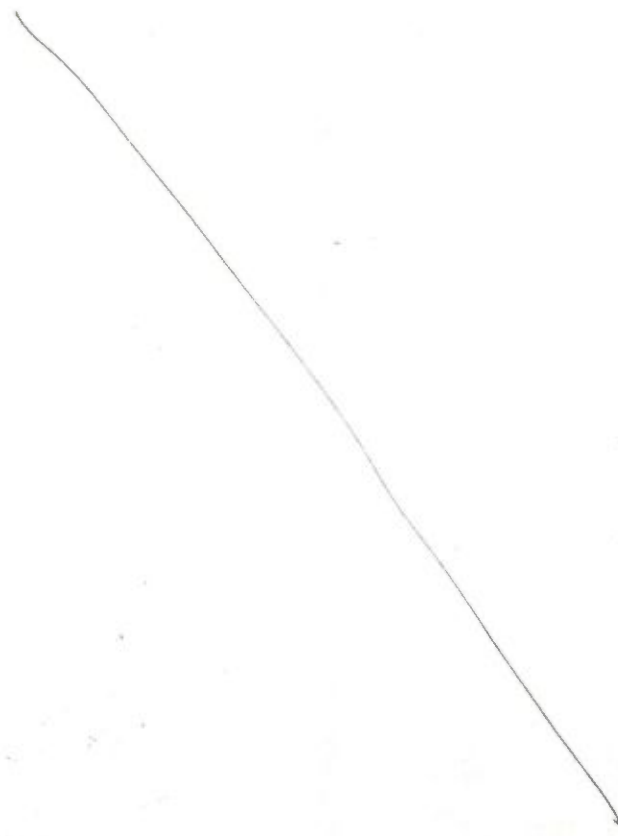
noted.
Banji
26/5/03



Dr. G. Banji.
P.O. RCH Baranail

Kindly see for n.a. *Banji*
26/5/03

Letter ISSUED.
Banji
26.5.03



Notes prep page may please be seen for u.a. in this regard.

Dr. G. Ghoshani
P.O.

20.5.03

20/5/03

Discussed with the Principal Secretary, MAD. Appropos discussion and instructions, necessary inclusion and amendments have been made in freshly prepared "Financial Requisition for Re II sub Project A (MSD) during the extended period with justification". The sheet for "Action Plan" has also been amended accordingly. The amendments are as under: -

- ① The School Health Programme has been included and shown against the "Innovative Scheme" activity (Sl. no. 9 of Financial Requisition).
- ② Details for Hospital Waste Management have been drawn @ SNSDP drawings and estimate which has shown to the Principal Secretary. The estimated cost for the purpose for 2 MHS is Rs. 4.05 Lakhs (approx). The remaining balance amount of Rs. 4.01 Lakhs have been kept for School Health Programme.
- ③ Day- Shows can be organised suitably sometimes during winter. The item has been kept under the head of activity - "IEC" (Sl. 6 of Financial Requisition).
- ④ The Operating Cost have now been detailed out in the justification column of Sl. no. 16 of Financial Requisition.

The old sheets have been replaced by the freshly prepared sheets.

Submitted for favour of kind clearance and approval of the draft letter to GOI by the Principal Secretary, MAD.

23.5.03
Contd.

Sl. no. - SUDA - 120/16
Pr-10/69
dt. 23.5.03
Director, SUDA

Notes pre-page.

In consultation with representative from Asansol Municipal Corporation and Adviser (Health), SUDA, Action Plan, Re-revised Budget, Fund requirement for extended period along with justification and procurement plan for Drugs & Supplies have been prepared which are placed below.

A draft letter to be issued to Government of India under the signature of the Secretary, M.A. Department, Government of West Bengal is also placed.

Submitted for necessary action.

Goswami
14.5.03

R. Sanji
19/5/03

SUDA-120/96(1112)/67
14.5.2003
Director, SUDA

~~Secretary~~
M.A. Deptt.
Chairman, SUDA

- A proposal for introduction of Health cards for students in the project area was approved by us. Has it been included in the Action plan?

- Under "Innovative scheme" an amount of Rs. 8.06 lakhs has been shown against Hospital Waste Management. Have the details been drawn up? Can we think of organising "Baby show" among the beneficiary households?

- The item "Operating cost" is not clear. What does it include? Dr Goswami may discuss.

254
20 MAY 2003
PS

Director, SUDA

18.5.03

Notes pre-page.

In consultation with representative from Asansol Municipal Corporation and Adviser (Health), SUDA, Action Plan, Re-revised Budget, Fund requirement for extended period along with justification and procurement plan for Drugs & Supplies have been prepared which are placed below.

A draft letter to be issued to Government of India under the signature of the Secretary, M.A. Department, Government of West Bengal is also placed.

Submitted for necessary action.

[Handwritten Signature]
14-503

*1000/3/DA-120196(111)/67
Ch-14-5-2003*

Placed below is the copy of communication from Govt. of India, Ministry of Health & Family Welfare, Dept. of F.W. bearing no. L.19012/40/96 - API dt. 22nd April, 2003 on the subject of "RCH-Sub Project Asansol -Extension of sub project implementation period".

The Action Plan with financial requirement so required for the period from April, 2003 to March, 2004 is under preparation in consultation with the concerned ULB. The Project Director, RCH-Sub Project Asansol / Mayor, Asansol Municipal Corporation is being requested to send an appropriate representative to participate in the preparation of the said Action Plan. On finalisation, the same will be placed before the Competent Authority prior to its submission to GOI.

Submitted for kind information of Director, SUDA and Secretary, M.A. Dept.

UO. NO. SUDA-1201
96 (PT-IV) / GC
Dt. 30.6.03

Director, SUDA
Secretary, M.A. Dept.

[Signature]
30.4.03

[Signature]
30/4/03

X (C.P.I) - Mos/Mic may
Kindly see. RCH/Asansol
project has been extended
up to March 04.

[Signature]
30.4.03

[Signature]
21/01/03
[Signature]
QA



[Signature]
M/c

[Signature]
M/c

[Signature]
Secy M.A.

[Signature]
6.5.03

[Signature]
Director SUDA

Dr. Banerji
PO.
Kindly see
[Signature]
6/5/03

[Signature]
6-5-03

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-120/96(Pt-IV) 168

Date 23.5.2003

From : Secretary
To the Govt. of West Bengal
M.A. Dept.

To : Sri R.N. Yadav
Desk Officer (AP - I)
Govt. of India
Ministry of Health & Family Welfare
Deptt. of Family Welfare
Nirman Bhavan,
New Delhi- 110 011.

Sub. : RCH-Sub Project Asansol - Extension of sub project implementation period.

Sir,

Reference your communication no. L. 19012/40/96-API dt. 22.04.2003.

As desired by you, the following statements are furnished herewith for approval :

- Action plan for the extended period from April, 2003 to March, 2004.
- Re-revised Budget.
- Detailed justifications for additional Funds through diversion from other components etc.
- Procurement plan with schedule for Drugs & Supplies.

Guideline including TORs, Mechanism etc. for End Line Survey may kindly be provided for preparation and submission of a separate proposal.

Enclo :- As stated.

Yours faithfully,

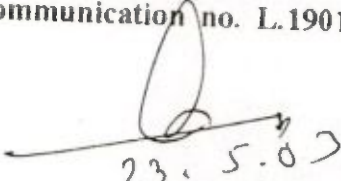
23.5.03
Secretary, M.A. Dept.

Contd. to P-2.

SUDA-120/96(Pt-IV)/168(1)
C.C.

Dt 23.5.2003

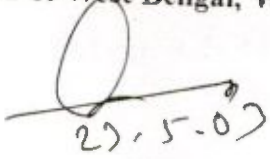
Sri A.K. Mehra, Director (AP), Govt. of India, Ministry of Health & FW, Nirman Bhavan,
Room No - 525A, New Delhi-110011 wrt. your communication no. L.19012/12/2002-API
(Vol. III) dt. 22.04.2003.


23.5.03
Secretary, M.A. Dept.

SUDA-120/96(Pt-IV)/168(2)
C.C.

Dt 23.5.03

The Principal Secretary, Health & Family Welfare, Govt. of West Bengal, Writers' Building
Calcutta - 700 001 for kind information.


23.5.03
Secretary, M.A. Dept.

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. ...SUDA-120/96(Pt. IV)/35

Date ...22.01.2003

From : Adviser (Health)
SUDA

To : Sri.R.N. Yadav,
Desk Officer (A.P.I.),
Ministry of Health & Family Welfare
(Dept. of Family Welfare)
Govt. of India
Nirman Bhavan,
New Delhi - 110 011

Sub : RCH-Sub Project Asansol, West Bengal – Procurement of Drugs and MSR for 97 sub-centres.

Sir,

Reference is invited to the communication bearing memo no. H/SFWB-RCH /10R-94-2000/Pt. I 1792/1(2) dt. 20.12.2002 from SFWO & Project Director (RCH), West Bengal to your address on the above subject (copy enclosed).

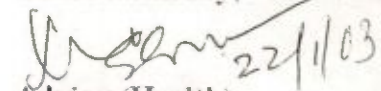
Incidentally, it is stated that as advised by you in communication no. L.19012/40/96-API dt. 19.09.2002 (copy enclosed), the SFWO was requested for making supply of the Drugs and MSR for the sub-centres under RCH-Sub Project Asansol.

The SFWO has expressed his inability to supply the Drugs and MSR for 97 sub-centres under RCH-Sub Project Asansol. You are therefore requested to approve the Procurement Plan along with the list of items (enclosed).

An early action is requested due to exigency of circumstances.

Encl: As stated.

Yours faithfully,


22/1/03
Adviser(Health)



RCH Sub-Project Asansol

PROCUREMENT SCHEDULE FOR DRUGS DURING PERIOD April - 2003 To September -2003

(WEST BENGAL)

Description of item & quantity	Method of procurement	Estimated cost (In Lakhs)	2003						
			Apr.	May	June	July	Aug.	Sept.	
1	2	3	4						
Drugs For 97 S.Cs. (Kit-A & Kit-B)	NS	4.01	APPRAISAL	8	9	11			
			REVISED						
			ACTUAL						

NS = National Shopping

Legend :-

- 8. Award Contract
- 9. Initial Delivery at site
- 11. Final Delivery at site

RCH Programme - PROCUREMENT PLAN UNDER RCH Sub-Project Asansol (URBAN)

Sub Project Distt. Name : Burdwan , West Bengal							
Procurement Plan for Year : 2003 - 2004 (April 2003 to September 2003)							
Type of Health Facility : SC							
Estimated Requirement of Equipments, Drugs & Furniture							
Sl. No.	Name of the Item	Qty. Req. per Centre	No. of Health Facility (urban)		Estimated Total Req. (Units) during the year	Estimated Unit Cost (Rs. In Lakhs)	Estimated Total Cost Rs. In Lakhs
			Total in the District	Total for which the item is reqd.			
1.	Drugs for SC		97	97	194	0.021	4.01

The Procurement plan to be submitted in two parts :

Part - I : Facility wise (Specifying for each facility) required for each item.

Part - II : Completion of procurement schedule (World Bank prescribed format)

Proc RCH/4/74

List of RCH-Drug Kits Item wise quantities required for 97 SCs during 2003-04

Sl.No.	Item	Strength	Formulation Unit	Where to be supplied	Unit Package Quantity	Annual Quantity		
						Total Units	Unit Price	Estimated total value (Rs.)
1	ORS	27.9 gm	Salt	SC	150 pkts	194	280	54320.00
2	Folifer (Large)	180mg + 0.5mg	Tablet	-do-	15000 tabs	194	758	147052.00
3	Folifer (Small)	67mg + 0.1mg	Tablet	-do-	13000 tabs	194	320	62080.00
4	Co-trimoxazole	400 mg + 80 mg	Tablet	-do-	1000 tabs	194	92	17848.00
5	Methyl Ergometrina Maleate	0.125 mg.	Tablet	-do-	480 tabs.	194	105	20370.00
6	Paracetamol	500 mg.	Tablet	-do-	500 tabs	194	57	11058.00
7	Mebendazole	100 mg	Tablet	-do-	300 tabs	194	55	10670.00
8	Dicyclomine Hcl.	10 mg.	Tablet	-do-	300 tabs	194	24	4656.00
9	Chloramphenicol Eye Oint	1%	Aplicap	-do-	500 aplicap	194	70	13580.00
10	Oint. Povidone Iodine	5%	Oint.	-do-	5 tubes	194	60	11640.00
11	Cetrimide Powder	125 gm.	Power	-do-	125 gm.	194	45	8730.00
12.	Absorbent Cotton	100 gm.	Pkt.	-do-	10 Pkts	194	65	12610.00
13	Cotton Bandage	4 cm. width x 4 mtr. length	Roll	-do-	120 rolls	194	50	9700.00
14.	Metronidazole	200 mg.	Tablet	-do-	50 tabs	194	50	9700.00
15.	Bronhexin Hydrochloride	8 mg.	Tablet	-do-	250 tabs	194	35	6790.00
	TOTAL						2066.00	400804.00

2 JAN 2003



Govt. of West Bengal
Directorate of Health Services
S.F.W.B., P-16, India Exchange
Place Extn. C.I.T. Building.
KOLKATA - 73.

No. H/SPWB-RCH/10R-94-2000/Pt-I/

Dated, Kol _____ 2002.

To
Shri R.N. Yadav.
Desk Officer (A.P.I).
Govt. of India.
Ministry of Health & Family Welfare.
Deptt. of Family Welfare.
HIRMAN BHAVAN.
New Delhi.

Sub :- RCH Sub-Project Asansole - Procurement plan
for the year 2002-2003.

Ref :- Your letter No. L 19012/40/96-API dt. 19.9.2002 is
issued to Dr. N.G. Gangopadhyay, Adviser(Health),
SUDA.

Please refer to above letter wherein some informations have been
sought for regarding procurement of Drugs etc., This is to inform you
that no drugs are procured directly by the National RCH Project and these
are supplied by the Govt. of India through the agencies of its own.

You are therefore requested to take suitable action as deem fit
for supply of drugs as per requirement of subproject, Asansole. However,
a list of drug & MSR for 97 Scs, as sent by the sub-project Asansole, is
enclosed hreewith for your kind perusal.

Encls : As above.

sd/-
(DR D. K. GHORAI.)

State Family Welfare Officer &
Project Director (RCH), W.B.

No. H/SPWB-RCH/10R-94-2000/Pt-I/1792/1(2)

Dated, Kol 20/12/2002

Copy forwarded for information & necessary action to :-

The Advisor (Health)

S U D A.

Health Wing,

'ILGUS BHAVAN'.

H-C Block, Sector-III, Bidhannagar, Kol-91.

This has a ref. to his letter No. SUDA-120/96(Pt-IV)1570
dt. 15.11.2002.

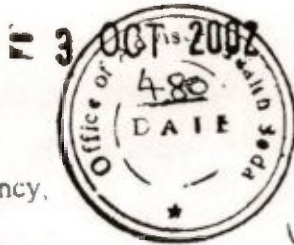
sd/-
Controller of Finance &
Administrative Officer(PW)
West Bengal.

sd/-
19/11/02

L. 19012/40/96-API
Govt. of India
Ministry of Health & Family Welfare
Deptt. of F.W.

AP/mon take action 3/10

Nirman Bhawan, New Delhi
Dated the 19th Sept., 2002



Handwritten initials and signatures: JSP, 2/19, 22/10, 20/10, 20/10, 20/10

To

Dr. N. G. Gangopadhyay,
Adviser(Health),
State Urban Development Agency,
H-C Block, (ILGUS Bhawan)
Sector III, Salt Lake, Bidhannagar,
CALCUTTA.

SUB: RCH Sub-project-ASANSOLE--procurement plan for the year 2002- 2003.

Sir,

I am directed to refer to your letter No.SUDA-120/96 (Pt.IV)/368 dated the 8.8.2002 submitting therewith revised procurement plan for the year 2002-03 and convey approval of the Government of India as under:

1. Procurement of drugs for 4 FRUs may be made keeping in view the norms for quantities of each drug item approved under National component of RCH programme and on pro rata basis for the remaining project period
2. The equipments for FRUs consisting of sterilizing and OT light equipment, x-ray machine and ultrasonic facilities etc. are approved
3. Printing of family schedule and furniture for management and supervisory cell at a total cost of Rs.5 lakhs and Rs.1.70 lakhs respectively are approved.
4. The quantity of Drugs and MSR for 5 HAUs as per detail given in annexure 10 of your proposal are not consistent with the list of drugs defined under the RCH programme. The State Government may procure drugs and MSR for the 5 HAUs only as per the approved list of such items for such institutions under the National component of RCH.
5. Proposal for procurement of furniture for FRUs, as per annexure IV of the proposal, is approved.

The State Government is requested to note that all procurements under the RCH Sub project are to be made in accordance with the procedure and guidelines approved by the Government of India and the World Bank. A report on up to date procurement of different items (Item wise and facility wise) may also be submitted for our record.

Yours faithfully,

(R.N. YADAV)
DESK OFFICER (AP.I)

Copy to Secretary (FW), Deptt. Of Health & Family Welfare, Govt. of West Bengal, Calcutta.

c.c. to the Adviser (Health), SUDA.

(Signature)
(R.N. YADAV)
DESK OFFICER (AP.I)

SUDA

STATE URBAN DEVELOPMENT AGENCY

**HEALTH WING
"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

SUDA-120/96(Pt-IV)/570

Ref No.

Date 15.11.2002

**From: Adviser (Health)
SUDA**

**To: The S.F.W.O & Jt. D.H.S, West Bengal
SFWB, CIT Building (5th Floor)
P-16, India Exchange Place Extension
Kolkata**

Sub: RCH-Sub Project Asansol : Procurement of Drugs and MSR for 13 HAUs

Sir,

Reference is invited to para 4 of Govt. of India letter no. L 19012/40/96 -API dt. 19.9.2002 on the above subject (* copy enclosed).

You are requested to arrange procurement of Drugs and MSR ^{for one year} for 13 HAUs (PHC) of RCH-Sub Project Asansol as suggested by Govt. of India.

An early action is requested for, as EOP of the Sub-Project on 31.3.2003.

Encl: as stated

Yours faithfully,
[Signature]
Adviser (Health) 15/11/02

SUDA-120/96(Pt-IV)/570 (1)

15.11.2002

C.C

The Commissioner, Family Welfare & Special Secretary, Dept of Health & F.W, Govt. of West Bengal, Writers Building, Kolkata - for favour of kind information and necessary action please.

[Signature]
Adviser (Health) 15/11/02
15.11.2002

SUDA-120/96(Pt-IV)/ 570 (2)

C.C

Sri R.N.Yadav, Desk Officer (AP), Ministry of Health & F.W, Govt. of India, Nirman Bhavan, New Delhi for present information.

[Signature]
Adviser(Health) 15/11/02

copy of

Placed below is the communication from Govt. of India, Ministry of Health & Family Welfare, Dept. of F.W. bearing no. L.19012/40/96 - API dt. 22nd April, 2003 on the subject of "RCH-Sub Project Asansol -Extension of sub project implementation period".

The Action Plan with financial requirement so required for the period from April, 2003 to March, 2004 is under preparation in consultation with the concerned ULB. The Project Director, RCH-Sub Project Asansol / Mayor, Asansol Municipal Corporation is being requested to send an appropriate representative to participate in the preparation of the said Action Plan. On finalisation, the same will be placed before the Competent Authority prior to its submission to GOI.

Submitted for kind information of Director, SUDA and Secretary, M.A. Dept.

[Signature]
30.4.03

UD NO- SUDA -1120)
96 (AT-IV) / 66
dt. 30.6.03

Director, SUDA
Secretary, M.A. Dept.



परिवार कल्याण विभाग
स्वस्थ एवं परिवार कल्याण मंत्रालय
निर्माण भवन, नई दिल्ली - 110011

J.V.R. PRASADA RAO
Secretary
Tel.: 3018432
Fax : 3018887
e-mail : secyfw@nb.nic.in

GOVERNMENT OF INDIA
DEPARTMENT OF FAMILY WELFARE
MINISTRY OF HEALTH & FAMILY WELFARE
NIRMAN BHAVAN, NEW DELHI - 110011

V. V. Robert
CF 9870
not may propose plan
Secretary District
WDA may be informed
by Fax.
D. B. C. 18/12/02

D.O. No. LP/19012/12/2002- API (Vol. II)

Dated the 10th December, 2002.

inform -
Po RAO for
for Na. P.
24/12/02

Dear Shri Barman,

Two RCH Sub-Projects are under implementation in the Asansole city Murshidabad District of your State since September 1997 at a total cost of Rs. 22.10 crores. Against the release of Rs. 18.00 crores by Government of India, the Sub-Project has reported an expenditure of Rs. 11.49 crores only. In order to enable the States to complete the approved activities within the component wise approved budget ceilings, the Government of India has decided to continue these Sub-Projects till the launching of RCH Phase-II which is likely to take place during 2nd half of next financial year. I therefore suggest you to kindly review the progress of implementation at your level and send us the latest physical and financial progress report, likely achievement by the end of the March, 2003 and proposed plan for the extended period after March, 2003 along with the requisite financial requirement with justification. All these details are to be sent component-wise.

draft for
for kind
approval
16/12/02

With regards,

Yours sincerely,

(Signature)

(J. V. R. Prasada Rao)

Shri Asim Barman
Secretary (Family Welfare)
Government of West Bengal
Writer's Building
CALCUTTA - 700 001
WEST BENGAL.

Copy to Dr. D.K. Ghorai, JE Director of Health Services
(Fw), state Fw officer, Dept of Fw Bureau, Calcutta

Ajay Mehra
(A. K. MEHRA)
DIRECTOR (AP)



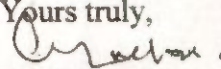
D.O.No.L.19012/12/2002-API(Vol.III)

Dear Sir,

Kindly refer to D.O.letter of even number dated 10th December, 2002 from Sh.J.V.R.Prasada Rao, Secretary (FW) communicating extension of the World Bank assisted RCH sub project implementation period till the launching of the 2nd phase of RCH Programme. The Government of India has released, so far an amount of Rs.16.00 crores in respect of the two sub projects against which the state Government has reported an expenditure of Rs.12.59 crores only up to March 2003. It is also seen from the records available in the Division that physical performance report (component wise) has not been submitted by the sub project authorities for long. In view of the non-submission of the component wise physical and financial reports, we are unable to assess the savings or excess requirements component and record component wise performance. Such details are also required for preparing replies to Parliament Questions.

As only few months are left in the completion of the project implementation period, I request you to kindly review the project with the concerned officials so as to ensure completion of all approved activities before the closer of the sub project. Further it may also be ensured that latest physical and financial reports along with SOEs are submitted urgently (components-activity wise). Since the sub project period has been extended upto the launch of the phase II of RCH Programme, Action Plan and procurement plan for the next year may kindly be got prepared and submitted to the Ministry urgently to enable us assess the financial requirement under the sub project. The Action plan may kindly be prepared keeping in view the approved budget ceiling for each component. In case diversion of savings from one component to the other is required, full justification along with the quantum of amount required for diversion may kindly be furnished *for approval of SGT.*

The Ministry would consider releasing additional amount only on the receipt of latest physical and financial report, SOEs, pending UCs and action plan etc.

Yours truly,

(A.K.MEHRA)

Sh.Asim Burman
Principal Secretary,
Health & Family Welfare Deptt,
Govt.of West Bengal,
Writers Building,
CALCUTTA.

Copy to: Dr. N.G.Gangopadhyay, Adviser (Health), SUDA
H.C.Block, (ILGUS Bhavan), Sector-3, Salt Lake, Calcutta-700091.