

SUDA, Health wing is providing health care and monitoring services in 126 ULBs in 19 districts in west Bengal. For administrative job all computers and telephones are used regularly at the head quarter for smooth functioning of seven (07) health schemes. Incidentally, it may be mentioned that Smt. Anima Goswami is already engaged at SUDA for the above mentioned type of work. Now, for cleaning of computers and telephone handsets at SUDA, Health wing, it is proposed to engage Smt Anima Goswami, at the existing terms and conditions as followed in SUDA for the period as agreed with SUDA. The No. of computers and telephones handsets along with name of respective room are given below: -

Sl No	Room	Officer	No. of Computer	No. of telephone
1	Project Officer	Dr. Goswami	02	04
2	Finance Officer	Dipankar Chowdhury	01 + 01 (Printer)	01
3	A.P.O	Dr. G. De	01	01
4	A.P.O	Dr. S. Basu	01	00
5	Office	-----	01	01 + 01 (Fax)

Submitted for kind post facto approval so that payment released from CBPHCS & HHW Scheme combined fund.

x/

P.O (H)
F.A, SUDA

Notes at above

SUDA has engaged Smt Anima

02-08-11
Goswami
02.08.11

Goswami to clean desktop Computers and telephones in office/Accounts section/ officers chambers. SUDA (Health) has proposed to extend the same service from Smt Goswami under the similar terms and condition. In view of the fact that regular cleaning of Computers/Telephone will ensure satisfactory service we may ~~acc~~ accede to their proposal at 'x' above

[Signature]
2/8/11

Agreed

[Signature]
2/8/11

F.A P.O. (Health)

Goswami
03.08.11

As agreed above, Fund may be released from Account Section of SUDA, wherein CBPHCS A/c is lying, Submitted so that payment of Rs 455K (Four hundred fifty five only) [195+260] may be made in cash.

F.O. (H)

03-08-11

As per notes and orders at prepage

As approved at prepage, Rs.455/- (Rupees Four Hundred Fifty Five) only may be paid by Cash to Anima Goswami towards cleaning & dis-infecting charges of Computer & Telephone Receivers for the month of May & June, 2011.

Pay orders endorsed on the body of the Bills are for signatures of F.O., SUDA please.

~~P.O.~~
~~Anima Goswami~~
03-08-11

Signed
17/08/11

CCA

Enclosed opposite bill. of ~~MS~~ Anima Goswami. for an amount of Rs 260/- (Two hundred sixty only) for cleaning of Computers & Telephones at SUDA Health wing. Submitted for kind approval so that payment may be released to MS Anima Goswami from CBPHCS Fund.

P.O (H)
Director

AO

CCA
11/08/11

11-08-11

Signed
17/08/11

WT

As per notes and orders above

As approved at above, Rs. 260/- [Rupees Two sixty] only may be paid by cash to Anima Goswami for cleaning and dis-infecting charges of Computer and Telephone Receivers for the month of July, 11.

Pay order endorsed on the body of the bill is for signature of FO, SUDA pl.

to
11/08/11
CCA

Signed
17/08/11

Enclosed opposite bill of Anima Goswami for Telephone & Computer maintenance charge of Rs 260/- (Two hundred sixty only) for the month of August, 2011. Job done by the above mentioned co. was satisfactory in nature.

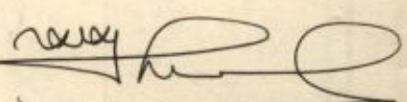
X

Submitted for kind approval so that payment may be released from CBPHCS fund after booking the expenditure under the head of operating cost.

P.O/H)
F.A.
C.C.A

13-09-11
Goswami
13.09.11

'X' may be released


13/09/11

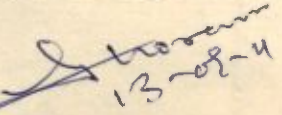
As per notes and orders above

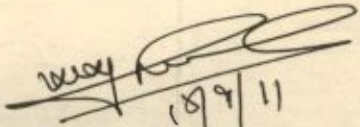
Rs.260/- (Rupees Two Hundred Sixty) only may be paid by Cash to Anima Goswami towards cleaning & dis-infecting charges of Computer & Telephone Receivers placed at SUDA-Health wing for the month of August, 2011.

Pay order endorsed on the body of the Bill is for signature of

F.A., SUDA please.

F.A.



13-09-11


13/9/11

State Urban Development Agency, Health Wing, West Bengal

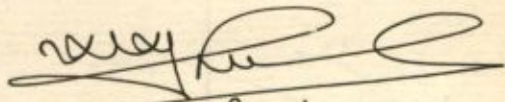
Enclosed opposite bill from ANIMA GOSWAMI for an amount of Rs 260/- (Two hundred sixty only) for cleaning and maintenance charge of computers, printers and telephones installed at SUDA health wing, for the month of Sep, 2011,

Submitted for kind approval so that payment may be released in favour of Anima Goswami from CRPHCS fund and expenditure may be booked under the head "Operating Cost,"


20-10-11

~~F.A.~~

Rs 260/- may pl. be paid to Anima Goswami for servicing the telephones and printers in SUDA (Health)


21/10/11


As per notes and orders above

Rs. 260/- [Rupees Two hundred sixty] only may be paid in Cash to Smt. Anima Goswami towards cleaning and dis-infecting charges of telephone receivers and computers installed at SUDA - Health wing for the month of Sept., 11.

Pay orders endorsed on the body of the bill is for signature of FA, SUDA please.

F.A

1.1ea
21-10-11


21/10/11

~~C.C.A~~

Enclosed opposite bill from Anima Goswami for an amount of Rs. 130/- (One hundred thirty only) for cleaning & maintenance charges of computers, printers and telephone hand sets at SUDA - Health wing for the month of October, 2011.

Submitted for kind approval so that payment may be released in cash from CBPHCS fund and expenses may be booked under the head 'operating cost'.

08-11-2011

Anima Goswami
8.11.11

P.O/(H)

~~F.A.~~

~~F.O~~

P.O. pay

[Signature]

8/11/11

~~CCA~~

[Signature]
7.8.11/11

As per notes and orders above

Rs.130/- (Rupees One Hundred Thirty) only may be paid by Cash to Anima Goswami towards cleaning & dis-infecting charges of Computer & Telephone Receivers placed at SUDA-Health wing for the month of October, 2011.

Pay order endorsed on the body of the Bill is for signature of F.A., SUDA please.

~~*[Signature]*~~
08-11-11
~~CCA~~

Liquid.
7.8.11

Enclosed opposite bill from Anima Goswami for cleaning of Telephone, Fax & Computer with Printers installed at SUDA-Health wing for the month of Nov, 2011. The total amount of bill is Rs 260/- (Two hundred sixty only).

Submitted for kind approval. So that payment of Rs 260/- may be made to Anima Goswami in cash after booking of the aforesaid amount under the head "operating cost" of CBPHCS Fund.

P.O.(H)

F.A, SUDA

27-12-2011

[Signature]
27/12/11

Payment mentioned at 'x' above may be released

[Signature]
28/12/11

~~F.A~~

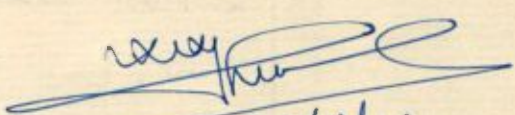
~~C.C.A~~

As per notes and orders at prepage

Rs.260/- (Rupees Two Hundred Sixty) only may be paid by Cash to Anima Goswami towards cleaning & dis-infecting charges of Computer & Telephone Receivers placed at SUDA-Health wing for the month of November, 2011.


Pay order endorsed on the body of the Bill is for signature of F.A., SUDA please.

~~R.A.~~
27-12-11


29/11/11

Enclosed opposite bill from Anima Goswami for cleaning of Phones, Computers, Printers & Fax at health wing, SUDA for the month of Dec, 2011. The amount is Rs 260/- (Two hundred and sixty only)

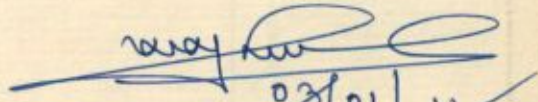
Submitted for kind approval so that payment may be released to Anima Goswami in cash out of CBHES Fund and amount may be booked under the Bk head 'operating cost'


03-01-12

~~F.A.~~

Pl. pay

F/O
CCA


03/01/12

A.S.
03/01/12

As per notes and orders at prepage

Rs.260/- (Rupees Two Hundred Sixty) only may be paid by Cash to Anima Goswami towards cleaning & dis-infecting charges of Computer & Telephone Receivers placed at SUDA-Health wing for the month of December, 2011.

Pay order endorsed on the body of the Bill is for signature of F.O., SUDA please.

F.O.
03-01-12
CCA

liquid.
7/07/12

Enclosed opposite three (03) nos. A bills from Anima Goswami for cleaning of phones, Computers, Printers & Fax machine installed at health wing, SUDA for the months of Feb, 2012, Mar, 12 & March, 2012 for an amount of Rs 780/- (260/- + 260/- + 260/-) [Seven hundred eighty only]

Submitted for kind approval so that payment may be released to Anima Goswami in cash out of CBPHCS Fund after booking the amount under the head "Operatory cost."

03-05-12

F.A

Rs 480/- may be released to Anima Goswami as proposed by F.O. (H) towards cleaning & dis-infecting of computers and telephones charge for the period of Feb'12 to April 2012 @ Rs 260 per month.

[Signature]

[Signature]
4/5/12

F.O.
CCA
11/10/12

As per notes and orders at prepage

Rs.780/- (Rupees Seven Hundred Eighty) only may be paid by Cash to Anima Goswami towards cleaning & dis-infecting charges of Computer & Telephone Receivers placed at SUDA-Health wing for the month of February, March & April, 2012.

Pay orders endorsed on the body of the Bills are for signatures of F.O., SUDA please.

~~And~~ *Anima Goswami*
11-05-12

Enclosed opposite bill from ANIMA GOSWAMI for cleaning of Computers / Printers / FAX machine installed at SUDA-Health wing for Rs 260/- (Two hundred sixty only) for the month of May, 2012;

Submitted for kind approval so that payment may be released out of CBPHES fund and expenses may be booked under the heading "Operating cost."

Anima Goswami
15/06/12
15-6-12

Pl. pay

Anima Goswami
15/6/12

~~P.O (H)~~
~~F.A~~

~~F.O~~
CCA

Anima Goswami
15-6-12

As per notes and orders at prepage

Rs.260/- (Rupees Two Hundred Sixty) only may be paid by Cash to Anima Goswami towards cleaning & dis-infecting charges of Computer & Telephone Receivers placed at SUDA-Health wing for the month of May, 2012.

Pay orders endorsed on the body of the Bills are for signatures of F.O., SUDA please.

Handwritten:
R/A
15-05-12
CCA

Handwritten:
Signed
P.O. 12/12

Enclosed opposite a bill submitted by "ANIMA GOSWAMI" for cleaning of computers, printers, telephone handsets & fax machine installed at SUDA Health wing for the month of June, 2012. The total amount is Rs 260/- (Two hundred and sixty only).

Submitted for kind approval so that payment may be released in cash to the above noted firm from C.P.H.C.S Fund and amount may be booked under the heading "Operating Cost".

Handwritten: P.O.(A)

Handwritten:
E/A
E/O
CCA
10/05/12

Handwritten: 'x' may be paid

Handwritten:
04/07/12
09-07-12

Handwritten signature and date:
04/7/12

As per notes and orders at prepage

Rs.260/- (Rupees Two Hundred Sixty) only may be paid by Cash to Anima Goswami towards cleaning & dis-infecting charges of Computer & Telephone Receivers placed at SUDA-Health wing for the month of June, 2012.

Pay order endorsed on the body of the Bill is for signature of F.O., SUDA please.

~~A.O.~~
~~[Signature]~~
06-07-12

Riqud.
[Signature]

CCA

Placed opposite bill from ANIMA Goswami for an amount of Rs 260/- (Two hundred and sixty only) for cleaning of Computers, Printers, Fax machine & Telephone handsets installed at SUDA-Health wing for the month of July, 2012.

Submitted for kind approval so that payment may be released out of CPHEIS Fund.

P.O (H)
~~EA~~
C.C.A

DI. pay

08-08-12

[Signature]
08-08-12

[Signature]
09/07/12

As per notes and orders at prepage (bottom)

Rs.260/- (Rupees Two Hundred Sixty) only may be paid by Cash to Anima Goswami towards cleaning & dis-infecting charges of Computer & Telephone Receivers placed at SUDA-Health wing for the month of July, 2012.

Pay order endorsed on the body of the Bill is for signature of F.O., SUDA please.

~~Signature~~
10-08-12

~~Signature~~

Signature
10/08/12

c.c.A .

Enclosed opposite bill of ANIMA GOSWAMI for cleaning of telephone handsets, computers, printers & fax machine installed at Health wing, SUDA for the month of August, 2012 for an amount of Rs 260/- (Two hundred Sixty only) for payment.

Submitted for kind approval so that onward payment may be made to ANIMA GOSWAMI from CBPHCS Fund.

Signature
06-09-12
Goswami
06.09.12

Proposal at 'x' may pl. be approved
~~etc etc~~

Signature
09/09/12

Signature
29/11

P.O(H)
F/A

~~Signature~~
Director

CCA
FO
Signature

As per notes and orders at prepage (bottom)

Rs.260/- (Rupees Two Hundred Sixty) only may be paid by Cash to Anima Goswami towards cleaning & dis-infecting charges of Computer & Telephone Receivers placed at SUDA-Health wing for the month of August, 2012.

Pay order endorsed on the body of the Bill is for signature of F.O., SUDA please.

~~Handwritten signature and date: Anima Goswami, 07-08-2012~~

Handwritten signature: Anima Goswami

CEA

Enclosed opposite bill submitted by ANIMA GOSWAMI for cleaning of Telephone handsets, Computers, Printers & Fax machine installed at SUDA-Health wing. Total amount of bill is Rs 299/- (Two hundred ninety nine only).

Submitted for kind approval so that payment may be released in cash in favor of ANIMA GOSWAMI out of CBPHCS Fund.

~~Director~~

PD(H)

FO(H)
FO
CEA
10-01-13

10-01-13

10-01-13
Anima Goswami
10.1.13

WT
10/1/13
Anima Goswami
10.1.13

As per notes and orders at prepage (bottom)

Rs.299/- (Rupees Two Hundred Ninety Nine) only may be paid by Cash to Anima Goswami towards cleaning & dis-infecting charges of Computer & Telephone Receivers placed at SUDA-Health wing for the month of December, 2012.

Pay order endorsed on the body of the Bill is for signature of F.O., SUDA please.

*F.O. Anima Goswami
14-01-2013*

*Signature
14-01-13*

CCO

Enclosed opposite bill submitted by ANIMA GOSWAMI for cleaning of Telephone hand set, Computers, Printers & Fax machine installed at SUDA-Health Wing. Total amount of bill is Rs. 299/- (Two hundred ninety nine).

Submitted for kind approval so that payment may be released in cash in favour of ANIMA GOSWAMI out of CBPHGS fund

*[Signature]
15.2.13*

F.O.(H)

As noted above, submitted for kind approval so that payment may be released,

*[Signature]
05/02/13*

*[Signature]
05-02-13*

*P.O(H)
Director*

P.O(H)

*[Signature]
05-02-13*

*P.O(H)
5/0*

*F.O(H)
CCO*

Payment may be released out of CBPHGS Fund.
*[Signature]
11-02-13*

*[Signature]
05-02-13
11-02-13*

As per notes and orders at prepage (bottom)

Rs.299/- (Rupees Two Hundred Ninety Nine) only may be paid by Cash to Anima Goswami towards cleaning & dis-infecting charges of Computer & Telephone Receivers placed at SUDA-Health wing for the month of January, 2013.

Pay order endorsed on the body of the Bill is for signature of F.O., SUDA please.

~~F.O.~~
Anima Goswami
11-02-13
CCA

signed
11/02/13

Enclosed opposite, bill placed by ANIMA GOSWAMI for an amount of Rs 299/- (Two hundred ninety nine only) for cleaning of telephone handsets, computers, printers & BPAAS installed at Health wing, SUDA. The bill is placed for job done during the month of Feb, 2013.

Submitted for kind approval so that payment may be released in cash out of CRPHCS fund & the amount may be booked under the heading "operating cost".

~~P.O (H)~~
Director
FO
CCA
10/02/13

13-03-13
Goswami
13.03.13.

WT
18/02/13

As per notes and orders at prepage (bottom)

Rs.299/- (Rupees Two Hundred Ninety Nine) only may be paid by Cash to Anima Goswami towards cleaning & dis-infecting charges of Computer & Telephone Receivers placed at SUDA-Health wing for the month of February, 2013.

Pay order endorsed on the body of the Bill is for signature of F.O., SUDA please.

~~P.O.~~
14-03-13
CCA

Rigned.
7/14/03/13

Enclosed opposite bill submitted by Smt. Anima Goswami for cleaning of Telephone sets, Computers, Printer & Fax machine for the month of March, 2013. The bill amount is Rs 299/- (Two hundred ninety nine only).

Submitted for kind approval so that Payment may be released out of ~~CBHCS~~ CBHCS fund and the expenditure may be booked under the heading of operating cost."

P.O (A)
Director.
P.O (A)
FO

CCA
17
18/04/13.

16-04-13
Goswami
16.4.13

WT
16/4/13
Goswami
17.4.13

As per notes and orders at prepage (bottom)

Rs.299/- (Rupees Two Hundred Ninety Nine) only may be paid by Cash to Anima Goswami towards cleaning & dis-infecting charges of Computer & Telephone Receivers placed at SUDA-Health wing for the month of March, 2013.

Pay order endorsed on the body of the Bill is for signature of F.O., SUDA please.

~~She...~~
Anima Goswami
18-04-13

Signed
19/04/13

CEA

Enclosed opposite bill submitted by ANIMA Goswami for cleaning of Telephone hand-sets, Computers, Printers & Fax machine installed at SUDA-Health wing for the month of Apr, 2013. The bill amount is Rs 299/- (Two hundred ninety nine only).

Submitted for kind approval so that onward cash payment may be made to the service provider out of UPHC Fund.

P.O (H)
Director

To

17/05/13
Anima Goswami
17-05-13

WT
20/5/13

CEA
20/5/13

As per notes and orders at prepage (bottom)

Rs.299/- (Rupees Two Hundred Ninety Nine) only may be paid by Cash to Anima Goswami towards cleaning & dis-infecting charges of Computer & Telephone Receivers placed at SUDA-Health wing for the month of April, 2013.

Pay order endorsed on the body of the Bill is for signature of F.O., SUDA please.

~~F.O. 21-05-13~~

Signed
22/05/13

ccA

Enclosed opposite bill drawn by Smt Anima Goswami for cleaning of telephone handsets, Computers & fax machine installed at Health wing, SUDA for the month of May, 2013. The total amount of the bill is Rs 143/- (one hundred forty three only)

Submitted for kind approval so that Payment may be released in cash in favour of Smt Anima Goswami out of CBPHCS Fund.

X

05/06/13

Goswami
05/06/13

'X' may pl. be approved

05/06/13

ccA
05/06/13

P.O (H)
F/A.

Director

FO

ccA
05/06/13

As per notes and orders at prepage (bottom)

Rs.143/- (Rupees One Hundred Forty Three) only may be paid by Cash to Anima Goswami towards cleaning & dis-infecting charges of Computer & Telephone Receivers placed at SUDA-Health wing for the month of May, 2013.

Pay order endorsed on the body of the Bill is for signature of F.O., SUDA please.

~~Done~~
05-06-13

Signed
06/06/13

CCA

Enclosed opposite (Flag "x") bill submitted by ANIMA GOSWAMI for the month of May, 2013 for an amount of Rs 299/- (two hundred and ninety nine only).

It may be mentioned here that she had submitted a bill for an amount of Rs 143/- (one hundred forty three only), which was duly approved and necessary pay order was made as noted above.

But, the service provider found that the bill is wrong as the total amount of service provided will be Rs 299/- instead of Rs 143/-. So, they refused to take payment.

The fact may be verified in their bill enclosed at flag "y". It is also worthwhile to say that the bill would be Rs 299/- as shown in previous bills also.

In this case, it is proposed to release Rs 299/- and cancel the old bill for Rs 143/- which was reduced by the vendor previously.

by condoning the mistake made by
Jmt. ANIMA GOSWAMI.
Submitted.

21/06/13

~~F.A.~~

ask the agency to
claim the differential amount
with the next bill.

~~F.O. (H)~~

24/6/13

Enclosed opposite bill submitted
by ANIMA GOSWAMI for an amount
of Rs 455/- (four hundred fifty five only)
consisting regular payment of Rs 299/-
for the month of June, 13 & differential
amount of Rs 156/-, comes from wrong bill
amount of Rs 143/- instead of Rs 299/- for
the month of May, 2013. The old
bill is marked at 'x'.

As it is proposed above to pay
the bill for differential amount with
the trash bill of next month, he
may agree to pay Anima Goswami for
an amount of Rs 455/- (four hundred
fifty five only) out of CBPHCS Fund
by Cash,
Submitted -

'x'

P.O. (H)

F.A.
Director

~~F.O. (H)~~

ccA
26/7/13

'x' may please be approved.

23/07/13
13.7.13
24/7/13

As per notes and orders at prepage

~~Rs.143/- (Rupees One Hundred Forty Three) only may be paid by Cash to Anima Goswami towards cleaning & disinfecting charges of Computer & Telephone Receivers placed at SUDA-Health wing for the month of June, 2013.~~

~~Pay order endorsed on the body of the Bill is for signature of F.O., SUDA please.~~

~~F.O.
26-07-13~~

As per notes and orders at prepage

Rs.455/- (Rupees Four Hundred Fifty Five) only may be paid by Cash to Anima Goswami towards cleaning & disinfecting charges of Computer & Telephone Receivers placed at SUDA-Health wing for the month of June, 2013.

Pay order endorsed on the body of the Bill is for signature of F.O., SUDA please.

~~F.O.
26-07-13~~

Signed
26/7/13

~~CCA~~

Enclosed opposite bill submitted by Smt. Anima Goswami for cleaning of computers & telephone hand sets, Fax machine installed at SUDA-Health wing for the month of July, 2013. The total amount of the bill is ₹ 299/- (Two hundred ninety nine only).

Submitted for kind approval so that payment may be released out of CBPCS fund.

13/08/13
Goswami
13.08.13

'x' at above may please be approved.

Ray
14/8/13

W.T.
14/8/13

P.O (H)
F.A.
Director

B
F.O. PL
14/8/13

CCA
14/8/13

As per notes and orders above

Rs.299/- (Rupees Two Hundred Ninety Nine) only may be paid by Cash to Anima Goswami towards cleaning & disinfecting charges of Computer & Telephone Receivers placed at SUDA-Health wing for the month of July, 2013.

Pay order endorsed on the body of the Bill is for signature of F.O., SUDA please.

F.O.
Ray
14-08-13
CCA

Signed
14/8/13

Enclosed opposite bill submitted by Smt. Anima Goswami for cleaning & maintenance of Telephone sets, Computers & Printers installed at SUDA Health wing for the month of August, 2013. The bill amount is Rs 299/- (Two hundred ninety nine only).

Submitted for kind approval so that payment may be released in cash to Smt. Goswami out of CBPHES Fund and the expenses may be booked under "Contingency".

10-09-13

Proposal at 'x' above may please be approved.

[Signature]
10/09/13

WJ
4/7/13
[Signature]
11-9-13.

As per notes and orders above

Rs.299/- (Rupees Two Hundred Ninety Nine) only may be paid by Cash to Anima Goswami towards cleaning & disinfecting charges of Computer & Telephone Receivers placed at SUDA-Health wing for the month of August, 2013.

Pay order endorsed on the body of the Bill is for signature of F.O., SUDA please.

Signed
11/09/13

[Signature]
11-09-13

ccA

F.A
Director
PO (x)
FO
ccA
11/9/13

Placed below a bill submitted by ANIMA GOSWAMI for cleaning and maintenance of Telephone handsets, computer monitor & CPU, Printers & Fax machine installed at Health wing, SUDA. The bill is for the month of September, 2013 and amounting to ₹ 299/- (Two hundred ninety nine only).

Submitted for kind approval so that Cash payment may be made to ANIMA Goswami from CBPHCS Fund.

22/10/13

Goswami
22.10.13.

Proposal at 'x' may please be approved.

[Signature]
22/10/13

[Signature]
22/10/13

~~P.O (H)
F.A~~

~~Director~~

~~FO~~

CCA
~~A~~
23/10/13

As per notes and orders above

Rs.299/- (Rupees Two Hundred Ninety Nine) only may be paid by Cash to Anima Goswami towards cleaning & disinfecting charges of Computer & Telephone Receivers placed at SUDA-Health wing for the month of September, 2013.

Pay order endorsed on the body of the Bill is for signature of F.O., SUDA please.


~~F.O.~~
[Signature]
23-10-13

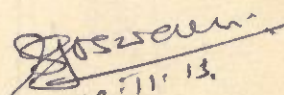
Signed,
[Signature]
23/10/13

CCA

Placed below bill submitted by Anima Goswami in respect of cleaning of telephone hand sets, computer, Fax machine & Printers installed at Health wing, SUDA. The bill drawn by the agency is for the month of October, 2013 and the bill amount is. Rs 299/- (Two hundred ninety nine only). Submitted for kind approval so that payment may be released.

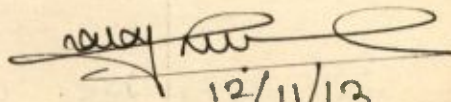
P.O.(H)
FA



12/11/2013

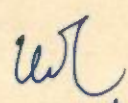

12/11/13

Proposal at 'x' above may please be approved.

Director.


12/11/13


F.O. pl.
13/11/13

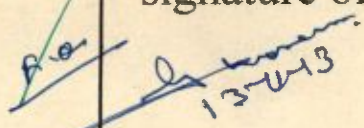

14/11/13

ceA
13/11/13

As per notes and orders above

Rs.299/- (Rupees Two Hundred Ninety Nine) only may be paid by Cash to Anima Goswami towards cleaning & disinfecting charges of Computer & Telephone Receivers placed at SUDA-Health wing for the month of October, 2013.

Pay order endorsed on the body of the Bill is for signature of F.O., SUDA please.


13/11/13

Signed
13/11/13

ceA

Placed below bill submitted by Smt. Anima Goswami in respect of cleaning of Computers, Fax machines, telephone handsets installed at Health wing, SUDA for the month of NOV-2013. The amount of bill is Rs. 299/- (Two hundred ninety nine only)

Submitted for kind approval so that payment may be released.

05-12-2013
Anima Goswami
06.12.13

Proposal at 'x' way is approved.

[Signature]
9/11/13

[Signature]
9/12/13

Director

~~AO~~
F.O. Pl.
02/10/13

CCA
10/12/13

As per notes and orders above

Rs.299/- (Rupees Two Hundred Ninety Nine) only may be paid by Cash to Anima Goswami towards cleaning & disinfecting charges of Computer & Telephone Receivers placed at SUDA-Health wing for the month of November, 2013.

Pay order endorsed on the body of the Bill is for signature of F.O., SUDA please.

Signed
[Signature]
10/12/13

CCA

~~*[Signature]*~~
10-12-13