

স্বৈচ্ছাসেবী স্বাস্থ্যকর্মীর নিয়োগের আবেদন পত্র

- ১। আবেদনকারিনীর নাম :
- ২। আবেদনকারিনীর পিতা / স্বামীর নাম :
- ৩। ঠিকানা (ওয়ার্ড নং সহ) :
- ৪। বয়স :
- ৫। শিক্ষাগত যোগ্যতা :
- ৬। বি.পি.এল. তালিকার ক্রমিক নং :
- ৭। সামাজিক / সেবামূলক কাজে অভিজ্ঞতা থাকলে তার বিবরণ :

উপরোক্ত বিবরণ আমার জ্ঞান ও বিশ্বাসমতে সত্য।

আবেদনকারিনীর স্বাক্ষর

বিঃ দ্রঃ : শিক্ষাগত যোগ্যতা, বয়স, স্থায়ী বাসিন্দা (ওয়ার্ড নং সহ) ইত্যাদির প্রমাণপত্র সহ নিজহস্তে উপরোক্ত হকে পূরণ করে তারিখ থেকে তারিখ পর্যন্ত বেলা টার মধ্যে পৌরসভা অফিসে সংশ্লিষ্ট সিল করা বাস্তবে জমা দিতে হইবে।

নং :

তারিখ :

..... পৌরসভা

বৃহত্তর কলকাতার বাইরে ৬৩টি পৌরসভায় সমষ্টিভিত্তিক স্বাস্থ্য পরিষেবা প্রকল্প

বিজ্ঞপ্তি

এতদ্বারা শহরের দারিদ্র সীমার নীচে বসবাসকারী জনসাধারণের নিকট হইতে স্বেচ্ছাসেবী স্বাস্থ্যকর্মী পদের জন্য দরখাস্ত আহ্বান করা হইতেছে। এই পদের জন্য প্রার্থীগণের যোগ্যতা নিম্নরূপ :

- ১। প্রার্থীকে অবশ্যই মহিলা হইতে হইবে।
- ২। বি.পি.এল. তালিকাভুক্ত হইতে হইবে।
- ৩। ২৫ থেকে ৩৫ এর মধ্যে বয়স হইতে হইবে।
- ৪। বিবাহিতা হওয়া বাঞ্ছনীয়।
- ৫। নূন্যতম অষ্টম শ্রেণী পাশ হইতে হইবে।
- ৬। সামাজিক কাজ করার আগ্রহ এবং অভিজ্ঞতা বাঞ্ছনীয়।
- ৭। প্রার্থীকে অবশ্যই সংশ্লিষ্ট ওয়ার্ডের বাসিন্দা হইতে হইবে।

প্রয়োজনীয় কাগজপত্রাদিসহ দরখাস্ত পৌরসভা অফিসে
..... তারিখ হইতে তারিখ বেলা টার মধ্যে সংশ্লিষ্ট সিল করা
বাক্সে জমা দিতে হইবে।

শুধুমাত্র প্রাথমিকভাবে নির্বাচিত প্রার্থীদেরই ইন্টারভিউ করার জন্য
পৌরসভা অফিসে ডাকা হইবে। ইন্টারভিউ-এর তারিখ জানিয়ে নোটিশ জারি করা হইবে।
প্রার্থীদের ইন্টারভিউ-এর জন্য চিঠি পাঠানো হইবে না।

নিম্নপ্রদত্ত ছক অনুযায়ী দরখাস্ত জমা দিতে হইবে।

সভাপতি

পৌরসভার স্বাস্থ্য ও পরিবার কল্যাণ কমিটি

..... পৌরসভা

নং :

তারিখ :

বহুল প্রচারের জন্য প্রেরিত হইল :

- ১। মাননীয় জেলা সমাহর্তা,
- ২। মুখ্য স্বাস্থ্য আধিকারিক,

সভাপতি

পৌরসভার স্বাস্থ্য ও পরিবার কল্যাণ কমিটি

..... পৌরসভা

Enclo :

Sub. : Guideline for selection of HHWs

Criteria for selection of HHWs :

- To be selected from the BPL population of the respective ward.
- Must be female in the age group of 25 – 35 years.
- Preferably married.
- Minimum class –VIII pass.
- Having motivation / experience of rendering social services.

Process for selection of HHWs :

- The issue of selection of HHWs is to be put up in the Board of Councillors meeting of the Municipality.
- Notice to be put up in the Notice Board inviting the applications from the women of BPL families.
- Municipal Level Health & Family Welfare Committee shoulders the overall responsibility for selection of HHWs.
- Secretary convener of Health & Family Welfare committee in consultation with the Chairman will form a 4 or 5 member **selection Sub-Committee** for preliminary selection of HHWs. The said committee will prepare the list of preliminary candidates for final selection.
- Final selection will be done by the Health & Family Welfare Committee where one representative from Management & Supervision Cell at SUDA will be present.
- List of finally selected candidates against each ward and list of panel candidates in preference seriatim is to be prepared.
- The list of such finally selected and panel candidates will be displayed in the Notice Board for information and reporting within stipulated period for training.

Director, SUDA

COMMUNITY BASED PRIMARY HEALTH CARE SERVICES IN 63 NON-KMA ULBS

| District | Sl. No. | ULBs | No. of HHWs (Regular) | Panel Candidates | Total No. of HHWs to be selected and trained | No. of regular HHWs to be engaged after completion of training |
|------------------|---------|-------------|-----------------------|------------------|--|--|
| Bankura | ✓ 1 | Sonamukhi | 15 | 5 | 20 | 15 |
| Birbhum | 2 | Dubrajpur | 16 | 6 | 22 | 16 |
| | 3 | Nalhati | 16 | 6 | 22 | 16 |
| | ✓ 4 | Rampurhat | 17 | 6 | 23 | 17 |
| Burdwan | 5 | Dainhat | 14 | 5 | 19 | 14 |
| | ✓ 6 | Gushkara | 16 | 6 | 22 | 16 |
| | 7 | Jamuria | 29 | 9 | 38 | 29 |
| | ✓ 8 | Katwa | 24 | 8 | 32 | 24 |
| | 9 | Memari | 16 | 6 | 22 | 16 |
| | ✓ 10 | Raniganj | 36 | 11 | 47 | 36 |
| Cooch Behar | 11 | Dinhata | 16 | 6 | 22 | 16 |
| | ✓ 12 | Haldibari | 11 | 5 | 16 | 11 |
| | 13 | Mathabhanga | 12 | 5 | 17 | 12 |
| | ✓ 14 | Mekhliganj | 9 | 3 | 12 | 9 |
| | 15 | Tufanganj | 12 | 5 | 17 | 12 |
| Dakshin Dinajpur | 16 | Gangarampur | 18 | 6 | 24 | 18 |
| Darjeeling | 17 | Kalimpong | 23 | 8 | 31 | 23 |
| | 18 | Kurseong | 20 | 6 | 26 | 20 |
| | ✓ 19 | Mirik | 9 | 3 | 12 | 9 |
| Hooghly | 20 | Arambag | 18 | 6 | 24 | 18 |
| | 21 | Tarakeshwar | 15 | 5 | 20 | 15 |
| Jalpaiguri | ✓ 22 | Dhupguri | 16 | 6 | 22 | 16 |
| | ✓ 23 | Mal | 16 | 6 | 22 | 16 |
| Malda | 24 | Old Malda | 20 | 6 | 26 | 20 |
| Medinipur (East) | ✓ 25 | Contai | 26 | 8 | 34 | 26 |
| | ✓ 26 | Egra | 14 | 5 | 19 | 14 |
| | ✓ 27 | Haldia | 45 | 14 | 59 | 45 |
| | ✓ 28 | Panskura | 17 | 6 | 23 | 17 |
| | ✓ 29 | Tamluk | 22 | 8 | 30 | 22 |
| Medinipur (West) | 30 | Chandrakona | 12 | 5 | 17 | 12 |
| | ✓ 31 | Ghatal | 17 | 6 | 23 | 17 |
| | 32 | Jhargram | 18 | 6 | 24 | 18 |
| | ✓ 33 | Kharar | 10 | 3 | 13 | 10 |
| | ✓ 34 | Khirpai | 10 | 3 | 13 | 10 |
| | ✓ 35 | Ramjibanpur | 11 | 5 | 16 | 11 |

| District | Sl. No. | ULBs | No. of HHWs (Regular) | Panel Candidates | Total No. of HHWs to be selected and trained | No. of regular HHWs to be engaged after completion of training |
|-------------------|---------|------------------------|-----------------------|------------------|--|--|
| Murshidabad | 36 | Beldanga | 14 | 5 | 19 | 14 |
| | 37 | Dhulian | 19 | 7 | 26 | 19 |
| | 38 | Jiaganj-Azimganj | 17 | 6 | 23 | 17 |
| | 39 | Kandi | 17 | 6 | 23 | 17 |
| | 40 | Murshidabad | 16 | 6 | 22 | 16 |
| Nadia | 41 | Birnagar | 14 | 5 | 19 | 14 |
| | 42 | Chakdah | 20 | 6 | 26 | 20 |
| | 43 | Coopers Camp | 12 | 5 | 17 | 12 |
| | 44 | Nabadwip | 38 | 12 | 50 | 38 |
| | 45 | Ranaghat | 19 | 6 | 25 | 19 |
| | 46 | Santipur | 46 | 14 | 60 | 46 |
| | 47 | Taherpur | 13 | 5 | 18 | 13 |
| North 24 Parganas | 48 | Ashokenagar Kalyangarh | 37 | 12 | 49 | 37 |
| | 49 | Baduria | 17 | 6 | 23 | 17 |
| | 50 | Bangaon | 34 | 11 | 45 | 34 |
| | 51 | Basirhat | 38 | 12 | 50 | 38 |
| | 52 | Gobardanga | 17 | 6 | 23 | 17 |
| | 53 | Habra | 40 | 12 | 52 | 40 |
| | 54 | Taki | 16 | 6 | 22 | 16 |
| Purulia | 55 | Jhalda | 12 | 5 | 17 | 12 |
| South 24 Parganas | 56 | Diamondharbour | 16 | 6 | 22 | 16 |
| | 57 | Jaynagar Mazilpur | 14 | 5 | 19 | 14 |
| Uttar Dinajpur | 58 | Dalkhola | 14 | 5 | 19 | 14 |
| | 59 | Islampur | 17 | 6 | 23 | 17 |
| | 60 | Kaliaganj | 17 | 6 | 23 | 17 |

State Urban Development Agency, Health Wing, West Bengal

Sub. : Job placement training of FTSs under CBPHC - approval thereof.

A good number of ULBs are now in a position of selecting First Tier Supervisor (FTS) as per approved number, out of which some of them have completed such selection. Now it is high time for imparting job placement training to the selected FTSs. It was decided that the said training would be organised by SUDA centrally for a duration of 5 days for each of batch of 30 numbers of participants. Total number of FTSs sanctioned in CBPHC is 273, hence the batch will be 9 to 11 number in total.

The training schedule for 5 days are enclosed herewith. ✦

The estimated expenditure for one batch of 30 participants is as under :

| Sl. No. | Item of expenditure | Rate | Total Cost |
|---------|---|--|------------|
| 1. | Training materials (Training manual, bag/folder, exercise book, pen, pencil, eraser, sharper, xeroxing for transparency sheet, OH pen etc.) | @ Rs. 300/- per head X 30 participants | 9000.00 |
| 2. | Hire charges of hostel room | @ Rs.25/- per head per day x 30 x 6 | 4500.00 |
| 3. | Training venue charges | @ Rs. 1000/- per day x 5 days | 5000.00 |
| 4.a. | Food charges (Breakfast, lunch, dinner & tea etc.) | @ Rs. 150/- per head per day x 35 x 5 | 26250.00 |
| b. | Meal charges for prior night of training | @ Rs. 50 x 35 | 1750.00 |
| 5. | Transport charges for field visit of participants | Rs. 6000/- for 4 hrs. | 6000.00 |

State Urban Development Agency, Health Wing, West Bengal

| | | | |
|----|---|--|--------------------|
| 6. | Trainers fees | @ Rs. 500/- per session x 2 session x 5 days | 5000.00 |
| 7. | Miscellaneous charges | @ 10% of the total unit cost | 5750.00 |
| | Total | | 63,250.00 |
| | Total expenditure involved for 11 batches will be Rs.63250 x 11 | | 6,95,750.00 |

Mobility support of trainees (FTSs) for the to and fro journey for attending training at SUDA will be provided by the ULB on the basis of actual expenses.

All the above expenditure in-connection with FTSs training is to be booked under A/c head "Training".

In 1st batch the FTSs of 7 ULBs will participate. The Draft to this effect is enclosed for kind perusal and signature, if approved.

Director SUDA
Po/A

FTSs -
25-03-08
Approved & signed
Unit
24/3/08

Sub: 1st batch of job placement-training of FTSs under CBPTC at SUDA during 7-11 April, 2008.

1st batch of job placement-training of FTSs is scheduled at SUDA during 7-11 April wherein FTSs from 7 ULBs namely Basirhat, Beldanga, Tarakeswar, Gangarampur, Katwa, Salunia and Sonamukhi will participate.

As discussed on date, Training materials would be organised by SUDA and xeroxing & spiral binding of Training manual would be done by EMU, The payment- be met out of CAPIC fund.

The training materials include
 (a) bag (b) exercise book No. 10
 (c) pen (d) pencil (e) eraser (f) sharpener
 - 40 nos. for each of the items
 will be required and be made available with Health wing by 04.07.2008.

Canteen has been contacted by Health wing who will serve food as approved, will submit bill to Director SUDA. ~~and to in-charge~~

Advance for an amount of Rs. 6000/- (Rs. 5000/- as trainers fee and Rs. 1000/- for misc. exp.)

may be handed over to ^{on} 04.07.2008. Sri S. Pal, FO, Health Wing, SUDA.

The adjustment- will be submitted in due course. This is to state that there is no outstanding balance of advance lying with Health wing SUDA. Submitted.

[Signature]
 01.07.2008.

Director, SUDA

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091****West Bengal**Ref No. **SUDA-Health/63 ULBs/08/9A(8)**Date **24.04.2008****From : Director, SUDA****To : The Chairman,
Kaliaganj / Haldibari / Dubrajpur / Taherpur /
Chandrakona / Rampurhat / Egra / Taki Municipality****Sub. : Training for First Tier Supervisors under – CBPHC during 12th – 16th May, 08.**

Sir,

As you have completed selection of FTSs at your ULB, job placement training for the FTSs is scheduled at SUDA from 12 – 16 May, 2008.

The number of FTS have been called for the said training is indicated below ULB-wise:-

| Sl. No. | Municipality | No. of FTSs | Sl. No. | Municipality | No. of FTSs |
|---------|------------------------|-------------|---------|--------------------------|-------------|
| 1. | Kaliaganj Municipality | 4 | 5. | Chandrakona Municipality | 3 |
| 2. | Haldibari Municipality | 3 | 6. | Rampurhat Municipality | 4 |
| 3. | Dubrajpur Municipality | 4 | 7. | Egra Municipality | 3 |
| 4. | Taherpur Municipality | 3 | 8. | Taki Minicipality | 4 |

The participants will be provided with Hostel Accommodation at SUDA Campus along with fooding. The participants for the said training should report by evening of 11th May positively.

You are requested to confirm their participation by 8th May, 2008 to the Project Officer, Health Wing, SUDA through Fax No. 033-2337-4805.

Actual Expenditure in respect of to and fro journey of the participants are to be borne by you out of CBPHC fund and to be booked under the A/c head "Training".

Thanking you

Yours faithfully,

Director, SUDA

Dt. .. 24.04.2008

Director, SUDA

SUDA-Health/63ULBs/08/9A(8)/1(3)

1. Project Officer, Health, SUDA
2. Finance Officer, SUDA.
3. Finance Officer, Health, SUDA.

State Urban Development Agency, Health Wing, West Bengal

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State Urban Development Agency, Health Wing, West Beng

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25-03-08
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D.C.P.P.
Director SUDA
PO/H

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 Submitted.

[Signature]
 01.07.2008.

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**

Ref No **SUDA:Health/63 ULBs/07/770**

Date**26.03.2008**

**From : Dr. Shibani Goswami
Project Officer
Health Wing, SUDA**

**To : The Joint Director,
ILGUS**

Sub. : Booking for accommodation of 30 nos. of rooms at the ILGUS Hostel during 06.04.2008 to 11.04.2008 and Conference Hall at ILGUS during 07.04.2008 to 11.04.2008 in connection with job placement training of First Tier Supervisors (FTSs) under CBPHC.

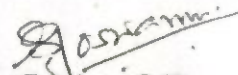
Sir,

This is to inform you that the residential job placement training of First Tier Supervisors (FTSs) has been scheduled by Health Wing, SUDA during 07-11.04.2008.

Hence, you are requested kindly to instruct your office to make necessary arrangement for booking of 30 nos. of rooms at ILGUS Hostel and Conference Hall at ILGUS during the period as mentioned above.

Thanking you.

Yours faithfully,

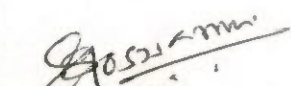

Project Officer

Dt. .. 26.03.2008

SUDA-Health/63 ULBs/07/770/1(1)

CC

Director, SUDA


Project Officer

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

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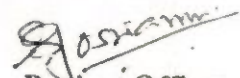
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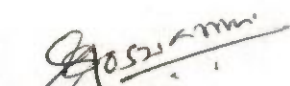

Project Officer

Dt. .. 26.03.2008

SUDA-Health/63 ULBs/07/770/1(1)

CC

Director, SUDA


Project Officer

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-Health/63 ULBs/08/9A(8)

Date 24.04.2008

From : Director, SUDA

To : The Chairman,
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Chandrakona / Rampurhat / Egra / Taki MunicipalitySub. : Training for First Tier Supervisors under – CBPHC during 12th – 16th May, 08.

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| 3. | Dubrajpur Municipality | 4 | 7. | Egra Municipality | 3 |
| 4. | Taherpur Municipality | 3 | 8. | Taki Minicipality | 4 |

The participants will be provided with Hostel Accommodation at SUDA Campus along with fooding. The participants for the said training should report by evening of 11th May positively.You are requested to confirm their participation by 8th May, 2008 to the Project Officer, Health Wing, SUDA through Fax No. 033-2337-4805.

Actual Expenditure in respect of to and fro journey of the participants are to be borne by you out of CBPHC fund and to be booked under the A/c head "Training".

Thanking you

Yours faithfully,

Director, SUDA

Dt. .. 24.04.2008

Director, SUDA

SUDA-Health/63ULBs/08/9A(8)/1(3)

1. Project Officer, Health, SUDA
2. Finance Officer, SUDA.
3. Finance Officer, Health, SUDA.

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK. SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**Ref No. **SUDA-Health/63ULBs/07/765(7)**Date**24.03.2008****From : Director, SUDA****To : The Chairman,
Basirhat / Beldanga / Tarakeshwar / Gangarampur
Katwa / Sainthia / Sonamukhi Municipality****Sub:- Training for First Tier Supervisors under - CBPHC.****Sir,**

As you have completed selection of FTSs at your ULB, job placement training for the FTSs is scheduled at SUDA.

The training will be residential one for 5 days duration from 7th April to 11th April, 2008 and will be held at SUDA. The number of FTS have been called for the said training is indicated below ULB- wise:-

| Sl. No. | Municipality | No. of FTSs | Sl. No. | Municipality | No. of FTSs |
|---------|--------------------------|-------------|---------|------------------------|-------------|
| 1. | Basirhat Municipality | 8 | 5. | Katwa Municipality | 5 |
| 2. | Beldanga Municipality | 3 | 6. | Sainthia Municipality | 4 |
| 3. | Tarakeshwar Municipality | 3 | 7. | Sonamukhi Municipality | 3 |
| 4. | Gangarampur Municipality | 4 | | | |

The participants will be provided with Hostel Accommodation in SUDA Campus along with fooding. You are requested to confirm their participation by 3rd April - 2008 to the Project Officer, Health Wing, SUDA through Fax No. 033-2337-4805. The participants for the said training should report by evening of 6th April positively.


Actual Expenditure in respect of to and fro journey of the participants are to be borne by you out of CBPHC fund and to be booked under the A/c head "Training".

Thanking you

Yours faithfully,


Director, SUDA

Dt. .. 24.03.2008


Director, SUDA**SUDA-Health /63ULBs/07/765(7)/1(3)**

1. Project Officer, Health, SUDA
2. Finance Officer, SUDA.
3. Finance Officer, Health, SUDA.

STATE URBAN DEVELOPMENT AGENCYHEALTH WING
"ILGUS BHAVAN"H-C BLOCK. SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No SUDA-Health/63ULBs/07/765(7)

Date24.03.2008

From : Director, SUDA

To : The Chairman,
Basirhat / Beldanga / Tarakeshwar / Gangarampur
Katwa / Sainthia / Sonamukhi Municipality

Sub:- Training for First Tier Supervisors under - CBPHC.

Sir,

As you have completed selection of FTSs at your ULB, job placement training for the FTSs is scheduled at SUDA.

The training will be residential one for 5 days duration from 7th April to 11th April, 2008 and will be held at SUDA. The number of FTS have been called for the said training is indicated below ULB- wise:-

| Sl. No. | Municipality | No. of FTSs | Sl. No. | Municipality | No. of FTSs |
|---------|--------------------------|-------------|---------|------------------------|-------------|
| 1. | Basirhat Municipality | 8 | 5. | Katwa Municipality | 5 |
| 2. | Beldanga Municipality | 3 | 6. | Sainthia Municipality | 4 |
| 3. | Tarakeshwar Municipality | 3 | 7. | Sonamukhi Municipality | 3 |
| 4. | Gangarampur Municipality | 4 | | | |

The participants will be provided with Hostel Accommodation in SUDA Campus along with fooding. You are requested to confirm their participation by 3rd April - 2008 to the Project Officer, Health Wing, SUDA through Fax No. 033-2337-4805. The participants for the said training should report by evening of 6th April positively.

Actual Expenditure in respect of to and fro journey of the participants are to be borne by you out of CBPHC fund and to be booked under the A/c head "Training".

Thanking you

Yours faithfully,

Director, SUDA

Dt. .. 24.03.2008

Director, SUDA

SUDA-Health /63ULBs/07/765(7)/1(3)

1. Project Officer, Health, SUDA
2. Finance Officer, SUDA.
3. Finance Officer, Health, SUDA.

State Urban Development Agency, Health Wing, West Bengal

Sub. : Job placement training of FTSs under CBPHC - approval thereof.

A good number of ULBs are now in a position of selecting First Tier Supervisor (FTS) as per approved number, out of which some of them have completed such selection. Now it is high time for imparting job placement training to the selected FTSs. It was decided that the said training would be organised by SUDA centrally for a duration of 5 days for each of batch of 30 numbers of participants. Total number of FTSs sanctioned in CBPHC is 273, hence the batch will be 9 to 11 number in total.

The training schedule for 5 days are enclosed herewith. ✶

The estimated expenditure for one batch of 30 participants is as under :

| Sl. No. | Item of expenditure | Rate | Total Cost |
|---------|---|--|------------|
| 1. | Training materials (Training manual, bag/folder, exercise book, pen, pencil, eraser, sharper, xeroxing for transparency sheet, OH pen etc.) | @ Rs. 300/- per head X 30 participants | 9000.00 |
| 2. | Hire charges of hostel room | @ Rs.25/- per head per day x 30 x 6 | 4500.00 |
| 3. | Training venue charges | @ Rs. 1000/- per day x 5 days | 5000.00 |
| 4.a. | Food charges (Breakfast, lunch, dinner & tea etc.) | @ Rs. 150/- per head per day x 35 x 5 | 26250.00 |
| b. | Meal charges for prior night of training | @ Rs. 50 x 35 | 1750.00 |
| 5. | Transport charges for field visit of participants | Rs. 6000/- for 4 | 6000.00 |

CP-1

| | | | |
|----|---|--|--------------------|
| 6. | Trainers fees | @ Rs. 500/- per session x 2 session x 5 days | 5000.00 |
| 7. | Miscellaneous charges | @ 10% of the total unit cost | 5750.00 |
| | Total | | 63,250.00 |
| | Total expenditure involved for 11 batches will be Rs.63250 x 11 | | 6,95,750.00 |

Mobility support of trainees (FTSs) for the to and fro journey for attending training at SUDA will be provided by the ULB on the basis of actual expenses.

All the above expenditure in-connection with FTSs training is to be booked under A/c head "Training".

In 1st batch the FTSs of 7 ULBs will participate. The Draft to this effect is enclosed for kind perusal and signature, if approved.

1) C/P-2
Director SUDA
PO/HA

SUDA
25-03-08
Approved & signed
Chint
25/3/08

State Urban Development Agency, Health Wing, West Bengal

Sub. : Job placement training of FTSs under CBPHC - approval thereof.

A good number of ULBs are now in a position of selecting First Tier Supervisor (FTS) as per approved number, out of which some of them have completed such selection. Now it is high time for imparting job placement training to the selected FTSs. It was decided that the said training would be organised by SUDA centrally for a duration of 5 days for each of batch of 30 numbers of participants. Total number of FTSs sanctioned in CBPHC is 273, hence the batch will be 9 to 11 number in total.

The training schedule for 5 days are enclosed herewith. ✈

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| Sl. No. | Item of expenditure | Rate | Total Cost |
|---------|---|--|------------|
| 1. | Training materials (Training manual, bag/folder, exercise book, pen, pencil, eraser, sharper, xeroxing for transparency sheet, OH pen etc.) | @ Rs. 300/- per head X 30 participants | 9000.00 |
| 2. | Hire charges of hostel room | @ Rs.25/- per head per day x 30 x 6 | 4500.00 |
| 3. | Training venue charges | @ Rs. 1000/- per day x 5 days | 5000.00 |
| 4.a. | Food charges (Breakfast, lunch, dinner & tea etc.) | @ Rs. 150/- per head per day x 35 x 5 | 26250.00 |
| b. | Meal charges for prior night of training | @ Rs. 50 x 35 | 1750.00 |
| 5. | Transport charges for field visit of participants | Rs. 6000/- for 4 | 6000.00 |

c/p - (1)

| | | | |
|----|---|--|-------------|
| 6. | Trainers fees | @ Rs. 500/- per session x 2 session x 5 days | 5000.00 |
| 7. | Miscellaneous charges | @ 10% of the total unit cost | 5750.00 |
| | Total | | 63,250.00 |
| | Total expenditure involved for 11 batches will be Rs.63250 x 11 | | 6,95,750.00 |

Mobility support of trainees (FTSs) for the to and fro journey for attending training at SUDA will be provided by the ULB on the basis of actual expenses.

All the above expenditure in-connection with FTSs training is to be booked under A/c head "Training".

In 1st batch the FTSs of 7 ULBs will participate. The Draft to this effect is enclosed for kind perusal and signature, if approved.

DCP
Director SUDA
PO/H

[Signature]
25-03-18
Approved & signed
Chief
26/3/18

| | | |
|-------|---|--|
| 00.00 | Transport charge for field visit Rs. 8000/- for 4 | |
| | of participants | |

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. **SUDA-Health/63 ULBs/07/770**

Date**26.03.2008**

From : Dr. Shibani Goswami
Project Officer
Health Wing, SUDA

To : The Joint Director,
ILGUS

Sub. : Booking for accommodation of 30 nos. of rooms at the ILGUS Hostel during 06.04.2008 to 11.04.2008 and Conference Hall at ILGUS during 07.04.2008 to 11.04.2008 in connection with job placement training of First Tier Supervisors (FTSs) under CBPHC.

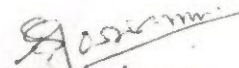
Sir,

This is to inform you that the residential job placement training of First Tier Supervisors (FTSs) has been scheduled by Health Wing, SUDA during 07-11.04.2008.

Hence, you are requested kindly to instruct your office to make necessary arrangement for booking of 30 nos. of rooms at ILGUS Hostel and Conference Hall at ILGUS during the period as mentioned above.

Thanking you.

Yours faithfully,

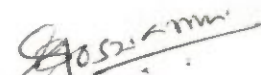

Project Officer

Dt. .. 26.03.2008

SUDA-Health/63 ULBs/07/770/1(1)

CC

Director, SUDA


Project Officer

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No **SUDA-Health/63 ULBs/07/770**

Date**26.03.2008**

From : **Dr. Shibani Goswami**
Project Officer
Health Wing, SUDA

To : **The Joint Director,**
ILGUS

Sub. : **Booking for accommodation of 30 nos. of rooms at the ILGUS Hostel during 06.04.2008 to 11.04.2008 and Conference Hall at ILGUS during 07.04.2008 to 11.04.2008 in connection with job placement training of First Tier Supervisors (FTSs) under CBPHC.**

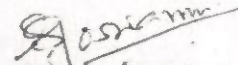
Sir,

This is to inform you that the residential job placement training of First Tier Supervisors (FTSs) has been scheduled by Health Wing, SUDA during 07-11.04.2008.

Hence, you are requested kindly to instruct your office to make necessary arrangement for booking of 30 nos. of rooms at ILGUS Hostel and Conference Hall at ILGUS during the period as mentioned above.

Thanking you.

Yours faithfully,

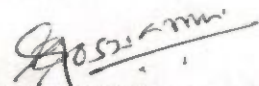

Project Officer

Dt. .. **26.03.2008**

SUDA-Health/63 ULBs/07/770/1(1)

CC

Director, SUDA


Project Officer

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. SUDA-Health/63 ULBs/08/08

Date 18.04.2008

From : Dr. Shibani Goswami
Project Officer
Health Wing, SUDA

To : The Joint Director,
ILGUS Bhavan,
Salt Lake.

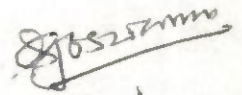
Sub: Booking of Hostel rooms for Trainees & ILGUS Conference Room for Training

Respected Sir,

As per Training Schedule of 'Job Placement Training for FTS' for 63 ULBs under CBPHC, the ILGUS Conference Room may kindly be allotted for training purpose from 12.05.08 to 16.05.08 and thirty (30) hostel rooms may kindly be allotted for accommodation of trainees from 11.05.08 to 16.05.08.

Thanking you in anticipation.

Yours faithfully,



Project Officer

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.SUDA-Health/63 ULBs/08/44

Date09:05.2008

**From : Project Officer
Health, SUDA**

**To : The Chairman
South Dum Dum Municipality
Dum Dum Road,
P.O.- Nagerbazar,
Dist.- 24 Parganas (North),
PIN - 700 028.**

Sub. : Visit of trainee First Tier Supervisors (FTSs) of Non-KMA ULBs to witness immunization clinics at Sub-Centre of your ULB on 14.05.2008 at 12 noon.

Sir,

You may be aware that Community Based Primary Health Care Services has been launched in 63 Non-KMA ULBs more or less in line with CUDP III & IPP-VIII.

Training programme for FTSs of eight Non-KMA ULBs has been organized centrally at SUDA. As your ULB is doing excellent work in implementation of primary health care services, it would be useful for the trainee FTSs to witness the activities at immunization clinic. I would request you kindly to instruct your Health Officer in arranging the same.

Looking forward to receiving your kind co-operation.

Thanking you.

Yours faithfully,



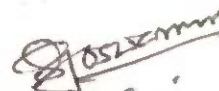
Project Officer

Dt. .. 09.05.2008

SUDA-Health/63 ULBs/08/44/1(1)

Copy forwarded for kind information to :

Health Officer, South Dum Dum Municipality



Project Officer

Sub: Purchase of training materials
for ensuring FTS's training
at SUDA under CBPIE

Two batches of training programme for FTS's have already undertaken wherein 57 nos. of FTS's are trained.

For start of the ²¹⁶ nos. of FTS's, training materials as detailed below may be procured at a time to avoid delay in logistic arrangement. The materials for ²³⁰ nos. may be procured, the ^{additional} nos. for facilitators and for ^{keeping} 2-3 sets at Health wing SUDA office.

| Sl. No. | Item | Qty. Required (nos.) |
|---------|---|----------------------|
| 1. | Bag | 230 |
| 2. | Exercise Book no. 10 | 230 |
| 3. | Pen | 230 |
| 4. | Pencil | 230 |
| 5. | Eraser | 230 |
| 6. | Sharpener | 230 |
| 7. | Photocopying & spiral binding of Training booklet for FTS's | 230 |

'x' ←

Office of SUDA may kindly be instructed for purchase of items from sl no. 1-6 marked 'x' above and be made available with Health wing, SUDA by 28th May, 2008 as the 3rd batch of training will start on 2nd June, 08. Photocopying and spiral binding of Training booklet may be organised with Mrs Bipra Traders @ 78/- (Prices seventy eight) only per booklet.

'y'

- 11 -

"y"

This is to mention here that the said Firm has already done such job for the previous batch of training of PTS, and their work has no complaints.

Submitted for kind instruction to office of SUDA as marked at 'x' and for according approval as marked at 'y'.

Goswami
15.05.08

Ray

Director, SUDA

SUDA

STATE URBAN DEVELOPMENT AGENCY

**HEALTH WING
"ILGUS BHAVAN"**

**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**

Ref No **SUDA-Health/63 ULBs/08/47**

Date**13.05:2008**

**From : Project Officer
Health, SUDA**

**To : Jt. Director,
ILGUS Bhavan
Salt Lake.**

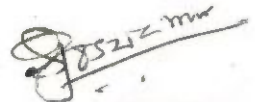
**Sub. : Booking of Conference Hall and Hostel rooms at ILGUS
for 3rd batch of FTS training under CBPHC.**

Sir,

As per Training Schedule of 'Job Placement Training for FTS' for 63 ULBs under CBPHC, the ILGUS Conference Room may kindly be allotted for training purpose from 02.06.08 to 06.06.08 and thirty (30) hostel rooms may kindly be allotted for accommodation of trainees from 02.06.08 to 06.06.08.

Thanking you in anticipation.

Yours faithfully,



Project Officer

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING****"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**Ref No. **SUDA-Health/63 ULBs/08/46(7)**Date**13.05.2008****From : Director, SUDA****To : The Chairman,
Diamond Harbour / Joynagar-Majilpur / Chakdaha /
Habra / Khirpai / Ghatal / Jiaganj-Azimganj Municipality****Sub. : Training for First Tier Supervisors under – CBPHC during 2nd – 6th June, 08.****Sir,**

As you have completed selection of FTSs at your ULB, job placement training for the FTSs is scheduled at SUDA from 2 – 6 June, 2008.

The number of FTS have been called for the said training is indicated below ULB-wise:-

| Sl. No. | Municipality | No. of FTSs | Sl. No. | Municipality | No. of FTSs |
|---------|--------------------------------|-------------|---------|-------------------------------|-------------|
| 1. | Diamond Harbour Municipality | 4 | 5. | Khirpai Municipality | 2 |
| 2. | Jaynagar-Mazilpur Municipality | 3 | 6. | Ghatal Municipality | 4 |
| 3. | Chakdaha Municipality | 4 | 7. | Jiaganj-Azimganj Municipality | 4 |
| 4. | Habra Municipality | 8 | | | |


The participants will be provided with Hostel Accommodation at SUDA Campus along with fooding.

You are requested to confirm their participation by 27th May, 2008 to the Project Officer, Health Wing, SUDA through Fax No. 033-2334-7805.

Actual Expenditure in respect of to and fro journey of the participants are to be borne by you out of CBPHC fund and to be booked under the A/c head "Training".

Thanking you

Yours faithfully,


Director, SUDA**Dt. .. 13.05.2008****Director, SUDA****SUDA-Health/63ULBs/08/46(7)/1(3)**

1. Project Officer, Health, SUDA
2. Finance Officer, SUDA.
3. Finance Officer, Health, SUDA.

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.**SUDA-Health/63 ULBs/08/70**

Date**30.05.2008**

**From : Project Officer
Health, SUDA**

**To : Jt. Director,
ILGUS Bhavan
Salt Lake.**

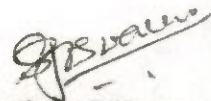
**Sub. : Booking of Conference Hall and Hostel rooms at ILGUS
for 4th batch of FTS training under CBPHC.**

Sir,

As per Training Schedule of 'Job Placement Training for FTS' for 63 ULBs under CBPHC, the ILGUS Conference Room may kindly be allotted for training purpose from 23.06.08 to 27.06.08 and thirty (30) hostel rooms may kindly be allotted for accommodation of trainees from 22.06.08 to 27.06.08.

Thanking you in anticipation.

Yours faithfully,


Project Officer

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.SUDA-Health/63 ULBs/08/71

Date30.05.2008

**From : Project Officer
Health, SUDA**

**To : The Chairman
South Dum Dum Municipality
Dum Dum Road,
P.O.- Nagerbazar,
Dist.- 24 Parganas (North),
PIN - 700 028.**

**Sub. : Visit of trainee First Tier Supervisors (FTSs) of Non-KMA ULBs to witness
immunization clinics at Sub-Centre of your ULB on 04.06.2008 at 12 noon.**

Sir,

You may be aware that Community Based Primary Health Care Services has been launched in 63 Non-KMA ULBs more or less in line with CUDP III & IPP-VIII.

Training programme for FTSs of seven Non-KMA ULBs has been organized centrally at SUDA. As your ULB is doing excellent work in implementation of primary health care services, it would be useful for the trainee FTSs to witness the activities at immunization clinic. I would request you kindly to instruct your Health Officer in arranging the same.

Looking forward to receiving your kind co-operation.

Thanking you.

Yours faithfully,

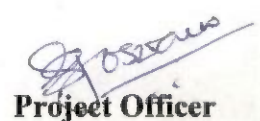


Project Officer

Dt. .. 30.05.2008

SUDA-Health/63 ULBs/08/71/1(1)

**Copy forwarded for kind information to :
Health Officer, South Dum Dum Municipality**



Project Officer

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**Ref No **SUDA-Health/63 ULBs/08/88(4)**Date**11.06.2008****From : Director, SUDA****To : The Chairman,
Nabadwip / Haldia /
Bongaon /Arambag Municipality****Sub. : Training for First Tier Supervisors under – CBPHC during 23rd – 27th June, 08.****Sir,**

As you have completed selection of FTSs at your ULB, job placement training for the FTSs is scheduled at SUDA from 23rd – 27th June, 2008.

The number of FTS have been called for the said training is indicated below ULB-wise:-

| Sl. No. | Municipality | No. of FTSs |
|---------|-----------------------|-------------|
| 1. | Nabadwip Municipality | 8 |
| 2. | Haldia Municipality | 9 |
| 3. | Bongaon Municipality | 7 |
| 4. | Arambag Municipality | 4 |

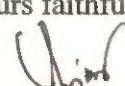
The participants will be provided with Hostel Accommodation at SUDA Campus along with fooding.

You are requested to confirm their participation by 17th June, 2008 to the Project Officer, Health Wing, SUDA through Fax No. 033-2334-7805.

Actual Expenditure in respect of to and fro journey of the participants are to be borne by you out of CBPHC fund and to be booked under the A/c head "Training".

Thanking you

Yours faithfully,


Director, SUDA

Dt. .. 11.06.2008


Director, SUDA

SUDA-Health/63ULBs/08/88(4)/1(3)

1. Project Officer, Health, SUDA
2. Finance Officer, SUDA.
3. Finance Officer, Health, SUDA.

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING
"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Dr. Datta
FTS file
08.07.08

Ref No: SUDA/Health/63 ULBs/08/115(3)

Date: 06.06.2008.....

From : Director, SUDA

To : The Chairman
Nabadwip / Haldia / Arambag Municipality

P.O. (H)
07/07/08



Sub. : Engagement of FTSS and subsequent filling up of the resultant
Vacancies of regular HHWs from the panel candidates under
Community Based Primary Health Care Services.

Sir,

The Trainee First Tier Supervisors of your ULB have successfully completed the job orientation training held at SUDA during 23-27 June, 2008.

Hence, the trainee FTSS now be engaged as regular FTSS with effect from 1st July, 2008. The FTSS will be in position at the Sub-Centre for the purpose of strengthening primary health care activities. The job responsibility chart is enclosed. Each FTSS is entitled to get Honorarium @ Rs. 1,170/- (Rupees one thousand one hundred seventy) only per month. The expenditure is to be booked under the A/C head "Honorarium for grass-root level functionaries-FTSS".

The resultant vacancies of the HHWs who have been upgraded to FTSS, are to be filled up from the panel candidates of HHWs with effect from 01.07.2008. These HHWs be suitably deployed accordingly as regular HHWs. Each of these HHWs is entitled to get Honorarium @ Rs. 1,000/- (Rupees One thousand) only per month. The expenditure is to be booked under the A/C head "Honorarium for grass-root level functionaries-HHW".

A feed back in respect of engagement of FTSS and newly engaged HHWs (along with their names) in the resultant vacancies is to be forwarded to the undersigned by 10.07.2008 for office records.

Thanking you.

Yours faithfully,

Encl. : As stated.

sd/ky

Director, SUDA

Contd. to P-2.

SUDA-Health/63 ULBs/08/115(3)/1(3)

Dt. .. 27.06.2008

Copy forwarded for kind information to :

SM/XM

DM, Nadia / Medinipur (East) / Hooghly District

Director, SUDA

SUDA-Health/63 ULBs/08/115(3)/2(3)

Dt. .. 27.06.2008

Copy forwarded for kind information to :

SM/XM

CMOH, Nadia / Medinipur (East) / Hooghly District

Director, SUDA

SUDA-Health/63 ULBs/08/115(3)/3(3)

Dt. .. 27.06.2008

Copy forwarded for kind information to :

- 1. Project Officer, Health, SUDA**
- 2. Finance Officer, SUDA**
- 3. Finance Officer, Health, SUDA**

Goswami

Director, SUDA

for

Fax No, 03225-279523

Phone No. (03225) 279 523

OFFICE OF THE MUNICIPAL COUNCILLORS OF RAMJIBONPORE

P O — RAMJIBONPORE :: DIST. — PASCHIM MEDINIPUR

No. 299 R/m

From,

The Chairman / Vice-Chairman, Ramjibonpore Municipality.



To

The Director, SUDA,

Health wing, 'ILGUS BHABAN, salt Lake City, Kolkata.

Dated Ramjibonpore, the 08. 07. 2008

Sub : Training for F.T.S. under community Based primary Health Care Services in Ramjibonpur Municipality from 14.7.08 to 18.7.08.

Sir,

With reference to your Memo No. SUDA-Health/63ULB/ /114(6) dated 26.6.08 I beg to state that the following 3 nos. H.H.Ws in Ramjibonpur Municipality will attend the First Tere Supervisors Training under community Based primary Health Care Services from 14.7.08 to 18.7.08 at SUDA Campus.

- (1) Soma Das, (Roy).
- (2) Tapasi Roy. (Das).
- (3) Mithu Banerjee (Lahiri).

You are therefore requested to arrange accommodation at SUDA campus for participants the above Training.

Yours faithfully,

R. Chattacharyei
27.08
Executive Officer,
Ramjibanpur Municipality

Office Of the Councillors Of Dainhat Municipality

P.O.- Dainhat. Dist.- Burdwan

From:-

Vidyut Anjan Chakraborty

Chairman

Dainhat Municipality

Dated, Dainhat the 07.07 = 2008

To
The Project Director (Health Wings)
SUDA
SUDA Bhawan, HC Block, Sector-III
Bilhamnagar, Kol-91

Sub :- Confirmation Letter for FTS Training Programme on 14-07-2008 to 18-07-2008 at SUDA Bhawan.

Madam

Over telephonic discussion with MIES Officer Mr. S. Lahiri, we come to know that our FTS training programme is going to be held on 14-07-2008 to 18-07-2008 at SUDA Bhawan.

In this connection we inform you that our following FTS candidates will participate in the training programme on and from 14-07-2008.

| Sl.No | Name of the FTS | Address | Post |
|-------|-----------------|---|-----------------------------|
| 1 | Sutapa Dutta | C/O Subrata Dutta Vill :- Bhowsing P.O - Dainhat, Dist. - Burdwan | FTS For Sub Centre No.-2 |
| 2 | Supriya Saha | C/O Sudhanshu Saha Vill :- Nasipur Sahapara P.O. - Dainhat., Dist. - Burdwan. | FTS For Sub Centre No.-1 |
| 3 | Babita Saha | C/O Bholanath Saha Vill :- Dewanganj P.O. - Dainhat, Dist. Burdwan. | FTS For Sub Centre No.-3 |

Thanking you.

Yours faithfully



[Handwritten signature]

Pt. Attention Sr. Goswami.



Office of the Councillors
Contai Municipality

P.O. - Contai * Dist - Purba Medinipur

S.T.D : 03220
255017/255027
257377/255312/
257078
FAX : 255599

No. *CDR.297/gm 205*

Date *17.7.08*

From : Chairman / Vice-Chairman / Councillor / Executive Officer / Contai Municipality

To
The Project Officer,
Health Wing,
State Urban Development Agency,
ILGUS BHAVAN,
HC-Block, Sector-III,
Bidhannagar, Kolkata-700091.

Sub: Confirmation for attending the training programme of FTSs at SUDA during
14th -18th July '08.

Madam,

With reference to your letter No.SUDA Health/63 ULBs/08/11416) Dt. 26.06.08 I am
sending the following 5 Nos selected FTS for their job placement training during 14th - 18th July, '08
at SUDA office, Bidhannagar, Kolkata.

Hence, The Undersigned also requests you to arrange for them Hostel Accommodation at
SUDA Campus during the period 14th - 18th July, '08

Thanking you,

Yours faithfully,

[Signature]
Chairman.

Contai Municipality.

Chairman

Contai Municipality.

LIST OF THE CANDIDATE

- 1) Tapasi Bera
- 2) Manjula Maity
- 3) Tutun Dey (Das)
- 4) Rita Das (Jana)
- 5) Sutapa Acherjee

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. **SUDA-Health/63 ULBs/08/127(3)**

Date: **09.07.2008**.....

**From : Project Officer
Health , SUDA**

**To : The Chairman
Chakdah / Habra / Diamond Harbour Municipality**

**Sub. : Engagement of FTSs and subsequent filling up of the resultant
Vacancies of regular HHWs from the panel candidates under
Community Based Primary Health Care Services.**

Sir,

The Trainee First Tier Supervisors of your ULB have successfully completed the job orientation training held at SUDA during 02-06 June, 2008.

Hence, I am directed to intimate you that the trainee FTSs now be engaged as regular FTSs with effect from 14th July, 2008. The FTSs will be in position at the Sub-Centre for the purpose of strengthening primary health care activities. The job responsibility chart is enclosed. Each FTS is entitled to get Honorarium @ Rs. 1,170/- (Rupees one thousand one hundred seventy) only per month. The expenditure is to be booked under the A/C head "Honorarium for grass-root level functionaries-FTS".

The resultant vacancies of the HHWs who have been upgraded to FTSs, are to be filled up from the panel candidates of HHWs with effect from 14.07.2008. These HHWs be suitably deployed accordingly as regular HHWs. Each of these HHWs is entitled to get Honorarium @ Rs. 1,000/- (Rupees One thousand) only per month. The expenditure is to be booked under the A/C head "Honorarium for grass-root level functionaries-HHW".

A feed back in respect of engagement of FTSs and newly engaged HHWs (along with their names) in the resultant vacancies is to be forwarded to the undersigned by 25.07.2008 for office records.

Thanking you.

Encl. : As stated

Yours faithfully,


Project Officer

Contd. to P-2.

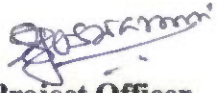
- 2 -

SUDA-Health/63 ULBs/08/127(3)/1(3)

Dt. .. 09.07.2008

Copy forwarded for kind information to :

DM, Nadia / North 24 Pgs. / South 24 Pgs. District


Project Officer

SUDA-Health/63 ULBs/08/127(3)/2(3)

Dt. .. 09.07.2008

Copy forwarded for kind information to :

CMOH, Nadia / North 24 Pgs. / South 24 Pgs District

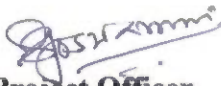

Project Officer

SUDA-Health/63 ULBs/08/127(3)/3(3)

Dt. .. 09.07.2008

Copy forwarded for kind information to :

- 1. Finance Officer, SUDA**
- 2. Finance Officer, Health, SUDA**


Project Officer

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. **SUDA-Health/63 ULBs/08/127(3)**

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Health , SUDA**

**To : The Chairman
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Project Officer

Contd. to P-2.

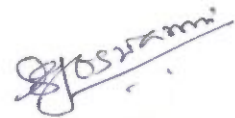
- 2 -

SUDA-Health/63 ULBs/08/127(3)/1(3)

Dt. .. 09.07.2008

Copy forwarded for kind information to :

DM, Nadia / North 24 Pgs. / South 24 Pgs. District



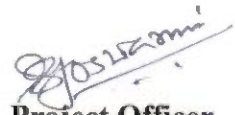
Project Officer

SUDA-Health/63 ULBs/08/127(3)/2(3)

Dt. .. 09.07.2008

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CMOH, Nadia / North 24 Pgs. / South 24 Pgs District



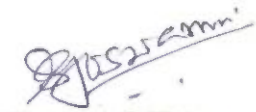
Project Officer

SUDA-Health/63 ULBs/08/127(3)/3(3)

Dt. .. 09.07.2008

Copy forwarded for kind information to :

- 1. Finance Officer, SUDA**
- 2. Finance Officer, Health, SUDA**



Project Officer

Post Evaluation Test For FTS & SI - Mirik Municipality

Total Marks—30

Time- 45 minutes

| Sl.No. | Question | Put tick mark / give answer | Marks |
|----------------|--|-----------------------------|-------|
| 1 | Normal weight of a child at the age of 6 months | | 2 |
| 2 | Reconstituted BCG & Measles vaccine can be used within how much time ? | | 2 |
| 3 | Kwashiorkar is caused due to deficiency of in the diet | | 2 |
| 4 | Measles vaccine is given by which route ? | | 2 |
| 5 | MCV 2 is given during what age group? | | 2 |
| 6 | Which vaccines are kept at the bottom and top of the ILR ? | | 2 |
| 7 [*] | Contraindications for OP users- any two | | 2 |
| 8 | ORS after preparation is used within how many hours | | 1 |
| 9 | Route of transmission of HIV – any two | | 2 |
| 10 | Deficiency of Iodine in the diet causes..... | | 1 |

| | | | |
|----|---|----------|---|
| 11 | Yellow colourish thick breast milk for 4-5 days after delivery is known as..... | | 2 |
| 12 | Should the Yellow colourish thick breast milk be fed to the new born | Yes / No | 1 |
| 13 | At what age of the child weaning food is to be introduced? | | 1 |
| 14 | In a certain municipal area in a year, 1 pregnant woman died due to snake bite, 1 died due to T.B , 1 died during delivery and 1 died within 15 days after delivery due to vaginal bleeding. During that year the total births in that area was 200. What was the Maternal Mortality Rate of that area? | | 4 |
| 15 | In a certain area there were 250 Eligible Couples. In a year, 20 females were ligated , 2 Males had Vasectomy, 8 Females used OCP, and 5 Males used condoms. What was Couple Protection Rate of that area? | | 4 |

Name:

Latest

সি.বি.পি.এইচ.সি. প্রোগ্রাম

পৌরসভা

প্রথম সারির পরিদর্শিকা নির্বাচনের প্রশ্নপত্র

সময় : ৪৫ মিনিট

মোট নম্বর : ৩০

| ক্রমিক সংখ্যা | প্রশ্ন | সঠিক উত্তরে টিক (✓) দিন ও যথাযথ জায়গায় উত্তর লিখুন | প্রশ্নের মান |
|---------------|---|--|--------------|
| ১। | টীকাদান কর্মসূচিতে কোন দুটি বিষয়ে বিশেষ দৃষ্টি রাখা প্রয়োজন ? | মাকে খবর দেওয়া / কোল্ড চেইন রক্ষা করা / ব্যাথার ওষুধ দেওয়া | ২ |
| ২। | মিজিলস টীকা দেওয়া হয় | চামড়ার মধ্যে / চামড়ার তলায় / মাংস পেশীর মধ্যে | ১ |
| ৩। | কন্ডোম ব্যবহার শুধুমাত্র জন্ম নিয়ন্ত্রণ ছাড়াও কোন রোগটি বিস্তারে প্রতিরোধ করে ? | যক্ষা / ক্যানসার / এইডস | ১ |
| ৪। | কোন খাবারে বেশি প্রোটিন আছে ? | ভাত / মাখন / ডাল / শাকসব্জি | ১ |
| ৫। | কোন খাবারে আয়রন বেশি আছে ? | ভাত / মাছ / ডাল / দুধ / সবুজ শাকসব্জি | ১ |
| ৬। | গর্ভবতী টক্সিমিয়া হয়েছে বোঝা যায় যদি - | ব্লাড প্রেসার বেশী থাকে / মূত্রে অ্যালবুমিন পাওয়া যায় / উভয়ই / কোনটিই নয় | ১ |
| ৭। | মহিলাদের ক্ষেত্রে যৌন ব্যাধির লক্ষণ সবগুলি কেবলমাত্র একটি ছাড়া | স্তনে যক্ষ্মা বা ঘা / দুর্গন্ধ যুক্ত স্রাব / যৌনাস্রা | ১ |
| ৮। | এক প্যাকেট ও.আর.এস. পাউডার কত পরিমাণ জলে গুলতে হয় এবং গোলার পর কতক্ষণ পর্যন্ত এই পানীয় ব্যবহার করা যায় ? | | ১ |
| ৯। | খাদ্যের তিনটি মূল উপাদানগুলি কি কি ? | | ৬ |
| ১০। | উইনিং ফুড কাকে বলে ? | | ২ |
| ১১। | রক্তে হিমোগ্লোবিনের মাত্রা কম হলে যে অসুখ হয় | | ১ |

পরবর্তী পৃষ্ঠায়

| ক্রমিক সংখ্যা | প্রশ্ন | সঠিক উত্তরে টিক (√) দিন ও যথাযথ জায়গায় উত্তর লিখুন | প্রশ্নের মান |
|------------------|--|---|-----------------|
| ১২। | কোন্ড চেইন কাকে বলে ? | | ২ |
| ১৩। | গর্ভপাত (এম.টি.পি.) কত দিনের মধ্যে করানো উচিত ? | | ১ |
| ১৪। | ডায়ারিয়া আক্রান্ত রোগীর কি কি দুটি বিপদ লক্ষণ দেখলে রেফারেলের ব্যবস্থা করতে হবে ? | | ২ |
| ১৫। | জ্বরে আক্রান্ত রোগীর প্রথমেই কি পরীক্ষা করানো উচিত ? কেন ? | | ২ |
| ১৬। | প্রসবের পর কতদিন পর্যন্ত সময়কে প্রসূতিকাল বলে ? | ৬ সপ্তাহ / ৬ মাস / ৮ সপ্তাহ | ১ |
| ১৭। | কোনো এক এলাকায় জনসংখ্যা ৩৫,০০০, একবছরে জীবিত জন্মের সংখ্যা ৫০০, মৃতের সংখ্যা ২০, শিশু মৃত্যুর সংখ্যা ৫ হলে সেই এলাকায় শিশু মৃত্যুর হার কত ? | | ২ |
| ১৮। | কোনো এলাকায় ১৫০ জন প্রজননশীল দম্পতির মধ্যে নির্দিষ্ট বছরে ২২ জন মহিলা লাইগেশন করিয়েছে, ২ জন পুরুষ ভ্যাসেকটোমি করিয়েছে, ১০ জন ওরাল পিল খান এবং ৮ জন কন্ডোম ব্যবহার করেন - এক্ষেত্রে প্রজননশীল দম্পতির সুরক্ষা হার কত ? | | ২ |
| | মোট | | ৩০ |

স্বাস্থ্য কর্মীর নাম :

ওয়ার্ড নং :

সাব-সেন্টার নং :

তারিখ :

সি.বি.পি.এইচ.সি. প্রোগ্রাম

পৌরসভা

প্রথম সারির পরিদর্শিকা নির্বাচনের প্রশ্নপত্র

সময় : ৩০ মিনিট

মোট নম্বর : ২৫

| ক্রমিক সংখ্যা | প্রশ্ন | সঠিক উত্তরে টিক (✓) দিন ও যথাযথ জায়গায় উত্তর লিখুন | প্রশ্নের মান |
|---------------|--|--|--------------|
| ১। | ভিটামিন এ -র দুটি উৎসের নাম লিখুন। | - <i>সুদূর ও কাঁচা পেঁপে, চর্বি, নিত্য, দুধ, গুঁড়ো, মাছ ও ২মুদ মাছসর্জি ও মাছ</i> | ২ |
| ২। | খাদ্যের তিনটি মূল উপাদানগুলি কি কি | • <i>শর্করা (কার্বোহাইড্রেট)</i> • <i>প্রোটিন</i> • <i>চৈন ও চর্বি</i> | ৩ |
| ৩। | রক্তে হিমোগ্লোবিনের মাত্রা কম হলে যে অসুখ হয় | ক্যানসার / অ্যানিমিয়া / জলাতঙ্ক / একজিমা | ১ |
| ৪। | পোলিও রোগের জীবাণু সংক্রামিত হয় | বাতাসের মাধ্যমে / <i>মল</i> ও জলের মাধ্যমে / থুতুর মাধ্যমে | ১ |
| ৫। | গর্ভবতী মায়ের দুটি বিপদ সংকেত লিখুন। | - <i>প্রসব ৫৫ মিনিট</i> - <i>২৪ ঘণ্টার মধ্যে ৩টি সেরা ৫৫৫</i> <i>এক মিনিট</i> (P-N) | ২ |
| ৬। | এক গর্ভবতী মহিলার শেষ মাসিকের প্রথম দিনের তারিখ বিগত ৭ই জানুয়ারী, ২০১১ সাল হলে, তার প্রসবের সম্ভাব্য তারিখ লিখুন। | <i>২৪ অক্টোবর</i> | ১ |
| ৭। | কোন ভিটামিন সূর্যের আলোতে চামড়ার নাচে তোর হয় ? | <i>ভিটামিন "ডি"</i> | ১ |
| ৮। | জন্ম ওজন কত কেজির নিচে হলে তাকে কম ওজনের নবজাতক বলা হয় | <i>২.৫ কেজি</i> | ১ |
| ৯। | একটি সুস্থ শিশুর জন্ম ওজন ৬ মাসে স্বাভাবিক বৃদ্ধি পাবে | দেড়গুণ / দুইগুণ / আড়াইগুণ | ১ |
| ১০। | ৯ - ১২ মাস বয়সে শিশুকে কি কি প্রতিষেধক টীকা ও প্রতিষেধক ভিটামিন দেওয়া হয় | <i>২মুদ টিকা</i> <i>ভিটামিন "এ"</i> | ২ |

প্রসবের পরীক্ষা দেখুন

| ক্রমিক সংখ্যা | প্রশ্ন | সঠিক উত্তরে টিক (√) দিন ও যথাযথ জায়গায় উত্তর লিখুন | প্রশ্নের মান |
|------------------|--|--|-----------------|
| ১১। | মিজিলস টীকা দেওয়া হয় | চামড়ার মধ্যে / চামড়ার তলায় / মাংস পেশির মধ্যে | ১ |
| ১২। | গর্ভনিরোধক বড়ি মাসিকের কোন দিন থেকে খাওয়া আবশ্যিক | ৪র্থ / ৫ম / ৬ষ্ঠ দিন | ১ |
| ১৩। | এক প্যাকেট ও.আর.এস. পাউডার কত পরিমাণ জলে গুলতে হয় এবং গোলার পর কতক্ষণ পর্যন্ত এই পানীয় ব্যবহার করা যায় ? | ২ লিটার ২৫ ২৪ ঘণ্টা | ২ |
| ১৪। | এইডস্ রোগ সংক্রমণ হয় | মশার কামড়ে / যৌন সংসর্গে / খাদ্য ও পানীয় জলের মাধ্যমে | ১ |
| ১৫। | ৫ বছরের বাচ্চার কৃমি হলে কি ওষুধ, কি পরিমাণে দেওয়া যেতে পারে ? | অ্যালবেনডাজোল ২টি গ্রহণ | ২ |
| ১৬। | কোনো এক এলাকায় গত এক বছরে জীবিত শিশুর জন্ম সংখ্যা ৪০০, এক বছরের নিচে শিশুর মৃত্যুর সংখ্যা ২ এবং দুই থেকে পাঁচ বছরের বাচ্চার মৃত্যু সংখ্যা ৩ হলে, ঐ নির্দিষ্ট বছরে ঐ এলাকায় শিশু মৃত্যুর হার কত ? | $\frac{2+3}{400} = 5$ | ২ |
| ১৭। | হোম ভিজিট করার পরে পরিবার ভিত্তিক যে তথ্য সংগ্রহ করবেন তা কোথায় লিখে রাখবেন ? | সংগঠিত মিডিকেল | ১ |
| | মোট | | ২৫ |

স্বাস্থ্য কর্মীর নাম :

ওয়ার্ড নং :

তারিখ :

Office Of the Councillors

JHARGRAM MUNICIPALITY



Phone – (03221) 255021

Telefax – (03221) 255098

Jhargram, Paschim Medinipur

Date: 25/06/2008

Memo No: 779/6PH-24

To,
The Director
SUDA, HEALTH WING,
ILGUS BHAVAN
HC BLOCK, Sector- III
Bidhan Nagar
Kolkata – 700091,



P.O.(H)
D.
08-07-08

Sub: Arrangement of Training for the selected **First Tier Supervisors (FTSs)** of Community Based Primary Health Care Services of Jhargram Municipality.

Sir,

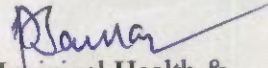
As per your letter (Ref No: SUDA-Health/63 ULBs/07/644(37) dated 30/01/2008 we have already selected four First Tier Supervisor (FTS) (@ one per Sub-Centre) from amongst the regular HHWs working under Community Based Health care service as per your selection Criteria. The List of selected candidate is shown below.

- 1) Ranjita Sahu
- 2) Sibani Manna
- 3) Keya Singha
- 4) Tanusree Ghosh Dastidar.

We request you to kindly arrange their training Programme of First Tier supervisors of CBPHCS of Jhargram Municipality and favour of taking necessary action.

Thanking you

Your Faithfully


President, Municipal Health &
Family Welfare Committee
Jhargram Municipality
Chairman
Jhargram Municipality

Memo No: 779/2/6PH-24

Date: 25/06/2008

Copy to:

- 1) Project Officer, SUDA, HEALTH WING, ILGUS BHAVAN HC BLOCK, Sector- III Bidhan Nagar, Kolkata 91.
- 2) MIES Officer, SUDA, HEALTH WING, ILGUS BHAVAN HC BLOCK, Sector- III Bidhan Nagar Kolkata 91.

President, Municipal Health & Family Welfare Committee
&
Chairman
Jhargram Municipality

SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091

West Bengal

Ref No SUDA-Health/63 ULBs/08/126

Date09.07.2008

**From : Dr. Shibani Goswami
Project Officer
Health, SUDA**

**To : M/S Bipra Traders
12/1, Suren Sarkar Rd.,
Kolkata - 700 010.**

**Sub. : Work Order for Xeroxing & spiral binding of
training manual for FTS under CBPHC.**

Ref. : Your quotation bearing no. BT/Q/02(05)/2008 dt. 06.05.2008.

Sir,

Apropos your quotation under reference, you are requested to undertake the job of Xeroxing and spiral binding of 155 nos. of training manual for FTSs and to supply 35 nos. of manual by 11.07.2008 and the rest 120 nos. by 22.07.2008 to the office of undersigned. The work value is Rs. 11,981.50, say Rs. 11,982/- (Rupees Eleven thousand nine hundred eighty two) only.

You are requested to prefer bill in duplicate along with receipted copy of challan (three nos.) after completion of full supply.

Thanking you.

Yours faithfully,

Received
Sanjay Paul
09/07/2008

Shibani Goswami
Project Officer

F.T.S. (4th Batch Trg)
Period - 23/6/08 to 27/6/08.

Name of ULB. No of FTS.

1. Nabadwip — 8

2. Haldia — 9

3. Bangaon — 7.

4. Arambag — 4

Total — 28

Phone: 953218-220210 STD No. 03218-220210

Fax No. 953218-221044

JOYNAGAR MOZILPUR MUNICIPAL OFFICE

**P.O. Jaynagar Mozilpur, Pin Code No. 743337
SOUTH 24-PARGANAS**

Memo No. – JMM/HHW/76

Dated:

To,

- 1) Mrs. Shampa Pal
- 2) Mrs. Shibani Adhikary
- 3) Mrs. Nabanita Das

In pursuance of Memo No. SUDA-Health/63ULBS/08/46(7), dt 13-05-08 you are hereby directed to report to the Project Officer, Health Wing SUDA, on 2-06-08 at 10.00 A.M. for the training for First Tier Supervisors under CBPHC which will be held on and from 2nd June to 6th June-2008, positively.

sd-

Chairman

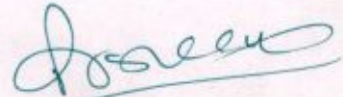
Joynagar Mojilpur Municipality

Memo No. – JMM/HHW/76 (2)

Dated: 28.05.08

Copy forwarded for information to:-

- 1) The Director, SUDA,
Ilgus Bhavan, H.C. Block,
Sector-III, Salt Lake,
Kolkata- 700 106
- ✓ 2) The Project Officer, Health Wing, SUDA
Ilgus Bhavan, H.C. Block,
Sector-III, Salt Lake,
Kolkata- 700 106



Chairman

Joynagar Mojilpur Municipality



Phone: 953218-220210 STD No. 03218-220210

Fax No. 953218-221044

JOYNAGAR MOZILPUR MUNICIPAL OFFICE

**P.O. Jaynagar Mozilpur, Pin Code No. 743337
SOUTH 24-PARGANAS**

Memo No. – JMM/HHW

Dated:

To,

- 1) Mrs. Shampa Pal
- 2) Mrs. Shibani Adhikary
- 3) Mrs. Nabanita Das

In pursuance of Memo No. SUDA-Health/63ULBS/08/46(7), dt 13-05-08 you are hereby directed to respect to the Project Officer, Health Wing SUDA, on 2-06-08 at 10.00 A.M. for the training for First Tier Supervisors under CBPHC which will be held on and from 2nd June to 6th June-2008, positively.

sd-

Chairman

Joynagar Mojilpur Municipality

Memo No. – JMM/HHW/76 (2)

Dated: 28.05.08

Copy forwarded for information to:-

- ✓ 1) The Director, SUDA,
Ilgus Bhavan, H.C. Block,
Sector-III, Salt Lake,
Kolkata- 700 106
- 2) The Project Officer, Health Wing, SUDA
Ilgus Bhavan, H.C. Block,
Sector-III, Salt Lake,
Kolkata- 700 106

sd

Chairman

Joynagar Mojilpur Municipality



SUDA

STATE URBAN DEVELOPMENT AGENCY

HEALTH WING

"ILGUS BHAVAN"

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No. ~~SUDA-Health/63 ULBs/08/69~~

Date ~~29.05.2008~~

From : Dr. Shibani Goswami
Project Officer
Health, SUDA

To : The Chairman
Khirpai Municipality

Sub. : Postponement of training for First Tier Supervisor under CBPHCS, Khirpai Municipality.

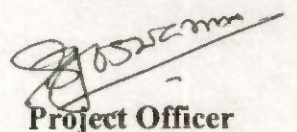
Ref. : This office earlier communication bearing no. SUDA-Health/63 ULBs/08/46(7) dt. 13.05.2008 and your communication bearing memo no. 49/CBPHCS/KM/08 dt. 26.05.08.

Sir,

I am directed to inform you that, in view of your communication bearing no. 49/CBPHCS/KM/08 dt. 26.05.08, training programme for FTS of Khirpai Municipality scheduled during 2nd - 6th June, 2008 is postponed .

Thanking you.

Yours faithfully,


Project Officer

29.05.2008

SUDA-Health/63 ULBs/08/69

Director, SUDA for kind information as discussed.

Project Officer

Phone: 953218-220210 STD No. 03218-220210

Fax No. 953218-221044

JOYNAGAR MOZILPUR MUNICIPAL OFFICE
P.O. Joynagar Mozilpur, Pin Code No. 743337
SOUTH 24-PARGANAS

Memo No. JMM/HHW/72

Dated: - 23.05.08

To
The Project Officer, SUDA
Health Wing
Ilgus Bhavan,
H.C.Block, Sector-III
Bidhannagar,
Kolkata- 700 106



Sub: - Training for First Tier Supervisors under CBPHC during 2nd-6th June-2008

Ref: - Your No. SUDA-Health/63ULBS/-08/46(7), dt-13-05-2008

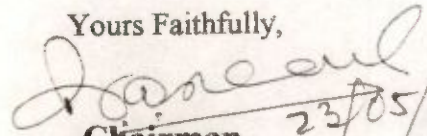
Madam,

Apropos your memo under reference this is to inform you that the selected FTS will participate in the said training programme.

This is for your kind information and necessary action.

Thanking you.

Yours Faithfully,


Chairman 23/05/08
Jopynagar Mojilpur Municipality

File
Sis Lohini / Dr. Debtra
06.05.08

STD. - 03561
FaX. - 263 312
(C) 263 264

OFFICE OF THE COUNCILLORS

HALDIBARI MUNICIPALITY

P.O. - Haldibari ● Dist. - Coochbehar

Pin. - 735122

Ref. No... *537/Health*

Date... *02.5.08*



To
The Project Officer
Health Wing
Suda

Ref. - Letter from Director of SUDA being No. - SUDA Health/6342B/08/9A(8)
Dt. 24/04/2008.

Dear Sir,

With reference to this is to state that 3Nos. of Participants (3 Nos. Fts) and 2 Nos. other officials will be participated in the training for first tier supervisors under SBPHC scheduled to be held from 12th to 16th May 2008.

This for favour of your kind information please.

Yours Sincerely

24/5/08
Vice-Chairman
Haldibari Municipality

Copy to-

- 1) The Director, SUDA
(This has Ref. of her above letter)



OFFICE OF THE
RAMPURHAT MUNICIPALITY
RAMPURHAT ★ BIRBHUM (W.B)
☎ 03461-255008 ★ PIN-731224; ☎ 03461-258678

Ref. NO. 187/4

Dated- 27/5/08

To

1. Smt. Kakali Das
 2. Smt. Rekha Mondal
 3. Rehena Begum
 4. Tabasun Parvin
- FTS of 4 Heath Sub-Centers,
Rampurhat Municipality.

This is inform you that you have been selected is one of the FTS under CBPHCS of Rampurhat Municipality.

This is also to inform you that Training for the FTS's is scheduled to be held at SUDA, Salt Lake from 12.05.2008 to 16.05.2008. Hostel accommodation at SUDA Campus along with fooding will be provided.

You are directed to participate in the training and are also directed to report by evening of 11th May at SUDA, Salt Lake, Kolkata positively.



Memo No- 202

Chairman
Rampurhat Municipality

Copy to Project Officer (Health Wing), SUDA, H.C. Block, Sector-III, Salt Lake, Kol-91. This has reference his no- SUDA Health/63 ULBs/9A (8) dated 24.4.08. Necessary arrangement may be made accordingly.



OFFICE OF THE BOARD OF COUNCILLOR'S
KALIYAGANJ MUNICIPALITY
KALIYAGANJ (733129): : DIST. UTTAR DINAJPUR

Memo No 574/11.11.W/08

Date-03/05/08

To,
The Project Director,
SUDA (Health)
Ilgus Bhawan
Sector-III
Bidhan Nagar,
Kolkata-700091

PO (H)
L
7/5

Sub: - Confirmation regarding F.T.S Training.

Madam,

With reference to the above subject this is to inform you that as per your letter No.SUDA-Health/63 ULBs/08/9A(8) dated 24-04-08, The following FTS are under going the Job placement training program which will be held on and from 12th May'2008 to 16th May'2008 at SUDA campus.

A confirmation in this respect may kindly be sent to the undersigned before commencement of this training programme.

Name of the FTS:-

1. Smt. Piyali Chakraborty.
2. Smt. Ila Saha (Karmakar).
3. Smt. Shyamoli Roy.
4. Smt. Laxmi Modak.

Yours faithfully

A.K.De.Sarkar
(A.K.De.Sarkar)

CHAIRMAN

Kaliyaganj Municipality



Office of the Councillors

DUBRAJPUR MUNICIPALITY

P.O.- DUBRAJPUR • Dist.- BIRBHUM

S.T.D. Code 03462
Phone: Dubrajpur 244362
Fax No. 244362Memo No. 421 /DM/ 2008Date 07.05.2008

To
The Project Officer
Health Wings
ILGUS BHAVAN
H.C. Block, Sector-iii, Bidhannagar
Kolkata- 91

Sub.-Training for F.T.S under CBPHC during 12th -16th May, 2008
Ref-Memo no.-SUDA-Health/63 ULBS/08/9A (8) of the Director, SUDA.

Sir,

This is reference to above the following participants will participate in that training as mentioned above.

This is for your confirmation and taken necessary action.

1. Mahuya Dutta (Dey)
2. Ila Roy (Karmakar)
3. Sumitra Mukherjee
4. Syeda Nigar Sultana

Yours faithfully

[Signature]
Chairman

Dubrajpur Municipality

- 1-4) Copy forwarded _____ With the direction to report to the Project Officer, SUDA on 11th May 08 by evening to participate in the said training as FTS of Dubrajpur Municipality.
- 5) Director, SUDA, Health Wings, ILGUS BHABAN, H.C. BLOCK, Sector- iii, Kol-91
- 6) Accounts section, Dubrajpur Municipality.

Chairman
Dubrajpur Municipality



TAKI POURA HEALTH & FAMILY WELFARE SAMITY

TAKI, NORTH 24 PARGANAS

Ref. No.....120/T.M.....

Date.....30-4-08....

To:
The Director SUDA
H.C. Block, Sector-III
ILGUS BHAVAN
Bidhangar,
Kolkata - 700091

Sub:- Training of First Tier Supervisor under -CBPHC during 12th - 16th May,2008

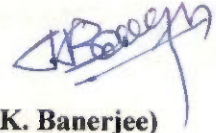
Sir,

In connection with your letter no. SUDA-Health/63ULBS/08/9A (8) dated-24.04.2008 I am hereby sending the list of 4 Nos. selected candidates for training (FTS) as they will be placed in the respective Sub-Centres for delivering their services for the under privileged people in this Municipal Area.

For the said purpose they will board up for the training on 11th May, 2008 from this office.

Thanking you,

- | | |
|---------------------------|--------------|
| 1. Saraswati Roy (Mondal) | Sub-Centre-1 |
| 2. Namita Das | Sub-Centre-2 |
| 3. Mithu Sarkar | Sub-Centre-3 |
| 4. Khadija Khatun | Sub-Centre-4 |


(D. K. Banerjee)
CHAIRMAN
Taki Municipality.

[This letter is sending through FAX which is mentioned in your letter.
Please acknowledge the same.]



Office of the Councillors
DUBRAJPUR MUNICIPALITY

S.T.D Code 03462
Phone: Dubrajpur-244362
Fax No. 244362

P.O.- DUBRAJPUR • Dist.- BIRBHUM

Memo No. 421 /DM/ 200 8

Date 07.05.2008

To
The Project Officer
Health Wings
ILGUS BHAVAN
H.C. Block, Sector-iii, Bidhannagar
Kolkata- 91

Sub.- Training for F.T.S under CBPHC during 12th -16th May, 2008
Ref-Memo no.-SUDA-Health/63 ULBS/08/9A (8) of the Director, SUDA.

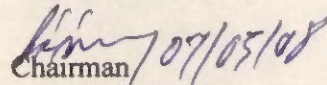
Sir,

This is reference to above the following participants will participate in that training as mentioned above.

This is for your confirmation and taken necessary action.

1. Mahuya Dutta (Dey)
2. Ila Roy (Karmakar)
3. Sumitra Mukherjee
4. Syeda Nighar Sultana

Yours faithfully


Chairman

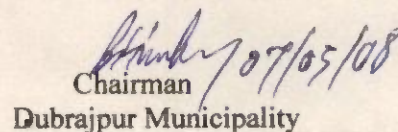
Dubrajpur Municipality

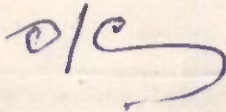
Memo No. 421/1(G)/DM/08 Dt. 07.05.08

1-4) Copy forwarded _____ With the direction to report to the Project Officer, SUDA on 11th May 08 by evening to participate in the said training as FTS of Dubrajpur Municipality.

5) Director, SUDA, Health Wings, ILGUS BHABAN, H.C. BLOCK, Sector- iii, Kol-91

6) Accounts section, Dubrajpur Municipality.


Chairman
Dubrajpur Municipality





Office of the Councillors
DUBRAJPUR MUNICIPALITY

S.T.D. Code: 03462
Phone: Dubrajpur 244362
Fax No: 244362

P.O.- DUBRAJPUR • Dist.- BIRBHUM

Memo No. 421 /DM/ 2008

Date 07.05.2008

To
The Project Officer
Health Wings
ILGUS BHAVAN
H.C. Block, Sector-iii, Bidhannagar
Kolkata- 91

Sub.-: Training for F.T.S under CBPHC during 12th -16th May, 2008
Ref-Memo no.-SUDA-Health/63 ULBS/08/9A (8) of the Director, SUDA.

Sir,

This is reference to above the following participants will participate in that training as mentioned above.

This is for your confirmation and taken necessary action.

1. Mahuya Dutta (Dey)
2. Ila Roy (Karmakar)
3. Sumitra Mukherjee
4. Syeda Nighar Sultana

Yours faithfully

[Signature]
Chairman

Dubrajpur Municipality

1-4) Copy forwarded _____ With the direction to report to the Project Officer, SUDA on 11th May 08 by evening to participate in the said training as FTS of Dubrajpur Municipality.

- 5) Director, SUDA, Health Wings, ILGUS BHABAN, H.C. BLOCK, Sector- iii, Kol-91
- 6) Accounts section, Dubrajpur Municipality.

Chairman
Dubrajpur Municipality



Office of the Councillors
DUBRAJPUR MUNICIPALITY

S.T.D. Code 03462
Phone: Dubrajpur 244362
Fax No: 244362

P.O.- DUBRAJPUR • Dist.- BIRBHUM

Memo No. /DM/ 200

Date 200

To
The Project Officer
Health Wings
ILGUS BHAVAN
H.C. Block, Sector-iii, Bidhannagar
Kolkata- 91

Sub.- Training for F.T.S under CBPHC during 12th -16th May, 2008
Ref-Memo no.-SUDA-Health/63 ULBS/08/9A (8) of the Director, SUDA.

Sir,

This is reference to above the following participants will participate in that training as mentioned above.

This is for your confirmation and taken necessary action.

1. Mahuya Dutta (Dey)
2. Ila Roy (Karmakar)
3. Sumitra Mukherjee
4. Syeda Nighar Sultana

Yours faithfully

sd/-
Chairman

Dubrajpur Municipality

memo No. 421/1(6)/DM/08 dt. 07.05.08

1-4) Copy forwarded _____ With the direction to report to the Project Officer, SUDA on 11th May 08 by evening to participate in the said training as FTS of Dubrajpur Municipality.

- ✓ 5) Director, SUDA, Health Wings, ILGUS BHABAN, H.C. BLOCK, Sector- iii, Kol-91
6) Accounts section, Dubrajpur Municipality.

sd/-
Chairman

Dubrajpur Municipality

OFFICE OF THE
RAMPURHAT MUNICIPALITY
RAMPURHAT ★ BIRBHUM (W.B)
☎ 03461-255008 ★ PIN-731224; 📠 03461-258678

Ref. NO- 187/4

Dated-2/5/08

To

1. Smt. Kakali Das
 2. Smt. Rekha Mondal
 3. Rehena Begum
 4. Tabasun Parvin
- FTS of 4 Heath Sub-Centers,
Rampurhat Municipality.

This is inform you that you have been selected is one of the FTS under CBPHCS of Rampurhat Municipality.

This is also to inform you that Training for the FTS's is scheduled to be held at SUDA, Salt Lake from 12.05.2008 to 16.05.2008. Hostel accommodation at SUDA Campus along with fooding will be provided.

You are directed to participate in the training and are also directed to report by evening of 11th May at SUDA, Salt Lake, Kolkata positively.

Memo No- 202

Date- 3-5-08



Chairman

Rampurhat Municipality

Copy to Project Officer (Health Wing), SUDA, H.C. Block, Sector-III, Salt Lake, Kol-91. This has reference his no- SUDA Health/63 ULBs/9A (8) dated 24.4.08. Necessary arrangement may be made accordingly.


Chairman
Rampurhat Municipality

Dr. Datta
4-5-08

May. 07 2008 07:22PM



FAX NO. :

ফোন : (০৩২২০) ২৪৪ ৩৭১/২৪৪ ৬৯০
ফ্যাক্স : (০৩২২০) ২৪৪ ৩৭১

এগরা পৌরসংস্থা

পৌর কাউন্সিলারগণের কার্যালয়

পোঃ - এগরা * জেলা - পূর্ব মেদিনীপুর * পিন - ৭২১৪২৯

স্মারক নং - ই.এম. ৩৫৭ / Health-1/08

তারিখ ০৭-০৫-২০০৮

From :- **Sri Tapan Kanti Kar**
Chairman,
Egra Municipality.

To :-
The Director, SUDA
H.C. Block, Sector - III, Bidhannagar,
Kol - 91

Sub :- Training for First Tier Supervisors under CBPHC during 12th - 16th May 2008

Respected Madam,

In response to your Memo No - SUDA -Health/63 ULBs/08/9A(8), Date 24.04.2008, I am sending herewith the following participants for training of the First Tier Supervisors under - CBPHC during the 12th - 16th May 2008. You are requested to arrange Hostel Accommodation at SUDA compus along with fooding for them e.g. mentioning FTs.

Thanking You,

Yours faithfully,

Chairman,
Egra Municipality.
Chairman,
EGRA MUNICIPALITY
Egra, Purba Medinipur

List of FTs & Provided Sub Centre area

- 1) Soma Panigrahi, W/o- Rajib, Aklabad, Ward No - 9
(For Dalalua Sub-Center)
- 2) Sanchita Dey (Das) W/o- Pradip, Kasba Egra, Ward NO - 13
(For Municipal Admn. Building Sub-Centre)
- 3) Atasi Das, W/o - Uttam, Kasba Egra, Ward No - 12
(For Aklabad Sub-Centre)

Copy to :-
The Project Officer, Health Wing, SUDA for information & taking necessary action.

Chairman,
Egra Municipality.
Chairman,
EGRA MUNICIPALITY

OFFICE OF THE COUNCILLORS : KATWA MUNICIPALITY

From :

Sri Rabindra Nath Chatterjee

Chairman :

Katwa Municipality

P.O. - Katwa, Dist. - Burdwan

Pin - 713130

FAX NO : 03453 - 258-160

Phones : S.T.D - 03453

Chairman's Chamber : Kat. 255-160

Chairman's Residence : Kat. 255-178

Office : Kat. 255-005

Guest House Srabani : Kat. 255-135

Polyclinic : Kat. 259-612

Water Supply : Kat. 257-430

Memo No.

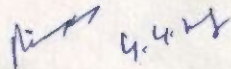
Dated, Katwa, the **4-4-2008**

ORDER

The following selected First Tier Supervisors under Community Based Primary Health Care Services are directed to attend the training programme which will be held from 7-4-08 to 11-4-08 at SUDA as per Ref No. SUDA-Health/63ULBs/07/765(7) Dt. 24-3-08 of the Director, SUDA. The participants of the training should report by evening of 6-4-08 positively at SUDA.

| <u>Sl.No.</u> | <u>Name of the selected FTS</u> |
|---------------|---------------------------------|
| 1 | Supriya Ghosh |
| 2 | Jharna Patra |
| 3 | Sujata Debnath |
| 4 | Poly Pal |
| 5 | Anjali Saha |

Sri Tarasankar Chatterjee is hereby directed to inform the above selected FTSs and also guide them for attending the said training programme as per training schedule.


Chairman,
Katwa Municipality

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING
"ILGUS BHAVAN"****H-C BLOCK. SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**Ref No. **SUDA-Health/63ULBs/07/765(7)**Date**24.03.2008**

From : Director, SUDA

To : The Chairman,
Basirhat / Beldanga / Tarakeshwar / Gangarampur
✓ Katwa / Sainthia / Sonamukhi Municipality

Sub:- Training for First Tier Supervisors under - CBPHC.

Sir,

As you have completed selection of FTSs at your ULB, job placement training for the FTSs is scheduled at SUDA.

The training will be residential one for 5 days duration from 7th April to 11th April, 2008 and will be held at SUDA. The number of FTS have been called for the said training is indicated below ULB- wise:-

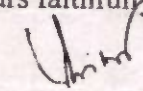
| Sl. No. | Municipality | No. of FTSs | Sl. No. | Municipality | No. of FTSs |
|---------|--------------------------|-------------|---------|------------------------|-------------|
| 1. | Basirhat Municipality | 8 | 5. | Katwa Municipality | 5 |
| 2. | Beldanga Municipality | 3 | 6. | Sainthia Municipality | 4 |
| 3. | Tarakeshwar Municipality | 3 | 7. | Sonamukhi Municipality | 3 |
| 4. | Gangarampur Municipality | 4 | | | |

The participants will be provided with Hostel Accommodation in SUDA Campus along with fooding. You are requested to confirm their participation by 3rd April – 2008 to the Project Officer, Health Wing, SUDA through Fax No. 033-2337-4805. The participants for the said training should report by evening of 6th April positively.


Actual Expenditure in respect of to and fro journey of the participants are to be borne by you out of CBPHC fund and to be booked under the A/c head "Training".

Thanking you

Yours faithfully,


Director, SUDA

Dt. .. 24.03.2008


Director, SUDA

SUDA-Health /63ULBs/07/765(7)/1(3)

1. Project Officer, Health, SUDA
2. Finance Officer, SUDA.
3. Finance Officer, Health, SUDA.

OFFICE OF THE

Councillors of Sonamukhi Municipality

P.O. SONAMUKHI * DIST. BANKURA.

Ph. No. (☎) 03244-275238

E-Mail : sonamukhimunicipality@yahoo.com

Memo No. 23/H.A.W/S.M.

Dated. 05. 4. 2008

To
The Project Director,
Health Wing,
SUDA, "ILGUS BHAVAN",
HC Block, Sector-III,
Kolkata – 700 091.



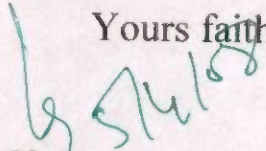
Sir,

This is to inform you that Susama Nandi (Mal) selected Supervisor of Sonamukhi Municipality under Community Based Primary Health Care Services unable to participate the training of First Tier Supervisor due to pregnancy.

In this regard it will be helpful if you arrange the said First Tier Supervisor training next time for her with other's Municipalities. .

Thanking you,

Yours faithfully,


Chairman / Vice-Chairman,
Sonamukhi Municipality.

Chairman
Sonamukhi Municipality

SUDA

FAX

STATE URBAN DEVELOPMENT AGENCY

**HEALTH WING
"ILGUS BHAVAN"**

H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal

Ref No.SUDA:Health/63 ULBs/08/04

Date04.04.2008

**From : Project Officer
Health, SUDA**

**To : The Chairman
South Dum Dum Municipality
Dum Dum Road,
P.O.- Nagerbazar,
Dist.- 24 Parganas (North),
PIN - 700 028.**

Sub. : Visit of trainee First Tier Supervisors (FTSs) of Non-KMA ULBs to witness immunization clinics at Sub-Centre of your ULB on 09.04.2008 at 11 a.m.

Sir,

You may be aware that Community Based Primary Health Care Services has been launched in 63 Non-KMA ULBs more or less in line with CUDP III & IPP-VIII.

Training programme for FTSs of seven Non-KMA ULBs has been organized centrally at SUDA. As your ULB is doing excellent work in implementation of primary health care services, it would be useful for the trainee FTSs to witness the activities at immunization clinic. I would request you kindly to instruct your Health Officer in arranging the same.

Looking forward to receiving your kind co-operation.

Thanking you.

Yours faithfully,

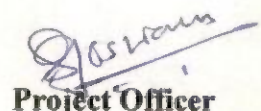


Project Officer

Dt. .. 04.04.2008

SUDA-Health/63 ULBs/08/04/1(1)

**Copy forwarded for kind information to :
Health Officer, South Dum Dum Municipality**



Project Officer

KATWA MUNICIPALITY

□ P.O : KATWA □ DIST. : BURDWAN □

□ PIN CODE : 713130 □

Phone's, STD No. :- 03453

Chairman's Chamber Kat. :- 255160

(Resi.) :- 255178

(Off.) :- 255005

Fax No. :- 258160

From :

SRI RABINDRANATH CHATTERJEE
CHAIRMAN, KATWA MUNICIPALITY

E. Mail :- katwa.municipality@gmail.com

Memo No. ...

Date, Katwa, the ... 2008.

To
The Project Officer
Health Wing
State Urban Development Agency
ILGUS Bhavan, H.C. Block, Sec-III
Bidhannagar, Kolkata-91

AO (H)



Sub : Training for First Tier Supervisors under - CBPHC.
Ref : SUDA-Health/63 ULBs/07/765(7) Dt.24.3.2008.

Sir/Madam ,

With reference to the above the undersigned is pleased to inform you that the selected FTSs of this ULB will participate the said training programme as per schedule.

Please acknowledge the same and do the needful.

Yours faithfully,

R.A.G.
Chairman,
Katwa Municipality

STD - 03462

Phone : SHI 284187

SHI 262367

Fax : 03462-262367

OFFICE OF THE COUNCILLORS
SAINTHIA MUNICIPALITY
 P.O. SAINTHIA, DIST. BIRBHUM.

From : The Chairman / Vice Chairman
 SAINTHIA MUNICIPALITY

Memo No. 1175 / SM / 2008Date 31.03.2008

To,

The Director,
 State Urban Development
 Agency, Health Wing,
 ILGUS BHAVAN, HC Block,
 Sector-III, Bidhannagar,
 Kolkata-700106;

Sub.: Training for First Tier Supervisors under
C.P.P.H.C.S.P./

Ref.: Your No. SUDA-Health/6311/07/765(7) Dt.-
24.03.2008; /



S i r ,

With reference to the memo and subject noted above this is to inform you that all 4 selected F.T.S. of this Municipality under C.P.P.H.C.S.P. namely (1) Smt Krishna Kundu (Sutradhar), (2) Smt. Soma Das (Ghosh), (3) Smt. Rakhi Basak and (4) Smt. Mandira Sen (Howladar) will participate in the training Programme to be held at SUDA during 7th April to 11th April, 2008. This is also to inform you that the said participants will have to stay at the SUDA's hostel on 6th April, 2008. In the reply you are requested to kindly be exchanged.

This is for favour of your kind information and taking necessary action.

Yours faithfully,
 Kazi Kamal Hossain

Chairman,
 SAINTHIA MUNICIPALITY
 Sainthia, Birbhum.

Memo. No. _____/1(4)/SM/2008

Date :- 31.03.2008;

Copy forwarded for information and taking necessary action to :-

1. Smt. Krishna Kundu (Sutradhar), HHW (Selected FTS), Sainthia Municipality, Sainthia, Birbhum;
2. Smt. Soma Das (Ghosh), HHW (Selected FTS), Sainthia Municipality;
3. Smt. Rakhi Basak, HHW, (Selected FTS), Sainthia Municipality;
4. Smt. Mandira Sen (Howladar), HHW, (Selected FTS), Sainthia Municipality, Sainthia, Birbhum;

**Job Placement Training Schedule
for
FTSS under CBPHC**

| Day | 10.30 a.m. to 1.00 p.m. | 1.00 p.m. to 2.00 p.m. | 2.00 p.m. to 5 p.m. |
|-------------------------|---|------------------------|--|
| Day 1 3.4.08 Mon | <ul style="list-style-type: none"> Registration Inauguration Pre-training evaluation Introduction on the scheme objectives, Target group, organisational structure Duties + responsibilities of FTS – detailing <i>By Dr. S. Goswami and Dr. N.G. Gandapadhyay</i> | | <ul style="list-style-type: none"> Reproductive Health of adolescents & women / Maternal Health. Family Planning – importance, acceptance, methods <i>By Dr. S.C. Roy</i> |
| Day 2 8.4.08 Tue | <ul style="list-style-type: none"> Under Five child health Growth monitoring VPD – Immunization, cold chain Food and Nutrition <i>By Dr. K. Sarda / S.C. Roy</i> | | <ul style="list-style-type: none"> Diarrhoea Acute Respiratory infection STD/HIV/AIDS, RNTCP, NLEP, NBCP, NMCP, NFCEP <i>By Dr. N.K. Datta</i> |
| Day 3 9.4.08 Wed | <ul style="list-style-type: none"> Clinic visit – Antenatal / Post natal clinic, Immunization clinic, growth monitoring clinic <i>- Dr. N.K. Datta</i> | Recess | <ul style="list-style-type: none"> Discussion & exercise on Family schedule Vital statistics <i>Dr. N.K. Datta</i> |
| Day 4 10.4.08 Thu | <ul style="list-style-type: none"> IEC – Principle, general and specific materials & media Technique of group discussion with community Group management <i>By J. Chakraborty</i> | | <ul style="list-style-type: none"> Discussion & exercise on HMIS Documentation – Registers / Cards to be maintained at SC and exercise on documentation. <i>By S.K. Lahiri</i> |
| Day 5 11.4.08 Fri | <ul style="list-style-type: none"> Family schedule & HMIS recapitulation Monitoring and supervision at Block / Ward / Sub centre level <i>By S.K. Lahiri</i> | | <ul style="list-style-type: none"> Discussion session in different queries Post training evaluation Valedictory session. <i>By Dr. S. Goswami, Dr. N.G. Gandapadhyay and Dr. N.K. Datta</i> |

**Job Placement Training Schedule
for
FTSs under CBPHC**

| Day | 10.30 a.m. to 1.00 p.m. | 1.00 p.m. to 2.00 p.m. | 2.00 p.m. to 5 p.m. |
|--------------------------------|--|------------------------|--|
| Day 1 7.4.08 (Monday) | <ul style="list-style-type: none"> • Registration • Inauguration • Pre-training evaluation • Introduction on the scheme objectives, Target group, organisational structure • Duties + responsibilities of FTS – detailing. <i>By Dr. S. Goswami and Dr. N.G. Gandapadhyay</i> | Recess | <ul style="list-style-type: none"> • Reproductive Health of adolescents & women / Maternal Health. • Family Planning – importance, acceptance, methods <i>By Dr. S.C. Roy</i> |
| Day 2 8.4.08 (Tuesday) | <ul style="list-style-type: none"> • Under Five child health • Growth monitoring • VPD – Immunization, cold chain • Food and Nutrition <i>By Dr. K. Sarda</i> | | <ul style="list-style-type: none"> • Diarrhoea • Acute Respiratory infection • STD/HIV/AIDS, RNTCP, NLEP, NBCP, NMCP, NFPC <i>By Dr. N.K. Datta</i> |
| Day 3 9.4.08 (Wednesday) | <ul style="list-style-type: none"> • Clinic visit – Antenatal / Post natal clinic, Immunization clinic, growth monitoring clinic <i>- Dr. N.K.Datta</i> | | <ul style="list-style-type: none"> • Discussion & exercise on Family schedule • Vital statistics • <i>Dr. N.K. Datta</i> |
| Day 4 10.4.08 (Thursday) | <ul style="list-style-type: none"> • IEC – Principle, general and specific materials & media • Technique of group discussion with community • Group management <i>By J. Chakraborty</i> | | <ul style="list-style-type: none"> • Discussion & exercise on HMIS • Documentation – Registers / Cards to be maintained at SC and exercise on documentation. <i>By S.K.Lahiri</i> |
| Day 5 11.4.08 (Friday) | <ul style="list-style-type: none"> • Family schedule & HMIS recapitulation • Monitoring and supervision at Block / Ward / Sub centre level <i>By S.K.Lahiri</i> | | <ul style="list-style-type: none"> • Discussion session in different queries • Post training evaluation • Valedictory session. <i>By Dr. S.Goswami, Dr. N.G. Gandapadhyay and Dr. N.K.Datta</i> |

**Job Placement Training Schedule
for
FTSs under CBPHC**

| Day | 10.30 a.m. to 1.00 p.m. | 1.00 p.m. to 2.00 p.m. | 2.00 p.m. to 5 p.m. |
|-------|---|------------------------|---|
| Day 1 | <ul style="list-style-type: none"> • Registration • Inauguration • Pre-training evaluation • Introduction on the scheme objectives, Target group, organisational structure • Duties + responsibilities of FTS – detailing by trainer | Recess | <ul style="list-style-type: none"> • Reproductive Health of adolescents & women / Maternal Health. • Family Planning – importance, acceptance, methods. |
| Day 2 | <ul style="list-style-type: none"> • Under Five child health • Growth monitoring • VPD – Immunization, cold chain • Food and Nutrition | | <ul style="list-style-type: none"> • Diarrhoea • Acute Respiratory infection • STD/HIV/AIDS, RNTCP, NLEP, NBCP, NMCP, NFCP |
| Day 3 | <ul style="list-style-type: none"> • IEC – Principle, general and specific materials & media • Technique of group discussion with community • Group management | | <ul style="list-style-type: none"> • Discussion & exercise on Family schedule • Vital statistics |
| Day 4 | <ul style="list-style-type: none"> • Discussion & exercise on HMIS • Documentation – Registers / Cards to be maintained at SC and exercise on documentation. | | <ul style="list-style-type: none"> • Clinic visit – Antenatal / Post natal clinic, Immunization clinic, growth monitoring clinic |
| Day 5 | <ul style="list-style-type: none"> • Family schedule & HMIS recapitulation • Monitoring and supervision at Block / Ward / Sub centre level | | <ul style="list-style-type: none"> • Discussion session in different queries • Post training evaluation • Valedictory session. |

[Handwritten signature]

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING
"ILGUS BHAVAN"****H-C BLOCK. SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**Ref No. **SUDA-Health/63ULBs/07/765(7)**Date**24.03.2008****From : Director, SUDA****To : The Chairman,
Basirhat / Beldanga / Tarakeshwar / Gangarampur
Katwa / Sainthia / Sonamukhi Municipality****Sub:- Training for First Tier Supervisors under - CBPHC.**

Sir,

As you have completed selection of FTSs at your ULB, job placement training for the FTSs is scheduled at SUDA.

The training will be residential one for 5 days duration from 7th April to 11th April, 2008 and will be held at SUDA. The number of FTS have been called for the said training is indicated below ULB- wise:-

| Sl. No. | Municipality | No. of FTSs | Sl. No. | Municipality | No. of FTSs |
|---------|--------------------------|-------------|---------|------------------------|-------------|
| 1. | Basirhat Municipality | 8 | 5. | Katwa Municipality | 5 |
| 2. | Beldanga Municipality | 3 | 6. | Sainthia Municipality | 4 |
| 3. | Tarakeshwar Municipality | 3 | 7. | Sonamukhi Municipality | 3 |
| 4. | Gangarampur Municipality | 4 | | | |

The participants will be provided with Hostel Accommodation in SUDA Campus along with fooding. You are requested to confirm their participation by 3rd April - 2008 to the Project Officer, Health Wing, SUDA through Fax No. 033-2337-4805. The participants for the said training should report by evening of 6th April positively.

Actual Expenditure in respect of to and fro journey of the participants are to be borne by you out of CBPHC fund and to be booked under the A/c head "Training".

Thanking you

Yours faithfully,


Director, SUDA

Dt. .. 24.03.2008


Director, SUDA**SUDA-Health /63ULBs/07/765(7)/1(3)**

1. Project Officer, Health, SUDA
2. Finance Officer, SUDA.
3. Finance Officer, Health, SUDA.

STATE URBAN DEVELOPMENT AGENCY**HEALTH WING
"ILGUS BHAVAN"****H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**Ref No. **SUDA-Health/63ULBs/07/765(7)**Date**24.03.2008****From : Director, SUDA****To : The Chairman,
Basirhat / Beldanga / Tarakeshwar / Gangarampur
Katwa / Sainthia / Sonamukhi Municipality****Sub:- Training for First Tier Supervisors under - CBPHC.****Sir,**

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Actual Expenditure in respect of to and fro journey of the participants are to be borne by you out of CBPHC fund and to be booked under the A/c head "Training".

Thanking you

Yours faithfully,


Director, SUDADt. .. **24.03.2008**
Director, SUDA**SUDA-Health /63ULBs/07/765(7)/1(3)**

1. Project Officer, Health, SUDA
2. Finance Officer, SUDA.
3. Finance Officer, Health, SUDA.

State Urban Development Agency, Health Wing, West Bengal

Sub. : Job placement training of FTSs under CBPHC - approval thereof.

A good number of ULBs are now in a position of selecting First Tier Supervisor (FTS) as per approved number, out of which some of them have completed such selection. Now it is high time for imparting job placement training to the selected FTSs. It was decided that the said training would be organised by SUDA centrally for a duration of 5 days for each of batch of 30 numbers of participants. Total number of FTSs sanctioned in CBPHC is 273, hence the batch will be 9 to 11 number in total.

The training schedule for 5 days are enclosed herewith. ✱

The estimated expenditure for one batch of 30 participants is as under :

| Sl. No. | Item of expenditure | Rate | Total Cost |
|---------|---|--|------------|
| 1. | Training materials (Training manual, bag/folder, exercise book, pen, pencil, eraser, sharper, xeroxing for transparency sheet, OH pen etc.) | @ Rs. 300/- per head X 30 participants | 9000.00 |
| 2. | Hire charges of hostel room | @ Rs.25/- per head per day x 30 x 6 | 4500.00 |
| 3. | Training venue charges | @ Rs. 1000/- per day x 5 days | 5000.00 |
| 4.a. | Food charges (Breakfast, lunch, dinner & tea etc.) | @ Rs. 150/- per head per day x 35 x 5 | 26250.00 |
| b. | Meal charges for prior night of training | @ Rs. 50 x 35 | 1750.00 |
| 5. | Transport charges for field visit of participants | Rs. 6000/- for 4 hrs. | 6000.00 |

* C/P - (1)

State Urban Development Agency, Health Wing, West Bengal

| | | | |
|----|---|--|--------------------|
| 6. | Trainers fees | @ Rs. 500/- per session x 2 session x 5 days | 5000.00 |
| 7. | Miscellaneous charges | @ 10% of the total unit cost | 5750.00 |
| | Total | | 63,250.00 |
| | Total expenditure involved for 11 batches will be Rs.63250 x 11 | | 6,95,750.00 |

Mobility support of trainees (FTSs) for the to and fro journey for attending training at SUDA will be provided by the ULB on the basis of actual expenses.

All the above expenditure in-connection with FTSs training is to be booked under A/c head "Training".

In 1st batch the FTSs of 7 ULBs will participate. The Draft to this effect is enclosed for kind perusal and signature, if approved.

DCP
Director SUDA
PO/A

[Signature]
25-03-08
Approved & signed
Unit
24/3/08

State Urban Development Agency, Health Wing, West Bengal

Sub. : Job placement training of FTSS under CBPHC - approval thereof.

A good number of ULBs are now in a position of selecting First Tier Supervisor (FTS) as per approved number, out of which some of them have completed such selection. Now it is high time for imparting job placement training to the selected FTSS. It was decided that the said training would be organised by SUDA centrally for a duration of 5 days for each of batch of 30 numbers of participants. Total number of FTSS sanctioned in CBPHC is 273, hence the batch will be 9 to 11 number in total.

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|---------|---|--|------------|
| 1. | Training materials (Training manual, bag/folder, exercise book, pen, pencil, eraser, sharper, xeroxing for transparency sheet, OH pen etc.) | @ Rs. 300/- per head X 30 participants | 9000.00 |
| 2. | Hire charges of hostel room | @ Rs.25/- per head per day x 30 x 6 | 4500.00 |
| 3. | Training venue charges | @ Rs. 1000/- per day x 5 days | 5000.00 |
| 4.a. | Food charges (Breakfast, lunch, dinner & tea etc.) | @ Rs. 150/- per head per day x 35 x 5 | 26250.00 |
| b. | Meal charges for prior night of training | @ Rs. 50 x 35 | 1750.00 |
| 5. | Transport charges for field visit of participants | Rs. 6000/- for 4 hrs. | 6000.00 |

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State Urban Development Agency, Health Wing, West Bengal

| | | | |
|----|---|--|--------------------|
| 6. | Trainers fees | @ Rs. 500/- per session x 2 session x 5 days | 5000.00 |
| 7. | Miscellaneous charges | @ 10% of the total unit cost | 5750.00 |
| | | Total | 63,250.00 |
| | Total expenditure involved for 11 batches will be Rs.63250 x 11 | | 6,95,750.00 |

Mobility support of trainees (FTSs) for the to and fro journey for attending training at SUDA will be provided by the ULB on the basis of actual expenses.

All the above expenditure in-connection with FTSs training is to be booked under A/c head "Training".

In 1st batch the FTSs of 7 ULBs will participate. The Draft to this effect is enclosed for kind perusal and signature, if approved.

DCP
Director
PO(A)

25-03-08
Approved & signed
Union
28/3/08

SUDA

STATE URBAN DEVELOPMENT AGENCY

**HEALTH WING
"ILGUS BHAVAN"**

**H-C BLOCK, SECTOR-III, BIDHANNAGAR, CALCUTTA-700 091
West Bengal**

Ref No. **SUDA:Health/63 ULBs/07/770**

Date**26.03.2008**

**From : Dr. Shibani Goswami
Project Officer
Health Wing, SUDA**

**To : The Joint Director,
ILGUS**

Sub. : Booking for accommodation of 30 nos. of rooms at the ILGUS Hostel during 06.04.2008 to 11.04.2008 and Conference Hall at ILGUS during 07.04.2008 to 11.04.2008 in connection with job placement training of First Tier Supervisors (FTSs) under CBPHC.

Sir,

This is to inform you that the residential job placement training of First Tier Supervisors (FTSs) has been scheduled by Health Wing, SUDA during 07-11.04.2008.

Hence, you are requested kindly to instruct your office to make necessary arrangement for booking of 30 nos. of rooms at ILGUS Hostel and Conference Hall at ILGUS during the period as mentioned above.

Thanking you.

Yours faithfully,

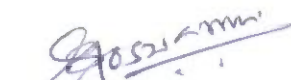

Project Officer

Dt. .. 26.03.2008

SUDA-Health/63 ULBs/07/770/1(1)

CC

Director, SUDA


Project Officer