

GOVERNMENT OF WEST BENGAL
DEPARTMENT OF PANCHAYAT & RURAL DEVELOPMENT
JESSOP BUILDING, KOLKATA – 1

No. 2101/ PN/P/II/3F-9/2006 (Part-I)

Date :14.05.09

O-R-D-E-R

Government of India has recently introduced two schemes i.e Indira Gandhi National Widow Pension Scheme (IGNWPS) and Indira Gandhi National Disability Pension Scheme (IGNDPS) under National Social Assistance Programme (NSAP). Those two schemes have to be introduced in the State with the contribution of 50% of the fund required for implementation of those two schemes. The objectives of the schemes & eligibility criteria & other details are given below.

A) Indira Gandhi National Widow Pension Scheme (IGNWPS) :

i) **Objective** :- To give financial assistance @ Rs. 400/- (Four hundred) per month to all the identified pensioners who are of the age group 40 years – 64 years, widows and from families which are within the below poverty line. **The coverage will be universal and there shall not be any quota at any level.**

ii) **Eligibility criteria and requirement of documents**:-To get the benefit of the scheme , following criteria need to be fulfilled by an applicant :-

a) She must be within the age group of 40 to 64 years as per EPIC

b) She should be from a family which is below poverty line.

c) She shall get the pension till she attains the age of 65 years or till her re-marriage.

The Chairman of the urban Local body will review the list of the widows regularly and on receipt of the information of remarriage of any widow who was a beneficiary under IGNWPS, he will cause an enquiry into the information received and give the beneficiary a chance of hearing before discontinuing her pension finally.

d) She shall have to produce death registration certificate of her husband in support of her claim.

e) In case of any dispute related to determination of age, birth certificate/ certificate of the Headmaster of the Primary / Madhyamik School in which she studied last/horoscope will be accepted.

f) **The applicant has to produce photocopy of her Bank/Post Office A/c. at the time of submission of her application.**

g) Monthly pension will be disbursed through the Bank Accounts / Post Office Accounts of the pensioners.

h) **No pension will be disbursed until the names of the newly identified pensioners are uploaded to the Web-site of the Ministry of Rural Development, Government of India.**

iii) **Selection Procedure** :- a) Ward wise list of women of the age group 40 – 64 years for all the Wards of an Urban local body would be first generated from the available database of BPL survey (A suggested format is annexed in annexure –I) .

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- b) The list will then be physically enquired by the employees/ Councillors or Commissioners of the Urban Local Body.
- c) The enquiry report must be supported by the documents about the marital status of those women who appeared in the list. All requisite documents along with application (**Proforma annexed in annexure II**) will have to be collected from the beneficiaries at the time of inquiry.
- d) After getting enquiry reports and examining the papers submitted by the applicant, the Chairman of the Urban Local body will sanction pension to the applicant if she satisfies the eligibility criteria.
- e) No application can be rejected except on the ground that the claim is not genuine or the applicant does not fulfill the criteria laid down in the guide lines.
- f) After finalization of the list of beneficiaries to be covered under Indira Gandhi National Widow Pension Scheme, concerned Urban Local Body will convert the list of the beneficiaries into **pdf format as well as legacy data and submit the same to the Director SUDA.**
- g) The Chairman, of the Urban Local Body **shall have to submit a certificate on universal coverage (see annexure III) in the prescribed format at the same time.**
- h) The Director SUDA in his/her turn will have to **submit the list of newly identified beneficiaries in pdf file as well as legacy data** along with the **certificate on Universal Coverage** (duly signed by the Chairman of the Urban Local Body) to this Department for uploading the same to the Ministry of Rural Development, Government of India.

iv) Disbursement of Pension :- a) Pension will be disbursed @ Rs. 400/- (Four hundred) per month per beneficiary.

b) Pension can only be disbursed through Bank Accounts. / Post Office Accounts of the beneficiary concerned.

c) Bank Accounts may be opened at any Nationalised / Co-operative / Gramin Bank.

B) Indira Gandhi National Disability Pension Scheme (IGNDPS) :

i) **Objective :-** To give financial assistance @ Rs. 400/- (Four hundred) per month to all the identified beneficiaries who are of the age group of 18 years – 64 years **with severe disability (i.e. more than 80% disability) or multiple disabilities (having more than one disability and at least 40% incapacitation in each type of disability, totaling disabilities 80% or more)** and from families which are below poverty line. Both male and female will be eligible to get the benefit of the scheme. **The coverage will be universal and there shall not be any quota at any level.**

ii) **Eligibility criteria and requirement of documents**:-To get the benefit of the scheme, following criteria need to be fulfilled by an applicant:-

a) She/He must not be less than 18 years of age and not above 64 years as per EPIC.

b) She/He should be from a family which is below the poverty line.

c) She/He shall be with severe disability (i.e. more than 80% disability) or **multiple disabilities (having more than one disability and at least 40% incapacitation in each type of disability, totaling disabilities 80% or more).**

d) She/He shall get the pension until she/he attains the age of 65 years as per EPIC

e) In case of any dispute related to determination of age, birth certificate /certificate of the Headmaster of the Primary / Madhyamik School in which she studied last / horoscope will be accepted.

f) **She/He shall have to produce certificate issued by Social Welfare Department of the District regarding her/his disability in support of her/his claim.**

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g) The applicant has to produce photocopy of her Bank/Post Office A/c. at the time of submission of her application.

h) Monthly pension will be disbursed through the Bank Accounts / Post Office Accounts of the pensioner.

i) No pension will be disbursed until the names of the newly identified pensioners are uploaded to the Web-site of the Ministry of Rural Development, Government of India.

iii) **Selection Procedure** :- a) Ward-wise list of persons of the age group of 18 – 64 years and whose families fall below the poverty line will be first generated from the available database of BPL survey (**A suggested format is annexed in annexure –I**).

b) The list will then be enquired by the officials/ Councillors of the Urban Local Body for verification of the type of disability. All requisite documents along with application (**proforma annexed in annexure IV**) have to be collected from the beneficiaries at the time of inquiry.

c) After getting inquiry reports in respect of all the Wards of the Urban Local Body, the Chairman of the Urban Local Body will sanction the application if the applicant satisfies the eligibility criteria.

d) No application can be rejected except on the ground that the claim is not genuine or the applicant does not fulfill the criteria laid down in the guide line.

e) **The Chairman of the Urban Local body will have to submit a certificate on universal coverage in the prescribed format (see annexure V) at the same time.**

i) After finalization of the list of beneficiaries to be covered under Indira Gandhi National Disability Pension Scheme, concerned Urban Local Body will convert the list of the beneficiaries into pdf format and submit the same to the Director SUDA.

j) The Director SUDA in his/her turn will **have to submit** the list of newly identified beneficiaries in **pdf files as well as legacy data along with the certificate on universal coverage** (duly signed by the Chairman Of the Urban Local Body) for uploading the same to the Web-site of the Ministry of Rural Development, Government of India.

iv) Disbursement of Pension :- a) Pension will be disbursed @ Rs. 400/- (Four hundred) per month per beneficiaries

b) Pension can only be disbursed through Bank Accounts. / Post Office Accounts of the beneficiaries concerned.

c) Bank Accounts may be opened at any Nationalised / Co-operative / Gramin Bank.

d) In case of necessity, joint Account may be opened with the person who looks after the beneficiary (preferably with someone who has blood relationship with the beneficiary).

Since, the scheme was launched during February, 2009 and a considerable time has already been lost due to ensuing Parliament General Election, 2009, immediate necessary steps may be taken at all levels for identification of the beneficiaries to be covered under both the schemes and submit pdf files of the newly identified beneficiaries to this end as per the following schedule for taking further necessary action from this end. A schedule of dates has been fixed for identification of beneficiaries and onward transmission of the list from different levels to this Department which may be followed.

Principal Secretary to the Government of West Bengal

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SCHEDULE

SI No	Name of the work	To be done by	To be completed within
1.	Generation of Ward wise list	Urban Local body	25.05.2009
2.	Physical Enquiry	Municipal Officials/Councillors	20.06.2009
3.	Submission of the list of beneficiaries to the Chairman of the ULB for approval	-do-	25.06.2009
4.	Approval of the list & communication	Chairman of the ULB	05.07.2009
5.	Submission of list of beneficiaries in pdf file to Director SUDA	-do-	20.07.2009
6.	Submission of certificate on UNIVERSAL COVERAGE	-do-	20.07.2009
7.	Submission of list of beneficiaries in pdf file and the certificates on UNIVERSAL COVERAGE to the Department	Director SUDA	25.07.2009

Memo.no. 2101/ PN/P/II/3F-9/2006 (Part-I)

Date :14.05.09

Copy forwarded to:-

The Director West Bengal State Urban Development Agency, for necessary information and taking necessary action.

Principal Secretary to the Government of West Bengal

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APPLICATION FORM FOR INDIRA GANDHI NATIONAL WIDOW PENSION SCHEME(IGNWPS)

To

The Executive Officer

_____ Panchayat Samity

_____ District

Paste your recent
Passport size
photograph

Sir/Madam,

I am a resident of this Block. I am a widow. I belong to a BPL (Below Poverty Line) Family. My particulars are given below.

Kindly consider my name for sanction of Widow Pension. The attested photocopy of the death registration certificate of my husband is enclosed herewith.

Full Particulars of the Applicant

1) Name :

2) Name of the Head of the Family :

3) Father's/Husband's Name :

4) Whether belongs to the SC/ST/OBC Category? :

(Yes/No, write whichever is applicable)

4a) If yes, write the sub- category. :

5) Whether belongs to Minority Community? :

(Yes/No, write whichever is applicable)

6) BPL ID :

7) Address of the applicant :

8) Ward No.

9) Age as on 01.01.2009 :

10) Day/Month/Year of Husband's Death :

11) Whether the applicant has any Savings Account :

in commercial Bank/ Post Office?

If yes, give details of the name, address & Account No.

of the Bank/Post Office.

Signature/ L.T.I.of the Applicant

**CERTIFICATE OF UNIVERSAL COVERAGE UNDER INDIRA GANDHI NATIONAL
WIDOW PENSION SCHEME (IGNWPS)**

This is to certify that all widows of 40 - 64 years and belonging to a household Below the Poverty Line (BPL) in urban areas in theMunicipality/Corporation have been covered under IGNWPS.

It is also confirmed that for the purpose of identifying new eligible beneficiaries under IGNWPS, the BPL list prepared on the basis of the Urban Household Survey, 2006 has been consulted.

Signature

Chairman of the Municipality

APPLICATION FORM FOR INDIRA GANDHI NATIONAL DISABILITY PENSION SCHEME (IGNDPS)

To

The Chairman

_____ Municipality

Paste your recent
Passport size
photograph

Sir/Madam,

I am a resident of this Municipality. I am a disabled person. I belong to a BPL (Below Poverty Line) Family. My particulars are given below.

Kindly consider my name for sanction of Disability Pension. The attested photocopy of my Disability# certificate is enclosed herewith.

Full Particulars of the Applicant

1) Name :

2) Gender (Male/Female, write whichever is applicable) :

3) Name of the Head of the Family :

4) Father's/Husband's Name :

5) Whether belongs to the SC/ST/OBC Category? :

(Yes/No, write whichever is applicable)

5a) If yes, write the sub- category. :

6) Whether belongs to Minority Community? :

(Yes/No, write whichever is applicable)

7) BPL ID :

8) Address of the applicant :

9) Ward No. :

10) Age as on 01.01.2009 :

11) For disability pension, an applicant will have to be eligible for the benefit if he/she has severe disability (i.e. 80% & above) or multiple disabilities (having more than one disability and at least 40% incapacitation in each type of disability, totaling disabilities 80% or more).

(Please put a tick mark beside the Disability Type as mentioned in the table below and also mention the Percentage of Disability.) :

Disability Type	Percentage
Locomotive/Orthopaedic	
Visually Impaired	
Hearing/Speech	
Mental Disability	
Cerebral Palsy	
Mentally Retarded	
Mental Illness	
Others	

12) Whether the applicant has any Savings Account :

In Nationalised/Co-operative/Gramin Bank/ Post Office?

If yes, give details of the name, address & Account No.
of the Bank/Post Office.

Signature/ L.T.I. of the Applicant

**CERTIFICATE OF UNIVERSAL COVERAGE UNDER INDIRA GANDHI NATIONAL DISABILITY PENSION
SCHEME (IGNDPS)**

This is to certify that all persons of 18 - 64 years with severe disability or multiple disability and
belonging to a household Below the Poverty Line (BPL) in urban areas in
.....Municipality/ Corporation have been covered under IGNDPS.

It is also confirmed that for the purpose of identifying new eligible beneficiaries under IGNDPS,
the BPL list prepared on the basis of the Urban Household Survey, 2006 has been consulted.

Signature

Chairman

.....Municipality

**** Strike out whichever is not applicable**