

**Government of West Bengal**  
**Urban Development and Municipal Affairs Department**  
**NAGARAYAN, DF-8, Sector-I**  
**Salt Lake, Kolkata-700 064.**

**Memo No. 2498-UDMA-11014(49)/22/2022**

**Date: 13.05.2023**

**From : Shri Joly Chaudhuri WBCS (Exe.),**  
**Additional Secretary to the Govt. of West Bengal,**  
**Urban Development & Municipal Affairs Department.**

**To : (1) Chairperson / Chairperson Board of Administrator/ Administrator,**  
**(All ULBs) Municipality/ NAA.**  
**(2) Commissioner, All Municipal Corporation (except Kolkata MC)**  
**(3) CEO, NKDA**  
**(4) EO, Jaigaon DA**

**Sub : Minutes of the review meeting on the Comprehensive Vector Control Management Plan, 2023**

**Madam/ Sir,**

Apropos the captioned subject, I am to enclose herewith the minutes of the review meeting on the Solid Waste Management and Vector Control Management, 2023 with the ULBs, chaired by the Hon'ble MIC, UD & MA Department along with the Principal Secretary, UD & MA Department, held on **27/04/2023** at the 6<sup>th</sup> floor Conference Hall of Nagarayan.

This is for your kind information and necessary action please.

Yours faithfully

**Enclo: As stated**

  
13.05.2023

**Additional Secretary**  
**to the Govt. of West Bengal**

**Memo No. 2498-1(12)-UDMA-11014(49)/22/2022**

**Date: 13.05.2023**

Copy forwarded for kind information & necessary action to :

- (1) Mission Director, NHM and Secretary H&FW Department, Govt. of West Bengal.
- (2) District Magistrate, All Districts.
- (3) All concerned Nodal Officers of UD & MA Department.
- (4) Shri Rupam Banerjee, WBCS(Exe.), Joint Secretary, Health & Family Welfare Department.
- (5) Dr. Dipankar Maji, Joint DHS Public Health, H&FW Department, Govt. of West Bengal.
- (6) Dr. Saswati Nag, Co-ordinating officer for SUDA, in connection with Dengue and Malaria.
- (7) CMOH, All Districts/ Health Districts.
- (8) Executive Officer, (All ULBs)
- (9) Health Officer/Nodal Health Staff, (All ULBs).
- (10) Controller of Finance/ Finance Officer, (All ULBs).
- (11) Private Secretary to Hon'ble MIC, UD & MA Department, Govt. of West Bengal.
- (12) P.S. to Principal Secretary, UD & MA Department, Govt. of West Bengal.
- (13) P.S. to Principal Secretary, H&FW Department, Govt. of West Bengal.

  
13.05.2023  
**Additional Secretary**  
**to the Govt. of West Bengal**

## **Minutes of the review meeting on Vector Control Management**

|                 |                                                                       |
|-----------------|-----------------------------------------------------------------------|
| In the Chair :  | Minister In Charge Urban Development & Municipal Affairs, West Bengal |
| Meeting Date :  | 27 <sup>th</sup> April, 2023                                          |
| Meeting Venue : | 6 <sup>th</sup> floor Conference Hall at Nagarayan                    |
| Meeting Time :  | 3.00 PM                                                               |

Hon'ble MIC UD & MA Department chaired the meeting to review the Solid Waste Management and Vector Control Management, 2023 with the 36 most vulnerable ULBs having logged 100 or more cases. After detail discussions & deliberations, the following decisions are taken.

- 1) All 36 ULBs will have to ensure 100% segregated door to door collection of municipal solid waste by 31<sup>st</sup> May, 2023.

ULB shall take necessary steps in terms of human resources, equipment and vehicles etc. to comply with the timeline.

- 2) Bidhannagar MC: Segregation of waste will be piloted in Borough 2 and 16 market places by 15<sup>th</sup> May, 2023. Immediate finalization of Nirmal Sathis and Niraml Bandhus Cleanliness drives at all vacant lands will be taken up and completed by 31<sup>st</sup> May, 2023. SUDA to share the list of vacant land with the Bidhannagar MC.
- 3) The issue of a new dump site at Panihati Municipality to be settled locally. All support required for landfilling & approach road will be extended by SUDA.
- 4) A third party to conduct both qualitative and quantitative assessment on the door-to-door collection of segregated municipal solid waste from all sites. SUDA to initiate the process for the engagement of the third party. Expenditure is to be charged out of the appropriate head of account. SUDA to take all necessary steps to ensure all 128 ULBs have the necessary resources in terms of HR , equipment and vehicle for scientific management of municipal solid waste in terms of Solid Waste Management Rule 2016 and as per the directions passed by the National Bench of

the Hon'ble NGT in OA 606/2018 and in other such matters under adjudication before the Hon'ble NGT.

5)

- a) ULBs be strictly directed to ensure 50% of the XV F.C. tied grants are utilized for Solid Waste Management purposes only as per extant guidelines.
- b) Funds for SBM 2.0 to be leveraged also.
- c) The State Government has created a Ring Fenced Public Fund account with a corpus of Rs 3500 crore for Solid & Liquid Waste Management as per direction of the National Bench of Hon'ble NGT in OA 606/ 2018 dated. 1.09.2022. These funds are also to be utilized effectively and efficiently.
- d) ULBs that fail to comply to ensure 100% segregation of Municipal Solid Waste at the source, door-to-door collection of the waste, Primary & Secondary transportation within the given timeline, shall not receive further development grants from the Department and allocations under different Centrally Sponsored Schemes.

6) ULBs to ensure service of '**Notices**' to all the owners of private vacant land, unmanaged water bodies, closed buildings, closed establishments etc. within 15<sup>th</sup> May, 2023.

- After issue of **First Notice** a 15 day period to be given to the owners of the private property from the date of issuance of the Notice followed by **Second Notice** with a time period of 7 days to take necessary action.
- If, no action is taken, Complaint to be lodged in the appropriate Court of Law under the West Bengal Municipal Act/ West Bengal Municipal Corporation Act/ Howrah Municipal Corporation Act.
- In case the owner of the private property cannot be identified/located the sites to be managed by ULBs is the interest of public health and the safety of

human life necessary charges to be levied for management as Special Conservancy Charges and added to the module of the OPTICS application.

Department to make necessary modifications in the OPTICS module, along the same line as has been done by Howrah MC.

- 7) Normally guppy fishes are procured from the Fisheries Department, accordingly this year also requisitions have been sent to the Fisheries Department.

It was suggested that the guppy fishes are to be produced by the SHG Members in the urban areas and the cost to be disbursed to them after the supply. Necessary training to be conducted by SUDA for the production to commence immediately.

- 8)** In the same line as had been planned by KMC all ULBs to organize a Central Rally at ULB level on a date to be decided by SUDA and similar Ward wise rallies to be organized subsequently. Chairperson, Vice-Chairperson, Ward Councilors, SHG Members, Nirmal Bandhus, Nirmal Sathis, School Students etc to participate at the rally.

- 9) There are some large closed Central Government establishments which are perennial risk sites for vector larvae. The problem is prevalent at a number of ULBs adjacent to Kolkata. It has been decided that Notices under the relevant Section of the West Bengal Municipal Act/ West Bengal Municipal Corporation Act/ Howrah Municipal Corporation Act be served on the Head of such closed establishments.

A list of such closed Central Government establishments is to be shared with SUDA also.

- 10) All kind of reports related to Vector Control Management must be uploaded in the portal i.e. **ASWAAS Portal**.

ULBs shall not receive any allotments unless all activities are uploaded in the appropriate module of the **ASWAAS Portal**.

In every ULB there should be a dedicated Data Entry Operator(s).

- 11) All Front Line Workers viz. House-to-House Workers, House-to-House Supervisors, Vector Control Team Members, Vector Control Team Supervisors along with Spray Workers, Rapid Response Teams (RRTs) are to be provided with a standard uniform along with a ID Card for better acceptance among the citizens.
- 12) House hold Diary and Cards to be printed & given to the house hold, and the House hold Diary to be kept and maintained by the House-to-House team.
- 13) The issue regarding the printing of the House Hold Diary and Cards had been submitted by SUDA to the Department. Since the estimated value of the printing is more than 10 lakh for LTI to be invited from the Government Press, Department had sent the file to the Finance Department for concurrence and approval. Finance Department has returned back the file with observations and the file is currently again on submission from SUDA to the Department after complying to the queries raised by the Finance Department.

Since there is not much time for the entire process to be completed, it has been decided to invite the LTI from the Government Press immediately.

- 14) There should be a dedicated functional Call Centre at all ULBs, both for conservancy management and tracking of Dengue Positive Patients.

The Call Centre log sheet to be verified by the Executive Officer, Health Officer & Sanitary Inspector everyday to ensure action is taken and necessary support is extended as required.

- 15) Every ULB must have at least one dengue testing facility with a Elisa Machine, reagents and Lab Technician, All Elisa Machines must be covered under a Comprehensive Annual Maintenance Contract (AMC) to ensure uninterrupted functioning & services.

The samples collected from different locations to be sent to this testing centre, the tests are to be conducted and the reports are to be communicated to the patient on the same day through SMS.

- 16) ALL ULBs should have sufficient logistics with a buffer to ensure effective & efficient field activities.
- 17) SUDA to also prepare IEC materials, wall paintings, audio visuals etc. for large-scale dissemination in all the ULBs.
- 18) To the extent possible the orientation of the field level workers (House-to-House Workers, House-to-House Sueprvisors, Vector Control Team Members , Vector Control Team Supervisors along with Spray Workers) to be conducted under the guidance and supervision of the Entomologists of SUDA.
- 19) Wherever any supplementary allocation of funds is required for the cleaning of major perennial risk sites, SUDA to provide support to the extent possible.

The meeting ended with vote of thanks to and from the chair.



( Firhad Hakim )

**FIRHAD HAKIM**  
**Minister-in-Charge**  
**Department of Urban Development**  
**and Municipal Affairs**  
**Government of West Bengal**