পশ্চিমবঙ্গ সরকার
নগরোন্নয়ন ও পৌর বিষয়ক দপ্তর
রাজ্য নগর উন্নয়ন সংস্থা
"ইলগাস ভবন", এইচ. সি. ব্লক, সেক্টর-৩, বিধাননগর,
কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ ☎ ০৩৩-৬৬৩৬ ৬৬০০

GOVERNMENT OF WEST BENGAL
URBAN DEVELOPMENT AND MUNICIPAL AFFAIRS DEPARTMENT
STATE URBAN DEVELOPMENT AGENCY
"ILGUS BHAVAN", HC Block, Sector-III, Bidhannagar,
Kolkata – 700 106, West Bengal
☎ : 033-6636 6600, e-mail : wbsudadir@gmail.com

No. UDMA-13014(99)/140/2025-BDG-MA SEC-Dept. of UDMA/7816 **Date.** 28 .10.2026

From. Director, SUDA

To. The Executive Officer
Barasat Municipality
North 24 Parganas, West Bengal.

Sub: Administrative Approval and Financial Sanction for Procurement of 40 (Forty) Nos. Fuel Operated Tippers (FOTs) for Solid Waste Management under the 15th Finance Commission Tied Grant

Ref:

1. SUDA Memo No. SUDA–13014 (99)/140/2025/7151 dated 23.09.2026, regarding the observations of the Hon'ble MIC, UD&MA and submission of an undertaking by Barasat Municipality.
2. Letter of Barasat Municipality vide Memo No. 1320-BM/SWM/2026-2027 dated 29.09.2026, seeking Administrative Approval.
3. Undertaking submitted by Barasat Municipality vide Memo No. 1319-BM/SWM/2026-2027 dated 29.09.2026.

Sir,

With reference to the subject cited above, the proposal submitted by Barasat Municipality for procurement of Fuel Operated Tippers (FOTs) for door-to-door garbage collection and transportation under Solid Waste Management has been examined in the light of the observations of the Hon'ble MIC, UD&MA and the undertaking furnished by the Municipality.

The Municipality has reassessed its actual requirement of vehicles in consideration of the findings of the joint inspection conducted on 07.09.2026, the availability of adequate space for secure parking and upkeep of vehicles, its operational capacity, and the ward-wise vehicle microplan prepared on the basis of enumeration data as of October 2025. Accordingly, the Municipality has revised its earlier proposal from 80 (eighty) to 40 (forty) Fuel Operated Tippers as a phased and priority requirement.

In view of the above and considering the undertaking furnished by the Executive Officer, Barasat Municipality, **Administrative Approval and Financial Sanction is hereby accorded for procurement of 40 (forty) Nos. Fuel Operated Tippers (FOTs)** for Solid Waste Management purposes, particularly door-to-door garbage collection and transportation, from the 15th Finance Commission Tied Grant earmarked for Solid Waste Management, subject to the following terms and conditions:

1. **Financial Liability for Operation and Maintenance:** The entire expenditure towards fuel, routine operation, maintenance and upkeep of both the existing vehicles and the vehicles proposed to be procured shall be borne by Barasat Municipality from its own fund. No additional financial liability on this account shall be claimed from the State Government or SUDA.
2. **Utilisation of Vehicles:** The vehicles procured shall be utilised exclusively for Solid Waste Management activities, including door-to-door garbage collection and transportation, strictly in accordance with the approved vehicle microplan of the Municipality.

পশ্চিমবঙ্গ সরকার
নগরোন্নয়ন ও পৌর বিষয়ক দপ্তর
রাজ্য নগর উন্নয়ন সংস্থা
"ইলগাস ভবন", ৫ইচ. সি. ব্লক, সেক্টর-৩, বিধাননগর,
কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ ☎ ০৩৩-৬৬৩৬ ৬৬০০

সত্যমেব জয়তে

GOVERNMENT OF WEST BENGAL
URBAN DEVELOPMENT AND MUNICIPAL AFFAIRS DEPARTMENT
STATE URBAN DEVELOPMENT AGENCY
"ILGUS BHAVAN", HC Block, Sector-III, Bidhannagar,
Kolkata – 700 106, West Bengal
☎ : 033-6636 6600, *e*-mail : wbsudadir@gmail.com

3. **Safe Custody and Security:** The Municipality shall ensure secure parking, proper custody, maintenance and upkeep of the vehicles, with adequate security and surveillance arrangements to prevent misuse, damage or unauthorised use.
4. **Technical Specifications:** The vehicles shall conform to the general technical specifications recommended by the Technical Sub-Committee, including a minimum three-cylinder engine, with preference for four-cylinder engines for enhanced heavy-duty performance, as applicable to the approved specifications.
5. **Warranty and Maintenance Support:** The procurement tender shall provide for a mandatory warranty period of 3 (three) years and comprehensive maintenance support for 1 (one) year after expiry of the warranty period, as stipulated in the approved tender conditions.
6. **Compliance with Procurement Rules:** The procurement process shall strictly adhere to the extant rules, orders and guidelines of the Finance Department, the Urban Development & Municipal Affairs Department, and all applicable procurement procedures, including the prescribed GeM procedures.
7. **Cancellation of Previous GeM Bid:** The Municipality shall take necessary action for cancellation of the earlier GeM Bid pertaining to the previous proposal for 80 (eighty) FOTs, strictly in accordance with the applicable GeM provisions and prescribed procedure, before initiating the revised procurement process.
8. **Grant Utilisation and Accountability:** The 15th Finance Commission Tied Grant shall be utilised strictly for eligible Solid Waste Management purposes in accordance with the applicable guidelines. The Municipality shall maintain all relevant procurement, expenditure and vehicle utilisation records and ensure transparency, economy and accountability throughout the process.
9. **Responsibility of the Municipality:** The Executive Officer shall ensure compliance with all the above conditions and any further directions issued by the competent authority from time to time. The Municipality shall remain responsible for the proper procurement, deployment, operation and maintenance of the vehicles.

This Administrative Approval and Financial Sanction is limited to the procurement of 40 (forty) Fuel Operated Tippers under the revised proposal and shall not be construed as an automatic sanction for any additional vehicles or any additional financial assistance from the State Government or SUDA.

You are, therefore, requested to initiate further necessary action for procurement of the aforesaid vehicles in accordance with the applicable rules and the conditions stipulated above.

Yours faithfully

Director, SUDA

No. SUDA-12014(17)/1/2026-PM SEC(SUDA)-SUDA/7816/1(3) **Date.** 28 .10.2026

Copy forwarded for kind information to:

1. District Magistrate , North 24 Parganas
2. Private Secretary to Hon'ble MIC, UD & MA Department, Govt. of West Bengal
3. Senior PS to Additional Chief Secretary, UD & MA Department, Govt. of West Bengal

Director, SUDA