



No. SUDA-13011(99)/1/2026-PM SEC(SUDA)-SUDA/৬৪২৭

Date. 12.08.2026

NOTIFICATION

Subject: Advisory regarding utilization of Fifteenth Finance Commission (XV FC) Tied Grant earmarked for Sanitation and Solid Waste Management by Urban Local Bodies of West Bengal

WHEREAS, the Operational Guidelines for implementation of the recommendations of the Fifteenth Finance Commission (XV FC) on Urban Local Body Grants contained in Chapter-5 (Local Body Grants) of the Fifteenth Finance Commission Report, issued vide No. 15(2) FC-XV/FCD/2020-25 dated 01.06.2020, provide that 50% of the Tied Grants allocated to Urban Local Bodies shall be utilized exclusively for Solid Waste Management (SWM);

AND WHEREAS, Annexure-5.6 of the XV Finance Commission Report prescribes Service Level Benchmarks (SLBs) for Solid Waste Management, with emphasis on:

1. Achieving Garbage Free Star Rating (GFC Star Rating) of cities; and
2. Ensuring water supply to Public and Community Toilets;

AND WHEREAS, the objective of the tied grant is to create durable public infrastructure that strengthens scientific solid waste management systems, improved sanitation services, and enhanced environmental sustainability;

AND WHEREAS, the Guidelines further stipulate that XV Finance Commission tied grants shall not be utilized towards wages, salaries, honorarium, office establishment expenses, recurring administrative expenditure or other routine operational expenses;

NOW, THEREFORE, all Urban Local Bodies (ULBs) are hereby advised to utilize the Sanitation and Solid Waste Management component of the XV Finance Commission Tied Grant strictly in accordance with the Operational Guidelines, Service Level Benchmarks and applicable Government Orders.

2. Objectives

The tied grant shall be utilized primarily for creation, strengthening and modernization of Solid Waste Management infrastructure to enable ULBs to:

- Achieve Garbage Free City (GFC) Star Rating.
- Improve collection efficiency.
- Ensure scientific transportation of municipal solid waste.
- Improve sanitation infrastructure.
- Strengthen environmental compliance under the Solid Waste Management Rules.
- Improve citizen service delivery and cleanliness.

3. Permissible Activities

The SWM tied grant may be utilized for creation of capital assets and infrastructure relating to Solid Waste Management including, but not limited to, the following:



A. Sanitation Infrastructure

1. Providing dedicated water supply to Public Toilets and Community Toilets.
2. Construction of associated water storage and plumbing infrastructure wherever required.

B. Collection & Transportation Infrastructure

3. Establishment and strengthening of Door-to-Door Primary Collection Systems.
4. Development and modernization of Collection & Transportation (C&T) systems.
5. Procurement and installation of Household Bins.
6. Procurement and installation of Community Bins at markets, ghats, religious places, bus stands, railway station areas, tourist locations, public gathering places and other high-footfall locations.
7. Procurement of litter bins for public spaces.

C. SWM Vehicles and Equipment

8. Procurement of vehicles for Primary and Secondary Transportation of municipal solid waste including Hand carts, Wheel barrows, waste collection bucket etc.
9. Procurement of mechanized equipment and machinery required for efficient SWM operations including Mechanical cleaning tools etc.
10. Procurement of improved conservancy equipment
11. Procurement of Personal Protective Equipment (PPE), safety gears and conservancy equipment including Safety shoes, Gloves, Masks, Reflective jackets, Rain protection gear etc.

D. Supporting Infrastructure

11. Construction of Workshop facilities for maintenance of SWM vehicles.
12. Construction of Vehicle Car Sheds.
13. Development of Car Washing Platforms for SWM vehicles.
14. Construction of Godowns/Storage Facilities for conservancy equipment, PPE and consumables.
15. Modernization and improvement of existing SWM operational infrastructure.

E. Mission Support

16. Providing Viability Gap Funding (VGF) for approved components under Swachh Bharat Mission–Urban 2.0 wherever permissible under guidelines.

F. Other Eligible Infrastructure

17. Infrastructure required for source segregation.
18. Material Recovery Facilities (MRFs).
19. Transfer Stations.
20. Waste processing support infrastructure.
21. ICT-based monitoring infrastructure directly related to SWM operations.
22. Infrastructure for improving compliance with Garbage Free City Star Rating Protocol.
23. Any other capital infrastructure in this purpose approved by the competent authority.



4. Activities Not Permissible

The XV FC tied grant shall **not** be utilized for:

- Payment of salaries or wages.
- Honorarium.
- Outsourcing manpower expenses.
- Fuel and lubricant costs.
- Electricity charges.
- Office establishment expenses.
- Administrative expenditure.
- Routine maintenance expenditure.
- Office furniture.
- Contingencies not related to asset creation.

5. Procurement

All procurement shall be undertaken strictly in accordance with:

- West Bengal Financial Rules (WBFR);
- West Bengal Transparency in Public Procurement Rules;
- Orders issued by the Finance Department
- West Bengal Municipal Act like Procurement above Rs.45 lakh need approval from State Government;
- Relevant Government procurement policies;
- Delegation of Financial Powers;
- e-Tender procedures wherever applicable.

ULBs shall ensure economy, transparency, competitiveness and accountability in procurement.

6. Procedure for Vehicle Procurement

Step 1: Requirement, Assessment & Financial Approval

The vehicle number and type shall be determined as per the requirement. The estimated fund requirement is to be assessed and vetted by the competent authority. Prior approval for the purchase must be obtained from the Board of Councillors (BOC) or the concerned competent authority.

Step 2: Submission of Proposal to Director, SUDA

A proposal shall be submitted to the Director, SUDA, seeking permission to procure the vehicle from the 15th Finance Commission Tied Grant or other source of fund or requesting allocation of funds for the purchase.

The documents must be attached with the proposal are Copy of BOC resolution / approval, Present fund status of the proposed source of funding.

Step 3: If the procurement value exceeds Rs.45 Lakhs, prior permission must be obtained from the competent authority of UD&MA Department, as per order of Finance Department vide Memo No. F-(Y)5430 dated 23.08.2018 and order of UD&MA Department vide No. 737/UDMA-15011(11)/133/2024-LS-MA SEC dated 15.10.2025



Step 4: Tendering Process

After obtaining the necessary approvals, a tender shall be floated on the GeM portal in accordance with the specifications approved by UD & MA Department.

7. Asset Management

The Urban Local Bodies shall ensure that:

- Assets created from XV FC grants are properly recorded in the Asset Register.
- Geo-tagging of major assets is undertaken wherever feasible.
- Assets are properly maintained.
- Necessary Operation & Maintenance arrangements are made from permissible funding sources other than the XV FC tied grant wherever required.

8. Monitoring

ULBs shall:

- Prepare Annual Action Plans for utilization of tied grants.
- Prioritize projects contributing towards Garbage Free City Star Rating.
- Maintain proper records of expenditure.
- Submit Utilization Certificates in prescribed formats.
- Facilitate inspection by State Government and other authorized agencies.
- Maintain photographic and geo-tagged documentation of completed works.

9. Convergence

Urban Local Bodies are encouraged to converge the XV Finance Commission Tied Grant with:

- Swachh Bharat Mission–Urban 2.0;
- Other State and Central Government schemes,

without duplication of expenditure.

10. Expected Outcomes

Proper utilization of the XV Finance Commission tied grant is expected to achieve:

- 100% Door-to-Door Collection.
- Improved Source Segregation.
- Scientific transportation of municipal solid waste.
- Better sanitation infrastructure.
- Enhanced Garbage Free City Star Rating.
- Improved occupational safety of sanitation workers.
- Cleaner public spaces and markets.
- Better environmental compliance.
- Sustainable urban sanitation systems.



11. Compliance

All Urban Local Bodies shall ensure strict compliance with:

- Operational Guidelines of the Fifteenth Finance Commission (ULB Grants);
- Solid Waste Management Rules, 2016, as amended from time to time;
- Swachh Bharat Mission–Urban 2.0 Guidelines;
- Orders and instructions issued by the Urban Development & Municipal Affairs Department and State Urban Development Agency (SUDA).

Any deviation from these guidelines may render the expenditure inadmissible and attract recovery or other action as per applicable Government rules.

This advisory shall come into effect immediately and shall be followed by all Urban Local Bodies while planning and utilizing the Solid Waste Management component of the Fifteenth Finance Commission Tied Grant.

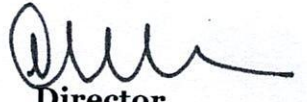
This is issued as per approval of Competent Authority of UD & MA Department in cancellation of earlier Notification vide no. UDMA-11012(99)/5/2020/800 dated 18.02.2022.


Director

No. SUDA-13011(99)/1/2026-PM SEC(SUDA)-SUDA/6427/1 (128) Date. 12.08.2026

Copy forwarded for information and necessary action to:

1. Commissioner, Howrah/ Bidhannagar/ Asansol/ Durgapur/ Siliguri/ Chandernagore Municipal Corporation
2. Joint Municipal Commissioner, Kolkata Municipal Corporation
3. Executive Officer, (All ULBs) Municipality/ NAA.


Director

পশ্চিমবঙ্গ সরকার
নগরোন্নয়ন ও গৌর বিষয়ক দপ্তর
রাজ্য নগর উন্নয়ন সংস্থা
“ইলগাস ভবন”, এইচ. সি. ব্লক, সেক্টর-III, বিধাননগর,
কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ ☎ ০৩৩-৬৬৩৬ ৬৬০০



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No. SUDA-13011(99)/1/2026-PM SEC(SUDA)-SUDA/6427/2(8)

Date. 12.08.2026

Copy forwarded for kind information to :

1. CEO, KMDA.
2. Financial Advisor, UD & MA Department.
3. Special Secretary (Budget), UD & MA Department.
4. District Magistrate, All Districts.
5. Chief Engineer, MED (South Zone)
6. Chief Engineer, MED (North Zone)
7. Private Secretary to Hon'ble MIC, UD & MA Department
8. Sr. P.S. to Additional Chief Secretary, UD & MA Department


Director