

**Government of West Bengal  
Urban Development and Municipal Affairs Department  
NAGARAYAN, DF-8, Sector-I  
Salt Lake, Kolkata-700 064.**

**Memo No. 3903 -SUDA-11011(99)/35/2021**

**Date : 18.08.2022**

**From : Khalil Ahmed, IAS,  
Principal Secretary to the Govt. of West Bengal,  
Urban Development & Municipal Affairs Department.**

**To : 1] The Municipal Commissioner, Kolkata Municipal corporation  
2] The District Magistrate,.....(All) District**

**Sub : Opening of Canteen in Medical College Hospital & District Hospital under MAA Programme**

**Sir/Madam,**

State Government has decided to open MAA Canteen in 31 Medical College Hospitals & District Sadar Hospitals (**List attached**) as there is very large footfall of people, with an aim to achieve much more coverage within the fold of MAA Programme.

To comply with the above, you are requested to kindly arrange to open MAA Canteen immediately in those 31 Medical College Hospitals & District Hospitals, which fall under your respective jurisdictional area, maintaining the following guidelines :

- A. The opening and running of these canteens will be done by the respective ULB under whose area the hospital is located, with the active monitoring, supervision & support of district administration.
- B. If due to earlier proposals sent by Districts/KMC, some canteens have already been started in some of the above 31 places, for which already approval as well as start up cost have been accorded by SUDA, then for those canteens, Districts/KMC will not get start up cost again. For these already started canteens geo-tagging should be done without delay.
- C. KMC/Districts should sent claim of start-up cost for only those canteens for which they have not received start up cost earlier, mentioning the canteen location specifically
- D. The KMC/District administration should hold a meeting jointly with Mayor/Chairperson of the ULB and Principal/MSVP/Superintendent of hospital to choose location of canteen and regarding maintenance of general cleanliness, hygiene & waste disposal issues, preferably followed by a joint inspection of the canteen location.
- E. Only SHGs of Swayamsiddha (NULM) may be assigned to operate the canteens, to be selected by the respective ULBs, under whose area the hospital is situated
- F. If any of the above 31 hospitals is not situated within an ULB area, then the canteen will have to be run by the nearest ULB and the SHG of Swayamsiddha (NULM) of that ULB may be assigned to run the canteens
- G. Geo-tagging of canteens should be done as soon as it starts functioning

In this context, you are requested to kindly take special care for meticulous adherence of the above-mentioned guidelines with a request to send ULB specific proposal to SUDA for claiming start-up cost in close co-ordination with the ULBs & Hospitals, for issuance of Administrative Approval & Financial Sanction by SUDA.

An early action in this regard is requested.

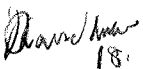
**Encl.: As stated**

Yours faithfully,  
  
**Principal Secretary  
to the Govt. of West Bengal**

**Memo No. 3903-1(5) -SUDA-11011(99)/35/2021****Date : 18.08.2022**

Copy forwarded for kind information to :

- 1) Secretary, Health & Family Welfare Department, Govt. of West Bengal, with request to intimate the respective Principal/MSVP/ superintendant of the Hospitals (list of 31 Hospitals attached)
- 2) Mayor, .....(all) Municipal corporation
- 3) Chairperson,.....(All) Municipality/NAA
- 4) Smt. Sujata Ghosh IAS, Special Commissioner, UD&MA Deptt., Govt. of West Bengal
- 5) Director, SUDA, Govt. of West Bengal
- 6) Additional Director, SUDA, Govt. of West Bengal
- 7) Joint Director, SUDA, Govt. of West Bengal
- 8) Private Secretary to Hon'ble MIC, UD&MA Deptt., Govt. of West Bengal

  
18.08.2022  
**Additional Secretary**  
**to the Govt. of West Bengal**

## List of Medical College & Hospitals

### (1) Medical College & Hospitals of Kolkata

- (i) R G Kar Medical College & Hospital
- (ii) NRS Medical College & Hospital
- (iii) Chittaranjan National Medical College & Hospital
- (iv) Kolkata Medical College & Hospital

### (2) All District Hospitals / Medical Colleges in the 22 Districts (other than Kolkata)

- (i) MJN Medical College & Hospital, Cooch Behar
- (ii) Jalpaiguri District Hospital
- (iii) Siliguri District Hospital
- (iv) Darjeeling District Hospital
- (v) Raigunj Govt. Medical College & Hospital
- (vi) Balurghat District Hospital
- (vii) Malda Medical College & Hospital
- (viii) Murshidabad Medical College & Hospital
- (ix) Nadia District Hospital
- (x) Barasat District Hospital
- (xi) MR Bangur District Hospital
- (xii) Howrah District Hospital
- (xiii) Tamluk District Hospital
- (xiv) Midnapore Medical College & Hospital
- (xv) Burdwan Medical College & Hospital
- (xvi) Jhargram District Hospital
- (xvii) Bankura Sammilani Medical College & Hospital
- (xviii) Purulia Govt. Medical College & Hospital
- (xix) Asansol District Hospital
- (xx) Suri District Hospital
- (xxi) Kalimpong District Hospital
- (xxii) Diamong Harbour Medical College & Hospital
- (xxiii) Basirhat District Hospital
- (xxiv) Bishnupur District Hospital
- (xxv) Rampurhat Medical College & Hospital
- (xxvi) Alipurduar District Hospital
- (xxvii) Imambara District Hospital