

Minutes of the meeting regarding implementation & monitoring of end to end Solid Waste Management Activities

In the Chair : Deputy Director, SUDA

Meeting Date : 18th August, 2026

Meeting Venue : Conference Hall of SUDA

Meeting Time : 11.30 AM

Meeting Attendees : Enclosed

The Deputy Director, SUDA chaired a meeting regarding implementation & monitoring of end to end Solid Waste Management Activities were discussed in brief.

After discussion, the following decisions have been taken :

1. The City Sanitation Action Plan for Toilets (CSAP-3A) has been approved by the NARC earlier (in 2023) where the total project cost approved was Rs. 302.90 crore for construction of 28768 IHHLs, 1074 Community Toilets (CTs), 1106 Public Toilets (PTs), 245 Aspirational Public Toilets and 1533 Standalone Urinals. The revised City Sanitation Action Plan as per the current requirement should be finalised and uploaded in the Swachhatam Portal at the earliest so that:

- approval of MoHUA is obtained,
- targets are mapped in the GMIS module, and
- implementation of the approved toilet infrastructure can proceed without delay.

2. As per the Operational Guidelines of SBM-U 2.0, the admissible Central Assistance for construction of an IHHL is only Rs. 4,000 against the estimated unit cost of Rs. 30,000, leaving the balance Rs. 26,000 to be borne by the ULB or State Government. The action plan approved for Rs. 302.90cr. where the central share is Rs.93.81 and State Share is Rs.209.09cr. As per the approval there are total 28768 IHHLs have been approved comprising total project cost is Rs.86.30cr where the central share is Rs.74.79cr and State Share is Rs.74.79cr. The availability and provision of the required State Share should therefore be discussed with the Accounts Department, and a clear funding position should be established before proceeding with implementation.

3. Uploading of the relevant data in the Swachhatam portal by the nodal staff of SUDA as per the ULB assignment of the earlier order. The modules which are to be examined and need to fill up are:

i) City Profile

ii) Area details

iii) SafaiMitra Surakshit Saher

iv) City Bulk Waste Generator

v) City Facilities

vi) Uploading of Monthly Progress Report (from 1st to 5th day of every Month)

The nodal staff should verify not only the main modules but also all **sub-components** so that accurate and comprehensive MIES reports can be generated.

4. Special focus needs to be given regarding fill up of the Dumpsite information in Swachhatam portal. We need to update the current quantity of waste, images, project status (DPR stage/ongoing/contract awarded/tender under process etc.), expected date of completion, area reclaimed till date, total waste remediated till date, output fractions etc.

5. Complete data should be entered for all dumpsites covered under the **DRAP module**. The prescribed template available on the Swachhatam Portal should be duly completed and **signed by the competent authority**. The signed template and all other relevant supporting information should be uploaded on the portal.

6. The current status of 119 Dumpsites, 69 Compost plants and 79 MRF plants which have been approved by the Ministry are to be reviewed with the nodal engineers and officials of SUDA fortnightly. The projects which are already mapped under the Dumpsite remediation and Solid Waste Management in the GMIS module of Swachhatam portal are also to be updated fortnightly by the concerned officials from the ULBs.

7. A model template has been shared with the nodal staffs of SUDA for collection of detail information for the manpower involved in collection of fresh waste (i.e., Nirmal Bandhu, Nirmal Saathi, Conservancy Workers) along with road sweeping, drain cleaning, drivers and helper. The comprehensive data needs to be collected from the respective ULBs within 31st August 2026.

The meeting ended with a vote of thanks to and from the chair.


(Deputy Director, SUDA)

Date: 18.08.2026

ATTENDANCE

CONFERENCE HALL
SUDA

SIGNATURE

<u>SL No.</u>	<u>NAME</u>	<u>DESIGNATION</u>
1.	SHRI AMITAVA DAS	DEPUTY DIRECTOR
2.	DR. MOUMITA MITRA	LAW
3.	RANJAN SAHA	SSP
4.	SANDIP BAIKAGI	SMM-FIRME
5.	Souvik Kundu.	SWM - UP
6.	IBIPLAB MAYER.	IT. Coordination
7.	SUVEKCHA CHETTRI	SANITARY INSPECTOR
8.	YASMIN SARDAR	SUPPORT-STAFF
9.	Arijit Das	U.D.C

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Souvik
18/8/26

IB
18/08/2026
S. Chettri
18/8/2026

Garden
18/08/26

18/8/26
Shakraborty
18/8/26

⑩ Ipsita Chakraborty

Biomedical Engineer

⑪ Biswajit Sinha

Computer Assistant

⑫ Sasanka Sekhor Marik

L.D.C.

⑬ Anup Biswas

IT Personnel

⑭ Himesh Dutta Banik

MIES officer

⑮ Susanta Sathukelu

SSP

16. Debjay Jodder

SSP

17. Souti Majumdar

NAHE

18. Joy Guha

LDC

19. Sibani's Guha

DEO

20.

20. Samir Kumar Mondal

DEO

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Banik
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Debjay 18.08.26

Majumdar
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Syid
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Sibani's Guha
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