

পশ্চিমবঙ্গ সরকার

পৌর বিষয়ক দপ্তর

রাজ্য নগর উন্নয়ন সংস্থা

“ইবগাস ভবন”, এইচ. সি. ব্লক, সেক্টর-৩, বিধাননগর,
কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ ☎ : ০৩৩-৬৬৩৬ ৬৬০০



GOVERNMENT OF WEST BENGAL
DEPARTMENT OF MUNICIPAL AFFAIRS
STATE URBAN DEVELOPMENT AGENCY

“ILGUS BHAVAN”, HC Block, Sector-III, Bidhannagar,
☎ : 033-6636 6600, e-mail : wbsudadir@gmail.com

SUDA-14013/1/2026-IT SEC(SUDA)-SUDA/ 5977 (128)

Date: 22.07.2026

From : Shri Naveen Kumar Chandra, IAS
Director, SUDA

To : (1) Kolkata Municipal Commissioner
(2) Commissioner, (All) Municipal Corporation
(3) Administrator, (All ULBs) Municipality/NAAs
(4) Executive Officer, (All ULBs) Municipality/NAAs

Sub: Annual Physical Verification of all existing NSAP beneficiaries under NSAP

Ref No : SUDA-14011/1/2024-IT SEC(SUDA)-SUDA/5240(128) Dated: 22.06.2026

Madam/Sir,

With reference to the subject and letters cited above, I am writing to draw your immediate attention to determine eligibility of all existing beneficiaries under NSAP through **door-to-door Physical Verification using Mobile Application** by deleting Dead/Migrated/Duplicate/getting pension from other pension Scheme/ineligible beneficiaries strictly adhering to the scheme guidelines (**copy enclosed**).

2. Since the entire exercise would have to be completed within **19th August, 2026**, I am directed to request you to kindly depute your Municipal Staff ie. **Nirmal Sathis/ House to House Workers of VBD/ Honarary Health Workers/ any other staff** with expertise in handling mobile apps to conduct onsite verification of beneficiaries along with other records and shall upload verified and authenticated information in the Mobile Application.

3. The staff assigned for this purpose **shall be held accountable for the accuracy and authenticity of the information furnished**. Please send details of the Nodal Officer, Asst. Nodal Officer, Officer/Staff-NSAP, assigned staff as Verifier & Supervisor as per enclosed format

4. The scheme related beneficiaries are to be intimated in advance and all important documents of the beneficiaries (**ie, Aadhaar No, Bank Details, Voter Card, Ration Card, Mobile No etc.**) should be verified on the spot. All details of beneficiaries of NSAP are to be verified with **SIR-2026**.

5. To ensure completeness and accuracy of records random supervision of the verified data needs to be done by supervisors

6. Costs incidental for such verification, capturing of information through Mobile App and other relevant expenses will be provided from SUDA as per eligible amount mentioned in Annexure. However, 50% of the eligible amount as administrative expenses shall be released initially as 1st Installment and remaining 50% as 2nd Installment shall be released on completion of verification activities and complete submission of UC.

7. Non-compliance of the above instructions shall be viewed seriously.

8. This may be treated as **MOST URGENT**, and necessary action may kindly be taken accordingly.

Enclo : As stated

Yours faithfully,

Director, SUDA

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STATE URBAN DEVELOPMENT AGENCY

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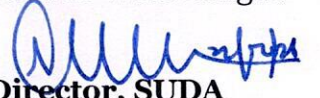
☎ : 033-6636 6600, e-mail : wbsudadir@gmail.com

SUDA-14013/1/2026-IT SEC(SUDA)-SUDA/ 5917 (128)/1(4)

Date: 22.07.2026

Copy forwarded for information to:

1. Sri Amitabha Das, WBCS (Exe), Deputy Director, SUDA
2. Shri Sandip Gupta, Software Manager, SUDA
3. Private Secretary to the Hon'ble Minister-In-Charge, MA Department. GoWB
4. Sr. PS to the Additional Chief Secretary, UD & MA Department, Govt. of West Bengal.


Director, SUDA

Admissible Funds for execution of Annual Physical Verification through Mobile Application : NSAP

Sl. No	ULBs	IGNOAPS	IGNWPS	IGNDPS	TOTAL	Fund proposed to be released for Annual Physical Verification through Mobile App @ Rs. 20/- per beneficiary	Fund proposed to be released for other incidental expenses for monitoring, supervision, publicity campaign, Data Entry & printing cost @ Rs. 20/- per beneficiary	Total Admissible Amount to be released @ Rs. 40/- per beneficiary	Funds proposed to be released ie. 50% of the total admissible Amount as 1st Installment (in Rs.)
1	ALIPURDUAR	2242	1338	67	3647	72940	72940	145880	72940
2	ARAMBAGH	1442	2149	117	3708	74160	74160	148320	74160
3	ASANSOL MC	6669	9174	632	16475	329500	329500	659000	329500
4	ASHOKNAGAR KALYANGARH	2494	2252	137	4883	97660	97660	195320	97660
5	BADURIA	1123	1113	77	2313	46260	46260	92520	46260
6	BAIDYABATI	1458	1223	53	2734	54680	54680	109360	54680
7	BALLY	486	571	32	1089	21780	21780	43560	21780
8	BALURGHAT	2142	1367	35	3544	70880	70880	141760	70880
9	BANKURA	4020	3644	152	7816	156320	156320	312640	156320
10	BANSBERIA	2173	1604	89	3866	77320	77320	154640	77320
11	BARANAGAR	235	220	10	465	9300	9300	18600	9300
12	BARASAT	2537	2628	110	5275	105500	105500	211000	105500
13	BARRACKPORE	211	389	15	615	12300	12300	24600	12300
14	BARUIPUR	1331	946	34	2311	46220	46220	92440	46220
15	BASIRHAT	2857	2607	153	5617	112340	112340	224680	112340
16	BELDANGA	1562	1185	98	2845	56900	56900	113800	56900
17	BERHAMPORE	1772	2699	79	4550	91000	91000	182000	91000
18	BHADRESWAR	5237	2415	86	7738	154760	154760	309520	154760
19	BHATPARA	848	1420	44	2312	46240	46240	92480	46240
20	BIDHANNAGAR	1082	1699	50	2831	56620	56620	113240	56620
21	BIRNAGAR	2299	341	88	2728	54560	54560	109120	54560
22	BISHNUPUR	583	1493	28	2104	42080	42080	84160	42080
23	BOLPUR	6306	2476	343	9125	182500	182500	365000	182500
24	BONGAON	5276	3356	151	8783	175660	175660	351320	175660
25	BUDGE BUDGE	570	794	39	1403	28060	28060	56120	28060
26	BUNIYADPUR	205	114	7	326	6520	6520	13040	6520
27	BURDWAN	1374	3722	83	5179	103580	103580	207160	103580
28	CHAKDAH	1108	1114	77	2299	45980	45980	91960	45980
29	CHAMPDANY	5196	1022	182	6400	128000	128000	256000	128000
30	CHANDANNAGAR MC	770	1009	55	1834	36680	36680	73360	36680
31	CHANDRAKONA	515	583	27	1125	22500	22500	45000	22500
32	CONTAI	1336	1433	101	2870	57400	57400	114800	57400
33	COOCHBEHAR	1030	995	18	2043	40860	40860	81720	40860


Director, SUDA

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34	COOPERS CAMP	1337	876	356	2569	51380	51380	102760	51380
35	DAINHAT	1771	1012	16	2799	55980	55980	111960	55980
36	DALKHOLA	1090	734	21	1845	36900	36900	73800	36900
37	DANKUNI	776	828	171	1775	35500	35500	71000	35500
38	DARJEELING	538	326	67	931	18620	18620	37240	18620
39	DHULIYAN	6885	3403	892	11180	223600	223600	447200	223600
40	DHUPGURI	1266	1249	6	2521	50420	50420	100840	50420
41	DIAMOND HARBOUR	1400	1092	99	2591	51820	51820	103640	51820
42	DINHATA	1429	1081	31	2541	50820	50820	101640	50820
43	DOMKAL	3309	1978	366	5653	113060	113060	226120	113060
44	DUBRAJPUR	4739	1696	179	6614	132280	132280	264560	132280
45	DUM DUM	707	229	12	948	18960	18960	37920	18960
46	DURGAPUR MC	1421	2130	127	3678	73560	73560	147120	73560
47	EGRA	1190	620	110	1920	38400	38400	76800	38400
48	ENGLISHBAZAR	4441	1471	124	6036	120720	120720	241440	120720
49	GANGARAMPUR	796	949	25	1770	35400	35400	70800	35400
50	GARULIA	1236	418	25	1679	33580	33580	67160	33580
51	GAYESHPUR	374	494	32	900	18000	18000	36000	18000
52	GHATAL	3653	1752	71	5476	109520	109520	219040	109520
53	GOBORDANGA	2551	1596	94	4241	84820	84820	169640	84820
54	GUSHKARA	2271	1085	48	3404	68080	68080	136160	68080
55	HABRA	3851	2552	38	6441	128820	128820	257640	128820
56	HALDIA	2817	1095	176	4088	81760	81760	163520	81760
57	HALDIBARI	303	349	17	669	13380	13380	26760	13380
58	HALISAHAR	1860	1694	31	3585	71700	71700	143400	71700
59	HARINGHATA	212	172	12	396	7920	7920	15840	7920
60	HOOGHLY CHINSURAH	3309	2512	139	5960	119200	119200	238400	119200
61	HOWRAH MC	427	620	16	1063	21260	21260	42520	21260
62	ISLAMPUR	614	697	16	1327	26540	26540	53080	26540
63	JALPAIGURI	1785	1533	55	3373	67460	67460	134920	67460
64	JANGIPUR	3306	2373	176	5855	117100	117100	234200	117100
65	JHALDA	506	507	29	1042	20840	20840	41680	20840
66	JHARGRAM	1523	1539	72	3134	62680	62680	125360	62680


Director, SFDA

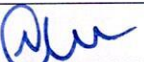
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67	JIAGANJ AZIMGANJ	5838	2181	382	8401	168020	168020	336040	168020
68	JOYNAGAR MAJILPUR	661	680	4	1345	26900	26900	53800	26900
69	KALIMPONG	771	478	69	1318	26360	26360	52720	26360
70	KALIYAGANJ	1871	1546	9	3426	68520	68520	137040	68520
71	KALNA	2561	1405	76	4042	80840	80840	161680	80840
72	KALYANI	481	407	22	910	18200	18200	36400	18200
73	KAMARHATI	1145	409	20	1574	31480	31480	62960	31480
74	KANCHRAPARA	733	1234	27	1994	39880	39880	79760	39880
75	KANDI	2286	1848	49	4183	83660	83660	167320	83660
76	KATWA	604	1059	22	1685	33700	33700	67400	33700
77	KHARAGPUR	3884	4162	290	8336	166720	166720	333440	166720
78	KHARAR	469	430	51	950	19000	19000	38000	19000
79	KHARDAH	566	273	21	860	17200	17200	34400	17200
80	KHIRPAI	221	412	3	636	12720	12720	25440	12720
81	KOLKATA MC	12562	14206	320	27088	541760	541760	1083520	541760
82	KONNAGAR	505	506	67	1078	21560	21560	43120	21560
83	KRISHNAGAR	4064	2482	183	6729	134580	134580	269160	134580
84	KURSEONG	253	48	26	327	6540	6540	13080	6540
85	MADHYAMGRAM	1931	1411	212	3554	71080	71080	142160	71080
86	MAHESHTALA	737	1266	63	2066	41320	41320	82640	41320
87	MAL	371	513	14	898	17960	17960	35920	17960
88	MATHABHANGA	130	258	9	397	7940	7940	15880	7940
89	MAYNAGURI	147	140	0	287	5740	5740	11480	5740
90	MEKLIANJ	167	247	8	422	8440	8440	16880	8440
91	MEMARI	235	605	31	871	17420	17420	34840	17420
92	MIDNAPORE	1598	2788	192	4578	91560	91560	183120	91560
93	MIRIK	185	78	98	361	7220	7220	14440	7220
94	MURSHIDABAD	5180	1433	214	6827	136540	136540	273080	136540
95	NABADWIP	2401	1210	42	3653	73060	73060	146120	73060
96	NAIHATI	1944	1932	76	3952	79040	79040	158080	79040
97	NALHATI	1921	1262	193	3376	67520	67520	135040	67520
98	NEW BARRACKPORE	183	354	7	544	10880	10880	21760	10880
99	NORTH BARRACKPORE	191	232	13	436	8720	8720	17440	8720


Director, SUDA

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100	NORTH DUM DUM	2563	3067	55	5685	113700	113700	227400	113700
101	OLD MALDA	1075	1669	53	2797	55940	55940	111880	55940
102	PANIHATI	8322	3600	148	12070	241400	241400	482800	241400
103	PANSKURA	1666	1273	87	3026	60520	60520	121040	60520
104	PUJALI	791	835	39	1665	33300	33300	66600	33300
105	PURULIA	1684	2132	193	4009	80180	80180	160360	80180
106	RAGHUNATHPUR	964	794	146	1904	38080	38080	76160	38080
107	RAIGANJ	4783	2615	13	7411	148220	148220	296440	148220
108	RAJPUR SONARPUR	2060	1830	78	3968	79360	79360	158720	79360
109	RAMJIBANPUR	677	436	48	1161	23220	23220	46440	23220
110	RAMPURHAT	3904	2703	466	7073	141460	141460	282920	141460
111	RANAGHAT	3538	2343	204	6085	121700	121700	243400	121700
112	RISHRA	2602	1469	150	4221	84420	84420	168840	84420
113	SAINTHIA	4863	1933	233	7029	140580	140580	281160	140580
114	SANTIPUR	3100	2601	272	5973	119460	119460	238920	119460
115	SERAMPORE	2118	2028	105	4251	85020	85020	170040	85020
116	SILIGURI MC	1097	1665	69	2831	56620	56620	113240	56620
117	SONAMUKHI	523	825	21	1369	27380	27380	54760	27380
118	SOUTH DUMDUM	151	27	0	178	3560	3560	7120	3560
119	SURI	14084	1959	407	16450	329000	329000	658000	329000
120	TAHERPUR	391	531	33	955	19100	19100	38200	19100
121	TAKI	1553	940	65	2558	51160	51160	102320	51160
122	TAMLUK	1526	1349	131	3006	60120	60120	120240	60120
123	TARAKESWAR	209	569	30	808	16160	16160	32320	16160
124	TITAGARH	972	623	43	1638	32760	32760	65520	32760
125	TUFANGANJ	256	293	19	568	11360	11360	22720	11360
126	ULUBERIA	5652	6219	418	12289	245780	245780	491560	245780
127	UTTARPARA KOTRUNG	315	608	21	944	18880	18880	37760	18880
TOTAL		260417	194188	13278	467883	9357660	9357660	18715320	9357660


Director, SUDA

**Certification of Compliance- Annual Physical Verification as on 01.01.2026
through Mobile Application**

Corporation/Municipality/ NAA :.....

This is to certify that following criteria fulfilled in adherence to Guidelines issued from SUDA [Memo No. SUDA-14011/1/2024-IT SEC(SUDA)-SUDA/5240 Dated: 22.06.2026] in respect of **Annual Physical Verification through Mobile Application for NSAP beneficiaries and uploading of verified documents in NSAP MIS :**

- 1) Each & every beneficiary as per NSAP MIS have been verified physically and the beneficiary who are dead/duplicate/migrated/ No traced/ ineligible have been excluded from the NSAP MIS
- 2) Each and every beneficiary details (including their eligibility criteria, Adhar, Bank account, Voter Card, Ration Card and Mobile Number) have been checked to fullest satisfaction of the undersigned.
- 3) No beneficiary has been excluded without proper & justified reason
- 4) Verification Report & Acknowledgement copy duly authenticated by beneficiary itself have been properly preserved at ULB level for uploading in NSAP MIS.
- 5) After proper checking, desired details of all beneficiaries corresponding to above mentioned categories have duly been uploaded in NSAP MIS.

Scheme	BEFORE VERIFICATION Total Nos. of beneficiaries (In Nos)	AFTER VERIFICATION Total Nos. of beneficiaries (In Nos)
IGNOAPS (Age >=80 Years)		
IGNOAPS (Age 60-79 Years)		
IGNWPS (Age 40-79 Years)		
IGNDPS (Age 18-79 Years)		
Total		

Signature of the
Executive Officer/Secretary
Seal & Date :

Chairperson/Administrator/ Commissioner
Seal & Date :