

**Government of West Bengal
Urban Development and Municipal Affairs Department
NAGARAYAN, DF-8, Sector-I
Salt Lake, Kolkata-700 064.**

Memo No. : 930-UDMA-414/2008

Date: 07.05.2025

**From: Md. Ghulam Ali Ansari, IAS
Principal Secretary to the Govt. of West Bengal,
Urban Development & Municipal Affairs Department.**

To : The District Magistrate (All)

Sub : Request for early disposal of NFBS cases.

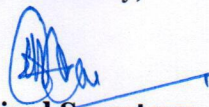
Sir / Madam,

Apropos to the captioned subject, you are aware that NFBS scheme in which family member of a deceased beneficiary belongs to the BPL category receives a one time financial assistance of Rs.40,000 in the event of death of the beneficiary who happens to be the main earner of his family, due to natural reason or accident, is a priority scheme of the Government.

2. While verification of NFBS cases, it is being observed that there is a huge time lag between submission of applications, settlement of claim and disposals, which is taking more than six months and in some cases it remains pending for even an year or more (some sample cases are annexed).
3. Considering the basic spirit of the scheme, communication has been sent to all ULBs with a request to submit proposal of all NFBS cases with all desired documents after due verification at their end on monthly basis (Copy annexed) .
4. Please evolve a suitable mechanism to expedite disposal of NFBS application on receipt from the ULB and forward them to SUDA for necessary sanction and disbursement of funds. In this connection, a Standard Operating Procedure is annexed which may kindly be followed.
5. Shri Deepanjan Mukhopadhyay, WBCS (Exe.), Jt. Director, SUDA (+91-8100492610) is the Nodal Officer for all matter related to the National Social Assistance Programme (NSAP) including the National Benefit Scheme. Shri Sandip Gupta, Software Manager, SUDA (+91-9432104437) is the Coordinating Officer for this programme.
6. An IEC leaflet (Bengali) for dissemination is also annexed.
7. The following annexures are enclosed for reference.
 - i. **Annexure 1:** Report on Timlag to get the benefit.
 - ii. **Annexure 2:** Letter to ULBs
 - iii. **Annexure 3:** SOP
 - iv. **Annexure 4:** IEC leaflet
8. All correspondence related to NSAP please be sent to nsap.wbsuda@gmail.com.

Enclo : As stated.

Yours faithfully,


**Principal Secretary
to the Govt. of West Bengal**